



THE MARYLAND-NATIONAL CAPITALPARK AND PLANNING COMMISSION

Office of the Inspector General

August 28, 2023

To: Bill Tyler, Director, Prince George’s County Department of Parks and Recreation
Steve Carter, Deputy Director, Parks and Facilities Management
Andrew Phillips, Chief, Park and Facility Services Division
Christine Fanning, Chief, Natural and Historical Resources Division

From: Renee Kenney, Inspector General

Modupe Ogunduyile, Deputy Inspector General

Robert Feeley, Assistant Inspector General

Subject: Follow-Up Review for Controlled Assets in Maintenance Facilities (Audit Report No. PGC-004-2023)

We have completed the follow-up review for the audit of Controlled Assets in Maintenance Facilities, Audit Report dated February 16, 2023. The following is the result of the follow-up review:

Rec #	Issue/Recommendations	Issue/Risk	Status	Original Expected Completion Date	New Expected Completion Date
1	Maintain Current Controlled Asset Listings	High	Resolved	6/2023	n/a
2	Perform Annual Physical Inventories	High	Resolved	6/2023	n/a
3	Strengthen Security of Controlled Assets	High	Unresolved	6/2023	10/2023
4	Flag Controlled Asset Purchases in Open Purchase Order Records	High	Resolved	6/2023	n/a
5	Ensure Asset Tags are Affixed to all Controlled Assets	High	Partially Resolved	6/2023	10/2023

Management provided sufficient additional information and clarification for us to conclude three of the five recommendations (Rec #'s 1, 2, and 4) reviewed have been satisfactorily addressed and implemented. Rec #3 is unresolved, and Rec #5 is partially resolved because some degree of progress has been made but is not yet complete.

The following details the status of the unresolved and partially resolved recommendations:

Recommendation #3: Strengthen Security of Controlled Assets

Background and Discussion: The OIG audit report expressed concerns within the Natural and Historical Resources Division (NHRD) regarding the security of the warehouse at the Historic Preservation Maintenance Unit (HPMU) and the front gate at the Patuxent River Maintenance Facility. Both had locks however an undetermined number of individuals had keys to the locks.

Current Status: Unresolved

Management Response: The NHRD Chief informed us they will be installing new locks at the HPMU warehouse and providing keys to a limited number of employees. A card reader for the front gate of the Patuxent River Maintenance Facility is being considered for installation by Park Police, depending on the availability of funds.

New Expected Completion Date: October 2023

Follow Up Date: November 2023

Recommendation #5: Ensure Asset Tags are Affixed to all Controlled Assets

Background and Discussion: The OIG audit report disclosed most controlled assets did not have designated asset tags. The OIG field visits conducted for this follow up disclosed all NHRD controlled assets had asset tags affixed and in the Park & Facility Services Division (FSD) most controlled assets did have asset tags affixed.

Current Status: Partially Resolved

Management Response: The FSD Chief assured the OIG more controlled asset tags are on order.

New Expected Completion Date: October 2023

Follow Up Date: November 2023

I have included a copy of the original audit report for your convenience. If we can be of assistance in the future, please do not hesitate to contact our office. Thank you for your assistance in this review.

cc: Audit Committee
Dorothy Bailey
Mitra Pedoeem
Erin White
Benjamin Williams

M-NCPPC Administration
Debra Borden
Asuntha Chiang-Smith
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