



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Office of Internal Audit • 7833 Walker Drive, Suite 425 • Greenbelt, Maryland 20770

June 8, 2017

To: Ronnie Gathers, Director
Prince George's County Department of Parks and Recreation

Roslyn Johnson, Deputy Director, Facility Operations

Emily Rose, Chief, Sports, Wellness and Health Division

From: Renee Kenney, Chief Internal Auditor

Subject: Follow-Up Review for Audit Report Number: PG-015-2017

We have completed the follow-up review for Henson Creek Golf Course Audit Report dated January 19, 2017. The following is the result of the follow-up review:

<u>Rec. #</u>	<u>Issue/ Recommendation</u>	<u>Issue Risk</u>	<u>Status</u>
1	Strengthen Oversight of Manual Time Cards	High	Resolved
2	Strengthen Fixed Asset Processes	Medium	Resolved
3	Complete Full Reconciliation of Petty Cash	Medium	Resolved
4	Maintain Vehicle Mileage Logs	Medium	Resolved
5	Ensure Cash Deposits are Made Timely	Medium	Resolved
6	Oversight of Resale Inventory Items Should be Strengthened	Medium	Resolved
7	Ensure Employees Obtain Approval for Non-Commission Work	Low	Resolved
8	Include Business Justifications for all Purchase Card Transactions	Low	Resolved

Management provided sufficient additional information and clarification for us to conclude all audit recommendations reviewed have been satisfactorily addressed and implemented.

I have included a copy of the original audit report for your convenience. If we can be of assistance in the future, please do not hesitate to contact our office. Thank you for your assistance in this review.

cc: Executive Committee
Elizabeth Hewlett
Casey Anderson
Patricia Barney

Audit Committee
Dorothy Bailey
Norman Dreyfuss
Karen Tobat

M-NCPPC Administration
Robert Feeley
Adrian Gardner
Bill Sheehan
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