



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

6611 Kenilworth Avenue • Riverdale, Maryland 20737

Commission Meeting
Open Session Minutes
November 18, 2020

The Maryland-National Capital Park and Planning Commission met via videoconference with the Chair initiating the meeting at the Wheaton Headquarters Auditorium in Wheaton, Maryland. The meeting was broadcast by the Prince George's Department of Parks and Recreation.

PRESENT

Montgomery County Commissioners

Casey Anderson, Chair
Gerald Cichy
Tina Patterson

Prince George's County Commissioners

Elizabeth M. Hewlett, Vice-Chair
Dorothy Bailey (joined 10:15 am)
William Doerner
Manuel Geraldo

NOT PRESENT

Natali Fani-Gonzalez
Partap Verma

A. Shuanise Washington

Chair Anderson called meeting to order at 10:07 a.m.

ITEM 1

APPROVAL OF COMMISSION AGENDA

Noted Amended agenda transmitted 11/17/20

ACTION: Motion of Vice-Chair Hewlett to approve the agenda
Seconded by Commissioner Doerner
6 approved the motion (Bailey absent for vote)

ITEM 2

APPROVAL OF COMMISSION MINUTES

Open Session – October 21, 2020

Closed Session – October 21, 2020

Open Session – October 22, 2020

ACTION: Motion of Vice-Chair Hewlett to approve the minutes
Seconded by Commissioner Cichy
6 approved the motion (Bailey absent for vote)

ITEM 3

GENERAL ANNOUNCEMENTS

- a) Commission-Wide Service Awards program honoring employees with 25 or more years of service
- b) National American Indian Heritage Month (Maryland American Indian Heritage Day Nov 27)
- c) American Lung Cancer Awareness Month & Pancreatic Cancer Awareness Month
- d) "Great American Smoke Out" Nov 19
- e) Bereaved Siblings Month
- f) Caregivers Month
- g) National Adoption Month

- h) 100th Anniversary of Armistice Day
- i) Military Family Appreciation Month
- j) Thanksgiving & Employee Appreciation Day Holidays
- k) Upcoming Prince George's County Department of Parks and Recreation Annual Winter Festival of Lights at Watkins Park
- l) Upcoming Montgomery Parks Department Winder Garden Walk-Through Holiday Light Display at Brookside Gardens
- m) Diversity Council Openings for term 2021-2022
- n) ~~Vice Chair Hewlett congratulated~~ Commissioner Patterson was congratulated on the success of her Broken Brilliance podcast.

ITEM 4

COMMITTEE MINUTES/BOARD REPORTS (For Information Only)

- a) Executive Committee – Open Session November 4, 2020
- b) Executive Committee – Closed Session November 4, 2020
- c) Employees' Retirement System Board of Trustees Regular Meeting September 1, 2020

ITEM 5

ACTION AND PRESENTATION ITEMS

- a) Resolution 20-27 Recommendation to Approve an Employer Contribution in the Amount of \$26,174,744 for Fiscal Year 2022 (Rose/Cranna/Nelson)

M-NCPPC Employees' Retirement System (ERS) Administrator Andrea Rose presented to the Commission a recommended employer contribution to the Employees' Retirement System for Fiscal Year 2022. The actuarial valuation is an annual process for the Board of Trustees to determine the funding requirements for the M-NCPPC's retirement system. Ms. Rose introduced Patrick Nelson and Janet Cranna from Cheiron Actuaries. Ms. Cranna presented background of the actuarial valuation process describing ERS's assets and liabilities, and projections for the next few years.

She noted the actuarial assumptions consider data assumptions through July 1, 2020. The funding request is determined by comparing current and projected liabilities to assets. Mr. Nelson discussed the projections, based on assumptions in investment risk, adding any movement up or down greatly impacts contributions by the client sponsor. Other liability assumptions include employee longevity and demographic trends. Changes to these assumptions may impact future results. He reviewed the material submitted to the packet, noting trends over the past several years. He highlighted the plan is 91% funded with a very low discount rate, which is a reflection that the plan is being very well managed with low risk.

Vice Chair Hewlett praised the work of the Board of Trustees and the actuaries. Chair Anderson noted this is a preliminary request in the budget process, and that the Commission may want to revise it.

ACTION: Motion of Geraldo to adopt Resolution 20-27
 Seconded by Vice-Chair Hewlett
 7 approved the motion

Chair Anderson asked for a motion to enter closed session at 10:32 a.m. Vice Chair Hewlett moved; Commissioner Geraldo seconded. The motion was approved by all 7 Commissioners present for the vote.

Pursuant to Maryland General Provisions Article of the Annotated Code of Maryland, Section 3-305(b) (7) & (9), a closed session is proposed to consult with counsel for legal advice and conduct collective bargaining discussions.

There being no further business to discuss in closed session, the meeting resumed in open session at 10:56 a.m.

ITEM 6 OFFICERS' REPORTS

Executive Director's Report

a) Employee Evaluations Not Completed by Due Date (October 2020) (For information only)

Secretary Treasurer Report

b) Investment Report FY19 4th Quarter report (For information only)

General Counsel Report

c) Litigation Report (For information only)

d) Legislative Update – General Counsel Gardner requested action on bill MCPG 101-21, a bill that is being reintroduced this year on fixing a loophole in the Mandatory Referral process. The Commission supported the bill when it was introduced last year. The bill passed the House but did not pass the full legislature before the end of the legislative session.


There are three other bills of interest in the session that the General Counsel would like to discuss with the sponsors before requesting a decision from the Commission. General Counsel Gardner invited a motion to support bill MCPG 101-21

ACTION: Motion of Vice-Chair Hewlett to support MCPG 101-21

Seconded by Bailey

7 approved the motion

There being no further business to discuss, the meeting ended at 11:04 a.m.


James F. Adams, Senior Technical Writer


Asuntha Chiang-Smith, Executive Director