



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

6611 Kenilworth Avenue • Riverdale, Maryland 20737

**Commission Meeting
Open Session Minutes
December 20, 2017**

The Maryland-National Capital Park and Planning Commission met at the Prince George's Parks and Recreation Auditorium in Riverdale, MD.

PRESENT

Prince George's County Commissioners

Elizabeth M. Hewlett, Chair
Dorothy Bailey
Manuel Geraldo
William Doerner
A. Shuanise Washington

Montgomery County Commissioners

Casey Anderson, Vice-Chair
Gerald Cichy
Norman Dreyfuss
Natali Fani-Gonzalez

NOT PRESENT

Tina Patterson

Chair Hewlett convened the meeting at 9:39 a.m.

ITEM 1

APPROVAL OF COMMISSION AGENDA

ACTION: Motion of Geraldo to approve the Commission agenda
Seconded by Washington
9 approved the motion

ITEM 2

APPROVAL OF COMMISSION MINUTES

Open Session – November 15, 2017
ACTION: Motion of Geraldo to approve the Commission minutes
Seconded by Washington
9 approved the motion

ITEM 3

GENERAL ANNOUNCEMENTS

Chair Hewlett made the following announcements:

- Prince George's Department of Parks and Recreation Winter Festival of Lights – Watkins Regional Park – (November 20th – January 1, 2018). This was a successful event to support victims of the hurricane. Thus far over 140 cases of water have been collected for hurricane victims and \$99,000 has been earned from admission costs.
- Montgomery Parks Department "Holly Days" Garden of Lights Display – Brookside Gardens (November 24th – January 1, 2018) was well attended.
- Chair Hewlett mentioned the Commission Employee Appreciation Open House Event on December 8, 2017 at the Newton White Mansion. This event also celebrated the Commission's 90th Anniversary. Chair Hewlett thanked the event Committee for their hard work and making the event a success.
- Commissioner Dreyfuss announced the appointment of Renee Kenney to Inspector General within the Office of the Inspector General (OIG) which was formed by the State legislation.

He also introduced the OIG staff members Natalie Beckwith, Robert Feeley, and Wanda King. Chair Hewlett added that the appointment was well deserved.

- Chair Hewlett announced the retirement of Rose Krasnow, Deputy Director, Montgomery County Planning Department on January 31, 2017. Vice-Chair Anderson and Chair Hewlett honored Ms. Krasnow for her strong service to the community and the agency. Vice-Chair Anderson invited staff to attend her retirement celebration.
- Chair Hewlett and Commissioners wished Commissioner Geraldo's a happy birthday.

ITEM 4

COMMITTEE MINUTES/BOARD REPORTS (For Information Only)

- a) **Executive Committee – Closed Session – December 12, 2017**
(This item was a late delivery item and will be presented at January 17, 2018 Meeting)
- b) **Regular Board of Trustees Meeting Minutes – November**

ITEM 5

ACTION AND PRESENTATION ITEMS

- a) **Resolution #17-33 Land Exchange between the Commission and Piscataway Clinton, LLC.**
(P. Sun/H. Asan)

ACTION: Motion of Geraldo to approve Resolution #17-33
Seconded by Fani-Gonzalez
9 approved the motion

- b) **Resolution #17-38 Adoption of Rock Spring Sector Plan (N. Sturgeon)**

ACTION: Motion of Fani-Gonzalez to approve Resolution #17-38
Seconded by Geraldo
9 approved the motion

- c) **CAFR (C. Lehman/B. Seymour/B. Walsh)**

Secretary-Treasurer Joseph Zimmerman introduced Accounting Manager Barbara Walsh, and independent Financial Auditor, Chris Lehman of SB and Company. Ms. Walsh presented the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2017. Ms. Walsh reviewed the PowerPoint presentation which reported the fund balances and funding goals of Commission departments. Every goal was achieved for fund balances throughout the Commission. Mr. Lehman presented findings of the Audit stating there were no material weaknesses identified within the Audit and no issues of fraud were revealed throughout the Commission. To Commissioner Doerner's inquiry, Secretary-Treasurer Zimmerman confirmed Commission funds are held in interest bearing accounts. Commissioner Fani-Gonzalez complemented the use of the Dinosaur Park as the cover photo for this year's report as it showcases the agency's great work to the community.

- d) **Other Post-Employment Benefits (OPEB) Valuation Presentation (Bolton Partners/B. Walsh)**
M-NCPPC Accounting Manager, Barbara Walsh, introduced Senior Actuary Kevin Binder of Bolton Partners who presented OPEB valuations. Mr. Binder provided background on the valuation process, plan changes, changes in assumptions, the five-year forecast, reconciliation, and actuarial certification. The budget forecast and contribution recommendation were presented without further discussion.

- e) **Resolution #17-36 FY19 Budget Proposed Budget Adoption (Kroll)**

John Kroll, Corporate Budget Manager presented the Commission's Fiscal Year 2019 Proposed Budget. Mr. Kroll reported on an overall budget of \$515,000,000 which is an increase of 10.2 percent from Fiscal Year 2018. There was a \$43,000,000 increase in tax support. The taxable base increased by 4.46% for Prince George's County and 4.18% for Montgomery County. Pension costs and benefits costs decreased for this fiscal year. Chair Hewlett thanked Mr. Kroll and all Budget staff within the departments for their hard work and dedication to the budget. Mr. Kroll announced that the budget documents will be published and distributed to the county governments.

ACTION: Motion of Geraldo to approve Resolution #17-36
Seconded by Washington
9 approved the motion

f) Status Report Employee Program for People with Disabilities (Glover/Spencer)

Program Manager Jeannette Glover, provided a briefing on the progress of the Employee Program for People with Disabilities which has been in existence since 1998. Through the outreach efforts and participation of operating departments, 39 individuals with disabilities were hired in the summer of 2017; 108 people were interviewed. Ms. Glover informed that applicants range in skill levels, but most positions offered are within the summer camps and playgrounds. Commissioner Geraldo commented that the Commission's Purchasing Department should consider the purchase of wheel chair accessible furniture.

ITEM 6

OFFICERS' REPORTS

- a) Executive Director's Report (For information only)
Employee Evaluations Not Completed by Due Date (November 2017)
- b) General Counsel (For information only)
 - 1) Litigation Report (November 2017)
 - 2) Legislative Update
 - 3) General Counsel Gardner provided an update on a litigation case involving the Commission "Price vs. Prince George's County", The plaintiff's arguments are being abandoned and the Commission is not involved in the remainder of the suit. Chair Hewlett commended General Counsel Gardner on his efforts regarding the case.

Chair Hewlett adjourned the meeting at 10:26 a.m.


Deirdra S. Walker, Administrative Specialist


Anju Bennett, acting on behalf of Executive
Director Barney