



Commission Meeting
Open Session Minutes
March 18, 2020

The Maryland-National Capital Park and Planning Commission met via teleconference with the Chair initiating the meeting at the Montgomery Regional Office Auditorium in Silver Spring, Maryland.

PRESENT

Montgomery County Commissioners

Casey Anderson, Chair
Gerald Cichy
Natali Fani-Gonzalez
Tina Patterson

Prince George's County Commissioners

Elizabeth M. Hewlett, Vice-Chair
Dorothy Bailey
William Doerner
Manuel Geraldo

NOT PRESENT

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A. Shuanise Washington

ITEM 1 APPROVAL OF COMMISSION AGENDA

Executive Director Chiang-Smith requested the cybersecurity update previously scheduled as a closed item would be deferred to a later meeting.

ACTION: Motion of Vice Chair Hewlett to approve the amended Commission agenda
Seconded by Commissioner Geraldo
8 approved the agenda

ITEM 2 APPROVAL OF COMMISSION MINUTES

Open Session – February 19, 2020

Closed Session – February 19, 2020

ACTION: Motion of Vice Chair Hewlett to approve the minutes
Seconded by Commissioner Geraldo
8 approved the motion

ITEM 3 GENERAL ANNOUNCEMENTS

- a) Financial Disclosure filing Deadline Reminder
- b) Women's History Month (Event Cancelled)
- c) National Colorectal Cancer Awareness Month
- d) National Nutrition month
- e) Upcoming – Stress Awareness Month and Alcohol Awareness month

ITEM 4 COMMITTEE MINUTES/BOARD REPORTS (For Information Only)

- a) Executive Committee – Open Session March 4, 2020
- b) Executive Committee – Closed Session March 4, 2020 (not included with packet for review)
- c) Employees' Retirement System Board of Trustees Regular Meeting – February 4, 2020

ITEM 5 ACTION AND PRESENTATION ITEMS

- a) Acknowledge Caroline McCarthy as the Montgomery County Open Trustee of the Employees' Retirement System Board of Trustees for the Term ending June 30, 2021 (Rose)
No discussion.
ACTION: Motion of Vice-Chair Hewlett
 Seconded by Commissioner Bailey
 8 approved the motion

- b) Enrichment Program for People with Disabilities (Spencer/Glover)
Executive Director Chiang-Smith said the deadline for departments to identify positions to allocate to the program is March 27, but under the current circumstances, they can be flexible. She noted program details could be found in the attached memo.

- c) Commission for the Accreditation of Parks and Recreation Agencies (CAPRA) Update and Timeline (Michel/Ramos/Tyler)
CAPRA Project Manager Edith Michel spoke on behalf of bi-county CAPRA accreditation team. The National Recreation and Parks Association's CAPRA Program has directed agencies that they are developing guidelines to conduct their accreditation review via virtual visits due to COVID-19 travel restrictions for evaluators. M-NCPPC staff will be participating in a webinar to learn what the virtual visit will entail. The visit is scheduled for the week of April 13. Since site visits are typically done in person, the team is expecting to have a better sense of conducting a virtual visit with the help and guidelines from the NRPA CAPRA staff.

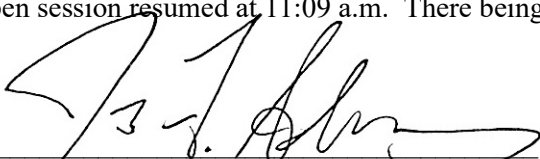
ITEM 6 OFFICERS' REPORTS


- Executive Director's Report
- a) Employee Evaluations Not Completed by Due Date (February 2020) (For information only)
Executive Director Chiang-Smith noted another chart has been added to the report, per the last meeting. She could have a longer discussion later if anyone had questions.
- Secretary Treasurer Report
- b) MFD 1st Quarter Purchasing Statistics (For information only)
- General Counsel Report
- c) Litigation Report (For information only)

Chair Anderson asked for a motion to enter closed session at 10:50 a.m. Vice-Chair Hewlett moved; Commissioner Fani-Gonzalez seconded. The motion was approved unanimously.

Pursuant to Maryland General Provisions Article of the Annotated Code of Maryland, Section 3-305(b) (7) & (9), a closed session is proposed to consult with counsel for legal advice and conduct collective bargaining discussions.

Open session resumed at 11:09 a.m. There being no further business to discuss, the meeting ended at 11:09 a.m.


James F. Adams, Administrative Specialist II


Asuntha Chiang-Smith, Executive Director