



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

6611 Kenilworth Avenue • Riverdale, Maryland 20737

Commission Meeting
Open Session Minutes
November 17, 2021

The Maryland-National Capital Park and Planning Commission met via videoconference with the Chair initiating the meeting at the County Administration Building in Upper Marlboro, Maryland. The meeting was broadcast by the Montgomery Planning Department.

PRESENT

Prince George's County Commissioners

Elizabeth M. Hewlett, Chair
Dorothy Bailey
William Doerner

Montgomery County Commissioners

Casey Anderson, Vice Chair
Gerald Cichy
Tina Patterson
Carol Rubin
Partap Verma

NOT PRESENT

Manuel Geraldo
A. Shuanise Washington

Chair Hewlett called the meeting to order at 10:11 a.m.

ITEM 1

APPROVAL OF COMMISSION AGENDA

No modifications

ACTION: Motion of Commissioner Bailey to approve the amended agenda
Seconded by Vice Chair Anderson
8 approved the motion

ITEM 2

APPROVAL OF COMMISSION MINUTES

Open Session – October 20, 2021

Closed Session – October 20, 2021

ACTION: Motion of Vice Chair Anderson to approve the minutes
Seconded by Commissioner Bailey
7 approved the motion
1 abstention (Rubin)

ITEM 3

GENERAL ANNOUNCEMENTS

- a) Thanksgiving & Employee Appreciation Day Holidays
- b) National American Indian Heritage Month
(Maryland American Indian Heritage Day Nov 2)
- c) American Lung Cancer Awareness Month & Pancreatic Cancer Awareness Month
- d) "Great American Smoke Out" Nov 18
- e) Bereaved Siblings Month
- f) Caregivers Month
- g) National Adoption Month
- h) Military Family Appreciation Month

- i) Upcoming Festival of Lights and Winter Garden Walkthrough in Prince George's and Montgomery Counties
- j) Diversity Council Openings for 2022
- k) No-Shave November – highlighting the need to focus on Men's Care
- k) Chair Hewlett introduced and welcomed Commissioner Carol Rubin as a member of the Montgomery County Planning Board and the M-NCPPC. She acknowledged Commissioner Rubin's hard work in the agency's Office of the General Counsel and lead role in the M-NCPPC's response to the Managed Lanes Project.

ITEM 4 COMMITTEE MINUTES/BOARD REPORTS (For Information Only)

- a) Executive Committee Meeting – Open Session, November 3, 2021
- b) Executive Committee Meeting – Closed Session, November 3, 2021
- c) Employees' Retirement System Board of Trustees Regular Meeting, September 14, 2021

ITEM 5 ACTION AND PRESENTATION ITEMS

- a) Resolution 21-25 Land Exchange and Mitigation between M-NCPPC and PGcps for Construction of Middle School at Glenridge Park (Sun)

No discussion.

ACTION: Motion of Vice Chair Anderson to adopt Resolution 21-25
 Seconded by Commissioner Rubin
 8 approved the motion

- b) Resolution 21-26 ERS Employer Contribution (Rose/Cheiron)

Employee Retirement System Administrator Andrea Rose introduced the actuaries from Cheiron, Patrick Nelson, and Janet Cranna, to present their report included in the packet and request the Commission approve the recommended employer contribution of \$25,682,999 for fiscal year 2023 to the M-NCPPC Employees' Retirement System.

Mr. Nelson and Ms. Cranna provided historical perspectives and future projections of the actuarial evaluation, and compared the last year's assumptions against collected data and changes to projected demographic and economic liabilities to support their final recommendation.

ACTION: Motion of Commissioner Bailey to adopt Resolution 21-26
 Seconded by Vice Chair Anderson
 7 approved the motion
 1 abstention (Rubin)

- c) Resolution 21-27 Resolution of Appreciation for Joseph Zimmerman (Hewlett)

Chair Hewlett read from the Resolution honoring departing Secretary-Treasurer Joseph C. Zimmerman. She thanked him for his service, his wit, his dedication, and his integrity. She thanked him for his service on the Employees' Retirement System Board of Trustees on his dedication to safeguarding employees' retirement funds.

Secretary-Treasurer Zimmerman thanked everyone for the opportunity and experience for the past 11 years, and appreciated the chance to work with his successor, Mr. Gavin Cohen during the transition.

ACTION: Motion of Commissioner Cichy to adopt Resolution 21-27
Seconded by Commissioner Bailey
8 approved the motion

- d) Resolution 21-28 Appointment of Secretary-Treasurer Gavin Cohen (Hewlett)
Chair Hewlett introduced Mr. Gavin Cohen as the incoming Secretary-Treasurer. She remarked on Mr. Cohen's experience working for the City of Rockville, and said she is very happy to have him join the agency. She welcomed Mr. Cohen to the M-NCPPC, to serve its employees, its retirees, and its residents.

Mr. Cohen shared his excitement to interact with and meet the Commissioners, Department Heads, and that he looks forward to engaging with staff.

ACTION: Motion of Vice Chair Anderson to adopt Resolution 21-28
Seconded by Commissioner Bailey
8 approved the motion

- e) GFOA Award for CAFR/ACFR (Zimmerman)
Chair Hewlett congratulated Secretary-Treasurer Zimmerman on the 47th award from the Government Finance Officers' Association's Award of Excellence for the M-NCPPC's Comprehensive Annual Financial Report. Secretary-Treasurer Zimmerman thanked his teams for producing another excellent report.

ITEM 6

OFFICERS' REPORTS

Executive Director's Report

- a) Late Evaluation Report (October 2021) (For information only)

Secretary-Treasurer's Report

- b) 1st Quarter Investment Report (For information only)


General Counsel's Report


- c) Litigation Report (For information only)

Pursuant to Maryland General Provisions Article of the Annotated Code of Maryland, Section 3-305(b) (7) and (9), a closed session is proposed to consult with counsel to consult with counsel for legal advice, consider matters that relate to negotiation.

Chair Hewlett asked for a motion to move to closed session. Commissioner Bailey moved; Vice Chair Anderson seconded. All 8 Commissioners in attendance voted for the measure and the meeting moved to closed session at 11:12 a.m.

There being no further business to discuss, Chair Hewlett adjourned the meeting at 12:53 p.m.


James F. Adams, Senior Technical Writer


Asuntha Chiang-Smith, Executive Director