

Commission Meeting
Open Session Minutes
May 16, 2018

The Maryland-National Capital Park and Planning Commission met at the Montgomery Regional Office Auditorium.

PRESENT

Prince George's County Commissioners

Elizabeth M. Hewlett, Vice-Chair
Dorothy Bailey
William Doerner

Montgomery County Commissioners

Casey Anderson, Chair
Gerald Cichy
Tina Patterson
Natali Fani-Gonzalez

NOT PRESENT

Manuel Geraldo
A. Shuanise Washington

Norman Dreyfuss

Chair Anderson convened the meeting at 10:15 a.m.

ITEM 1

APPROVAL OF COMMISSION AGENDA

ACTION: Motion of Hewlett to approve the Commission agenda
Seconded by Bailey
7 approved the motion

ITEM 2

APPROVAL OF COMMISSION MINUTES

Closed Session – March 8, 2018
Open Session – March 30, 2018
Closed Session – March 30, 2018
Open Session – April 18, 2018
Closed Session – April 18, 2018
ACTION: Motion of Hewlett to approve the Commission minutes
Seconded by Bailey
7 approved the motion

ITEM 3

GENERAL ANNOUNCEMENTS

Chair Anderson made the following announcements:
May is Asian Pacific American Heritage Month
May is Jewish-American Heritage Month
May is Arab-American Heritage Month
M-NCPPC Employee Health Fitness Week – May 11th – 18th
May is Stress Awareness Month and Alcohol Awareness Month
National Prevention Week – May 13th – 19th
(Mental Health/Substance Abuse Disorders)

- ITEM 4 COMMITTEE MINUTES/BOARD REPORTS (For Information Only)
- a) Executive Committee – Open Session – May 2, 2018
 - b) Executive Committee – Closed Session – May 2, 2018
 - c) Employees’ Retirement System Board of Trustees Meeting Minutes April 3, 2018

ITEM 5 ACTION AND PRESENTATION ITEMS

- a) Introduction of New Montgomery County Park Police Chief will occur at the June 20, 2018 Commission Meeting.

- b) Mandatory Referral Food and Drug Administration
General Counsel Gardner began the presentation stating that the Mandatory Referral was handled by each of the Planning Boards. He noted that our goal was to try to make this process as seamless as possible and resolve issues between the counties. Today the Commission is voting to transmit the comments from both Planning Boards to the National Capital Planning Commission and US General Services Administration. Debra Borden and Matthew Mills of the Commission’s General Counsel’s Office presented key components of the Montgomery and Prince George’s County Planning Boards’ comments as provided in the packet. GSA Director of Planning and Management Dawud Abdur-Rahman and Rod Henderer of RTKL presented the project

ACTION: Motion of Hewlett to transmit comments prepared and approved by the planning boards to the National Capital Planning Commission in consideration of the project.

Seconded by Fani-Gonzalez
7 approved the motion

- c) Memorandum on Fiscal Year 2019 Compensation and Benefits and Related Resolutions
Executive Director Barney introduced the memorandum outlining the following wage resolutions for approval by the Commission.

- d) Resolution #18-09 Fiscal Year Anniversary (Merit) Pay Increment Adjustment for Certain Non-Represented Merit System Employees
ACTION: Motion of Hewlett to approve Resolution #18-09
Seconded by Cichy
7 approved the motion

- e) Resolution #18-10 Fiscal Year 2019 Cost of Living Adjustments for Certain Non-Represented Merit System Employees and Certain Contract Employees
ACTION: Motion of Hewlett to approve Resolution #18-10
Seconded by Cichy
7 approved the motion

- f) Resolution #18-11 Fiscal Year 2019 Pay Increment Adjustments for Seasonal/Intermittent and Term Contract Employees
ACTION: Motion of Hewlett to approve Resolution #18-11
Seconded by Cichy
7 approved the motion

- g) Resolution #18-12 Fiscal Year 2019 Merit Increase and Cost of Living Adjustments for the Park Police Command Staff and Candidates
ACTION: Motion of Hewlett to approve Resolution #18-12
Seconded by Cichy
7 approved the motion

- h) Resolution #18-13 Fiscal Year 2019 Merit Increase and Cost of Living Adjustments for the Park Police Bargaining Unit

ACTION: Motion of Hewlett to approve Resolution #18-13
Seconded by Cichy
7 approved the motion

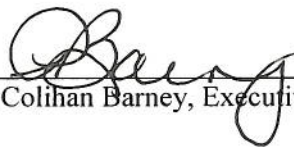
- i) Resolution #18-15 Fiscal Year 2019 Health Insurance Premium Holidays
ACTION: Motion of Hewlett to approve Resolution #18-15
Seconded by Doerner
7 approved the motion
- j) Resolution #18-14 Refunds to Appropriate Non-Departmental Accounts for Fiscal Year 2018 Overpayments to Group Insurance Fund
ACTION: Motion of Hewlett to approve Resolution #18-14
Seconded by Doerner
7 approved the motion
- k) Request for Use of Salary Lapse for the Office of Finance
ACTION: Motion of Hewlett to approve the use of salary lapse for the Office of Finance
Seconded by Cichy
7 approved the motion
- l) Request for Use of Salary Lapse for the Department of Human Resources and Management
ACTION: Motion of Hewlett to approve the use of salary lapse for DHRM
Seconded by Cichy
7 approved the motion
- m) Acknowledge Dr. Alicia Hart as the Prince George's County Open Trustee to the Employees' Retirement System Board of Trustees for the term ending June 30, 2021
ACTION: Motion of Hewlett to acknowledge Dr. Alicia Hart as the Open Trustee
Seconded by Patterson
7 approved the motion
- n) FY2019 Operating Budget for the Employees' Retirement System
ACTION: Motion of Hewlett to approve the ERS' FY19 Operating Budget
Seconded by Cichy
- o) Annual Legislative Update
General Counsel Adrian Gardner presented his annual legislative wrap-up to highlight the results from the 2018 Legislative Session of the Maryland General Assembly. Overall, he presented his annual written report to the Commission and reported his assessment that the session was successful for the Commission. The General Counsel reviewed the calendar of deadlines for the past session, and advised agency departments that proposals for legislation next year should begin the approval process now because the process with local hearings is expected to begin shortly after the Summer ends. Using a Power Point presentation (available with the minutes), he highlighted the absence of legislation after the release of the State's audit of the Department of Parks and Recreation capital program, as well as approximately \$18 million appropriated to the Commission for Program Open Space. The following bills were discussed:
- Forest Conservation HB 766 SB 616 (Failed)
 - Program Open Space SB 185 Operating Budget Bill Ch. 570 (passed 3/5/18)
 - Pr. George's County POS SB 1253 Definition of Body (Failed)
 - Md. Public Information Act HB 667 SB 477 Addresses (Passed)

ITEM 6 OFFICERS' REPORTS

- a) Executive Director's Report (For information only)
Employee Evaluations Not Completed by Due Date (April 2018)

- b) Secretary Treasurer (For Information only)
MFD 1st and 2nd Quarter Purchasing Statistics FY18
- c) General Counsel (For information only)
 - 1) Litigation Report (April 2018)


Deirdra S. Walker, Administrative Specialist


Patricia Colihan Barney, Executive Director