



Commission Meeting
Open Session Minutes
June 12, 2024

The Maryland-National Capital Park and Planning Commission met virtually via videoconference. The meeting was broadcast by the Department of Parks and Recreation, Prince George's County.

PRESENT

Prince George's County Commissioners

Peter A. Shapiro, Chair
Dorothy Bailey
William Doerner

Montgomery County Commissioners

Artie Harris, Vice Chair
James Hedrick
Mitra Pedoeem

NOT PRESENT

Manuel Geraldo
A. Shuanise Washington

Shawn Bartley
Josh Linden

Chair Shapiro called the meeting to order at 10:08 a.m.

ITEM 1

APPROVAL OF COMMISSION AGENDA

Chair Shapiro amended the agenda to remove Item 7. Closed Session

ACTION: Motion of Commissioner Doerner to approve the amended agenda

Seconded by Commissioner Pedoeem

6 approved the amended agenda

ITEM 2

APPROVAL OF COMMISSION MINUTES

Open Session – 5/15/24

ACTION: Motion by Commissioner Bailey to adopt 5/15/24 Open Session Minutes

Seconded by Hedrick

6 approved the 5/15/24 minutes

ITEM 3

GENERAL ANNOUNCEMENTS

- a) National Caribbean American Heritage Month
- b) Lesbian, Gay, Bisexual and Transgender (LGBT) Pride Month
- c) Juneteenth – June 17 M-NCPPC Holiday
- d) Vice-Chair Artie Harris will assume the M-NCPPC Chair on July 1, 2024

ITEM 4

COMMITTEE/BOARD REPORTS

- a) Employees' Retirement System Board of Trustees Regular Meeting Minutes from May 8, 2024 (for information only)

ITEM 5

ACTION/PRESENTATION ITEMS

- a) Resolution 06-17A Modifying M-NCPPC Resolution 06-17 Land Exchange Agreement in Patuxent River Park (Sun)

No discussion

ACTION: Motion of Vice Chair Harris to adopt Resolution 06-17A
Second by Commissioner Doerner
6 in favor

- b) Resolution 24-11 Adoption of the FY2025 Commission Operating and Capital Budgets (Bacote-Charles)

Corporate Budget Director Bacote-Charles asked for the Commission's approval of Resolution 24-11, adopting the M-NCPPC's FY2025 Operating and Capital Budgets, totaling \$1.115B, and authorized 2,780 positions and 3,937 workyears. The budgets were submitted to the County Executives nearly 6 months ago and the Counties provided approval on May 23. She summarized the information provided in the packet, including the adopted actions taken by Montgomery County Government to adjust the M-NCPPC's proposed budget to meet their budget goals.

Chair Shapiro and Vice-Chair Harris shared their appreciation to Ms. Bacote-Charles for stepping in to her role partway through the process, and for doing the incredible amount of work she did.

ACTION: Motion of Commissioner Pedoeem to adopt Resolution 24-11
Second by Commissioner Bailey
6 in favor

- c) FY2024 Budget Adjustment for Bi-County Programs (Charles)

Corporate Budget Director Charles requested Commissioners approve a reallocation and transfer of a portion of the FY2024 salary savings for non-personnel items in the Finance Department and the Department of Human Resources and Management. Funds of \$6.4M will be used to support the IT-ERP upgrade project.

Budget Director Charles said there was an expectation to return to transfer additional bicounty funds when identified. Vice Chair Harris asked to confirm that transfers can be made after the June 30 Fiscal Year closing, or if Commissioners would need to return in special session. Ms. Charles said she would verify and respond.

ACTION: Motion of Commissioner Pedoeem to approve the FY2024 budget transfers
Second by Vice Chair Harris
6 in favor

- d) Proposed Clarifications to MSRR Sections 12072 Assignment of Anniversary Date, 1269 Premium Pay, and 1540 Holiday Leave (Harvin/Beckham)

Policy Manager Beckham requested Commission approval of changes to certain chapters within the Merit System Rules and Regulations, which are proposed to bring the agency's leave polices in line with recent policy updates. He summarized the changes, as reflected in the packet.

Commissioner Pedoeem asked for clarification on how and why an essential employee who is assigned to telework would not be eligible for premium pay during an emergency. Mr. Beckham replied that since the employee is not being asked to travel during the emergency but can continue to telework from the safety and comfort of their own home, they are essentially working as assigned without change. Premium pay is reserved for those essential employees who are mandated to travel to, and work at, the office/job site during an emergency situation.

ACTION: Motion of Commissioner Pedoeem to adopt the clarifications as described
Second by Commissioner Bailey
6 in favor

e) Proposed Amendments to MSRR Chapter 1600 Leave Status Programs Regarding FMLA Leave (Harvin/Beckham)

Policy Manager Beckham summarized the changes included in the packet, which were supported by Department Heads and underwent a 30-day comment period during which they received only supportive comments. Mr. Beckham asked for Commissioners' favorable support.

ACTION: Motion of Commissioner Doerner to adopt the Amendments
Second by Commissioner Bailey
6 in favor

ITEM 5

OFFICERS' REPORTS

Executive Director's Report

- a) Late Evaluation Report, May 2024 (For Information Only)
- b) MFD Quarterly Purchasing Statistics (For Information Only)
- c) Quarterly Budget Transfers (For Information Only)

Secretary-Treasurer's Report

No report scheduled

General Counsel's Report

- d) Litigation Report (For information only)

Deputy General Counsel Aniton provided a response to Commissioners' questions concerning language naming specific restricted parties in the Gifts and Financial Disclosure Statement sections referenced in the updated Ethics Policy as presented in the April 2024 meeting of the Commission.

The Legal Department consulted with the Maryland State Ethics office and clarified for the Gifts Section, that the language is to apply to entities who are acting on behalf of counties or municipal corporations to cover their role as restricted external parties. MML and MACo were listed as examples by the state but were not limited to only those two entities.

The language used in the Financial Disclosure Statements section specifically cited the University of Maryland Medical System (UMMS) to state clearly filers need financial disclosure for that entity, along with similar entities. While the UMMS is covered under the language generically, the State Ethics Office wanted to list the UMMS as a prime example. The specific inclusion of the UMMS is at the request of the Ethics Office.

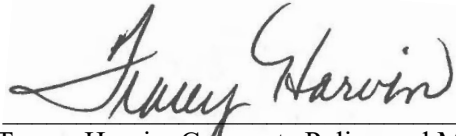
Commissioner Doerner thanked Mr. Aniton for the follow-up.

ITEM 7. CLOSED SESSION
Item cancelled.

Chair Shapiro adjourned the meeting at 10:45 a.m.



James Adams, Senior Technical Writer



Tracey Harvin, Corporate Policy and Management
Operations Director, for
Asuntha Chiang-Smith, Executive Director