



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
6611 Kenilworth Avenue • Riverdale, Maryland 20737

Commission Meeting
Open Session Minutes
June 20, 2018

The Maryland-National Capital Park and Planning Commission met at the Prince George's County Parks and Recreation Administration Building Auditorium in Riverdale, Maryland.

PRESENT

Prince George's County Commissioners

Elizabeth M. Hewlett, Vice-Chair
William Doerner
Manuel Geraldo

Montgomery County Commissioners

Casey Anderson, Chair
Gerald Cichy
Norman Dreyfuss
Tina Patterson

NOT PRESENT

Dorothy Bailey
A Shaunise Washington

Natali Fani-Gonzalez

Chair Anderson convened the meeting at 10:05 a.m.

ITEM 1 APPROVAL OF COMMISSION AGENDA

At the request of Human Resources Director Spencer, items 5b and 5c have been postponed.

ACTION: Motion of Hewlett to approve the amended Commission agenda
Seconded by Geraldo
7 approved the motion

ITEM 2 APPROVAL OF COMMISSION MINUTES

Open Session – May 16, 2018

ACTION: Motion of Hewlett to approve the Commission minutes
Seconded by Geraldo
7 approved the motion

ITEM 3 GENERAL ANNOUNCEMENTS

Chair Anderson made the following announcements:

- o June is National Caribbean American Heritage Month
- o June is Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month

Vice-Chair Hewlett added the following announcements:

- o June is Men's Health Month
- o Celebrating Juneteenth, the anniversary of enslaved people in Texas learning of their freedom in 1865
- o Retirement of Prince George's County Commissioners' Office Public Information Officer Andrea Davey

Commissioner Geraldo asked for Commissioners and staff to keep in mind children separated from their parents at the U.S. border, and encouraged people to do whatever they can to support them. The Chair agreed.

ITEM 4 COMMITTEE MINUTES/BOARD REPORTS (For Information Only)

- a) Executive Committee – Open Session – June 4, 2018
- b) Employees’ Retirement System Board of Trustees Meeting Minutes May 1, 2018

ITEM 5 ACTION AND PRESENTATION ITEMS

- a) Differences Between FSAs, HSAs and HRAs (Spencer/Henderson/AON).
Health and Benefits Specialist Cynthia Henderson spoke about the M-NCPPC’s Flexible Spending Account (FSA) program. The agency has accumulated more than \$475,000 in forfeited FSA funds, and Ms. Henderson said Executive Director Barney has tasked the department directors for suggestions for use of the money in the fund. Ms. Henderson then introduced AON Vice President Edith Livingstone, who briefed the Commissioners on the differences between FSAs, Health Spending Accounts (HSAs) and Health Reimbursement Accounts (HRAs), including describing how forfeited FSA funds may be used. Commissioners discussed the pros and cons of considering having the M-NCPPC offer a high-deductible insurance plan, enabling the agency to offer an HSA.

ACTION: Human Resources staff is to determine the feasibility of researching data on the benefits and drawbacks of offering a high-deductible plan, including economic impact, health outcomes, and adverse selection issues.

ACTION: Executive Director Barney is to bring Department Head recommendation for spending \$475k forfeited funds to the Commission in July or August 2018.

- b) Town of Cottage City Mutual Aid and Reciprocal Enforcement Agreement
Postponed.
- c) Town Council of Colmar Manor Mutual Aid and Reciprocal Enforcement Agreement
Postponed.
- d) Resolution #18-17 East Glenn Dale Minor Amendment (Checkley/Sams)
ACTION: Motion of Hewlett to approve Resolution #18-17
Seconded by Geraldo
7 approved the motion
- e) Resolution #18-19 Revised Fund Balance Policy (Zimmerman)
ACTION: Motion of Hewlett to approve Resolution #18-19
Seconded by Geraldo
7 approved the motion
- f) Resolution #18-20 FY19 Budget Adoption (Kroll)
ACTION: Motion of Hewlett to approve Resolution #18-20
Seconded by Geraldo
7 approved the motion
- g) FY2017 Comprehensive Annual Financial Report (CAFR) Award (Zimmerman)
Chair Anderson recognized Secretary-Treasurer Zimmerman and Finance staff on winning the Government Finance Officer’s Association’s (GFOA) Certificate for Excellence in Financial Reporting for the Commission’s FY2017 CAFR. The M-NCPPC has won this award for 44 years.

Secretary-Treasurer Zimmerman also reported that the department’s Purchase Card Program last year has resulted in a rebate of more than \$285,000 from JP Morgan Chase, which is

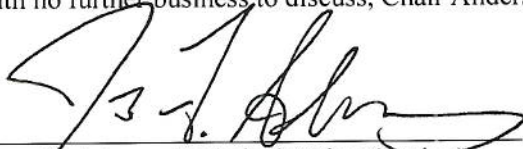
\$40,000 more than last year. He offered kudos to Purchasing Division staff for successfully administering the program, which provides supplemental budget funds to the departments.

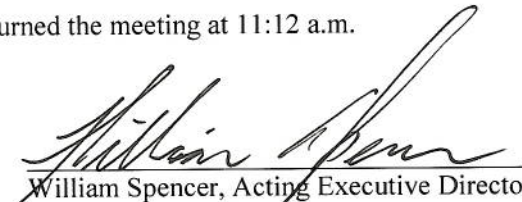
ITEM 6

OFFICERS' REPORTS

- a) Executive Director's Report (For information only)
Employee Evaluations Not Completed by Due Date (May 2018)
- b) Secretary Treasurer (For Information only)
Investment Report (March 2018)
- c) General Counsel (For information only)
Litigation Report

With no further business to discuss, Chair Anderson adjourned the meeting at 11:12 a.m.


James F. Adams, Technical Writer (Acting)


William Spencer, Acting Executive Director

