



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
6611 Kenilworth Avenue • Riverdale, Maryland 20737

M-NCPPC RESOLUTION NO. 23-18

**APPROVAL OF THE POST RETIREMENT BENEFITS (115) TRUST AND
MARYLAND-NATIONAL CAPITAL PARK AND PLANNING PROCUREMENT
POLICY AND PROCEDURES MANUAL**

WHEREAS, the Maryland-National Capital Park and Planning Commission (Commission) was created by the State of Maryland and is a body politic and corporate, and an agency of the State; and

WHEREAS, the Commission was created to acquire, develop, maintain, and administer a regional system of parks within Montgomery and Prince George's Counties and to prepare and administer a general plan for the development of both counties; and

WHEREAS, the Post-Retirement Benefits Program 115 Trust (Trust) was created, by the Commission, as a separate legal entity that accumulates funds to provide benefits for qualified retirees of the Commission; and

WHEREAS, the Trust's primary responsibility is to administer the Trust for the sole benefit of the retirees that qualify for the benefit and to pay the benefits as required; and

WHEREAS, management of the Trust's operations, including hiring vendors and paying the Trust's bills, is performed by Commission staff because the Trust does not have any employees; and

WHEREAS, the Commission and the Trust entered into an Amended and Restated Post-Retirement Insurance Benefits Program Trust Agreement as of July 1, 2007, that establishes how the Trust is to be administered; and

WHEREAS, many of the Trust's internal policies governing its operations, such as the procurement of professional services, have been informal; and

WHEREAS, the Post-Retirement Benefits (115) Trust and Maryland-National Capital Park and Planning Procurement Policy and Procedures Manual was drafted with the purpose of formalizing the procedures and policies to be followed in the procurement of goods and services;

NOW, THEREFORE, BE IT RESOLVED THAT, the Post-Retirement Benefits (115) Trust and Maryland-National Capital Park and Planning Procurement Policy and Procedures Manual is approved and adopted, effective September 27, 2023.



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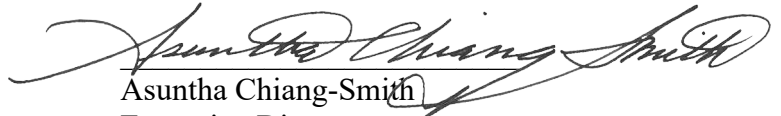
BE IT FURTHER RESOLVED, that the Maryland-National Capital Park and Planning Commission does hereby authorize the Executive Director, and other officers, to take action as may be necessary to implement this resolution.

APPROVED FOR LEGAL SUFFICIENCY:

/s/ Michael W. Aniton

Deputy General Counsel
Office of the General Counsel
M-NCPPC
October 5, 2023

This is to certify that the foregoing is a true and correct copy of Resolution 23-18 adopted by the Maryland-National Capital Park and Planning Commission on motion of Commissioner Geraldo, seconded by Commissioner Hedrick, with Commissioners Bailey, Bartley, Doerner, Geraldo, Harris, Hedrick, Pedeem, Shapiro and Washington voting in favor of the motion, and Commissioner Linden being absent for the vote, at its regular meeting held on October 18, 2023, virtually and in person at the Prince George's Department of Parks and Recreation Auditorium in Riverdale, Maryland.


Asuntha Chiang-Smith
Executive Director