



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

6611 Kenilworth Avenue • Riverdale, Maryland 20737

December 17, 2014

M-NCPPC RESOLUTION NO. 14-32

**Approval of the Fiscal Year 2016
Proposed Operating Budget of the
Maryland-National Capital Park and Planning Commission**

WHEREAS, Pursuant to the Land Use Article of the Annotated Code of Maryland, at Section 18-102, the Maryland-National Capital Park and Planning Commission (the "Commission") is required to prepare an annual operating budget for the Fiscal Year beginning on July 1, 2015 and ending on June 30, 2016 (the "Proposed FY16 Budget"), and to state its proposed expenditures and estimates of anticipated revenue separately for each county; and,

WHEREAS, The Montgomery County Planning Board and Prince George's County Planning Board, respectively, have reviewed and approved the estimated revenue and expenditures proposed by each department, office and program of the Commission in such amounts as are enumerated in Exhibit A hereto; and,

WHEREAS, The Planning Boards have also considered and approved certain revisions to the Commission's allocation of funds, including such funds allocable jointly to both counties, as incorporated and reflected in the proposed expenditures enumerated in Exhibit A; and,


WHEREAS, The Planning Boards have also considered appropriate operating fund reserves for the Commission, and have thereupon determined to include, recommend, and request funding within the Proposed FY16 Budget adequate to maintain such reserves within a range of 3 percent and 5 percent, in accordance with Commission policy; and,

WHEREAS, The Commission undertakes and expressly intends by adopting this resolution to ratify, approve and adopt Exhibit A hereto as the Commission's Proposed FY16 Budget in full accordance with the determinations made separately by each Planning Board relating to the reallocation of certain funds, and the appropriate level of operating fund reserves, each as described above.

NOW, THEREFORE, BE IT RESOLVED, in accordance with the Land Use Article at Section 18-104, the Commission hereby approves Exhibit A for transmittal to the County Executives of Montgomery and Prince George's Counties as the Commission's Proposed FY16 Budget, and directs appropriate staff to prepare such supporting schedules and narratives for Commission departments, offices and programs as may be necessary or appropriate for explanatory purposes; and,

BE IT FURTHER RESOLVED, that the Montgomery County Planning Board and Prince George's County Planning Board, each and respectively, are authorized to approve adjustments to the FY16 Proposed Budget adopted as set forth in Exhibit A hereto; provided that either Planning Board seeking such an adjustment shall take formal action and enter notice of the action among the Commission records; and, provided further that any such adjustment made by either Planning Board shall not have any impact on a Commission fund maintained to support a work program within the exclusive administrative control and jurisdiction of the other Planning Board.


APPROVED AS TO LEGAL SUFFICIENCY



M-NCPPC Legal Department
Date 12/12/2014

CERTIFICATION

This is to certify that the foregoing is a true and correct copy of Resolution No. 14-32, adopted by the Maryland-National Capital Park and Planning Commission on motion of Commissioner Wells-Harley, seconded by Commissioner Geraldo, with Commissioners Hewlett, Anderson, Bailey, Dreyfuss, and Fani-Gonzalez, voting in favor of the motion, and Commissioners Presley, Shoaff, and Washington absent from the meeting held on Wednesday, December 17, 2014, in the Montgomery Regional Office in Silver Spring, Maryland.



Patricia Colihan Barney, Executive Director

**MONTGOMERY COUNTY FY16 PROPOSED BUDGET SUMMARY
FUND SUMMARY BY DEPARTMENT AND BY DIVISION**

	Administration Fund	Park Fund	Property Management Fund	Park Debt Service Fund	ALA Debt Service Fund	ALA Revolving Fund	Special Revenue Fund	Enterprise Fund	Risk Management Internal Service Fund	Capital Equipment Internal Service Fund	Total
Sources:											
Property Taxes	\$ 27,776,500	\$ 87,942,200	\$ -	\$ -	\$ 1,775,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117,494,400
Intergovernmental	550,400	3,139,782	-	-	-	-	866,500	-	-	-	4,556,682
Sales	2,000	-	-	-	-	-	8,000	584,300	-	-	594,300
Charges for Services	142,000	1,800,168	-	-	-	-	2,116,000	6,257,493	2,770,200	2,411,783	15,497,644
Rentals and Concessions	-	624,275	1,123,800	-	-	-	49,000	3,454,248	-	-	5,251,323
Interest	35,000	5,000	3,000	-	-	20,000	6,300	20,000	30,000	3,000	122,300
Miscellaneous	-	126,300	-	-	-	1,609,540	532,498	-	-	-	2,268,338
Total Revenues	28,505,900	93,637,725	1,126,800	-	1,775,700	1,629,540	3,578,298	10,316,041	2,800,200	2,414,783	145,784,987
Transfers In	-	10,000	-	5,059,085	-	-	500,000	-	-	-	5,569,085
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-
Use of Fund Balance/Net Assets	3,254,797	5,175,924	-	-	-	8,283,815	1,578,529	-	534,845	-	18,827,910
Total Available Funds	\$ 31,760,697	\$ 98,823,649	\$ 1,126,800	\$ 5,059,085	\$ 1,775,700	\$ 9,913,355	\$ 5,656,827	\$ 10,316,041	\$ 3,335,045	\$ 2,414,783	\$ 170,181,982
Uses:											
Commissioners' Office	1,257,274	-	-	-	-	-	-	-	-	-	1,257,274
Planning Department	-	-	-	-	-	-	-	-	-	-	-
Office of The Planning Director	935,121	-	-	-	-	-	-	-	-	-	935,121
Management Services	2,236,045	-	-	-	-	-	-	-	-	-	2,236,045
Functional Planning & Policy	2,871,945	-	-	-	-	-	-	-	-	-	2,871,945
Area 1	1,461,200	-	-	-	-	-	-	-	-	-	1,461,200
Area 2	2,186,661	-	-	-	-	-	-	-	-	-	2,186,661
Area 3	2,081,314	-	-	-	-	-	-	-	-	-	2,081,314
Dev. Applications & Regulatory Coordination	945,525	-	-	-	-	-	-	-	-	-	945,525
Information Technology and Innovation	3,372,376	-	-	-	-	-	-	-	-	-	3,372,376
Research and Special Projects	1,233,144	-	-	-	-	-	-	-	-	-	1,233,144
Support Services	1,940,772	-	-	-	-	-	-	-	-	-	1,940,772
Grants	150,000	-	-	-	-	-	-	-	-	-	150,000
Special Revenue Operations	-	-	-	-	-	-	3,822,033	-	-	-	3,822,033
Planning Operations Total	19,414,103	-	-	-	-	-	3,822,033	-	-	-	23,236,136
Central Administrative Services (CAS):	-	-	-	-	-	-	-	-	-	-	-
Dept of Human Resources and Mgmt.	2,035,210	-	-	-	-	-	-	-	-	-	2,035,210
Department of Finance	3,188,071	-	-	-	-	-	-	-	-	-	3,188,071
Legal Department	1,453,165	-	-	-	-	-	-	-	-	-	1,453,165
Merit System Board	69,769	-	-	-	-	-	-	-	-	-	69,769
Office of Internal Audit	197,139	-	-	-	-	-	-	-	-	-	197,139
Support Services	623,857	-	-	-	-	-	-	-	-	-	623,857
CAS Total	7,567,211	-	-	-	-	-	-	-	-	-	7,567,211
Park Department Operating Divisions:	-	-	-	-	-	-	-	-	-	-	-
Office of the Director	-	1,328,751	-	-	-	-	-	-	-	-	1,328,751
Public Affairs & Community Partnerships	-	2,561,756	-	-	-	-	-	-	-	-	2,561,756
Management Services	-	1,564,308	-	-	-	-	-	-	-	-	1,564,308
Information Technology & Innovation	-	2,307,964	-	-	-	-	-	-	-	-	2,307,964
Park Planning & Stewardship	-	4,541,398	-	-	-	-	-	-	-	-	4,541,398
Park Development	-	3,455,112	-	-	-	-	-	-	-	-	3,455,112
Park Police	-	14,171,739	-	-	-	-	-	-	-	-	14,171,739
Horticulture, Forestry & Environmental Education	-	8,220,641	-	-	-	-	-	-	-	-	8,220,641
Facilities Management	-	11,673,073	-	-	-	-	-	-	-	-	11,673,073
Northern Parks	-	9,864,642	-	-	-	-	-	-	-	-	9,864,642
Southern Parks	-	13,055,037	-	-	-	-	-	-	-	-	13,055,037
Support Services	-	11,119,824	-	-	-	-	-	-	-	-	11,119,824
Special Revenue Operations	-	-	-	-	-	-	1,834,794	-	-	-	1,834,794
Grants	-	400,000	-	-	-	-	-	-	-	-	400,000
Property Management	-	-	1,126,800	-	-	-	-	-	-	-	1,126,800
Enterprise Operations	-	-	-	-	-	-	-	8,631,262	-	-	8,631,262
Total Park Department Operations	-	84,264,245	1,126,800	-	-	-	1,834,794	8,631,262	-	-	95,857,101
NonDepartmental	2,111,609	6,429,519	-	-	-	-	-	-	-	-	8,541,128
Debt Service	-	-	-	5,059,085	166,180	-	-	-	-	-	5,225,245
Transfer to Debt Service	-	5,059,085	-	-	-	-	-	-	-	-	5,059,085
Advanced Land Acquisition	-	-	-	-	1,609,540	9,913,355	-	-	-	-	11,522,895
Risk Management Operating	-	-	-	-	-	-	-	3,335,045	-	-	3,335,045
Capital Equipment Operating	-	-	-	-	-	-	-	-	-	1,562,883	1,562,883
Transfers Out	500,000	350,000	-	-	-	-	-	800,000	-	-	1,650,000
Total Uses	\$ 30,850,197	\$ 96,102,849	\$ 1,126,800	\$ 5,059,085	\$ 1,775,700	\$ 9,913,355	\$ 5,656,827	\$ 9,431,262	\$ 3,335,045	\$ 1,562,883	\$ 164,814,003
Designated Expenditure Reserve @ 3%	910,500	2,720,800	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	3,631,300
Total Required Funds	\$ 31,760,697	\$ 98,823,649	\$ 1,126,800	\$ 5,059,085	\$ 1,775,700	\$ 9,913,355	\$ 5,656,827	\$ 9,431,262	\$ 3,335,045	\$ 1,562,883	\$ 168,445,303
Excess of Sources over Uses	-	-	-	-	-	-	-	884,779	-	851,900	1,736,679
Total Funded Career Positions	221.10	713.00	4.00	-	-	-	-	34.00	3.00	1.75	976.85
Total Funded Workyears	182.24	691.00	7.00	-	-	-	24.85	110.00	3.15	1.75	1,019.99

**MONTGOMERY COUNTY
TAX RATES AND ASSESSABLE BASE**

		<u>FY 14</u> <u>Actual</u>	<u>FY 15</u> <u>Adopted</u>	<u>FY 16</u> <u>Proposed</u>	<u>Rate</u> <u>Change</u>
<u>Tax Rates:</u>					
(Cents per \$100 of assessed value)					
Administration					
	Real	1.8	1.7	1.8	0.1
	Personal *	4.5	4.3	4.5	0.2
Park					
	Real	5.3	5.7	5.7	-
	Personal *	13.3	14.3	14.3	-
Adv. Land Acquisition					
	Real	0.1	0.1	0.1	-
	Personal *	0.3	0.3	0.3	-
Total Tax Rates (Cents)					
	Real	<u>7.2</u>	<u>7.5</u>	<u>7.6</u>	<u>0.1</u>
	Personal	<u>18.0</u>	<u>18.8</u>	<u>19.0</u>	<u>0.2</u>

** Personal property tax rates are calculated at 2.5 times the real rate. For the Adv. Land Acquisition Fund, the calculated rate and applied personal property rate is 0.25. However, Montgomery County represents tax rates only to the 10th of a cent. Therefore, the personal property rate is shown as 0.3 cent. For the FY15 Administration Fund and the FY15 and FY16 Park Fund Personal Rate, the calculated rates are 4.25 and 14.25, respectively.*

		<u>FY 14</u> <u>Actual</u>	<u>FY 15</u> <u>Adopted</u>	<u>FY 16</u> <u>Proposed</u>	<u>%</u> <u>Change</u>
<u>Assessable Base):</u>					
(in billions \$)					
Administration Fund*					
	Real	138.897	144.062	147.990	2.7%
	Personal	3.003	2.835	2.913	2.8%
Park Fund*					
	Real	138.897	144.062	147.990	2.7%
	Personal	3.003	2.835	2.913	2.8%
Adv. Land Acquisition (Entire County)					
	Real	159.892	165.668	170.359	2.8%
	Personal	3.709	3.469	3.590	3.5%

** The assessable base for both the Administration Fund and the Park Fund covers all of Montgomery County except the municipalities of Rockville, Gaithersburg, Washington Grove, Barnesville, Brookeville, Poolesville, and Laytonsville.*

**PRINCE GEORGE'S COUNTY FY16 PROPOSED BUDGET SUMMARY
FUND SUMMARY BY DEPARTMENT AND BY DIVISION**

	Administration Fund	Park Fund	Recreation Fund	Park Debt Service Fund	ALA Debt Service Fund	ALA Revolving Fund	Special Revenue Fund	Enterprise Fund	Risk Management Internal Service Fund	Capital Equipment Internal Service Fund	Total
Sources:											
Property Taxes	\$ 42,094,500	\$ 115,910,300	\$ 56,808,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 214,813,400
Intergovernmental	209,600	-	-	-	-	-	800,000	-	-	-	1,009,600
Sales	51,000	-	62,500	-	-	-	423,100	2,451,000	-	-	2,987,600
Charges for Services	602,000	148,500	6,959,500	-	-	-	6,341,571	4,902,000	4,189,600	2,149,321	26,292,492
Rentals and Concessions	-	2,391,300	1,093,700	-	-	-	947,600	2,937,800	-	-	7,370,400
Interest	130,000	350,000	125,000	-	-	20,000	20,005	20,000	50,000	2,000	717,005
Miscellaneous	10,000	300,000	82,800	-	-	-	153,500	-	-	-	546,300
Total Revenues	43,097,100	119,100,100	65,132,100	-	-	20,000	8,685,776	10,310,800	4,239,600	2,151,321	252,736,797
Transfers In	-	215,000	-	11,955,637	-	-	30,000	9,721,347	-	-	21,921,984
Bond Proceeds	-	-	-	-	-	-	-	-	-	-	-
Use of Fund Balance/Net Assets	9,738,529	26,325,855	11,766,136	-	-	2,512,215	741,501	-	788,764	228,501	52,091,511
Total Available Funds	\$ 52,835,629	\$ 145,640,965	\$ 76,888,236	\$ 11,955,637	\$ -	\$ 2,532,215	\$ 9,457,277	\$ 20,032,147	\$ 5,028,364	\$ 2,379,822	\$ 326,760,292
Uses:											
Commissioners' Office	3,132,223	-	-	-	-	-	-	-	-	-	3,132,223
Planning Department:											
Director's Office	4,387,415	-	-	-	-	-	-	-	-	-	4,387,415
Development Review	5,971,328	-	-	-	-	-	-	-	-	-	5,971,328
Community Planning	5,094,566	-	-	-	-	-	-	-	-	-	5,094,566
Information Management	5,699,463	-	-	-	-	-	-	-	-	-	5,699,463
Countywide Planning	7,187,695	-	-	-	-	-	-	-	-	-	7,187,695
Support Services	7,560,500	-	-	-	-	-	-	-	-	-	7,560,500
Grants	144,600	-	-	-	-	-	-	-	-	-	144,600
Special Revenue Operations											
Planning Operations Total	36,045,567	-	-	-	-	-	-	-	-	-	36,045,567
Central Administrative Services (CAS):											
Dept. of Human Resources and Mgmt.	2,498,101	-	-	-	-	-	-	-	-	-	2,498,101
Department of Finance	3,755,221	-	-	-	-	-	-	-	-	-	3,755,221
Legal Department	1,006,269	-	-	-	-	-	-	-	-	-	1,006,269
Merit System Board	69,769	-	-	-	-	-	-	-	-	-	69,769
Office of Internal Audit	347,035	-	-	-	-	-	-	-	-	-	347,035
Support Services	771,795	-	-	-	-	-	-	-	-	-	771,795
CAS Total	8,448,190	-	-	-	-	-	-	-	-	-	8,448,190
Parks and Rec. Operating Divisions:											
Office of the Director	-	21,018,313	-	-	-	-	-	-	-	-	21,018,313
Administration and Development	-	31,913,725	7,169,365	-	-	-	-	-	-	-	39,083,090
Facility Operations	-	38,422,859	17,457,872	-	-	-	-	-	-	-	55,880,731
Area Operations	-	19,991,181	32,066,557	-	-	-	-	-	-	-	52,057,738
Special Revenue Operations	-	-	-	-	-	-	9,427,277	-	-	-	9,427,277
Enterprise Operations	-	-	-	-	-	-	-	20,032,147	-	-	20,032,147
Total Park and Rec. Operations	-	111,346,078	56,693,794	-	-	-	9,427,277	20,032,147	-	-	197,499,296
NonDepartmental	2,665,049	7,463,750	6,811,795	-	-	-	-	-	-	-	16,940,594
Advanced Land Acquisition	-	-	-	-	-	2,532,215	-	-	-	-	2,532,215
Debt Service	-	-	-	11,955,637	-	-	-	-	-	-	11,955,637
Risk Management Operating	-	-	-	-	-	-	-	-	5,028,364	-	5,028,364
Capital Equipment Operating	-	-	-	-	-	-	-	-	-	2,379,822	2,379,822
Transfers Out	30,000	20,890,637	9,721,347	-	-	-	30,000	-	-	-	30,671,984
Total Uses	\$ 50,321,029	\$ 139,700,465	\$ 73,226,936	\$ 11,955,637	\$ -	\$ 2,532,215	\$ 9,457,277	\$ 20,032,147	\$ 5,028,364	\$ 2,379,822	\$ 314,633,892
Designated Expenditure Reserve @ 5%	2,514,600	5,940,500	3,661,300	<i>not applicable</i>	<i>not applicable</i>	<i>not applicable</i>	<i>not applicable</i>	<i>not applicable</i>	<i>not applicable</i>	<i>not applicable</i>	12,116,400
Total Required Funds	\$ 52,835,629	\$ 145,640,965	\$ 76,888,236	\$ 11,955,637	\$ -	\$ 2,532,215	\$ 9,457,277	\$ 20,032,147	\$ 5,028,364	\$ 2,379,822	\$ 326,750,292
Excess of Sources over Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Funded Career Positions	276.40	754.00	270.00	-	-	-	-	67.00	3.00	1.75	1,372.15
Total Funded Workyears	270.19	892.80	779.60	-	-	-	263.50	202.00	3.15	1.75	2,412.99

PRINCE GEORGE'S COUNTY
TAX RATES AND ASSESSABLE BASE

		FY 14 Actual	FY 15 Adopted	FY 16 Proposed	Rate Change
<u>Tax Rates:</u>					
(Cents per \$100 of assessed value)					
Administration					
	Real	5.41	5.41	5.41	-
	Personal	13.53	13.53	13.53	-
Park					
	Real	15.44	15.44	15.44	-
	Personal	38.60	38.60	38.60	-
Recreation					
	Real	7.05	7.05	7.05	-
	Personal	17.62	17.62	17.62	-
Adv. Land Acquisition					
	Real	0.00	0.00	0.00	-
	Personal	0.00	0.00	0.00	-
Total Tax Rates (Cents)					
	Real	<u>27.90</u>	<u>27.90</u>	<u>27.90</u>	-
	Personal	<u>69.75</u>	<u>69.75</u>	<u>69.75</u>	-

<u>Assessable Base:</u>		FY 14 Actual	FY 15 Adopted	FY 16 Proposed	% Change
(in billions \$)					
Regional District (Administration Fund)					
	Real	70.513	71.628	72.090	0.6%
	Personal	2.653	2.702	2.588	-4.2%
Metropolitan District (Park Fund)					
	Real	67.989	69.055	69.500	0.6%
	Personal	2.562	2.605	2.495	-4.2%
Entire County (Recreation Fund and ALA Fund)					
	Real	73.013	74.165	74.642	0.6%
	Personal	2.731	2.798	2.680	-4.2%

The Regional District consists of Prince George's County less the area enclosed by the corporate limits of the City of Laurel.

The Metropolitan District consists of all of Prince George's County, less the area of: The City of Greenbelt, City of District Heights, City of Laurel, most of Election District #10 (West of Laurel), the Aquasco area (Election District #8), and the Nottingham area (Election District #4).

COMMISSION-WIDE FY16 PROPOSED BUDGET SUMMARY
FUND SUMMARY BY DEPARTMENT

	County Funds		Commission-wide Funds		Total
	Montgomery County Funds	Prince George's County Funds	Executive Office Building Internal Service Fund	Group Insurance Fund	
Sources:					
Property Taxes	\$ 117,494,400	\$ 214,813,400	\$ -	\$ -	\$ 332,307,800
Intergovernmental	4,556,682	1,009,600	-	2,505,000	8,071,282
Sales	594,300	2,987,600	-	-	3,581,900
Charges for Services	15,497,644	25,292,492	1,194,440	54,626,287	96,610,863
Rentals and Concessions	5,251,323	7,370,400	-	-	12,621,723
Interest	122,300	717,005	-	15,000	854,305
Miscellaneous	2,268,338	546,300	-	-	2,814,638
Total Revenues	145,784,987	252,736,797	1,194,440	57,146,287	456,862,511
Transfers In	5,569,085	21,921,984	-	-	27,491,069
Use of Fund Balance/Net Assets	18,827,910	52,091,511	-	891,988	71,811,409
Total Available Funds	\$ 170,181,982	\$ 326,750,292	\$ 1,194,440	\$ 58,038,275	\$ 556,164,989
Uses:					
Commissioners' Office	1,257,274	3,132,223	-	-	4,389,497
Planning Department	23,236,136	36,045,567	-	-	59,281,703
Parks Department:	95,857,101	-	-	-	95,857,101
Parks and Recreation Department:	-	197,499,296	-	-	197,499,296
Central Administrative Services (CAS)					
Dept. of Human Resources and Mgmt.	2,035,210	2,498,101	-	-	4,533,311
Department of Finance	3,188,071	3,755,221	-	-	6,943,292
Legal Department	1,453,165	1,006,269	-	-	2,459,434
Merit System Board	69,769	69,769	-	-	139,538
Office of Internal Audit	197,139	347,035	-	-	544,174
Support Services	623,857	771,795	-	-	1,395,652
NonDepartmental	8,541,128	16,940,594	-	-	25,481,722
Debt Service	5,225,245	11,955,637	-	-	17,180,882
Advanced Land Acquisition	11,522,895	2,532,215	-	-	14,055,110
Risk Management	3,335,045	5,028,364	-	-	8,363,409
Capital Equipment	1,562,883	2,379,822	-	-	3,942,705
Executive Office Building	-	-	1,194,440	-	1,194,440
Group Insurance	-	-	-	57,338,275	57,338,275
Transfers Out	6,709,085	30,671,984	-	700,000	38,081,069
Total Uses	\$ 164,814,003	\$ 314,633,892	\$ 1,194,440	\$ 58,038,275	\$ 538,680,610
Designated Expenditure Reserve	3,631,300	12,116,400	<i>not applicable</i>	<i>not applicable</i>	15,747,700
Total Required Funds	\$ 168,445,303	\$ 326,750,292	\$ 1,194,440	\$ 58,038,275	\$ 554,428,310
Excess of Sources over Uses	\$ 1,736,679	\$ -	\$ -	\$ -	\$ 1,736,679
Total Funded Career Positions	976.85	1,372.15	2.00	6.00	2,357.00
Total Funded Workyears	1,019.99	2,412.99	2.00	6.20	3,441.18