

# The Maryland-National Capital Park and Planning Commission

[www.mncppc.org](http://www.mncppc.org)

## Adopted Annual Budget Fiscal Year 2013

### **Commissioners**

Françoise M. Carrier, Chairman of the Commission  
Elizabeth M. Hewlett, Vice-Chairman of the Commission

Casey Anderson  
Dorothy F. Bailey  
Norman Dreyfuss  
Amy Presley

John P. Shoaff  
John H. Squire  
A. Shuanise Washington  
Marye Wells-Harley



### **Officers**

Patricia Colihan Barney, Executive Director  
Joseph Zimmerman, Secretary-Treasurer  
Adrian R. Gardner, General Counsel

### **Prince George's County Directors**

Fern V. Piret  
*Director of Planning*

Ronnie Gathers  
*Director of Parks and Recreation*

### **Montgomery County Directors**

Rose Krasnow  
*Acting Director of Planning*

Mary Bradford  
*Director of Parks*



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Maryland-National Capital Park & Planning Comm**

For the Fiscal Year Beginning

**July 1, 2011**

*Linda C. Davison Jeffrey R. Emer*

President

Executive Director

The Government Finance Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Maryland-National Capital Park and Planning Commission for its annual budget for the fiscal year beginning July 1, 2011. This award is the highest form of recognition in governmental budgeting.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The Distinguished Budget Presentation Award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# **The Maryland-National Capital Park and Planning Commission**

## **Adopted Annual Budget Fiscal Year 2013**

### **CREDITS**

#### **Executive Director**

Patricia Colihan Barney

#### **Budget Team**

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Hujjaabudula Hasimu

#### **Department Budget Staff**

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Carl Morgan

Luanne Bowles Powers

Larry Quarrick

Valerie Saunders

Nancy Steen

Anjali Sood

Mary Ellen Venzke

Karen Warnick

#### **Technical Staff**

James Adams

#### **Production Staff**

Joyce Disbrow

DeWayne Williams

Lawana Bush

**The Maryland-National Capital Park and Planning Commission  
Adopted Annual Budget  
Fiscal Year 2013**

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**THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION**

6611 Kenilworth Avenue Riverdale, Maryland 20730

Date: July 16, 2012

To: Commissioners and the Citizens of Montgomery County and Prince George's County

From: Patricia Colihan Barney, Executive Director

Subject: Maryland-National Capital Park and Planning Commission Adopted Operating and Capital Budgets for Fiscal Year 2013

It is my pleasure to make available for public information the Maryland-National Capital Park and Planning Commission's FY13 Adopted Operating and Capital Budgets. Faced with declining property assessable bases and increasing benefit cost pressures, the Commission had to manage through many budget challenges. I am proud to announce that the Commission met those challenges and this budget represents a solid step toward future fiscal sustainability.

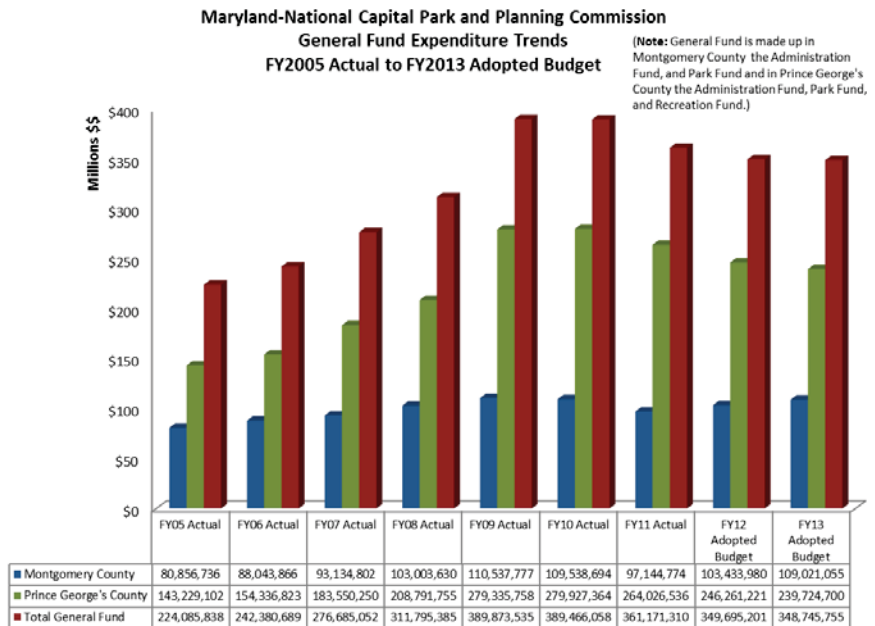
The FY13 Budget is a measured effort of balancing difficult choices. First, the Commission recognizes that it has to protect its core services. Our services are needed more in these economic times than ever. Second, the Commission takes serious its obligation to continually make efficient use of tax dollars and control costs wherever possible. Third, the Commission also has an obligation to its employees—our most valuable asset in serving the public. With no merit increases for performance or cost of living adjustments in more than two years, and with many employees being furloughed up to five days, the Commission needed to address employee pay responsibly in FY13. The challenge is balancing these points as property tax revenues decline for FY13: declining by nearly 2.5 percent in Montgomery County and about 7 percent in Prince George's County.

Putting the Commission on a path toward fiscal sustainability requires addressing employee compensation and benefit cost pressure. With no change in employee compensation for more than two years, the Commission needed to increase employee compensation without compounding the precarious structural deficits caused by growing the base compensation cost year over year while revenues are declining. The Commission achieves this in FY13 by providing each employee a one-time bonus of \$2,000 for full-time merit system employees and a prorated amount for part-time merit system employees. With employees receiving a one-time pay bonus, there are no merits or cost of living adjustments for FY13.

As the Commission invests more in its employees for FY13, it also asks its employees to invest more in themselves by paying a greater share of benefit costs. Asking employees to sacrifice and pay more for their benefits is necessary because the cost growth of benefits continues to outpace revenue growth. Without action, the Commission would be faced with difficult choices of cutting operating budgets to pay for benefits and/or decreasing benefits. Therefore, beginning in FY13 employees will pay a greater share of the pension and/or health insurance costs. Also, beginning in FY13 retirees will pay a greater share of the cost for their health insurance. In addition, the Commission has adopted a credited-service model for the retiree health benefits for most employees hired after January 1, 2013 and a new less costly defined benefit pension plan for the same new hires. These changes to retiree health insurance will help to lower long term liability costs for health care (OPEB), as the Commission continues to phase-in the prefunding of these costs. For FY13, OPEB is prefunded at year 4 of the 8 year phase-in plan to full funding. The Commission is appreciative of the hard work and understanding of all its employees and labor associations on working with us to make these necessary but difficult decisions.

Actions to manage employee compensation and benefit costs were combined with other budget strategies to create a FY13 balanced budget. Highlights of the changes in each county are discussed in the pages to follow. These actions demonstrate that the Commission continues to be a responsible steward of the public’s resources and committed to finding innovative ways to deliver excellent services in the face of declining revenues.

The total General Fund budget for FY13 is \$348.7 million, which is slightly less than last year’s budget. On the Prince George’s side, the General Fund budget is \$239.7 million for FY13. This is the third consecutive year that that the General Fund operating budget decreases year over year in Prince George’s County. In Montgomery County, the General Fund budget for FY13 is \$109.0 million, increasing modestly over the FY12 Budget, but remains lower than past budget levels. Prince George’s County delivers parks, planning, and recreation services. In Montgomery County, park and planning services are delivered. This explains in part the much larger budget on the Prince George’s side.

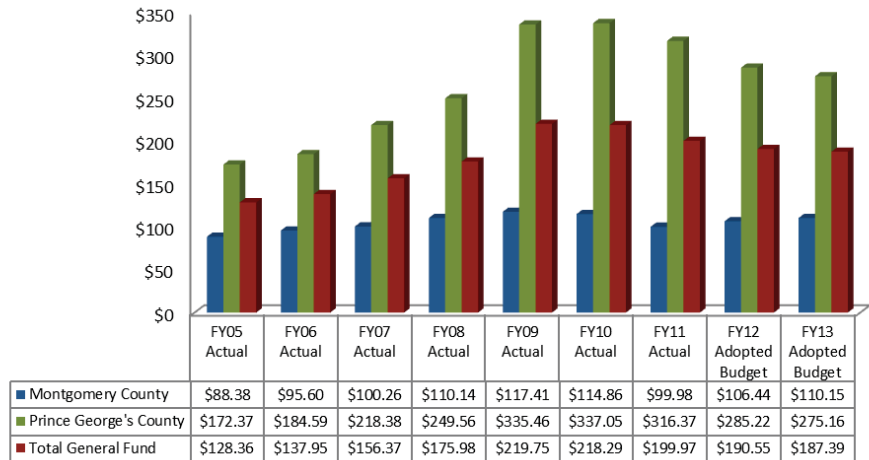


The Commission serves more than 1.8 million people combined in Prince George’s County and Montgomery County. We continue to meet the service needs of these growing populations while managing the per capita cost and the number of employees needed to deliver those services. For the FY13 Budget, the General Fund expenditures per capita in Montgomery County are \$110 and Prince George’s County about \$275. Total General Fund expenditures per capita are \$187.

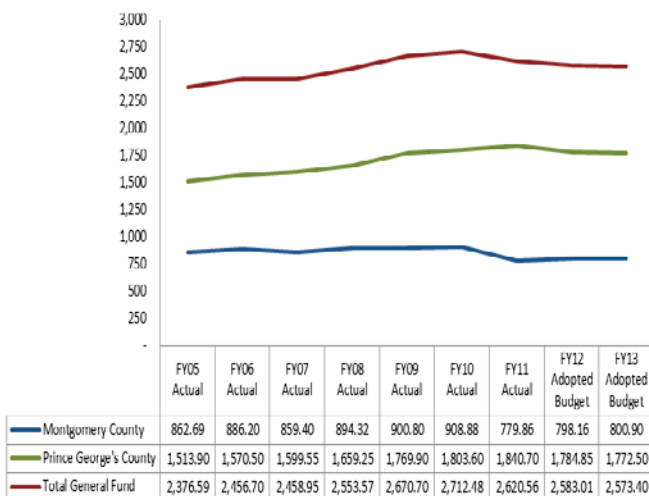
The Commission has 2,573 workyear<sup>1</sup> employees in the General Fund. Staffing levels for FY13 will be decreasing by 10

workyears and continue to be lower than prior budgets. As result, the number of residents we serve per 1,000 population will also be slightly lower in FY13, but remains higher than previous years as we continue to ask our employees to do more with less.

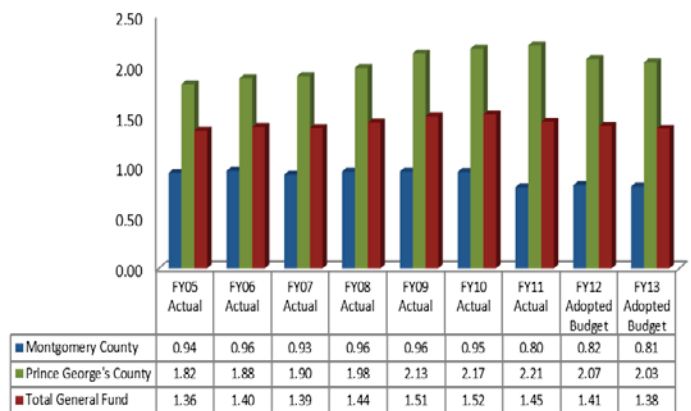
**Maryland-National Capital Park and Planning Commission  
General Fund Expenditures per Capita  
FY2005 Actual to FY2013 Adopted Budget**



**Maryland-National Capital Park and Planning Commission  
General Fund Workyears FY2005 Actual to FY2013 Adopted Budget**



**Maryland-National Capital Park and Planning Commission  
General Fund Workyears per 1,000 Population  
FY2005 Actual to FY2013 Adopted Budget**



<sup>1</sup> A workyear is the measure of a full-time employee. One workyear is equal to 2,080 annual hours. Total workyears are calculated by dividing the number of hours a position will work for the year by 2,080.

## **Highlights of the FY13 Adopted Budget**

### **Montgomery County**

From FY09 to FY11, the Montgomery County budget had been cut by more than 12 percent. In FY12, the budget was increased but still remained more than 6 percent below prior levels. In this context, the Commission submitted an FY13 Proposed Budget based on two guiding points: 1) maintain existing services and protect core services from further reductions, and 2) fund major known commitments. The budget was extensively reviewed by the County Executive and County Council. A few minor changes were made from the Proposed Budget increasing funding for roof maintenance and increased funding for deer management. For the three tax-supported funds<sup>2</sup> in Montgomery County, the Commission's adopted budget, excluding reserves, equals \$110.6 million. This represents an increase of \$5 million or 5 percent above the FY12 Budget, but still leaves the budget more than \$1.5 million less than past funding levels.

### **Revenues**

- Assessable base is projected to decline by 2.4 percent for FY13.
- To stabilize the funding against declines in assessable base, the Council increased the property tax rate support for the Administration Fund by one-tenth of one cent and in the Park Fund by sixth-tenths of one cent. These increases were necessary to fund required reserves and stabilize Park Fund services. With this increase the combined real property tax rate for FY13 is 7.3 cents. It is important to note that the real property tax rate has been steadily decreasing since FY06 when it was 8.4 cents.
- The FY13 Budget continues the funding from the Water Quality Protection Fund with \$360,400 in the Administration Fund and \$1.55 million in the Park Fund for Park Department and Planning Department services related to water quality protections services.

### **Expenditures**

- The FY13 Budget eliminates the five day furlough that was imposed in FY12.
- Personnel budgets reflect the costs to fund the one-time pay bonus and the expected savings from employees paying more of the health insurance and pension costs.
- Non-Departmental budget includes the OPEB prefunding at year 4 of the 8 years phase-in funding plan. It also includes OPEB paygo funding.

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<sup>2</sup> The three tax supported funds are Administration Fund, Park Fund, and Advanced Land Acquisition Fund.

## Prince George's County

The FY13 Adopted Budget reflects a multi-pronged strategy to create fiscal stability in the tax supported funds<sup>3</sup>. The approach aims to manage the structural deficits over the next six years in a manner that sustains as much of current services as is affordable by a making changes to revenues, expenditures, and Capital Improvement Program (CIP) investment. For the four tax-supported funds in Prince George's County, the Commission's adopted budget, excluding reserves, equals \$239.7 million. This represents a decrease of \$6.5 million, or 2.6 percent from the FY12 budget. Compared to the FY10 Budget, the FY13 budget is \$40.2 million less, a decline of more than 14 percent driven by falling home values and assessable base.

### Revenues

- Assessable base is projected to decline by 6.9 percent in FY13.
- To stabilize revenues the FY13 Budget shifts the tax rate among the funds taking 1.75 cents from the Park Fund and giving .75 cent to the Administration Fund and 1.00 cent to the Recreation Fund. The total real property tax rate remains at 27.90 cents and has not been increased since FY04.
- To bolster the Park Fund against the loss of tax rate and declining assessable base, \$45.7 million of CIP paygo funding previously transferred to the CIP Fund is transferred back to Park Fund. The County Council scaled back the CIP plan in FY12 making these dollars available to return to the Park Fund.

### Expenditures

- The FY13 Budget contains strategic expenditure reductions as part of the multi-prong fiscal stability strategy. Specifically:
  - Project charges paid to the County are reduced by \$4.9 million, and
  - Operating budgets in all three funds are reduced by more than \$3.5 million.
- A sustainable CIP plan is maintained for FY13 that makes use of lower cost debt financing as needed.
- Personnel budgets reflect the costs to fund the one-time pay bonus and the expected savings from employees paying more of the health insurance and pension costs.
- Non-Departmental budget includes the OPEB prefunding at year 4 of the 8 years phase-in funding plan. It also includes OPEB paygo funding reflecting expected savings from retirees paying more of the health insurance costs.

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<sup>3</sup> The tax supported funds are Administration Fund, Park Fund, Recreation Fund, and the Advanced Land Acquisition (ALA) Debt Service Fund. No tax rate is currently assessed for the ALA fund.

## Bi-County Issues

The two County Councils jointly met on May 10th to discuss mutual issues, including the one-time employee bonus, cost of living adjustments and merit increases for Commission employees, and the proposed budget for the Commission's Central Administrative Services (CAS). The Councils agreed to the one-time employee bonus, no cost of living adjustments or merit increases except for negotiated longevity increases specified by the ratified collective bargaining agreements. The Councils also agreed on the CAS budget. In addition, they recommended that the Commission continue to pursue financially sustainable compensation policies.

Central Administrative Services is made up of the Department of Human Resources and Management, Department of Finance, Legal Department, Internal Audit, Merit System Board, and Support Services. For FY13, the budgets for these departments reflect flat service levels and total \$13.6 million, which is about \$200,000 or 1 percent more than the FY12 Budget. Since FY10, the CAS budgets have been cut by more than \$1.6 million; and the FY13 funding level remains 10.5 percent less than FY10.

In closing, the FY13 Budget was a success for the Commission. We were able to achieve structural change in our benefit costs, treat our employees fairly, and most importantly protect our services so that we can continue to meet the standard of excellence for the public. We are appreciative of both County Councils and the County Executives for their support and hard work to ensure we meet their constituent's needs. Finally, we are grateful for the talents and dedication of our employees and Department Directors for their tireless efforts and commitment to the people of Montgomery County and Prince George's County.



**THE COMMISSION SUMMARY**  
**MONTGOMERY COUNTY AND PRINCE GEORGE'S COUNTY**

	<u>ACTUAL</u> <u>FY10</u>	<u>ACTUAL</u> <u>FY11</u>	<u>BUDGET</u> <u>FY12</u>	<u>ADOPTED</u> <u>FY13</u>	<u>%</u> <u>CHANGE</u>
<b>REVENUES AND SOURCES</b>					
Property Tax Revenue	\$378,452,091	\$343,878,497	\$335,134,100	\$325,959,100	-2.7%
Property Taxes - Interest & Penalty	1,840,364	1,376,266	1,225,000	1,100,000	-10.2%
Service Charges, User Fees, Concessions	11,690,129	12,295,053	12,636,800	12,555,200	-0.6%
Interest	1,777,978	1,380,862	1,916,000	640,000	-66.6%
Grants	1,491,424	518,188	688,000	755,000	9.7%
Intergovernmental	-	120,806	1,869,700	1,944,000	4.0%
Miscellaneous Revenue	637,248	710,981	416,700	656,900	57.6%
Transfers in*	-	701,849	-	45,787,100	-
<b>Total Current Revenue</b>	<u>395,889,234</u>	<u>360,982,502</u>	<u>353,886,300</u>	<u>389,397,300</u>	<u>10.0%</u>
Fund Balance from Prior Years	3,842,950	-	28,735,314	13,385,019	-53.4%
<b>Total Tax-Supported Fund Revenue</b>	<u>399,732,184</u>	<u>360,982,502</u>	<u>382,621,614</u>	<u>402,782,319</u>	<u>5.3%</u>
Enterprise & Property Mngt. Fund	29,428,340	29,916,872	30,999,300	29,778,900	-3.9%
Special Revenue Fund	10,506,891	11,874,178	14,083,140	14,437,900	2.5%
<b>Total Tax &amp; Non-Tax Supp. Fund</b>	<u>\$439,667,415</u>	<u>\$402,773,552</u>	<u>\$427,704,054</u>	<u>\$446,999,119</u>	<u>4.5%</u>
<u>Allocation by County:</u>					
Prince George's	313,624,992	289,763,479	303,175,934	316,601,337	4.4%
Montgomery	126,042,423	113,010,073	124,528,120	130,397,782	4.7%
<b>EXPENDITURES AND USES</b>					
Administration Funds	\$ 70,867,598	\$ 66,914,344	\$ 73,302,100	\$ 74,071,900	1.1%
Designated Reserve (Admin. Fund)	-	-	3,091,300	3,118,500	0.9%
Park Funds	235,607,743	208,593,889	185,550,930	184,925,655	-0.3%
Designated Reserve (Park Fund)	-	-	7,810,700	7,687,500	-1.6%
Fund Balance for Future Years (Park Fund)	-	-	16,331,000	38,163,700	133.7%
Recreation Fund	66,497,008	68,681,819	74,992,200	68,093,900	-9.2%
Designated Reserve (Rec. Fund)	-	-	3,749,600	3,404,700	-9.2%
Debt Service Funds:					
Park Funds	16,493,709	16,981,208	16,049,900	21,654,300	34.9%
Advance Land Acq.	1,980,729	3,028,631	1,743,884	1,662,164	-4.7%
<b>Total Tax-Supported Fund</b>	<u>391,446,787</u>	<u>364,199,891</u>	<u>382,621,614</u>	<u>402,782,319</u>	<u>5.3%</u>
Enterprise & Property Mgmt. Fund	28,679,802	28,916,506	30,999,300	29,778,900	-3.9%
Special Revenue Fund	11,035,858	10,276,305	14,083,140	14,437,900	2.5%
<b>Total Tax &amp; Non-Tax Supp. Fund</b>	<u>\$431,162,447</u>	<u>\$403,392,702</u>	<u>\$427,704,054</u>	<u>\$446,999,119</u>	<u>4.5%</u>
<u>Allocation by County:</u>					
Prince George's	306,954,023	289,990,060	303,175,934	316,601,337	4.4%
Montgomery	124,208,424	113,402,642	124,528,120	130,397,782	4.7%

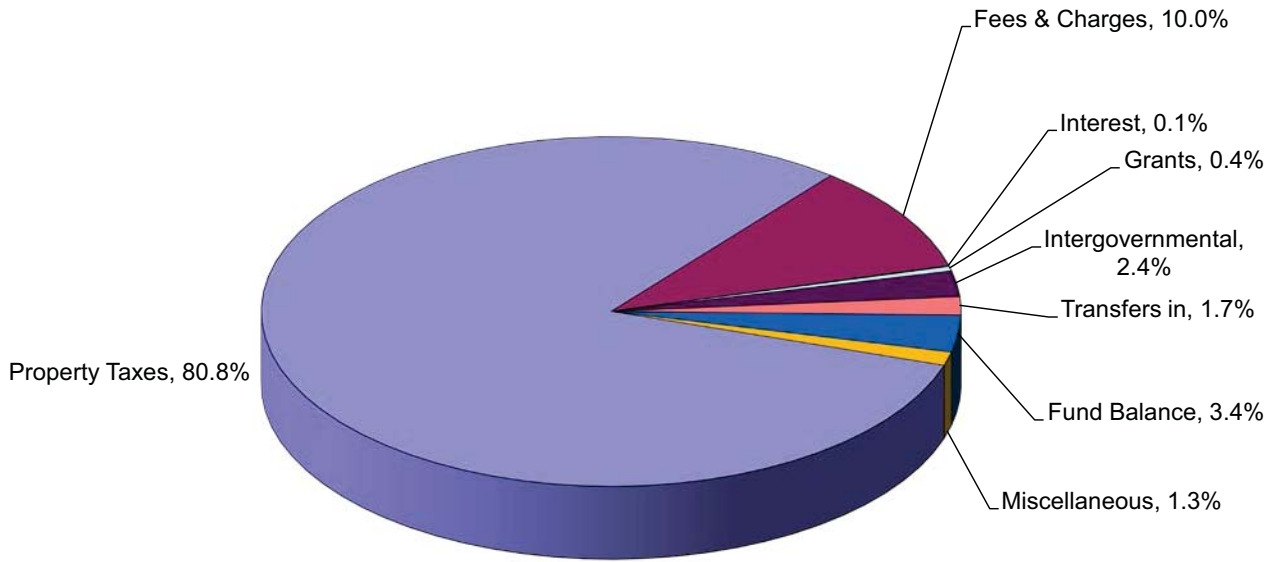
\* FY13 Transfer in is from Prince George's CIP Fund.

NOTES:

(1) This schedule presents the total budget of the Maryland-National Capital Park and Planning Commission's seven tax-supported funds, self-supporting Enterprise Funds, Property Management Funds and Special Revenue Funds. This schedule excludes Internal Service Funds, Capital Projects Funds and the Advance Land Acquisition Revolving Fund.

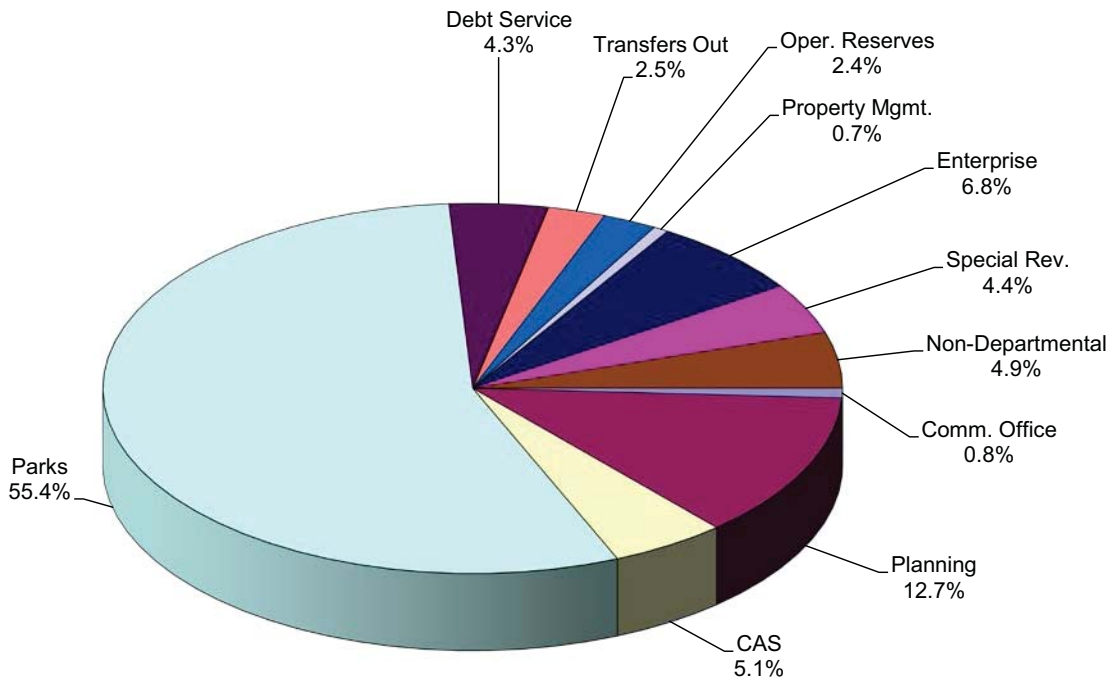
(2) For Montgomery County funds, in prior years, transfers out were treated as negative revenue. This has been restated to conform to Generally Accepted Accounting Principles (GAAP) requiring Transfers out be treated as other uses. In addition, an excess of sources over uses has been restated to other uses in Prince George' County Park Fund for FY12. Previously, this had been stated as negative revenue. This GAAP conformance has been consistently done on all schedules and noted where applicable.

**Montgomery County FY13 Sources - All Operating Funds**  
**Total Sources \$130,397,782**



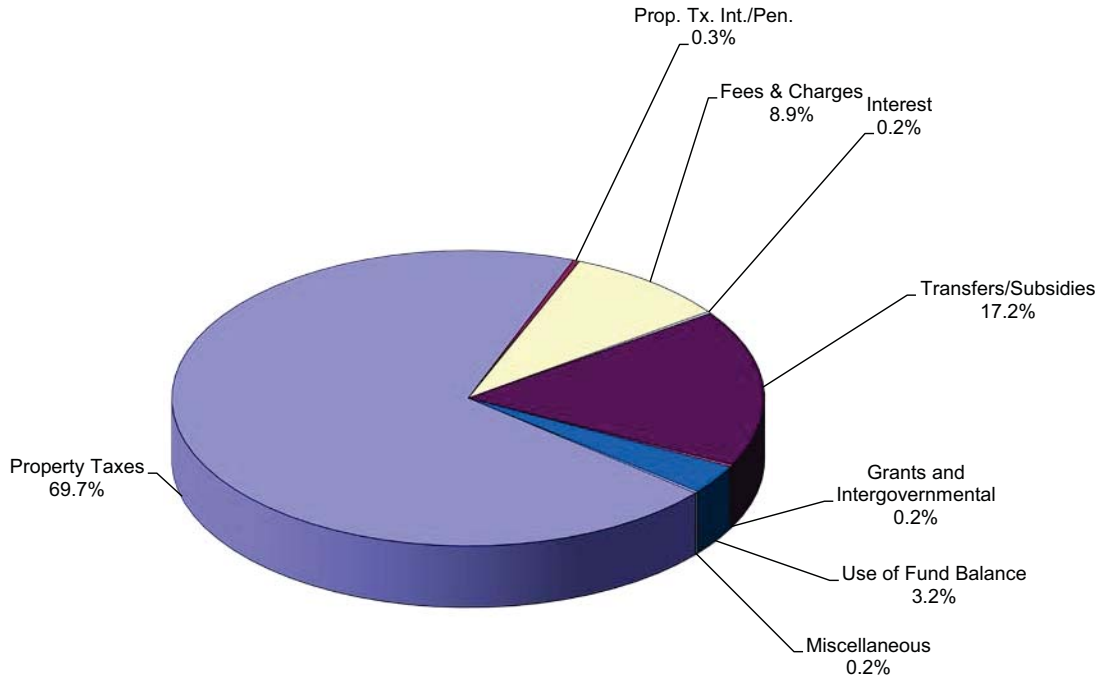
(Excludes Internal Service Funds and the Advance Land Acquisition Revolving Fund)

**Montgomery County FY13 Uses - All Operating Funds**  
**Total Uses \$130,397,782**



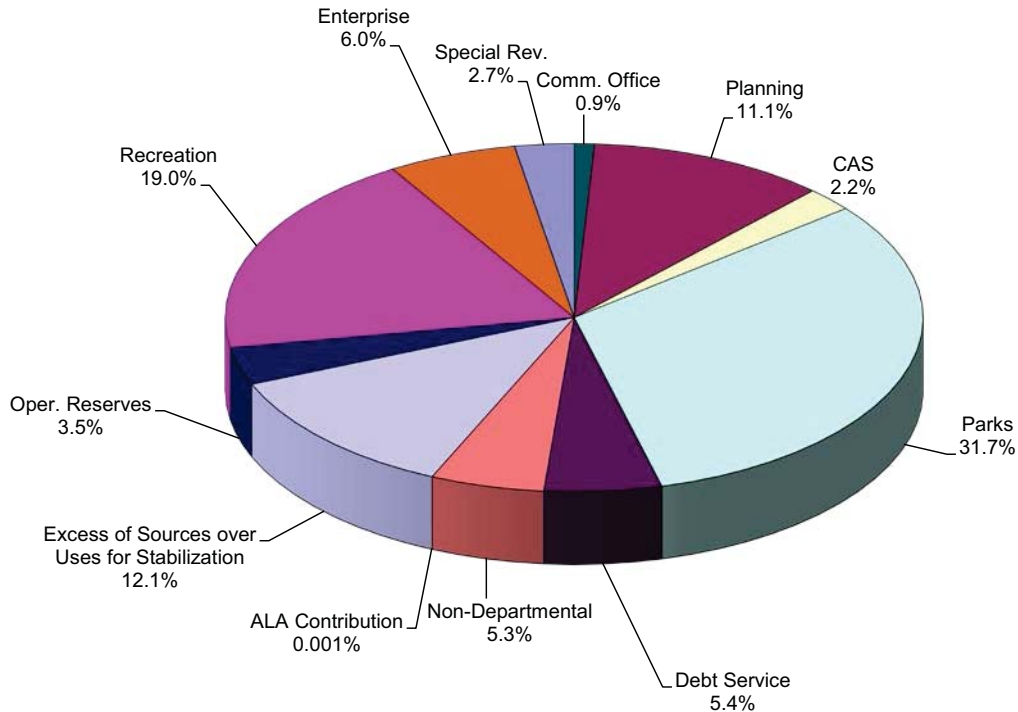
(Excludes Internal Service Funds and the Advance Land Acquisition Revolving Fund)

**Prince George's County FY13 Sources - All Operating Funds**  
**Total Sources \$316,601,337**



(Excludes Internal Service Funds and the Advance Land Acquisition Revolving Fund)

**Prince George's County FY13 Uses - All Operating Funds**  
**Total Uses \$316,601,337**



(Excludes Internal Service Funds and the Advance Land Acquisition Revolving Fund)

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# Montgomery County

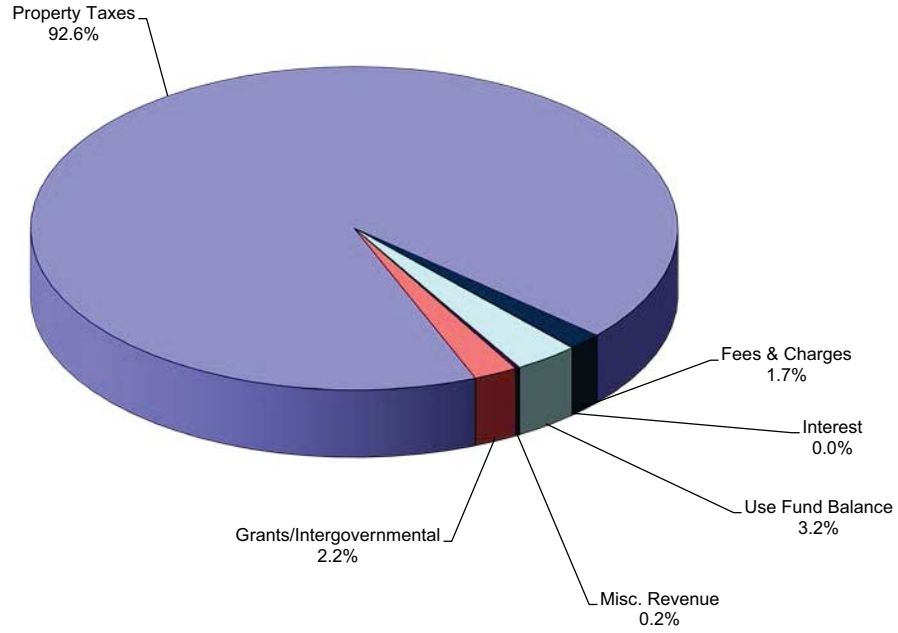


**MONTGOMERY COUNTY BUDGET IN BRIEF  
TAX-SUPPORTED FUNDS**

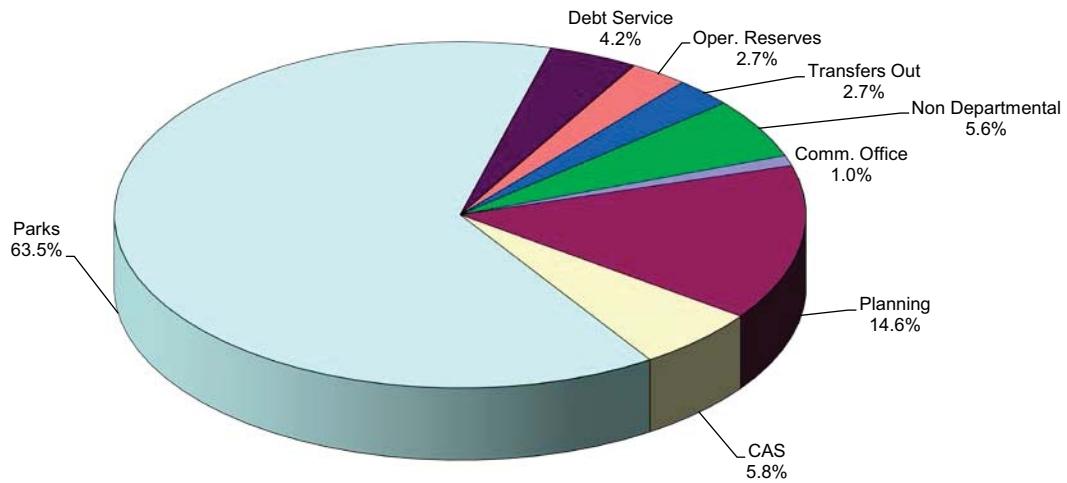
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ADOPTED</b>	<b>%</b>
	<b>FY10</b>	<b>FY11</b>	<b>FY12*</b>	<b>FY13</b>	<b>CHANGE</b>
<b>REVENUES</b>					
Taxes:					
Administration Tax	\$ 27,893,688	\$ 23,012,587	\$ 25,457,500	\$ 25,930,800	1.9%
Park Tax	77,539,025	69,049,034	71,834,800	77,792,600	8.3%
Adv. Land Acq Tax	1,804,764	1,785,987	1,740,100	1,651,400	-5.1%
Service Charges, User Fees, Concessions	1,725,928	1,991,595	1,899,300	1,921,800	1.2%
Grants	726,753	95,915	550,000	550,000	0.0%
Interest	103,013	33,194	177,000	50,000	-71.8%
Intergovernmental	-	120,806	1,869,700	1,944,000	4.0%
Misc. Revenue	<u>230,252</u>	<u>172,419</u>	<u>74,000</u>	<u>247,500</u>	<u>234.5%</u>
Subtotal Current Revenue	110,023,423	96,261,537	103,602,400	110,088,100	6.3%
Transfers in:					
Transfer from Admin Fund	-	700,000	-	-	0.0%
Transfer from Capital Projects Fund	<u>-</u>	<u>1,849</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
Subtotal	110,023,423	96,963,386	103,602,400	110,088,100	6.3%
Fund bal. from Prior Years	<u>-</u>	<u>-</u>	<u>4,695,280</u>	<u>3,676,682</u>	<u>-21.7%</u>
<b>Total Sources</b>	<b><u>\$ 110,023,423</u></b>	<b><u>\$ 96,963,386</u></b>	<b><u>\$ 108,297,680</u></b>	<b><u>\$ 113,764,782</u></b>	<b><u>5.0%</u></b>
<b>EXPENDITURES</b>					
Administration Fund	\$ 26,383,142	\$ 22,849,878	\$ 25,492,950	\$ 25,777,300	1.1%
Park Fund - Operating	77,663,577	67,753,853	71,961,130	77,061,055	7.1%
Park Fund - Debt Service	3,658,975	3,963,043	4,351,900	4,442,700	2.1%
Adv Land Acq Debt Service	<u>649,981</u>	<u>630,304</u>	<u>320,900</u>	<u>312,100</u>	<u>-2.7%</u>
Total Expenditures	108,355,675	95,197,078	102,126,880	107,593,155	5.4%
Transfers out*:					
Transfers to Special Revenue Fund	1,528,000	1,528,000	1,278,000	1,390,000	8.8%
Transfer to Park Fund	-	700,000	-	-	0.0%
Transfer to CIP	270,000	350,000	350,000	350,000	0.0%
Transfer to Enterprise Fund	35,000	-	-	-	0.0%
Transfer to Property Mgmt	-	-	200,000	-	-100.0%
Transfer to ALA Revolving Fund	1,174,943	1,157,414	1,419,200	1,346,527	-5.1%
Expenditure Reserves:					
Administration Fund	-	-	764,800	773,300	1.1%
Park Fund	<u>-</u>	<u>-</u>	<u>2,158,800</u>	<u>2,311,800</u>	<u>7.1%</u>
<b>Total Uses with Reserves</b>	<b><u>\$ 111,363,618</u></b>	<b><u>\$ 98,932,492</u></b>	<b><u>\$ 108,297,680</u></b>	<b><u>\$ 113,764,782</u></b>	<b><u>5.0%</u></b>

\* For FY12 transfers out have been restated as uses in conformance with GAAP. Previously, they had been stated as a negative revenue source.

**Montgomery County FY13 Sources - Tax Supported Funds**  
**Total Sources \$113,764,782**



**Montgomery County FY13 Uses - Tax Supported Funds**  
**Total Uses \$113,764,782**





MONTGOMERY COUNTY FUND STRUCTURE

	<u>ACTUAL</u> <u>FY10</u>	<u>ACTUAL</u> <u>FY11</u>	<u>BUDGET</u> <u>FY12*</u>	<u>ADOPTED</u> <u>FY13</u>	<u>%</u> <u>CHANGE</u>
<b>REVENUES</b>					
<b>General Fund</b>					
Administration Fund	\$ 28,445,527	\$ 23,481,987	\$ 26,257,900	\$ 26,721,200	1.8%
Park Fund	79,773,132	71,695,412	75,054,400	81,715,500	8.9%
Fund Bal Prior Year - General Fund	-	-	4,695,280	3,669,455	-21.8%
Subtotal	<u>108,240,079</u>	<u>95,177,399</u>	<u>106,007,580</u>	<u>112,106,155</u>	<u>5.8%</u>
<b>NonMajor Governmental Funds</b>					
Adv Land Acq - Debt Service Fund	1,804,764	1,785,987	1,740,100	1,651,400	-5.1%
Special Revenue Fund	3,956,150	5,375,861	5,172,240	5,060,800	-2.2%
Fund Bal Prior Year - NonMajor	-	-	497,900	705,427	41.7%
Subtotal	<u>5,760,914</u>	<u>7,161,848</u>	<u>7,410,240</u>	<u>7,417,627</u>	<u>0.1%</u>
<b>Private Purpose Trust Fund</b>					
Adv Land Acq- Revolving Fund	1,259,882	1,188,776	1,419,200	1,376,527	-3.0%
Fund Bal Prior Year - Trust	-	-	7,376,609	9,150,619	24.0%
Subtotal	<u>1,259,882</u>	<u>1,188,776</u>	<u>8,795,809</u>	<u>10,527,146</u>	<u>19.7%</u>
<b>Proprietary Funds</b>					
Enterprise Fund	9,446,362	9,749,909	9,774,100	10,006,300	2.4%
Property Management Fund	791,908	789,188	938,000	802,000	-14.5%
Retained Earnings/Fund Bal - Property Mgmt	-	-	-	65,700	-
Subtotal	<u>10,238,270</u>	<u>10,539,097</u>	<u>10,712,100</u>	<u>10,874,000</u>	<u>1.5%</u>
<b>Internal Service Funds</b>					
Risk Management	3,350,673	3,080,497	2,614,300	2,846,100	8.9%
Capital Equipment	4,546,227	3,844,803	1,196,100	1,181,850	-1.2%
Fund Bal Prior Year- ISF	-	-	1,065,356	828,190	-22.3%
Subtotal	<u>7,896,900</u>	<u>6,925,300</u>	<u>4,875,756</u>	<u>4,856,140</u>	<u>-0.4%</u>
<b>Total Revenues</b>	<u>\$ 133,396,045</u>	<u>\$ 120,992,420</u>	<u>\$ 137,801,485</u>	<u>\$ 145,781,068</u>	<u>5.8%</u>
<b>EXPENDITURES</b>					
<b>General Fund</b>					
Administration Fund	\$ 27,911,142	\$ 25,077,878	\$ 27,535,750	\$ 27,940,600	1.5%
Park Fund	81,627,552	72,066,896	78,471,830	84,165,555	7.3%
Subtotal	<u>109,538,694</u>	<u>97,144,774</u>	<u>106,007,580</u>	<u>112,106,155</u>	<u>5.8%</u>
<b>NonMajor Governmental Funds</b>					
Adv Land Acq - Debt Service	1,824,924	1,785,987	1,740,100	1,658,627	-4.7%
Special Revenue Fund	4,134,800	4,758,754	5,670,140	5,759,000	1.6%
Subtotal	<u>5,959,724</u>	<u>6,544,741</u>	<u>7,410,240</u>	<u>7,417,627</u>	<u>0.1%</u>
<b>Private Purpose Trust Fund</b>					
Adv Land Acq- Revolving Fund	14,064,477	835,866	8,795,809	10,527,146	19.7%
<b>Proprietary Funds</b>					
Enterprise Fund	8,935,130	8,667,741	9,774,100	10,006,300	2.4%
Property Management Fund	791,908	920,917	938,000	867,700	-7.5%
Subtotal	<u>9,727,038</u>	<u>9,588,658</u>	<u>10,712,100</u>	<u>10,874,000</u>	<u>1.5%</u>
<b>Internal Service Funds</b>					
Risk Management	2,932,141	3,718,289	3,209,100	3,674,290	14.5%
Capital Equipment	1,614,941	1,057,306	1,666,700	1,181,850	-29.1%
Subtotal	<u>4,547,082</u>	<u>4,775,595</u>	<u>4,875,800</u>	<u>4,856,140</u>	<u>-0.4%</u>
<b>Total Expenditures</b>	<u>\$ 143,837,015</u>	<u>\$ 118,889,634</u>	<u>\$ 137,801,529</u>	<u>\$ 145,781,068</u>	<u>5.8%</u>

NOTE: Revenues include use of fund balance, where applicable. Expenditures include reserves, where applicable.

\* For FY12 transfers out have been restated as uses in conformance with GAAP. Previously, they had been stated as a negative revenue source.

**MONTGOMERY COUNTY  
TAX RATES AND ASSESSABLE BASE**

<b>FUNDS</b>		<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>
<b><u>Tax Rates:</u></b> (Cents per \$100 of assessed value)					
Administration	Real	1.8	1.5	1.7	1.8
	Personal	4.5	3.8	4.3	4.5
Park	Real	5.0	4.5	4.8	5.4
	Personal	12.5	11.2	12.0	13.5
Adv. Land Acquisition	Real	0.1	0.1	0.1	0.1
	Personal *	0.3	0.3	0.3	0.3
Total Tax Rates (Cents)	Real	<u>6.9</u>	<u>6.1</u>	<u>6.6</u>	<u>7.3</u>
	Personal	<u>17.3</u>	<u>15.3</u>	<u>16.6</u>	<u>18.3</u>

\* Personal property tax rates are calculated at 2.5 times the real rate. For the Adv. Land Acquisition Fund, the calculated rate and applied personal property rate is 0.25. However, Montgomery County only represents tax rates to the 10th of cent. Therefore, the personal property rate is shown as 0.3 cent.

**Assessable Base):**

(in billions)

Regional District  
(Administration Fund)

Real	145.753	147.735	142.794	137.024
Personal	3.409	3.400	3.342	3.164

Metropolitan District  
(Park Fund)

Real	145.753	147.735	142.794	137.024
Personal	3.409	3.400	3.342	3.164

Adv. Land Acquisition  
(Entire County)

Real	167.097	170.479	163.704	157.062
Personal	4.124	4.144	4.043	3.895

NOTE: The assessable base for both the Administration Fund and the Park Fund covers all of Montgomery County except the municipalities of Rockville, Gaithersburg, Washington Grove, Barnesville, Brookeville, Poolesville, and Laytonsville.

MONTGOMERY COUNTY  
BUDGETARY FUND BALANCE

	<u>Actual FY11 Fund Balance</u>	<u>Estimated FY12 Fund Balance</u>	<u>Adopted FY13 Revenue</u>	<u>Adopted FY13 Expenses</u>	<u>Projected FY13 Fund Balance</u>
<b><u>GENERAL FUND (Tax Supported Funds) *</u></b>					
Administration Fund	\$ 2,071,528	\$ 2,287,455	\$ 26,721,200	\$ 27,167,300	\$ 1,841,355
Park Fund	5,191,338	4,874,584	81,715,500	81,853,755	4,736,329
Total General Fund	<u>7,262,866</u>	<u>7,162,039</u>	<u>108,436,700</u>	<u>109,021,055</u>	<u>6,577,684</u>
<b><u>NONMAJOR GOVERNMENTAL FUNDS</u></b>					
Advance Land Acquisition-Debt Service Fund	7,227	7,227	1,651,400	1,658,627	-
Special Revenue Fund	1,864,800	1,284,225	5,060,800	5,759,000	586,025
Total Non-major Governmental Funds	<u>1,872,027</u>	<u>1,291,452</u>	<u>6,712,200</u>	<u>7,417,627</u>	<u>586,025</u>
<b><u>PRIVATE PURPOSE TRUST FUND</u></b>					
Adv. Land Acquisition-Revolving Fund	7,701,419	9,150,619	1,376,527	10,527,146	-
<b><u>PROPRIETARY FUNDS</u></b>					
Enterprise Fund **	3,746,397	3,898,197	10,006,300	9,953,730	3,850,767
Property Management Fund	-	-	867,700	867,700	-
Total Proprietary Fund	<u>3,746,397</u>	<u>3,898,197</u>	<u>10,874,000</u>	<u>10,821,430</u>	<u>3,850,767</u>
<b><u>INTERNAL SERVICE FUNDS</u></b>					
Risk Management ISF	4,793,258	4,198,458	2,846,100	3,674,290	3,370,268
Capital Equipment ISF	11,417,955	10,947,355	1,181,850	908,700	11,220,505
MRO Headquarters ISF	1,378,019	1,378,019	-	-	1,378,019
Total Internal Service Fund	<u>17,589,232</u>	<u>16,523,832</u>	<u>4,027,950</u>	<u>4,582,990</u>	<u>15,968,792</u>
<b><u>GRAND TOTAL</u></b>	<u><u>38,171,941</u></u>	<u><u>38,026,139</u></u>	<u><u>131,427,377</u></u>	<u><u>142,370,248</u></u>	<u><u>26,983,268</u></u>

**ELEMENTS OF FUND BALANCE: FY13 PROJECTED ENDING FUND BALANCE GENERAL FUND**

	<u>Administration Fund</u>	<u>Park Fund</u>	<u>Total General Fund</u>
Designated for Contingencies (Reserve 3%)	773,300	2,311,800	3,085,100
Undesignated	1,068,055	2,424,529	3,492,584
Total	<u>\$ 1,841,355</u>	<u>\$ 4,736,329</u>	<u>\$ 6,577,684</u>

**Definition of Fund Balance:**

Except otherwise noted below, fund balance represents amounts left unexpended or unencumbered in a fund at the end of the fiscal year. It can be used either to support budget amendments for unanticipated projects in the current fiscal year, or to reduce the demand for tax revenue in the next fiscal year.

**General Fund:**

The general operating fund at the Commission accounts for all revenues and expenditures except those required to be accounted for in other funds. In the Montgomery County portion of the Commission, the General Fund consists of the Administration Fund and Park Fund. These funds are tax-supported operations, and property taxes constitute over 90% of their revenue. The remaining funding is derived from grants, interest income, fees and charges.

**Non-major Governmental Funds:**

This category consists of the Advance Land Acquisition Debt Service Fund and Special Revenue Fund. Funding to pay ALA debt service is derived from a dedicated property tax. The ALA Debt Service Fund is needed to repay principal and interest on outstanding bonded indebtedness. Special Revenue Funds are used to account for proceeds from specific revenue sources that are legally restricted to support only expenditures for specified purposes.

**Private Purpose Trust Fund:**

The ALA Fund is a source of disbursements for highways, streets, school sites and other public purposes. It was originally financed by Bond Issuance.

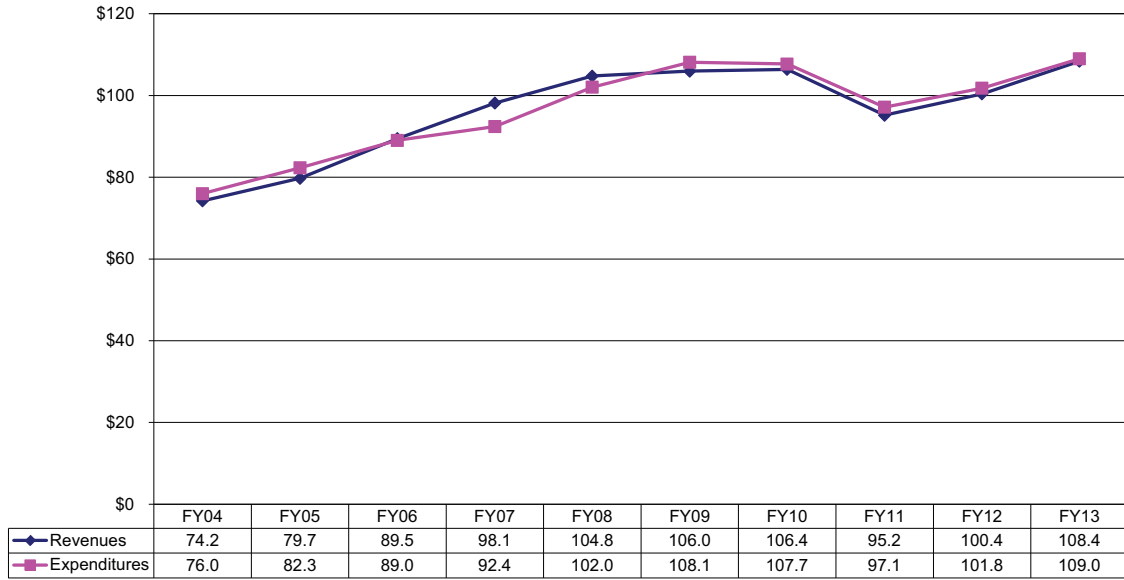
**Proprietary Fund:**

The Proprietary Fund includes the Enterprise Fund and the Property Management Fund (Montgomery County only). Enterprise Funds are those funds designated for operation and maintenance of various facilities and services such as ice rinks that are primarily supported by user fees. These activities are similar to businesses operated by private enterprise, and are accounted for utilizing the commercial accrual basis of accounting. Fund balances shown in the above chart represent available cash or cash equivalents. The Property Management Fund accounts for income and expenses associated with the rental of park properties. The method of accounting and definition of fund balance is the same as for the Enterprise Fund.

**Internal Service Fund:**

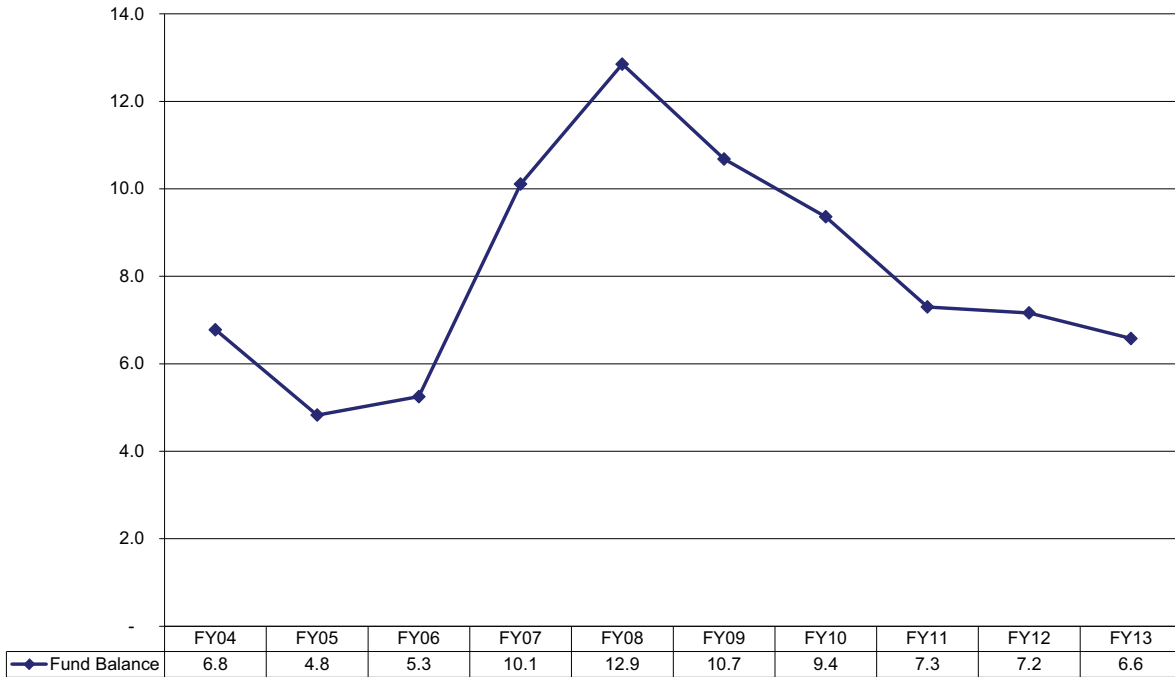
Separate financial accounts are used to record transactions provided by one department or unit to other departments of the Commission on a cost-reimbursement basis. Fund Balance figure represents net assets.

Montgomery County FY04 - FY13 General Fund Revenues and Expenditures  
(\$ in millions)



FY04 - FY11 are actuals; FY12 is budgeted. Use of fund balance and Expenditure Reserves are not included.

Montgomery County General Fund Ending Fund Balance FY04-FY13  
(\$ in millions)



FY04 - FY11 are actual; FY12 is estimated; FY13 is budgeted.

**MONTGOMERY COUNTY**  
**EXPENDITURES BY DEPARTMENT AND OTHER ORGANIZATIONAL UNITS**

(EXCLUDING RESERVES)

	ACTUAL FY10	ACTUAL FY11	BUDGET FY12*	ADOPTED FY13	% CHANGE
<b>EXPENDITURES</b>					
Planning Department	\$ 17,881,620	\$ 15,464,577	\$ 17,196,150	\$ 16,572,100	-3.6%
Parks Department & Debt Service	81,322,552	71,716,896	76,313,030	81,503,755	6.8%
Department of Human. Res. & Mgmt.	2,391,258	1,956,379	1,775,300	1,784,600	0.5%
Department of Finance	3,864,350	3,171,373	2,791,016	2,764,800	-0.9%
Internal Audit Division	-	-	148,048	149,800	100.0%
Legal Department	1,239,263	946,204	1,159,022	1,255,100	8.3%
Commissioners' Office	1,033,748	1,020,596	1,081,400	1,094,700	1.2%
Other Units:					
Merit System Board	71,895	57,032	66,750	71,200	6.7%
Support Services	-	441,087	443,514	569,600	28.4%
Non-Departmental	(98,992)	(207,370)	831,750	1,515,400	100.0%
Advance Land Acquisition-Debt Service	649,981	320,900	320,900	312,100	-2.7%
<b>Total Tax Supported Funds</b>	<u>108,355,675</u>	<u>94,887,674</u>	<u>102,126,880</u>	<u>107,593,155</u>	<u>5.4%</u>
Enterprise Fund	8,935,130	8,667,741	9,622,300	9,953,730	3.4%
Property Management	791,908	920,917	938,000	867,700	-7.5%
Special Revenue Fund	4,292,711	4,758,754	5,670,140	5,759,000	1.6%
<b>Total Tax &amp; Non-Tax Supp. Funds</b>	<u>\$ 122,375,424</u>	<u>\$ 109,235,086</u>	<u>\$ 118,357,320</u>	<u>\$ 124,173,585</u>	<u>4.9%</u>

\* For FY12 transfers out have been restated as uses in conformance with GAAP. Previously, they had been stated as a negative revenue source.

**MONTGOMERY COUNTY  
ADMINISTRATION FUND SUMMARY**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12*</u>	<u>ADOPTED FY13</u>	<u>% CHANGE</u>
<b>REVENUES</b>					
Property Taxes	\$ 27,893,688	\$ 23,012,587	\$ 25,457,500	\$ 25,930,800	1.9%
Service Charges	353,989	324,309	230,000	210,000	-8.7%
Interest	60,468	42,734	60,000	45,000	-25.0%
Grants	137,382	-	150,000	150,000	0.0%
Intergovernmental	-	102,357	360,400	385,400	0.0%
Total Current Revenue	<u>28,445,527</u>	<u>23,481,987</u>	<u>26,257,900</u>	<u>26,721,200</u>	<u>1.8%</u>
Fund Balance from Prior Years	-	-	1,277,850	1,219,400	-4.6%
<b>Total Revenues</b>	<u>\$ 28,445,527</u>	<u>\$ 23,481,987</u>	<u>\$ 27,535,750</u>	<u>\$ 27,940,600</u>	<u>1.5%</u>
<b>EXPENDITURES</b>					
Commissioners' Office	\$ 1,033,748	\$ 1,020,596	\$ 1,081,400	\$ 1,094,700	1.2%
Planning Activities:					
Director Of Planning	479,748	435,368	932,800	931,500	-0.1%
Management and Technology Services	3,819,502	3,633,442	3,680,300	3,617,000	-1.7%
Community Based Planning	2,556,139	2,053,900	-	-	-
County-wide Planning	-	-	-	-	-
Urban Design	1,404,698	1,219,903	-	-	-
Environmental Planning	2,318,365	1,818,160	-	-	-
Transportation Planning	1,629,771	1,462,403	-	-	-
Development Review	1,220,441	884,504	-	-	-
Ctr for Research & Information Systems	2,767,918	2,137,767	1,693,600	1,803,400	6.5%
Functional Planning and Policy	-	-	2,420,100	1,932,600	-20.1%
Area 1	-	-	1,410,400	1,568,000	11.2%
Area 2	-	-	1,854,300	1,911,700	3.1%
Area 3	-	-	1,894,600	1,789,600	-5.5%
Reg. Coordination & Dev. App.	-	-	1,040,250	815,400	-21.6%
Support Services	1,685,038	1,819,130	2,119,800	2,052,900	-3.2%
Grants	-	-	150,000	150,000	-
Total Planning Activities	<u>17,881,620</u>	<u>15,464,577</u>	<u>17,196,150</u>	<u>16,572,100</u>	<u>-3.6%</u>
Central Administrative Services:					
Human Resources and Mgmt.	2,391,258	1,956,379	1,775,300	1,784,600	0.5%
Department Of Finance	3,864,350	3,171,373	2,791,016	2,764,800	-0.9%
Legal Department	1,239,263	946,204	1,159,022	1,255,100	8.3%
Internal Audit	-	-	148,048	149,800	1.2%
CAS Support Services	-	441,087	443,514	569,600	28.4%
Merit System Board	71,895	57,032	66,750	71,200	6.7%
Total CAS	<u>7,566,766</u>	<u>6,572,075</u>	<u>6,383,650</u>	<u>6,595,100</u>	<u>3.3%</u>
Nondepartmental	(98,992)	(207,370)	831,750	1,515,400	82.2%
<b>Total Expenditures</b>	<u>26,383,142</u>	<u>22,849,878</u>	<u>25,492,950</u>	<u>25,777,300</u>	<u>1.1%</u>
Transfers to Special Revenue Fund	1,528,000	1,528,000	1,278,000	1,390,000	8.8%
Transfers to Park Fund	-	700,000	-	-	-
Designated Expenditure Reserve	-	-	764,800	773,300	1.1%
<b>Total Funds Required</b>	<u>\$ 27,911,142</u>	<u>\$ 25,077,878</u>	<u>\$ 27,535,750</u>	<u>\$ 27,940,600</u>	<u>1.5%</u>
<b>Tax Rates (Cents)</b>					
Real	1.80	1.50	1.70	1.80	5.9%
Personal	4.50	3.80	4.30	4.50	4.7%
<b>Assessable Base (Billions)</b>					
Real	147.147	147.735	142.794	137.024	-4.0%
Personal	3.330	3.400	3.342	3.164	-5.3%

NOTE: This assessable base covers all of Montgomery County except the area of Rockville, Gaithersburg, Washington Grove, Barnesville, Brookeville, Poolesville, and Laytonsville.

\* For FY12 transfers out have been restated as uses in conformance with GAAP. Previously, they had been stated as a negative revenue source.

MONTGOMERY COUNTY COMMISSIONERS' OFFICE

	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ADOPTED FY13
<b>Expenditure</b>				
Personnel Services	\$ 974,658	\$ 989,296	\$ 1,048,400	\$ 1,058,100
Supplies & Materials	29,907	17,096	21,000	24,600
Other Services & Charges	29,183	14,204	12,000	12,000
Capital Outlay	-	-	-	-
<b>Sub Total</b>	<u>1,033,748</u>	<u>1,020,596</u>	<u>1,081,400</u>	<u>1,094,700</u>
Chargebacks	-	-	-	-
<b>Total</b>	<u>\$ 1,033,748</u>	<u>\$ 1,020,596</u>	<u>\$ 1,081,400</u>	<u>\$ 1,094,700</u>

EXPENDITURE BY MAJOR OBJECT - MONTGOMERY COUNTY PLANNING SUMMARY  
 EXPENDITURE BY MAJOR OBJECT - ADMINISTRATION FUND

Divisions/Major Objects	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ADOPTED FY13
<b><u>OFFICE OF THE PLANNING DIRECTOR</u></b>				
Personnel Services	\$ 471,341	\$ 399,781	\$ 902,700	\$ 901,400
Supplies & Materials	741	341	2,300	2,300
Other Services & Charges	7,666	35,247	27,800	27,800
Capital Outlay	-	-	-	-
Chargebacks	-	-	-	-
<b>Total</b>	<b>479,748</b>	<b>435,368</b>	<b>932,800</b>	<b>931,500</b>
<b><u>MANAGEMENT AND TECHNOLOGY SERVICES</u></b>				
Personnel Services	2,811,926	2,691,533	2,709,000	2,619,500
Supplies & Materials	185,333	146,110	320,800	320,800
Other Services & Charges	736,186	767,763	682,900	682,900
Capital Outlay	117,857	60,436	-	-
Chargebacks	(31,800)	(32,400)	(32,400)	(6,200)
<b>Total</b>	<b>3,819,502</b>	<b>3,633,442</b>	<b>3,680,300</b>	<b>3,617,000</b>
<b><u>FUNCTIONAL PLANNING &amp; POLICY</u></b>				
Personnel Services	-	-	2,068,300	2,068,400
Supplies & Materials	-	-	3,600	28,600
Other Services & Charges	-	-	603,000	103,000
Capital Outlay	-	-	-	-
Chargebacks	-	-	(254,800)	(267,400)
<b>Total</b>	<b>-</b>	<b>-</b>	<b>2,420,100</b>	<b>1,932,600</b>
<b><u>AREA 1</u></b>				
Personnel Services	-	-	1,943,300	1,943,400
Supplies & Materials	-	-	5,000	5,000
Other Services & Charges	-	-	25,000	25,000
Capital Outlay	-	-	-	-
Chargebacks	-	-	(562,900)	(405,400)
<b>Total</b>	<b>-</b>	<b>-</b>	<b>1,410,400</b>	<b>1,568,000</b>
<b><u>AREA 2</u></b>				
Personnel Services	-	-	2,381,000	2,343,300
Supplies & Materials	-	-	3,700	3,700
Other Services & Charges	-	-	32,500	32,500
Capital Outlay	-	-	-	-
Chargebacks	-	-	(562,900)	(467,800)
<b>Total</b>	<b>-</b>	<b>-</b>	<b>1,854,300</b>	<b>1,911,700</b>
<b><u>AREA 3</u></b>				
Personnel Services	-	-	2,433,800	2,414,500
Supplies & Materials	-	-	3,000	3,000
Other Services & Charges	-	-	20,700	20,700
Capital Outlay	-	-	-	-
Chargebacks	-	-	(562,900)	(648,600)
<b>Total</b>	<b>-</b>	<b>-</b>	<b>1,894,600</b>	<b>1,789,600</b>
<b><u>DEV. APPLICATIONS &amp; REGULATORY COORDINATION</u></b>				
Personnel Services	-	-	2,065,950	2,060,300
Supplies & Materials	-	-	6,700	5,700
Other Services & Charges	-	-	14,400	15,400
Capital Outlay	-	-	-	-
Chargebacks	-	-	(1,046,800)	(1,266,000)
<b>Total</b>	<b>-</b>	<b>-</b>	<b>1,040,250</b>	<b>815,400</b>
<b><u>COMMUNITY-BASED PLANNING</u></b>				
Personnel Services	2,384,793	2,228,826	-	-
Supplies & Materials	5,132	71	-	-
Other Services & Charges	194,014	60,703	-	-
Capital Outlay	-	-	-	-
Chargebacks	(27,800)	(235,700)	-	-
<b>Total</b>	<b>2,556,139</b>	<b>2,053,900</b>	<b>-</b>	<b>-</b>



EXPENDITURE BY MAJOR OBJECT- MONTGOMERY COUNTY PLANNING SUMMARY  
EXPENDITURE BY MAJOR OBJECT - ADMINISTRATION FUND

Divisions/Major Objects	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ADOPTED FY13
<b><u>URBAN DESIGN (HISTORIC PRESERVATION)</u></b>				
Personnel Services	1,740,191	1,540,061	-	-
Supplies & Materials	2,969	22	-	-
Other Services & Charges	61,708	28,760	-	-
Capital Outlay	-	-	-	-
Chargebacks	(400,170)	(348,940)	-	-
<b>Total</b>	<b>1,404,698</b>	<b>1,219,903</b>	<b>-</b>	<b>-</b>
<b><u>ENVIRONMENTAL PLANNING</u></b>				
Personnel Services	2,182,398	1,774,143	-	-
Supplies & Materials	1,422.00	97.08	-	-
Other Services & Charges	137,245.00	6,565.24	-	-
Capital Outlay	-	99,254.00	-	-
Chargebacks	(2,700)	(61,900)	-	-
<b>Total</b>	<b>2,318,365</b>	<b>1,818,160</b>	<b>-</b>	<b>-</b>
<b><u>TRANSPORTATION PLANNING</u></b>				
Personnel Services	1,718,028	1,683,037	-	-
Supplies & Materials	1,451	35	-	-
Other Services & Charges	206,892	81,831	-	-
Capital Outlay	-	-	-	-
Historic Preservation Chargeback	-	-	-	-
Chargebacks	(296,600)	(302,500)	-	-
<b>Total</b>	<b>1,629,771</b>	<b>1,462,403</b>	<b>-</b>	<b>-</b>
<b><u>DEVELOPMENT REVIEW</u></b>				
Personnel Services	3,159,421	2,579,393	-	-
Supplies & Materials	21,529	4,657	-	-
Other Services & Charges	135,591	256,754	-	-
Capital Outlay	-	-	-	-
Chargebacks	(2,096,100)	(1,956,300)	-	-
<b>Total</b>	<b>1,220,441</b>	<b>884,504</b>	<b>-</b>	<b>-</b>
<b><u>CENTER FOR RESEARCH AND INFORMATION</u></b>				
Personnel Services	2,624,345	1,907,061	1,631,200	1,702,400
Supplies & Materials	960	118	5,000	5,000
Other Services & Charges	311,313	285,901	227,000	227,000
Capital Outlay	-	114,287	-	-
Chargebacks	(168,700)	(169,600)	(169,600)	(131,000)
<b>Total</b>	<b>2,767,918</b>	<b>2,137,767</b>	<b>1,693,600</b>	<b>1,803,400</b>
<b><u>SUPPORT SERVICES</u></b>				
Personnel Services	27,745	4,241	146,500	79,600
Supplies & Materials	54,069	44,238	164,500	164,500
Other Services & Charges	1,873,224	2,040,650	1,808,800	1,723,800
Capital Outlay	-	-	-	-
**Legal Chargeback	-	-	-	85,000
Chargebacks	(270,000)	(270,000)	-	-
<b>Total</b>	<b>1,685,037</b>	<b>1,819,130</b>	<b>2,119,800</b>	<b>2,052,900</b>
<b><u>GRANTS</u></b>				
	-	-	150,000	150,000
<b>PLANNING DEPARTMENT TOTAL</b>	<b>\$ 17,881,620</b>	<b>\$ 15,464,577</b>	<b>\$ 17,196,150</b>	<b>\$ 16,572,100</b>
<b><u>PLANNING DEPT SUMMARY BY OBJECT</u></b>				
Personnel Services	\$ 17,120,188	\$ 14,808,076	\$ 16,281,750	\$ 16,132,800
Supplies & Materials	273,606	195,689	514,600	538,600
Other Services & Charges	3,663,839	3,564,175	3,442,100	2,858,100
Capital Outlay	117,857	273,977	-	-
**Legal Chargeback	-	-	-	85,000
Chargebacks	(3,293,870)	(3,377,340)	(3,192,300)	(3,192,400)
Total Planning Programs	17,881,620	15,464,577	17,046,150	16,422,100
Grants	-	-	150,000	150,000
<b>Total</b>	<b>\$ 17,881,620</b>	<b>\$ 15,464,577</b>	<b>\$ 17,196,150</b>	<b>\$ 16,572,100</b>

\*\* In FY11 \$85K for legal chargeback was included in Development Review division's personnel. In FY12 it was moved to Support Services OSC. In FY13 it is moved to legal chargeback category in Support Services

**MONTGOMERY COUNTY  
PARK FUND SUMMARY**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12*</u>	<u>ADOPTED FY13</u>	<u>% CHANGE</u>
<b>REVENUES</b>					
Property Taxes	\$ 77,539,025	\$ 69,049,034	\$ 71,834,800	\$ 77,792,600	8.3%
Facilities User Fees	1,433,201	1,667,286	1,669,300	1,711,800	2.5%
Interest	42,545	(9,540)	117,000	5,000	-95.7%
Grants	589,371	95,915	400,000	400,000	-
Intergovernmental	-	18,449	1,509,300	1,558,600	3.3%
Misc. Revenue	168,990	172,419	74,000	247,500	234.5%
Total Current Revenue	<u>79,773,132</u>	<u>70,993,563</u>	<u>75,604,400</u>	<u>81,715,500</u>	<u>8.1%</u>
Fund Bal. from Prior Years			3,417,430	2,450,055	-28.3%
Subtotal	<u>79,773,132</u>	<u>70,993,563</u>	<u>79,021,830</u>	<u>84,165,555</u>	<u>6.5%</u>
Transfer from Admin fund	-	700,000	-	-	-
Transfer from Capital Projects Funds	-	1,849	-	-	-
<b>Total Revenues</b>	<u>\$ 79,773,132</u>	<u>\$ 71,695,412</u>	<u>\$ 79,021,830</u>	<u>\$ 84,165,555</u>	<u>6.5%</u>
<b>EXPENDITURES</b>					
Director of Parks	\$ 863,036	\$ 825,554	\$ 866,400	\$ 896,300	3.5%
Public Affairs & Community Partnerships	1,241,608	1,984,249	1,866,000	1,958,800	5.0%
Special Programs	823,587	-	-	-	-
Management Services	929,278	3,423,269	3,243,630	3,242,200	-
Facilities Management	1,215,639	-	-	-	-
Technology Center	1,576,606	-	-	-	-
Park Planning and Stewardship	3,352,766	2,929,967	3,038,900	3,035,200	-0.1%
Park Development	3,285,949	2,431,793	2,976,600	2,909,700	-2.2%
Park Police	11,737,802	10,270,062	11,344,200	12,873,755	13.5%
Horticulture, Forestry & Environmental Education	6,256,581	7,126,677	7,170,500	7,118,300	-0.7%
Facilities Management (Formerly Cent Maint)	11,574,831	10,451,071	10,099,500	10,319,800	2.2%
Northern Parks	8,981,609	6,907,376	7,876,800	7,968,400	1.2%
Southern Parks	13,793,337	10,672,330	11,436,600	11,781,800	3.0%
Non-Departmental	(474,426)	(660,743)	1,692,200	4,866,400	187.6%
Grants	515,765	102,472	400,000	400,000	-
Support Services	11,989,609	11,289,776	9,949,800	9,690,400	-2.6%
Total Operating	<u>77,663,577</u>	<u>67,753,853</u>	<u>71,961,130</u>	<u>77,061,055</u>	<u>7.1%</u>
Debt Service	3,658,975	3,963,043	4,351,900	4,442,700	2.1%
<b>Total Expenditures</b>	<u>81,322,552</u>	<u>71,716,896</u>	<u>76,313,030</u>	<u>81,503,755</u>	<u>6.8%</u>
Transfer to CIP	270,000	350,000	350,000	350,000	-
Transfer to Enterprise Fund	35,000	-	-	-	-
Transfer to Property Mgmt.	-	-	200,000	-	-
Designated Exp. Reserve	-	-	2,158,800	2,311,800	7.1%
<b>Total Funds Required</b>	<u>\$ 81,627,552</u>	<u>\$ 72,066,896</u>	<u>\$ 79,021,830</u>	<u>\$ 84,165,555</u>	<u>6.5%</u>
<b>Tax Rates (Cents)</b>					
Real	5.0	4.5	4.8	5.4	12.5%
Personal	12.5	11.2	12.0	13.5	12.5%
<b>Assessable Base (Billions)</b>					
Real	145.753	147.735	142.794	137.024	-4.0%
Personal	3.409	3.400	3.342	3.164	-5.3%

NOTE: This assessable base covers all of Montgomery County except the area of Barnesville, Brookeville, Rockville, Gaithersburg, Washington Grove, Poolesville, and Laytonsville.

The Montgomery County Council authorizes the Parks Department to move funds and workyears between divisions as long as it did not change program totals.

\* For FY12 transfers out have been restated as uses in conformance with GAAP. Previously, they had been stated as a negative revenue source.

**EXPENDITURE BY MAJOR OBJECT  
MONTGOMERY COUNTY PARK FUND SUMMARY**

Divisions/Major Objects	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ADOPTED FY13
<b><u>DIRECTOR'S OFFICE</u></b>				
Personnel Services	\$ 857,430	\$ 815,481	\$ 845,500	\$ 875,400
Supplies & Materials	873	767	2,000	2,000
Other Services & Charges	4,733	9,306	18,900	18,900
Capital Outlay	-	-	-	-
Chargebacks	-	-	-	-
<b>Total</b>	<b>863,036</b>	<b>825,554</b>	<b>866,400</b>	<b>896,300</b>
<b><u>PUBLIC AFFAIRS &amp; COMMUNITY PARTNERSHIPS</u></b>				
Personnel Services	1,056,989	1,614,019	1,772,100	1,864,900
Supplies & Materials	62,444	166,156	76,500	76,500
Other Services & Charges	172,175	257,774	118,500	118,500
Capital Outlay	-	-	-	-
Chargebacks	(50,000)	(53,700)	(101,100)	(101,100)
<b>Total</b>	<b>1,241,608</b>	<b>1,984,249</b>	<b>1,866,000</b>	<b>1,958,800</b>
<b><u>SPECIAL PROGRAMS</u></b>				
Personnel Services	791,416	-	-	-
Supplies & Materials	20,786	-	-	-
Other Services & Charges	41,345	-	-	-
Capital Outlay	-	-	-	-
Chargebacks	(29,960)	-	-	-
<b>Total</b>	<b>823,587</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>MANAGEMENT SERVICES</u></b>				
Personnel Services	925,113	2,192,799	2,458,300	2,471,100
Supplies & Materials	598	184,827	247,130	220,400
Other Services & Charges	3,567	800,627	588,200	600,700
Capital Outlay	-	295,016	-	-
Chargebacks	-	(50,000)	(50,000)	(50,000)
<b>Total</b>	<b>929,278</b>	<b>3,423,269</b>	<b>3,243,630</b>	<b>3,242,200</b>
<b><u>FACILITIES MANAGEMENT (Old)</u></b>				
Personnel Services	734,886	-	-	-
Supplies & Materials	5,830	-	-	-
Other Services & Charges	474,923	-	-	-
Capital Outlay	-	-	-	-
Chargebacks	-	-	-	-
<b>Total</b>	<b>1,215,639</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>TECHNOLOGY CENTER</u></b>				
Personnel Services	887,854	-	-	-
Supplies & Materials	192,520	-	-	-
Other Services & Charges	552,175	-	-	-
Capital Outlay	(5,943)	-	-	-
Chargebacks	(50,000)	-	-	-
<b>Total</b>	<b>1,576,606</b>	<b>-</b>	<b>-</b>	<b>-</b>

**EXPENDITURE BY MAJOR OBJECT  
MONTGOMERY COUNTY PARK FUND SUMMARY**

Divisions/Major Objects	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ADOPTED FY13
<b><u>PARK PLANNING &amp; STEWARDSHIP</u></b>				
Personnel Services	3,245,513	2,920,403	3,164,500	3,080,800
Supplies & Materials	60,695	67,605	69,200	69,200
Other Services & Charges	198,595	274,754	242,200	242,200
Capital Outlay	-	-	-	-
Chargebacks	(152,037)	(332,795)	(437,000)	(357,000)
<b>Total</b>	<b>3,352,766</b>	<b>2,929,967</b>	<b>3,038,900</b>	<b>3,035,200</b>
<b><u>PARK DEVELOPMENT</u></b>				
Personnel Services	5,055,968	4,424,704	5,011,600	4,920,300
Supplies & Materials	68,178	37,335	52,800	55,400
Other Services & Charges	85,466	74,567	67,200	64,600
Capital Outlay	-	-	-	-
Chargebacks	(1,923,663)	(2,104,813)	(2,155,000)	(2,130,600)
<b>Total</b>	<b>3,285,949</b>	<b>2,431,793</b>	<b>2,976,600</b>	<b>2,909,700</b>
<b><u>PARK POLICE</u></b>				
Personnel Services	11,020,418	9,367,958	10,658,100	12,169,255
Supplies & Materials	401,057	537,539	408,500	408,500
Other Services & Charges	316,327	277,264	277,600	296,000
Capital Outlay	-	87,301	-	-
Chargebacks	-	-	-	-
<b>Total</b>	<b>11,737,802</b>	<b>10,270,062</b>	<b>11,344,200</b>	<b>12,873,755</b>
<b><u>HORTICULTURE, FORESTRY &amp; ENVIRONMENTAL ED</u></b>				
Personnel Services	5,911,606	6,708,335	6,852,100	6,790,100
Supplies & Materials	314,943	359,608	457,100	456,500
Other Services & Charges	131,854	201,269	185,400	195,800
Capital Outlay	-	-	-	-
Chargebacks	(101,822)	(142,535)	(324,100)	(324,100)
<b>Total</b>	<b>6,256,581</b>	<b>7,126,677</b>	<b>7,170,500</b>	<b>7,118,300</b>
<b><u>FACILITIES MANAGEMENT (Formerly Central Maint)</u></b>				
Personnel Services	9,815,425	8,134,420	8,596,700	8,743,400
Supplies & Materials	1,760,897	1,845,684	1,386,600	1,410,500
Other Services & Charges	695,610	1,151,401	926,200	975,900
Capital Outlay	3,198	-	-	-
Chargebacks	(700,299)	(680,434)	(810,000)	(810,000)
<b>Total</b>	<b>11,574,831</b>	<b>10,451,071</b>	<b>10,099,500</b>	<b>10,319,800</b>
<b><u>NORTHERN PARKS</u></b>				
Personnel Services	8,432,164	6,483,733	7,193,800	7,265,300
Supplies & Materials	474,300	422,887	663,900	675,200
Other Services & Charges	157,101	77,895	96,100	104,900
Capital Outlay	(939)	-	-	-
Chargebacks	(81,017)	(77,139)	(77,000)	(77,000)
<b>Total</b>	<b>8,981,609</b>	<b>6,907,376</b>	<b>7,876,800</b>	<b>7,968,400</b>

**EXPENDITURE BY MAJOR OBJECT  
MONTGOMERY COUNTY PARK FUND SUMMARY**

Divisions/Major Objects	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ADOPTED FY13
<b><u>SOUTHERN PARKS</u></b>				
Personnel Services	11,672,518	9,496,528	10,217,700	10,562,000
Supplies & Materials	808,055	933,203	1,016,800	1,017,700
Other Services & Charges	1,293,089	306,299	265,800	265,800
Capital Outlay	48,750	-	-	-
Chargebacks	(29,075)	(63,700)	(63,700)	(63,700)
<b>Total</b>	<u>13,793,337</u>	<u>10,672,330</u>	<u>11,436,600</u>	<u>11,781,800</u>
<b><u>SUPPORT SERVICES</u></b>				
Personnel Services	310,269	1,191,963	1,363,000	554,600
Supplies & Materials	1,316,730	1,392,511	1,666,000	1,594,400
Other Services & Charges	9,796,910	8,114,352	6,278,600	6,885,100
Capital Outlay	-	-	-	-
Chargebacks	565,700	590,950	642,200	656,300
<b>Total</b>	<u>11,989,609</u>	<u>11,289,776</u>	<u>9,949,800</u>	<u>9,690,400</u>
<b><u>PARK DEPARTMENT TOTAL</u></b>	<u><u>77,622,238</u></u>	<u><u>68,312,124</u></u>	<u><u>69,868,930</u></u>	<u><u>71,794,655</u></u>
<b><u>PARK FUND SUMMARY BY OBJECT</u></b>				
Personnel Services	60,717,569	53,350,343	58,133,400	59,297,155
Supplies & Materials	5,487,906	5,948,122	6,046,530	5,986,300
Other Services & Charges	13,923,870	11,545,508	9,064,700	9,768,400
Capital Outlay	45,066	382,317	-	-
Chargebacks	(2,552,173)	(2,914,166)	(3,375,700)	(3,257,200)
<b>Subtotal</b>	<u>77,622,238</u>	<u>68,312,124</u>	<u>69,868,930</u>	<u>71,794,655</u>
Non-Departmental	(474,426)	(660,743)	1,692,200	4,866,400
<b>Total Operating</b>	<u>77,147,812</u>	<u>67,651,381</u>	<u>71,561,130</u>	<u>76,661,055</u>
Grants	515,765	102,472	400,000	400,000
Debt Service and CIP	3,928,975	4,313,043	4,701,900	4,792,700
Transfer to Enterprise and/or Prop. Mgmt.	35,000	-	200,000	-
<b>Total Expenditures</b>	<u>81,627,552</u>	<u>72,066,896</u>	<u>76,863,030</u>	<u>81,853,755</u>
Reserves	-	-	2,158,800	2,311,800
<b>Total Funds Required</b>	<u><u>\$ 81,627,552</u></u>	<u><u>\$ 72,066,896</u></u>	<u><u>\$ 79,021,830</u></u>	<u><u>\$ 84,165,555</u></u>

**MONTGOMERY COUNTY  
PROPERTY MANAGEMENT FUND**

	<u>ACTUAL</u> <u>FY10</u>	<u>ACTUAL</u> <u>FY11</u>	<u>BUDGET</u> <u>FY12</u>	<u>ADOPTED</u> <u>FY13</u>
<b>REVENUE</b>				
Rentals	\$ 786,393	\$ 783,753	\$ 733,000	\$ 794,000
Interest	5,515	5,435	5,000	8,000
Fund Balance from Prior Years	-	131,729	200,000	65,700
<b>Total Revenue</b>	<u>791,908</u>	<u>920,917</u>	<u>938,000</u>	<u>867,700</u>
<b>EXPENDITURE</b>				
Personnel Services	313,326	296,589	335,500	309,800
Supplies & Materials	931	3,176	332,500	230,800
Other Services & Charges	452,951	621,153	170,000	227,100
Chargebacks	24,700	-	100,000	100,000
<b>Total Expenditure</b>	<u>791,908</u>	<u>920,917</u>	<u>938,000</u>	<u>867,700</u>
<b>Revenue Over(Under) Expenditure</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**MONTGOMERY COUNTY  
ENTERPRISE FUND SUMMARY**

	<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>
<b>REVENUES</b>				
Fees & Charges	\$ 5,908,744	\$ 6,137,833	\$ 6,065,100	\$ 6,467,300
Rentals	2,647,483	2,858,653	3,018,500	2,791,500
Merchandise Sales	637,367	704,191	649,300	690,000
Concessions	55,850	34,325	29,200	32,500
Interest	11,918	14,907	12,000	25,000
Intergovernmental Revenue (POS)	-	-	-	-
Subsidy - Park Fund	35,000	-	-	-
Subsidy - Mont. Co. General Fund	150,000	-	-	-
<b>Total Revenues</b>	<b>9,446,362</b>	<b>9,749,909</b>	<b>9,774,100</b>	<b>10,006,300</b>
<b>EXPENDITURES</b>				
Personnel Services	3,002,271	2,999,890	3,112,500	3,306,430
Administration	871,405	1,208,434	1,200,800	1,494,200
Chargebacks	444,400	-	446,500	397,500
Cost of Goods Sold	345,027	344,615	325,200	343,600
Supplies & Materials	431,349	522,055	497,200	524,500
Other Services & Charges	2,495,168	2,272,465	2,586,700	2,752,300
Capital Outlay (Not Financed)	-	-	-	58,000
Other Classifications	47,200	-	93,700	-
Debt Service on Revenue Bonds	1,298,310	167,635	83,200	35,400
Transfer To CIP	-	-	100,000	200,000
Principal on Equipment Financed	-	1,152,647	1,176,500	841,800
Interest on Equipment Financed	-	-	-	-
<b>Total Expenditures</b>	<b>8,935,130</b>	<b>8,667,741</b>	<b>9,622,300</b>	<b>9,953,730</b>
<b>Revenues Over (under) Expenditures</b>	<b>\$ 511,232</b>	<b>\$ 1,082,168</b>	<b>\$ 151,800</b>	<b>\$ 52,570</b>

\*1 Park Fund Subsidy: FY10 subsidies includes \$10K for Therapeutic Ice Skating Program and \$25K for public service events at the Event Centers.

\*2 Administrative and chargeback costs are allocated to the various facilities in the fund on a percentage basis.

<b>Cash Flow Elements:</b>				
CIP Transfers, Per Appropriation	-	-	100,000	100,000
Payment to Enterprise Reserve	-	-	-	-
Net Increase/(Decrease) in Cash	511,232	1,082,168	51,800	(47,430)

**RISK MANAGEMENT  
MONTGOMERY COUNTY**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b>REVENUES</b>				
Charges for Services:				
Planning	\$ 274,700	\$ 176,300	\$ 86,100	\$ 77,700
Parks	2,768,000	2,530,200	2,307,500	2,573,400
Enterprise	58,000	80,000	157,300	150,000
CAS	15,000	33,400	11,400	5,000
Total Charges for Services	<u>3,115,700</u>	<u>2,819,900</u>	<u>2,562,300</u>	<u>2,806,100</u>
Transfer in	-	-	-	-
Claims Recoveries	182,878	209,988	-	-
Interest Income	52,095	50,609	52,000	40,000
<b>Total Revenues</b>	<u><u>3,350,673</u></u>	<u><u>3,080,497</u></u>	<u><u>2,614,300</u></u>	<u><u>2,846,100</u></u>
<b>EXPENDITURES</b>				
Personnel Services	570,071	579,577	626,250	345,450
Supplies and Materials	20,934	3,478	32,550	22,500
Claims Paid, Changes in Reserves, Commercial Insurance (Net of Subrogation):				
Planning	(26,303)	18,580	35,161	64,381
Parks	1,276,251	2,198,630	1,255,493	2,216,503
Enterprise	32,770	122,419	55,931	94,426
CAS	(1,730)	(6,974)	10,970	7,243
Total Claims	<u>1,280,988</u>	<u>2,332,655</u>	<u>1,357,554</u>	<u>2,382,553</u>
Administrative Exp. to the County:				
Planning	16,442	11,222	21,044	13,723
Parks	458,512	408,045	753,433	536,393
Enterprise	18,927	17,527	33,556	20,127
CAS	4,732	2,136	4,468	1,544
Total Admin. Exp. to the County	<u>498,613</u>	<u>438,930</u>	<u>812,502</u>	<u>571,787</u>
Other Services and Charges *	406,135	136,349	190,000	125,000
Chargebacks	155,400	227,300	190,200	227,000
<b>Total Expenditures</b>	<u><u>2,932,141</u></u>	<u><u>3,718,289</u></u>	<u><u>3,209,056</u></u>	<u><u>3,674,290</u></u>
Revenues Over/ (Under) Expenses	<u><u>\$ 418,532</u></u>	<u><u>\$ (637,792)</u></u>	<u><u>\$ (594,756)</u></u>	<u><u>\$ (828,190)</u></u>

\* Actuals includes internal insurance expense.



**MONTGOMERY COUNTY  
CAPITAL EQUIPMENT INTERNAL SERVICE FUND**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b>REVENUES</b>				
Rental Charges to Other Funds	\$ 4,521,643	\$ 3,821,078	\$ 1,173,100	\$ 1,161,850
Interest	24,584	23,725	23,000	20,000
<b>Total Revenues</b>	<u>4,546,227</u>	<u>3,844,803</u>	<u>1,196,100</u>	<u>1,181,850</u>
<b>EXPENDITURES</b>				
Personnel Services	-	-	156,400	151,000
Supplies and Materials	22,048	113,153	2,300	4,000
Other Services and Charges*	331,730	308,860	-	8,100
Subtotal Expenditures	<u>353,778</u>	<u>422,013</u>	<u>158,700</u>	<u>163,100</u>
Debt Service - Principal	1,212,632	615,536	1,282,800	606,900
Debt Service - Interest	48,531	19,757	225,200	138,700
<b>Total Expenditure and Debt Service</b>	<u>1,614,941</u>	<u>1,057,306</u>	<u>1,666,700</u>	<u>908,700</u>
Revenues Over/(Under) Exp.& Debt Serv.	<u>\$ 2,931,286</u>	<u>\$ 2,787,496</u>	<u>\$ (470,600)</u>	<u>\$ 273,150</u>
Note: Future financing plans				
Capital Equip. - Financed for Park & Pl.	-	1,900,000	1,900,000	1,900,000
Capital Equip. - Financed for IT initiatives	-	160,000	160,000	240,000
Capital Equip. - Financed for Finance Dept.	-	85,000	85,000	85,000

**MONTGOMERY COUNTY  
ADVANCE LAND ACQUISITION FUND**

**DEBT SERVICE FUND**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ESTIMATED FY12</u>	<u>ADOPTED FY13</u>
<b><u>REVENUES</u></b>					
Property Taxes	\$ 1,804,764	\$ 1,785,987	\$ 1,740,100	\$ 1,740,100	\$ 1,651,400
Prior Year Fund Balance	-	-	-	-	7,227
<b>Total Revenue</b>	<u>1,804,764</u>	<u>1,785,987</u>	<u>1,740,100</u>	<u>1,740,100</u>	<u>1,658,627</u>
<b><u>EXPENDITURES</u></b>					
Bond Principal Retirement	530,000	535,000	240,000	240,000	240,000
Bond Interest	118,171	95,304	79,500	79,500	70,700
Administrative Expenses	1,810	-	1,400	1,400	1,400
Contributions	1,174,943	1,157,414	1,419,200	1,419,200	1,346,527
<b>Total Expenditure</b>	<u>1,824,924</u>	<u>1,787,718</u>	<u>1,740,100</u>	<u>1,740,100</u>	<u>1,658,627</u>
Revenue Over (Under) Expenses	<u>(20,160)</u>	<u>(1,731)</u>	-	-	-
Beginning Fund Balance	29,118	8,958	-	7,227	7,227
Ending Fund Balance	<u>\$ 8,958</u>	<u>\$ 7,227</u>	<u>\$ -</u>	<u>\$ 7,227</u>	<u>\$ -</u>
Tax Rate (Cents per \$100)					
Real	0.10	0.10	0.10	0.10	0.10
Personal	0.30	0.30	0.30	0.30	0.30
Assessable Base (Billions)					
Real	167.097	167.097	163.704	163.704	157.062
Personal	4.124	4.124	4.043	4.043	3.895

**REVOLVING FUND**

<b><u>REVENUES</u></b>					
Interest on Investment	\$ 84,939	\$ 31,362	\$ -	\$ 30,000	\$ 30,000
Land Cost Repaid	-	-	-	-	-
Interest Repayments	-	-	-	-	-
Contributions	1,174,943	1,157,414	1,419,200	1,419,200	1,346,527
Prior Year Fund Balance	-	-	-	-	9,150,619
<b>Total Revenue</b>	<u>1,259,882</u>	<u>1,188,776</u>	<u>1,419,200</u>	<u>1,449,200</u>	<u>10,527,146</u>
<b><u>EXPENDITURES</u></b>					
Land	9,064,477	835,866	8,795,809	-	10,527,146
<b>Total Expenditure</b>	<u>14,064,477</u>	<u>835,866</u>	<u>8,795,809</u>	<u>-</u>	<u>10,527,146</u>
Revenue Over (Under) Expenditures	<u>(12,804,595)</u>	<u>352,910</u>	<u>(7,376,609)</u>	<u>1,449,200</u>	<u>-</u>
Beg. Fund Balance -Unreserved	20,153,104	7,348,509	7,348,509	7,701,419	9,150,619
Bond Proceeds	-	-	-	-	-
Ending Fund Balance - Unreserved	<u>\$ 7,348,509</u>	<u>\$ 7,701,419</u>	<u>\$ (28,100)</u>	<u>\$ 9,150,619</u>	<u>\$ -</u>

MONTGOMERY COUNTY SPECIAL REVENUE FUND SUMMARY

	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ESTIMATED FY12	ADOPTED FY13
<b>REVENUE</b>					
Intergovernmental Revenues	\$ 512,274	\$ 1,094,047	\$ 1,494,840	\$ 1,094,800	\$ 1,158,900
Sales	18,887	30,055	20,000	18,000	25,000
Charges for Services	94,398	17,010	172,800	48,000	48,000
Recreation/User Fees	38,484	135,977	60,600	127,100	168,500
Rentals/Concessions	-	59,472	-	56,900	60,800
Interest	13,653	13,897	14,000	8,200	11,900
Miscellaneous Revenues	1,528,000	2,497,402	2,132,000	2,312,700	2,197,700
Interfund Transfers	1,750,454	1,528,000	1,278,000	1,278,000	1,390,000
<b>Total Revenue</b>	<u>3,956,150</u>	<u>5,375,861</u>	<u>5,172,240</u>	<u>4,943,700</u>	<u>5,060,800</u>
<b>EXPENDITURE</b>					
Personnel Services	602,475	426,144	753,440	567,000	573,500
Supplies and Materials	107,569	54,826	313,900	331,400	293,000
Other Services and Charges	388,253	987,465	1,398,600	1,433,574	1,755,700
Capital Outlay	47,918	23,670	67,000	47,300	-
Other Classifications	2,988,585	3,266,649	3,137,200	3,145,000	3,136,800
<b>Total Expenditure</b>	<u>4,134,800</u>	<u>4,758,754</u>	<u>5,670,140</u>	<u>5,524,274</u>	<u>5,759,000</u>
Revenue Over(Under) Expenditure	<u>(178,650)</u>	<u>617,107</u>	<u>(497,900)</u>	<u>(580,574)</u>	<u>(698,200)</u>
BEGINNING FUND BALANCE	<u>2,183,027</u>	<u>2,004,377</u>	<u>2,621,484</u>	<u>2,621,484</u>	<u>2,040,910</u>
ENDING FUND BALANCE	<u>\$ 2,004,377</u>	<u>\$ 2,621,484</u>	<u>\$ 2,123,584</u>	<u>\$ 2,040,910</u>	<u>\$ 1,342,710</u>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
SUMMARY BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<u>ADMINISTRATION FUND</u>								
Full-Time Career	242.50	242.50	207.80	207.10	209.70	209.00	208.20	207.25
Unfunded Career (Planning Dept)***	-	-	7.00	-	6.00	-	6.00	-
Part-Time Career	12.00	7.45	8.50	4.90	8.50	4.90	7.50	4.40
<b>Career Total</b>	<b>254.50</b>	<b>249.95</b>	<b>223.30</b>	<b>212.00</b>	<b>224.20</b>	<b>213.90</b>	<b>221.70</b>	<b>211.65</b>
Term Contract	7.50	5.55	1.00	0.75	1.00	0.75	1.00	(0.05)
Seasonal/Intermittent		0.20		-		-		-
Chargebacks		(27.12)		(26.55)		(26.55)		(26.55)
<b>Total Workyears</b>		<b>228.58</b>		<b>186.20</b>		<b>188.10</b>		<b>185.05</b>
Less Normal Lapse WYs		(11.70)		(9.25)		(9.25)		(9.75)
<b>TOTAL ADMINISTRATION FUND</b>		<b>216.88</b>		<b>176.95</b>		<b>178.85</b>		<b>175.30</b>
<u>PARK FUND</u>								
Full-Time Career	693.00	700.93	656.00	656.00	659.00	659.00	660.00	662.00
Part-Time Career	16.00	11.00	13.00	8.90	13.00	9.00	13.00	7.70
<b>Career Total</b>	<b>709.00</b>	<b>711.93</b>	<b>669.00</b>	<b>664.90</b>	<b>672.00</b>	<b>668.00</b>	<b>673.00</b>	<b>669.70</b>
Term Contract	5.00	5.15	4.00	3.70	4.00	4.00	6.00	5.40
Seasonal/Intermittent		57.69		1.00		30.80		40.60
Chargebacks		(31.00)		(33.70)		(41.10)		(39.40)
<b>Total Workyears</b>		<b>743.77</b>		<b>635.90</b>		<b>661.70</b>		<b>676.30</b>
Less Normal Lapse WYs		(51.77)		(33.00)		(42.40)		(50.70)
<b>TOTAL PARK FUND</b>		<b>692.00</b>		<b>602.90</b>		<b>619.30</b>		<b>625.60</b>
<u>TOTAL TAX SUPPORTED (Admin. and Park)</u>								
Full-Time Career	935.50	943.43	863.80	863.10	868.70	868.00	868.20	869.25
Unfunded Career (Planning Dept)	-	-	7.00	-	6.00	-	6.00	-
Part-Time Career	28.00	18.45	21.50	13.80	21.50	13.90	20.50	12.10
<b>Career Total</b>	<b>963.50</b>	<b>961.88</b>	<b>892.30</b>	<b>876.90</b>	<b>896.20</b>	<b>881.90</b>	<b>894.70</b>	<b>881.35</b>
Term Contract	12.50	10.70	5.00	4.45	5.00	4.75	7.00	5.35
Seasonal/Intermittent		57.89		1.00		30.80		40.60
Chargebacks		(58.12)		(60.25)		(67.65)		(65.95)
<b>Total Workyears</b>		<b>972.35</b>		<b>822.10</b>		<b>849.80</b>		<b>861.35</b>
Less Normal Lapse WYs		(63.47)		(42.25)		(51.65)		(60.45)
<b>TOTAL TAX SUPPORTED (Admin. and Park)</b>		<b>908.88</b>		<b>779.85</b>		<b>798.15</b>		<b>800.90</b>
<u>ENTERPRISE FUND</u>								
Full-Time Career	32.00	32.00	32.00	32.00	32.00	32.00	32.00	31.50
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>31.50</b>
Term Contract	-	-	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal/Intermittent		77.20		75.00		80.30		82.50
Chargebacks		3.70		2.90		3.90		3.90
<b>Total Workyears</b>		<b>112.90</b>		<b>110.90</b>		<b>117.20</b>		<b>118.90</b>
Less Normal Lapse WYs		-		-		-		-
<b>TOTAL ENTERPRISE FUND</b>		<b>112.90</b>		<b>110.90</b>		<b>117.20</b>		<b>118.90</b>
<u>PROPERTY MANAGEMENT FUND</u>								
Full-Time Career	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
Term Contract	1.00	1.00	-	-	-	-	-	-
Chargeback		-		0.50		2.00		2.00
<b>TOTAL PROPERTY MANAGEMENT FUND</b>		<b>3.00</b>		<b>3.50</b>		<b>5.00</b>		<b>5.00</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
SUMMARY BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<u>SPECIAL REVENUE FUND</u>								
Seasonal/Intermittent		27.12		27.55		28.55		28.55
<u>INTERNAL SERVICE FUNDS</u>								
Full-Time Career	3.00	6.00	3.00	3.00	4.00	4.00	3.50	3.65
<b><u>TOTAL TAX &amp; NON-TAX SUPPORTED FUNDS</u></b>								
Full-Time Career	972.50	983.43	901.80	901.10	907.70	907.00	906.70	907.40
Unfunded Career (Planning Dept)	-	-	7.00	-	6.00	-	6.00	-
Part-Time Career	28.00	18.45	21.50	13.80	21.50	13.90	20.50	12.10
<b>Career Total</b>	<b>1,000.50</b>	<b>1,001.88</b>	<b>930.30</b>	<b>914.90</b>	<b>935.20</b>	<b>920.90</b>	<b>933.20</b>	<b>919.50</b>
Term Contract	13.50	11.70	6.00	5.45	6.00	5.75	8.00	6.35
Seasonal/Intermittent		163.21		103.55		139.65		151.65
Chargebacks		(54.42)		(56.85)		(61.75)		(60.05)
<b>Total Workyears</b>		<b>1,122.37</b>		<b>967.05</b>		<b>1,004.55</b>		<b>1,017.45</b>
Less Normal Lapse WYs		(63.47)		(42.25)		(51.65)		(60.45)
<b>GRAND TOTAL</b>		<b>1,058.90</b>		<b>924.80</b>		<b>952.90</b>		<b>957.00</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>ADMINISTRATION FUND</b>								
<u>COMMISSIONERS' OFFICE</u>								
Full-Time Career	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Part-Time Career	5.00	2.50	5.00	2.50	5.00	2.50	4.00	2.00
<b>Career Total</b>	<b>12.00</b>	<b>9.50</b>	<b>12.00</b>	<b>9.50</b>	<b>12.00</b>	<b>9.50</b>	<b>11.00</b>	<b>9.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Subtotal Commissioner's Office</b>		<b>9.50</b>		<b>9.50</b>		<b>9.50</b>		<b>9.00</b>
<u>CENTRAL ADMINISTRATIVE SERVICES</u>								
<u>DEPARTMENT OF HMN. RES. &amp; MGMT.</u>								
Full-Time Career	20.50	20.50	17.00	17.00	17.00	17.00	15.50	15.25
Part-Time Career	0.50	0.25	-	-	-	-	-	-
<b>Career Total</b>	<b>21.00</b>	<b>20.75</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>15.50</b>	<b>15.25</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Total Workyears</b>		<b>20.75</b>		<b>17.00</b>		<b>17.00</b>		<b>15.25</b>
Less Normal Lapse WYs		(2.00)		(1.75)		(1.75)		(1.75)
<b>Subtotal Dept of Hmn. Res. &amp; Mgmt.</b>		<b>18.75</b>		<b>15.25</b>		<b>15.25</b>		<b>13.50</b>
<u>DEPARTMENT OF FINANCE</u>								
Full-Time Career	33.50	33.50	32.50	32.50	29.50	29.50	29.50	29.50
Part-Time Career	0.50	0.30	0.50	0.30	0.50	0.30	0.50	0.30
<b>Career Total</b>	<b>34.00</b>	<b>33.80</b>	<b>33.00</b>	<b>32.80</b>	<b>30.00</b>	<b>29.80</b>	<b>30.00</b>	<b>29.80</b>
Term Contract	-	-	-	-	-	-	-	(0.80)
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Total Workyears</b>		<b>33.80</b>		<b>32.80</b>		<b>29.80</b>		<b>29.00</b>
Less Normal Lapse WYs		(1.20)		(1.50)		(1.00)		(1.50)
<b>Subtotal Department of Finance</b>		<b>32.60</b>		<b>31.30</b>		<b>28.80</b>		<b>27.50</b>
<u>LEGAL DEPARTMENT</u>								
Full-Time Career	11.50	11.50	10.80	10.35	12.70	12.25	12.70	12.25
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>11.50</b>	<b>11.50</b>	<b>10.80</b>	<b>10.35</b>	<b>12.70</b>	<b>12.25</b>	<b>12.70</b>	<b>12.25</b>
Term Contract	1.00	0.75	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Total Workyears</b>		<b>12.25</b>		<b>10.35</b>		<b>12.25</b>		<b>12.25</b>
Less Normal Lapse WYs		-		-		-		-
<b>Subtotal Legal Department</b>		<b>12.25</b>		<b>10.35</b>		<b>12.25</b>		<b>12.25</b>
<u>INTERNAL AUDIT</u>								
Full-Time Career	-	-	-	-	2.00	2.00	2.00	2.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Total Workyears</b>		<b>-</b>		<b>-</b>		<b>2.00</b>		<b>2.00</b>
Less Normal Lapse WYs		-		-		(0.50)		(0.50)
<b>Subtotal Internal Audit</b>		<b>-</b>		<b>-</b>		<b>1.50</b>		<b>1.50</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>MERIT SYSTEM BOARD</b>								
Full-Time Career	-	-	0.50	0.25	0.50	0.25	0.50	0.25
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	-	-	<b>0.50</b>	<b>0.25</b>	<b>0.50</b>	<b>0.25</b>	<b>0.50</b>	<b>0.25</b>
Term Contract	0.50	0.25	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Total Workyears</b>		<b>0.25</b>		<b>0.25</b>		<b>0.25</b>		<b>0.25</b>
Less Normal Lapse WYs	-	-	-	-	-	-	-	-
<b>Subtotal Merit System Board</b>		<b>0.25</b>		<b>0.25</b>		<b>0.25</b>		<b>0.25</b>
<b>TOTAL Central Administrative Services</b>								
Full-Time Career	65.50	65.50	60.80	60.10	61.70	61.00	60.20	59.25
Part-Time Career	1.00	0.55	0.50	0.30	0.50	0.30	0.50	0.30
<b>Career Total</b>	<b>66.50</b>	<b>66.05</b>	<b>61.30</b>	<b>60.40</b>	<b>62.20</b>	<b>61.30</b>	<b>60.70</b>	<b>59.55</b>
Term Contract	1.50	1.00	-	-	-	-	-	(0.80)
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Total Workyears</b>		<b>67.05</b>		<b>60.40</b>		<b>61.30</b>		<b>58.75</b>
Less Normal Lapse WYs	-	(3.20)	-	(3.25)	-	(3.25)	-	(3.75)
<b>TOTAL Central Administrative Services</b>		<b>63.85</b>		<b>57.15</b>		<b>58.05</b>		<b>55.00</b>
<b>PLANNING DEPARTMENT</b>								
<b>DIRECTOR'S OFFICE</b>								
Full-Time Career	3.00	3.00	3.00	3.00	6.00	6.00	6.00	6.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	-	-	-	-	-	-	-
<b>Total Workyears</b>		<b>3.00</b>		<b>3.00</b>		<b>6.00</b>		<b>6.00</b>
Less Normal Lapse WYs	-	-	-	-	-	-	-	-
<b>Subtotal Director's Office</b>		<b>3.00</b>		<b>3.00</b>		<b>6.00</b>		<b>6.00</b>
<b>MANAGEMENT &amp; TECHNOLOGY SERVICES</b>								
Full-Time Career	28.00	28.00	23.00	23.00	21.00	21.00	20.00	20.00
Part-Time Career	1.00	0.90	1.00	0.90	1.00	0.90	1.00	0.90
<b>Career Total</b>	<b>29.00</b>	<b>28.90</b>	<b>24.00</b>	<b>23.90</b>	<b>22.00</b>	<b>21.90</b>	<b>21.00</b>	<b>20.90</b>
Term Contract	1.00	0.75	-	-	1.00	0.75	1.00	0.75
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	(0.25)	-	(0.26)	-	(0.26)	-	(0.05)
<b>Total Workyears</b>		<b>29.40</b>		<b>23.64</b>		<b>22.39</b>		<b>21.60</b>
Less Normal Lapse WYs	-	(1.30)	-	(0.99)	-	-	-	-
<b>Subtotal Management &amp; Tech. Svcs.</b>		<b>28.10</b>		<b>22.65</b>		<b>22.39</b>		<b>21.60</b>
<b>FUNCTIONAL PLANNING AND POLICY</b>								
Full-Time Career	-	-	-	-	17.00	17.00	17.00	17.00
Part-Time Career	-	-	-	-	1.00	0.50	1.00	0.50
<b>Career Total</b>	-	-	-	-	<b>18.00</b>	<b>17.50</b>	<b>18.00</b>	<b>17.50</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	-	-	-	-	(3.00)	-	(3.10)
<b>Total Workyears</b>		-		-		<b>14.50</b>		<b>14.40</b>
Less Normal Lapse WYs	-	-	-	-	-	-	-	-
<b>Subtotal Functional Planning and Policy</b>		-		-		<b>14.50</b>		<b>14.40</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<u>AREA 1</u>								
Full-Time Career	-	-	-	-	18.00	18.00	18.00	18.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	-	-	-	-	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	-	-	-	(4.51)	(4.51)	(3.25)	(3.25)
<b>Total Workyears</b>	-	-	-	-	<b>13.49</b>	<b>13.49</b>	<b>14.75</b>	<b>14.75</b>
Less Normal Lapse WYs	-	-	-	-	(2.00)	(2.00)	(2.00)	(2.00)
<b>Subtotal Area 1</b>	-	-	-	-	<b>11.49</b>	<b>11.49</b>	<b>12.75</b>	<b>12.75</b>
<u>AREA 2</u>								
Full-Time Career	-	-	-	-	20.00	20.00	20.00	20.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	-	-	-	-	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	-	-	-	(4.51)	(4.51)	(3.75)	(3.75)
<b>Total Workyears</b>	-	-	-	-	<b>15.49</b>	<b>15.49</b>	<b>16.25</b>	<b>16.25</b>
Less Normal Lapse WYs	-	-	-	-	-	-	-	-
<b>Subtotal Area 2</b>	-	-	-	-	<b>15.49</b>	<b>15.49</b>	<b>16.25</b>	<b>16.25</b>
<u>AREA 3</u>								
Full-Time Career	-	-	-	-	20.00	20.00	20.00	20.00
Part-Time Career	-	-	-	-	1.00	0.70	1.00	0.70
<b>Career Total</b>	-	-	-	-	<b>21.00</b>	<b>20.70</b>	<b>21.00</b>	<b>20.70</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	-	-	-	(4.51)	(4.51)	(5.20)	(5.20)
<b>Total Workyears</b>	-	-	-	-	<b>16.19</b>	<b>16.19</b>	<b>15.50</b>	<b>15.50</b>
Less Normal Lapse WYs	-	-	-	-	-	-	-	-
<b>Subtotal Area 3</b>	-	-	-	-	<b>16.19</b>	<b>16.19</b>	<b>15.50</b>	<b>15.50</b>
<u>DEV APPLICATIONS &amp; REGULATORY COORDINATION</u>								
Full-Time Career	-	-	-	-	22.00	22.00	22.00	22.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	-	-	-	-	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	-	-	-	(8.40)	(8.40)	(10.15)	(10.15)
<b>Total Workyears</b>	-	-	-	-	<b>13.60</b>	<b>13.60</b>	<b>11.85</b>	<b>11.85</b>
Less Normal Lapse WYs	-	-	-	-	(1.00)	(1.00)	(1.00)	(1.00)
<b>Subtotal Dev Applicat. &amp; Reg. Coord.</b>	-	-	-	-	<b>12.60</b>	<b>12.60</b>	<b>10.85</b>	<b>10.85</b>
<u>COMMUNITY-BASED PLANNING</u>								
Full-Time Career	23.00	23.00	22.00	22.00	-	-	-	-
Part-Time Career	1.00	0.70	1.00	0.70	-	-	-	-
<b>Career Total</b>	<b>24.00</b>	<b>23.70</b>	<b>23.00</b>	<b>22.70</b>	-	-	-	-
Term Contract	2.00	1.50	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	(1.50)	(1.50)	(1.88)	(1.88)	-	-	-	-
<b>Total Workyears</b>	<b>23.70</b>	<b>23.70</b>	<b>20.82</b>	<b>20.82</b>	-	-	-	-
Less Normal Lapse WYs	(1.03)	(1.03)	(1.02)	(1.02)	-	-	-	-
<b>Subtotal Community-Based Planning</b>	<b>22.67</b>	<b>22.67</b>	<b>19.80</b>	<b>19.80</b>	-	-	-	-



MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<u>ENVIRONMENTAL PLANNING</u>								
Full-Time Career	24.00	24.00	17.00	17.00	-	-	-	-
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>24.00</b>	<b>24.00</b>	<b>17.00</b>	<b>17.00</b>	-	-	-	-
Term Contract	1.00	0.75	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	(0.55)	-	(0.50)	-	-	-	-
<b>Total Workyears</b>		<b>24.20</b>		<b>16.50</b>		-		-
Less Normal Lapse WYs		(1.08)		(0.77)		-		-
<b>Subtotal Environmental Planning</b>		<b>23.12</b>		<b>15.73</b>		-		-
<u>TRANSPORTATION PLANNING</u>								
Full-Time Career	19.00	19.00	14.00	14.00	-	-	-	-
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>19.00</b>	<b>19.00</b>	<b>14.00</b>	<b>14.00</b>	-	-	-	-
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	(2.37)	-	(2.43)	-	-	-	-
<b>Total Workyears</b>		<b>16.63</b>		<b>11.57</b>		-		-
Less Normal Lapse WYs		(0.86)		(0.68)		-		-
<b>Subtotal Transportation Planning</b>		<b>15.78</b>		<b>10.89</b>		-		-
<u>URBAN DESIGN / HISTORIC PRESERVATION</u>								
Full-Time Career	14.00	14.00	13.00	13.00	-	-	-	-
Part-Time Career	4.00	2.80	1.00	0.50	-	-	-	-
<b>Career Total</b>	<b>18.00</b>	<b>16.80</b>	<b>14.00</b>	<b>13.50</b>	-	-	-	-
Term Contract	1.00	0.75	-	-	-	-	-	-
Seasonal/Intermittent	-	0.20	-	-	-	-	-	-
Chargebacks	-	(4.41)	-	(3.76)	-	-	-	-
<b>Total Workyears</b>		<b>13.34</b>		<b>9.74</b>		-		-
Less Normal Lapse WYs		(0.76)		(0.61)		-		-
<b>Subtotal Urban Design/ Hist. Preserv.</b>		<b>12.58</b>		<b>9.13</b>		-		-
<u>DEVELOPMENT REVIEW</u>								
Full-Time Career	33.00	33.00	26.00	26.00	-	-	-	-
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>33.00</b>	<b>33.00</b>	<b>26.00</b>	<b>26.00</b>	-	-	-	-
Term Contract	1.00	0.80	1.00	0.75	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	(16.70)	-	(16.36)	-	-	-	-
<b>Total Workyears</b>		<b>17.10</b>		<b>10.39</b>		-		-
Less Normal Lapse WYs		(2.32)		(1.25)		-		-
<b>Subtotal Development Review</b>		<b>14.78</b>		<b>9.14</b>		-		-
<u>CTR FOR RESEARCH &amp; INFO SYSTEMS (formerly RTC)</u>								
Full-Time Career	26.00	26.00	22.00	22.00	17.00	17.00	18.00	18.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>26.00</b>	<b>26.00</b>	<b>22.00</b>	<b>22.00</b>	<b>17.00</b>	<b>17.00</b>	<b>18.00</b>	<b>18.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	(1.34)	-	(1.36)	-	(1.36)	-	(1.05)
<b>Total Workyears</b>		<b>24.66</b>		<b>20.64</b>		<b>15.64</b>		<b>16.95</b>
Less Normal Lapse WYs		(1.16)		(0.68)		(3.00)		(3.00)
<b>Subtotal CTR for Res. &amp; Info Systems</b>		<b>23.50</b>		<b>19.96</b>		<b>12.64</b>		<b>13.95</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>TOTAL PLANNING</b>								
Full-Time Career	170.00	170.00	140.00	140.00	141.00	141.00	141.00	141.00
Unfunded Career**	-	-	7.00	-	6.00	-	6.00	-
Part-Time Career	6.00	4.40	3.00	2.10	3.00	2.10	3.00	2.10
<b>Career Total</b>	<b>176.00</b>	<b>174.40</b>	<b>150.00</b>	<b>142.10</b>	<b>150.00</b>	<b>143.10</b>	<b>150.00</b>	<b>143.10</b>
Term Contract	6.00	4.55	1.00	0.75	1.00	0.75	1.00	0.75
Seasonal/Intermittent		0.20		-		-		-
Chargebacks		(27.12)		(26.55)		(26.55)		(26.55)
<b>Total Workyears</b>		<b>152.03</b>		<b>116.30</b>		<b>117.30</b>		<b>117.30</b>
Less Normal Lapse WYs		(8.50)		(6.00)		(6.00)		(6.00)
<b>Grand Total Planning Department</b>		<b>143.53</b>		<b>110.30</b>		<b>111.30</b>		<b>111.30</b>
<b>TOTAL ADMINISTRATION FUND (Commissioners' Office, CAS, and Planning)</b>								
Full-Time Career	242.50	242.50	207.80	207.10	209.70	209.00	208.20	207.25
Unfunded Career (Planning Dept) ***	-	-	7.00	-	6.00	-	6.00	-
Part-Time Career	12.00	7.45	8.50	4.90	8.50	4.90	7.50	4.40
<b>Career Total</b>	<b>254.50</b>	<b>249.95</b>	<b>223.30</b>	<b>212.00</b>	<b>224.20</b>	<b>213.90</b>	<b>221.70</b>	<b>211.65</b>
Term Contract	7.50	5.55	1.00	0.75	1.00	0.75	1.00	(0.05)
Seasonal/Intermittent		0.20		-		-		-
Chargebacks		(27.12)		(26.55)		(26.55)		(26.55)
<b>Total Workyears</b>		<b>228.58</b>		<b>186.20</b>		<b>188.10</b>		<b>185.05</b>
Less Normal Lapse WYs		(11.70)		(9.25)		(9.25)		(9.75)
<b>Grand Total Administration Fund</b>		<b>216.88</b>		<b>176.95</b>		<b>178.85</b>		<b>175.30</b>
<b>PARK FUND</b>								
<u>DIRECTOR OF PARKS</u>								
Full-Time Career	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
<b>Career Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
Term Contract	1.00	0.80	-	-	-	-	-	-
Seasonal/Intermittent		1.50		-		-		1.00
Chargebacks		-		-		-		-
<b>Total Workyears</b>		<b>7.30</b>		<b>5.00</b>		<b>5.00</b>		<b>6.00</b>
Less Normal Lapse WYs		(0.25)		-		-		-
<b>Subtotal Director of Parks</b>		<b>7.05</b>		<b>5.00</b>		<b>5.00</b>		<b>6.00</b>
<u>SPECIAL PROGRAMS</u>								
Full-Time Career	7.00	7.00	-	-	-	-	-	-
<b>Career Total</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		-		-		-		-
Chargebacks		(0.50)		-		-		-
<b>Total Workyears</b>		<b>6.50</b>		<b>-</b>		<b>-</b>		<b>-</b>
Less Normal Lapse		(0.50)		-		-		-
<b>Subtotal Special Programs</b>		<b>6.00</b>		<b>-</b>		<b>-</b>		<b>-</b>
<u>PUBLIC AFFAIRS &amp; COMMUNITY PARTNERSHIPS</u>								
Full-Time Career	11.00	11.00	20.00	20.00	20.00	20.00	20.00	20.00
Part-Time Career	1.00	0.80	-	-	-	-	-	-
<b>Career Total</b>	<b>12.00</b>	<b>11.80</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>
Term Contract	-	-	-	-	-	-	1.00	0.60
Seasonal/Intermittent		-		-		-		-
Chargebacks		(0.50)		(0.50)		(0.90)		(0.90)
<b>Total Workyears</b>		<b>11.30</b>		<b>19.50</b>		<b>19.10</b>		<b>19.70</b>
Less Normal Lapse		(1.00)		(1.00)		(1.10)		(1.50)
<b>Subtotal Public Affairs &amp; Comm. Partner.</b>		<b>10.30</b>		<b>18.50</b>		<b>18.00</b>		<b>18.20</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<u>MANAGEMENT SERVICES</u>								
Full-Time Career	8.00	8.00	22.00	22.00	22.00	22.00	22.00	22.00
Part-Time Career	-	-	1.00	0.90	1.00	0.90	1.00	0.90
<b>Career Total</b>	<b>8.00</b>	<b>8.00</b>	<b>23.00</b>	<b>22.90</b>	<b>23.00</b>	<b>22.90</b>	<b>23.00</b>	<b>22.90</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	-	(1.00)	-	(1.00)	-	-	(1.00)
<b>Total Workyears</b>	<b>8.00</b>	<b>8.00</b>	<b>21.90</b>	<b>21.90</b>	<b>21.90</b>	<b>21.90</b>	<b>21.90</b>	<b>21.90</b>
Less Normal Lapse WYs	-	(0.33)	-	(1.20)	-	(1.30)	-	(1.80)
<b>Subtotal Management Services</b>	<b>7.67</b>	<b>7.67</b>	<b>20.70</b>	<b>20.70</b>	<b>20.60</b>	<b>20.60</b>	<b>20.10</b>	<b>20.10</b>
<u>FACILITIES MANAGEMENT (Old)</u>								
Full-Time Career	6.00	6.00	-	-	-	-	-	-
Part-Time Career	1.00	0.50	-	-	-	-	-	-
<b>Career Total</b>	<b>7.00</b>	<b>6.50</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	-	-	-	-	-	-	-
<b>Total Workyears</b>	<b>6.50</b>	<b>6.50</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Less Normal Lapse WYs	-	(0.50)	-	-	-	-	-	-
<b>Subtotal Facilities Management</b>	<b>6.00</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>TECHNOLOGY CENTER</u>								
Full-Time Career	9.00	11.00	-	-	-	-	-	-
Part-Time Career	2.00	1.70	-	-	-	-	-	-
<b>Career Total</b>	<b>11.00</b>	<b>12.70</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	1.00	-	-	-	-	-	-
Chargebacks	-	(1.00)	-	-	-	-	-	-
<b>Total Workyears</b>	<b>12.70</b>	<b>12.70</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Less Normal Lapse WYs	-	(0.60)	-	-	-	-	-	-
<b>Subtotal Technology Center</b>	<b>12.10</b>	<b>12.10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>PARK PLANNING AND STEWARDSHIP</u>								
Full-Time Career	16.00	28.00	26.00	26.00	27.00	27.00	27.00	28.00
Part-Time Career	4.00	2.40	4.00	2.90	4.00	2.90	4.00	1.80
<b>Career Total</b>	<b>20.00</b>	<b>30.40</b>	<b>30.00</b>	<b>28.90</b>	<b>31.00</b>	<b>29.90</b>	<b>31.00</b>	<b>29.80</b>
Term Contract	1.00	1.50	1.00	0.80	1.00	1.00	1.00	1.00
Seasonal/Intermittent	-	4.00	-	1.00	-	1.60	-	0.60
Chargebacks	-	(1.50)	-	(2.50)	-	(5.10)	-	(4.20)
<b>Total Workyears</b>	<b>34.40</b>	<b>34.40</b>	<b>32.20</b>	<b>28.20</b>	<b>32.20</b>	<b>27.40</b>	<b>32.20</b>	<b>27.20</b>
Less Normal Lapse WYs	-	(2.44)	-	(1.50)	-	(1.70)	-	(2.40)
<b>Subtotal Planning and Stewardship</b>	<b>31.96</b>	<b>31.96</b>	<b>26.70</b>	<b>26.70</b>	<b>25.70</b>	<b>25.70</b>	<b>24.80</b>	<b>24.80</b>
<u>PARK DEVELOPMENT</u>								
Full-Time Career	45.00	45.00	41.00	41.00	42.00	42.00	43.00	43.00
Part-Time Career	3.00	2.10	3.00	2.30	3.00	2.40	2.00	1.70
<b>Career Total</b>	<b>48.00</b>	<b>47.10</b>	<b>44.00</b>	<b>43.30</b>	<b>45.00</b>	<b>44.40</b>	<b>45.00</b>	<b>44.70</b>
Term Contract	2.00	1.95	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	(18.50)	-	(20.00)	-	(19.30)	-	(18.50)
<b>Total Workyears</b>	<b>30.55</b>	<b>30.55</b>	<b>24.30</b>	<b>24.30</b>	<b>26.10</b>	<b>26.10</b>	<b>27.20</b>	<b>27.20</b>
Less Normal Lapse WYs	-	(2.25)	-	(1.40)	-	(1.30)	-	(3.40)
<b>Subtotal Park Development</b>	<b>28.30</b>	<b>28.30</b>	<b>22.90</b>	<b>22.90</b>	<b>24.80</b>	<b>24.80</b>	<b>23.80</b>	<b>23.80</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<u>PARK POLICE</u>								
Full-Time Career	116.00	120.11	114.00	114.00	113.00	113.00	113.00	114.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>116.00</b>	<b>120.11</b>	<b>114.00</b>	<b>114.00</b>	<b>113.00</b>	<b>113.00</b>	<b>113.00</b>	<b>114.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	5.50	-	-	-	4.00	-	4.00
Chargebacks	-	-	-	-	-	-	-	-
<b>Total Workyears</b>		<b>125.61</b>		<b>114.00</b>		<b>117.00</b>		<b>118.00</b>
Less Normal Lapse WYs		(9.05)		(6.70)		(12.10)		(8.60)
<b>Subtotal Park Police</b>		<b>116.56</b>		<b>107.30</b>		<b>104.90</b>		<b>109.40</b>
<u>HORTICULTURE, FORESTRY &amp; ENVIRONMENTAL ED</u>								
Full-Time Career	69.00	66.40	79.00	79.00	79.00	79.00	78.00	78.00
Part-Time Career	-	-	4.00	2.30	4.00	2.30	5.00	2.80
<b>Career Total</b>	<b>69.00</b>	<b>66.40</b>	<b>83.00</b>	<b>81.30</b>	<b>83.00</b>	<b>81.30</b>	<b>83.00</b>	<b>80.80</b>
Term Contract	1.00	0.90	1.00	0.90	1.00	1.00	-	-
Seasonal/Intermittent	-	2.40	-	-	-	-	-	9.00
Chargebacks	-	(1.20)	-	(1.20)	-	(4.20)	-	(4.20)
<b>Total Workyears</b>		<b>68.50</b>		<b>81.00</b>		<b>78.10</b>		<b>85.60</b>
Less Normal Lapse WYs		(5.10)		(4.10)		(4.90)		(6.20)
<b>Subtotal Hort., Forestry &amp; Enviro. Ed.</b>		<b>63.40</b>		<b>76.90</b>		<b>73.20</b>		<b>79.40</b>
<u>FACILITIES MANAGEMENT (formerly Central Maint.)</u>								
Full-Time Career	118.00	116.05	106.00	106.00	106.00	106.00	107.00	107.00
Part-Time Career	-	0.70	-	-	-	-	-	-
<b>Career Total</b>	<b>118.00</b>	<b>116.75</b>	<b>106.00</b>	<b>106.00</b>	<b>106.00</b>	<b>106.00</b>	<b>107.00</b>	<b>107.00</b>
Term Contract	-	-	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal/Intermittent	-	2.50	-	-	-	-	-	-
Chargebacks	-	(7.60)	-	(8.00)	-	(10.10)	-	(10.10)
<b>Total Workyears</b>		<b>111.65</b>		<b>99.00</b>		<b>96.90</b>		<b>97.90</b>
Less Normal Lapse WYs		(8.75)		(5.20)		(5.80)		(8.10)
<b>Subtotal Facilities Management</b>		<b>102.90</b>		<b>93.80</b>		<b>91.10</b>		<b>89.80</b>
<u>NORTHERN PARKS</u>								
Full-Time Career	114.00	111.72	97.00	97.00	98.00	98.00	98.00	98.00
Part-Time Career	3.00	1.80	1.00	0.50	1.00	0.50	1.00	0.50
<b>Career Total</b>	<b>117.00</b>	<b>113.52</b>	<b>98.00</b>	<b>97.50</b>	<b>99.00</b>	<b>98.50</b>	<b>99.00</b>	<b>98.50</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	12.40	-	-	-	9.20	-	9.90
Chargebacks	-	(0.90)	-	(0.90)	-	(0.90)	-	(0.90)
<b>Total Workyears</b>		<b>125.02</b>		<b>96.60</b>		<b>106.80</b>		<b>107.50</b>
Less Normal Lapse WYs		(8.50)		(4.80)		(5.80)		(7.50)
<b>Subtotal Northern Parks</b>		<b>116.52</b>		<b>91.80</b>		<b>101.00</b>		<b>100.00</b>
<u>SOUTHERN PARKS</u>								
Full-Time Career	169.00	165.65	146.00	146.00	147.00	147.00	147.00	147.00
Part-Time Career	2.00	1.00	-	-	-	-	-	-
<b>Career Total</b>	<b>171.00</b>	<b>166.65</b>	<b>146.00</b>	<b>146.00</b>	<b>147.00</b>	<b>147.00</b>	<b>147.00</b>	<b>147.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	28.39	-	-	-	16.00	-	16.10
Chargebacks	-	(0.40)	-	(0.70)	-	(0.70)	-	(0.70)
<b>Total Workyears</b>		<b>194.64</b>		<b>145.30</b>		<b>162.30</b>		<b>162.40</b>
Less Normal Lapse WYs		(12.50)		(7.10)		(8.40)		(11.20)
<b>Subtotal Southern Parks</b>		<b>182.14</b>		<b>138.20</b>		<b>153.90</b>		<b>151.20</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>SUPPORT SERVICES</b>								
Full-Time Career	-	-	-	-	-	-	-	-
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	-	-	-	-	-	-	-	-
Term Contract	-	-	-	-	-	-	2.00	1.80
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Chargebacks	-	1.10	-	1.10	-	1.10	-	1.10
<b>Total Workyears</b>	-	<b>1.10</b>	-	<b>1.10</b>	-	<b>1.10</b>	-	<b>2.90</b>
Less Normal Lapse	-	-	-	-	-	-	-	-
<b>Subtotal Support Services</b>	-	<b>1.10</b>	-	<b>1.10</b>	-	<b>1.10</b>	-	<b>2.90</b>
<b>TOTAL PARK FUND POSITIONS/WORKYEARS</b>								
Full-Time Career	693.00	700.93	656.00	656.00	659.00	659.00	660.00	662.00
Part-Time Career	16.00	11.00	13.00	8.90	13.00	9.00	13.00	7.70
<b>Career Total</b>	<b>709.00</b>	<b>711.93</b>	<b>669.00</b>	<b>664.90</b>	<b>672.00</b>	<b>668.00</b>	<b>673.00</b>	<b>669.70</b>
Term Contract	5.00	5.15	4.00	3.70	4.00	4.00	6.00	5.40
Seasonal/Intermittent	-	57.69	-	1.00	-	30.80	-	40.60
Chargebacks	-	(31.00)	-	(33.70)	-	(41.10)	-	(39.40)
<b>Total Workyears</b>	-	<b>743.77</b>	-	<b>635.90</b>	-	<b>661.70</b>	-	<b>676.30</b>
Less Normal Lapse WYs	-	(51.77)	-	(33.00)	-	(42.40)	-	(50.70)
<b>Grand Total Park Fund</b>	-	<b>692.00</b>	-	<b>602.90</b>	-	<b>619.30</b>	-	<b>625.60</b>
<b>ENTERPRISE FUND</b>								
<b>GOLF COURSES</b>								
Full-Time Career	-	-	-	-	-	-	-	-
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	-	-	-	-	-	-	-	-
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	2.40
Chargebacks	-	-	-	-	-	-	-	-
Less Normal Lapse	-	-	-	-	-	-	-	-
<b>Subtotal Golf Courses</b>	-	-	-	-	-	-	-	<b>2.40</b>
<b>ICE RINKS</b>								
Full-Time Career	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	25.90	-	24.10	-	28.70	-	28.30
Chargebacks	-	-	-	-	-	-	-	-
<b>Subtotal Ice Rinks</b>	-	<b>36.90</b>	-	<b>35.10</b>	-	<b>39.70</b>	-	<b>39.30</b>
<b>INDOOR TENNIS</b>								
Full-Time Career	3.00	3.00	3.00	3.50	3.00	3.00	3.00	3.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.50</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	8.50	-	8.40	-	7.90	-	8.10
Chargebacks	-	-	-	-	-	-	-	-
<b>Subtotal Indoor Tennis</b>	-	<b>11.50</b>	-	<b>11.90</b>	-	<b>10.90</b>	-	<b>11.10</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>SOCIAL-CONFERENCE CENTERS</b>								
Full-Time Career	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		3.70		3.40		4.80		6.30
Chargebacks		-		-		-		-
<b>Subtotal Social-Conference Centers</b>		<b>7.70</b>		<b>7.40</b>		<b>8.80</b>		<b>10.30</b>
<b>PARK FACILITIES</b>								
Full-Time Career	3.00	3.00	3.00	2.50	3.00	3.00	3.00	2.50
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.50</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.50</b>
Term Contract	-	-	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal/Intermittent		35.80		35.80		34.40		32.90
Chargebacks		1.30		0.50		1.00		1.00
<b>Subtotal Park Facilities</b>		<b>40.10</b>		<b>39.80</b>		<b>39.40</b>		<b>37.40</b>
<b>ADMINISTRATION</b>								
Full-Time Career	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		3.30		3.30		4.50		4.50
Chargebacks		2.40		2.40		2.90		2.90
<b>Subtotal Administration</b>		<b>16.70</b>		<b>16.70</b>		<b>18.40</b>		<b>18.40</b>
<b>TOTAL ENTERPRISE FUND POSITIONS/WORKYEARS</b>								
Full-Time Career	32.00	32.00	32.00	32.00	32.00	32.00	32.00	31.50
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>31.50</b>
Term Contract	-	-	1.00	1.00	1.00	1.00	1.00	1.00
Seasonal/Intermittent		77.20		75.00		80.30		82.50
Chargebacks		3.70		2.90		3.90		3.90
<b>Total Workyears</b>		<b>112.90</b>		<b>110.90</b>		<b>117.20</b>		<b>118.90</b>
Less Normal Lapse WYs		-		-		-		-
<b>Grand Total Enterprise Fund</b>		<b>112.90</b>		<b>110.90</b>		<b>117.20</b>		<b>118.90</b>
<b>PROPERTY MANAGEMENT FUND</b>								
Full-Time Career	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
Term Contract	1.00	1.00	-	-	-	-	-	-
Chargeback		-		0.50		2.00		2.00
<b>Total Property Management Fund</b>		<b>3.00</b>		<b>3.50</b>		<b>5.00</b>		<b>5.00</b>

MONTGOMERY COUNTY POSITIONS/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>SPECIAL REVENUE FUND</b>								
Seasonal/Intermittent		27.12		27.55	-	28.55	-	28.55
<b>INTERNAL SERVICE FUNDS</b>								
<u>CAPITAL EQUIPMENT</u>								
Full-Time Career	-	3.00	-	-	1.00	1.00	1.00	1.00
<u>RISK MANAGEMENT</u>								
Full-Time Career	3.00	3.00	3.00	3.00	3.00	3.00	2.50	2.65
<b><u>TOTAL TAX AND NON-TAX SUPPORTED FUNDS</u></b>								
Full-Time Career	972.50	983.43	901.80	901.10	907.70	907.00	906.70	907.40
Unfunded Career (Planning)	-	-	7.00	-	6.00	-	6.00	-
Part-Time Career	28.00	18.45	21.50	13.80	21.50	13.90	20.50	12.10
<b>Career Total</b>	<b>1,000.50</b>	<b>1,001.88</b>	<b>930.30</b>	<b>914.90</b>	<b>935.20</b>	<b>920.90</b>	<b>933.20</b>	<b>919.50</b>
Term Contract	13.50	11.70	6.00	5.45	6.00	5.75	8.00	6.35
Seasonal/Intermittent		162.21		103.55		139.65		151.65
Chargebacks		(54.42)		(56.85)		(61.75)		(60.05)
<b>Total Workyears</b>		<b>1,121.37</b>		<b>967.05</b>		<b>1,004.55</b>		<b>1,017.45</b>
Less Normal Lapse WYs		(63.47)		(42.25)		(51.65)		(60.45)
<b>GRAND TOTAL MONTGOMERY WORKYEARS</b>		<b>1,057.90</b>		<b>924.80</b>		<b>952.90</b>		<b>957.00</b>

See Glossary for definitions of "Positions", "Workyears", "Term Contract", and "Seasonal"

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Central  
Administrative  
Services

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**CENTRAL ADMINISTRATIVE SERVICES  
COMBINED DEPARTMENTS SUMMARY**

(HUMAN RESOURCES AND MANAGEMENT, FINANCE, LEGAL, INTERNAL AUDIT, MERIT BOARD, AND SUPPORT SERVICES)

**EXPENDITURES BY COUNTY & MAJOR OBJECT**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b><u>MONTGOMERY COUNTY</u></b>				
Personnel Services	\$ 6,908,686	\$ 6,458,113	\$ 6,136,567	\$ 6,223,400
Supplies and Materials	249,453	122,781	159,383	159,700
Other Services & Charges	1,593,602	1,480,758	1,497,810	1,638,800
Capital Outlay	-	4,873	-	-
<b>Subtotal</b>	<u>8,751,741</u>	<u>8,066,525</u>	<u>7,793,760</u>	<u>8,021,900</u>
Less Chargebacks	<u>(1,184,975)</u>	<u>(1,494,450)</u>	<u>(1,410,110)</u>	<u>(1,426,800)</u>
<b>Total Expenditures</b>	<u>7,566,766</u>	<u>6,572,075</u>	<u>6,383,650</u>	<u>6,595,100</u>
<b><u>PRINCE GEORGE'S COUNTY</u></b>				
Personnel Services	7,262,222	6,474,755	7,577,619	7,492,700
Supplies and Materials	250,089	223,023	187,917	188,100
Other Services & Charges	1,841,618	2,206,462	1,704,915	1,853,000
Capital Outlay	-	21,038	-	-
<b>Subtotal</b>	<u>9,353,929</u>	<u>8,925,278</u>	<u>9,470,451</u>	<u>9,533,800</u>
Less Chargebacks	<u>(1,696,076)</u>	<u>(2,333,400)</u>	<u>(2,423,350)</u>	<u>(2,507,300)</u>
<b>Total Expenditures</b>	<u>7,657,853</u>	<u>6,591,878</u>	<u>7,047,101</u>	<u>7,026,500</u>
<b><u>TOTAL CAS</u></b>				
Personnel Services	14,170,908	12,932,867	13,714,186	13,716,100
Supplies and Materials	499,542	345,805	347,300	347,800
Other Services & Charges	3,435,220	3,687,219	3,202,725	3,491,800
Capital Outlay	-	25,911	-	-
<b>Subtotal</b>	<u>18,105,670</u>	<u>16,991,802</u>	<u>17,264,211</u>	<u>17,555,700</u>
Less Chargebacks	<u>(2,881,051)</u>	<u>(3,827,850)</u>	<u>(3,833,460)</u>	<u>(3,934,100)</u>
<b>Total Expenditures</b>	<u>\$ 15,224,619</u>	<u>\$ 13,163,952</u>	<u>\$ 13,430,751</u>	<u>\$ 13,621,600</u>

**CENTRAL ADMINISTRATIVE SERVICES  
DEPARTMENT OF HUMAN RESOURCES AND MANAGEMENT**

**EXPENDITURES BY COUNTY & MAJOR OBJECT**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b><u>MONTGOMERY COUNTY</u></b>				
Personnel Services	\$ 1,945,536	\$ 1,631,695	\$ 1,541,650	\$ 1,572,500
Supplies & Materials	52,711	23,596	41,450	41,500
Other Services & Charges	535,511	420,513	322,400	308,700
Capital Outlay	-	1,875	-	-
<b>Subtotal</b>	<u>2,533,758</u>	<u>2,077,679</u>	<u>1,905,500</u>	<u>1,922,700</u>
Less Chargebacks	<u>(142,500)</u>	<u>(121,300)</u>	<u>(130,200)</u>	<u>(138,100)</u>
<b>Total</b>	<u>2,391,258</u>	<u>1,956,379</u>	<u>1,775,300</u>	<u>1,784,600</u>
<b><u>PRINCE GEORGE'S COUNTY</u></b>				
Personnel Services	2,009,019	1,717,768	2,182,310	2,216,200
Supplies & Materials	52,229	23,271	41,450	41,500
Other Services & Charges	624,304	562,561	352,400	338,700
Capital Outlay	-	18,040	-	-
<b>Subtotal</b>	<u>2,685,552</u>	<u>2,321,640</u>	<u>2,576,160</u>	<u>2,596,400</u>
Less Chargebacks	<u>(234,600)</u>	<u>(335,300)</u>	<u>(375,300)</u>	<u>(373,100)</u>
<b>Total</b>	<u>2,450,952</u>	<u>1,986,340</u>	<u>2,200,860</u>	<u>2,223,300</u>
<b><u>TOTAL EXPENDITURES</u></b>				
Personnel Services	3,954,555	3,349,463	3,723,960	3,788,700
Supplies & Materials	104,940	46,867	82,900	83,000
Other Services & Charges	1,159,815	983,074	674,800	647,400
Capital Outlay	-	19,915	-	-
<b>Subtotal</b>	<u>5,219,310</u>	<u>4,399,319</u>	<u>4,481,660</u>	<u>4,519,100</u>
Less Chargebacks	<u>(377,100)</u>	<u>(456,600)</u>	<u>(505,500)</u>	<u>(511,200)</u>
<b>Total</b>	<u>\$ 4,842,210</u>	<u>\$ 3,942,719</u>	<u>\$ 3,976,160</u>	<u>\$ 4,007,900</u>

**CENTRAL ADMINISTRATIVE SERVICES  
DEPARTMENT OF HUMAN RESOURCES AND MANAGEMENT**

**POSITION WORKYEARS BY COUNTY**

	ACTUAL FY10		ACTUAL** FY11		BUDGET FY12		ADOPTED*** FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b><u>MONTGOMERY COUNTY</u></b>								
Full-Time Career	20.50	20.50	17.00	17.00	17.00	17.00	15.50	15.25
Part-Time Career	0.50	0.25	-	-	-	-	-	-
<b>Career Total</b>	<b>21.00</b>	<b>20.75</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>15.50</b>	<b>15.25</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Less Lapse		(2.00)		(1.75)		(1.75)		(1.75)
<b>Total Workyears</b>		<b>18.75</b>		<b>15.25</b>		<b>15.25</b>		<b>13.50</b>
<b><u>PRINCE GEORGE'S COUNTY</u></b>								
Full-Time Career	21.50	21.50	22.00	22.00	22.00	22.00	20.50	20.25
Part-Time Career	0.50	0.25	-	-	-	-	-	-
<b>Career Total</b>	<b>22.00</b>	<b>21.75</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>20.50</b>	<b>20.25</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Less Lapse		(2.00)		(2.75)		(2.75)		(2.75)
<b>Total Workyears</b>		<b>19.75</b>		<b>19.25</b>		<b>19.25</b>		<b>17.50</b>
<b><u>TOTAL</u></b>								
Full-Time Career	42.00	42.00	39.00	39.00	39.00	39.00	36.00	35.50
Part-Time Career	1.00	0.50	-	-	-	-	-	-
<b>Career Total</b>	<b>43.00</b>	<b>42.50</b>	<b>39.00</b>	<b>39.00</b>	<b>39.00</b>	<b>39.00</b>	<b>36.00</b>	<b>35.50</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Less Lapse		(4.00)		(4.50)		(4.50)		(4.50)
<b>Total Workyears</b>		<b>38.50</b>		<b>34.50</b>		<b>34.50</b>		<b>31.00</b>

\*\* FY11 positions and work years restated per restructuring plan submitted to the County Councils.

\*\*\* FY13 reflects shift of 3.5 pos./workyears from DHRM Admin to Internal Service Funds

**CENTRAL ADMINISTRATIVE SERVICES  
DEPARTMENT OF FINANCE**

**EXPENDITURES BY COUNTY & MAJOR OBJECT**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b><u>MONTGOMERY COUNTY</u></b>				
Personnel Services	\$ 3,679,768	\$ 3,463,294	\$ 2,880,636	\$ 2,829,400
Supplies & Materials	179,877	47,252	79,853	79,900
Other Services & Charges	749,905	498,829	590,427	590,400
Capital Outlay	-	2,998	-	-
<b>Subtotal</b>	<u>4,609,550</u>	<u>4,012,373</u>	<u>3,550,916</u>	<u>3,499,700</u>
Less Chargebacks	<u>(745,200)</u>	<u>(841,000)</u>	<u>(759,900)</u>	<u>(734,900)</u>
<b>Total</b>	<u><u>3,864,350</u></u>	<u><u>3,171,373</u></u>	<u><u>2,791,016</u></u>	<u><u>2,764,800</u></u>
<b><u>PRINCE GEORGE'S COUNTY</u></b>				
Personnel Services	3,943,345	3,506,229	3,764,173	3,697,500
Supplies & Materials	180,149	147,426	104,347	104,300
Other Services & Charges	844,291	957,411	771,523	771,500
Capital Outlay	-	2,998	-	-
<b>Subtotal</b>	<u>4,967,785</u>	<u>4,614,064</u>	<u>4,640,043</u>	<u>4,573,300</u>
Less Chargebacks	<u>(1,043,200)</u>	<u>(1,382,800)</u>	<u>(1,317,800)</u>	<u>(1,392,700)</u>
<b>Total</b>	<u><u>3,924,585</u></u>	<u><u>3,231,264</u></u>	<u><u>3,322,243</u></u>	<u><u>3,180,600</u></u>
<b><u>TOTAL EXPENDITURES</u></b>				
Personnel Services	7,623,113	6,969,523	6,644,809	6,526,900
Supplies & Materials	360,026	194,678	184,200	184,200
Other Services & Charges	1,594,196	1,456,240	1,361,950	1,361,900
Capital Outlay	-	5,996	-	-
<b>Subtotal</b>	<u>9,577,335</u>	<u>8,626,437</u>	<u>8,190,959</u>	<u>8,073,000</u>
Less Chargebacks	<u>(1,788,400)</u>	<u>(2,223,800)</u>	<u>(2,077,700)</u>	<u>(2,127,600)</u>
<b>Total</b>	<u><u>\$ 7,788,935</u></u>	<u><u>\$ 6,402,637</u></u>	<u><u>\$ 6,113,259</u></u>	<u><u>\$ 5,945,400</u></u>

**CENTRAL ADMINISTRATIVE SERVICES  
DEPARTMENT OF FINANCE**

**POSITION WORKYEARS BY COUNTY**

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b><u>MONTGOMERY COUNTY</u></b>								
Full-Time Career	33.50	33.50	32.50	32.50	29.00	29.00	29.50	29.50
Part-Time Career	0.50	0.30	0.50	0.30	0.50	0.30	0.50	0.30
<b>Career Total</b>	<b>34.00</b>	<b>33.80</b>	<b>33.00</b>	<b>32.80</b>	<b>29.50</b>	<b>29.30</b>	<b>30.00</b>	<b>29.80</b>
Term Contract	-	-	-	-	-	-	-	-
Temp. Frozen Positions		-		-		-		(0.80)
Less Normal Lapse		(1.20)		(1.50)		(1.50)		(1.50)
<b>Total Workyears</b>		<b>32.60</b>		<b>31.30</b>		<b>27.80</b>		<b>27.50</b>
<b><u>PRINCE GEORGE'S COUNTY</u></b>								
Full-Time Career	35.50	35.50	34.50	34.50	31.00	31.00	30.50	30.50
Part-Time Career	0.50	0.30	0.50	0.30	0.50	0.30	0.50	0.30
<b>Career Total</b>	<b>36.00</b>	<b>35.80</b>	<b>35.00</b>	<b>34.80</b>	<b>31.50</b>	<b>31.30</b>	<b>31.00</b>	<b>30.80</b>
Term Contract	-	-	-	-	-	-	-	-
Temp. Frozen Positions		-		-		-		(0.80)
Less Normal Lapse		(1.20)		(1.50)		(1.50)		(1.50)
<b>Total Workyears</b>		<b>34.60</b>		<b>33.30</b>		<b>29.80</b>		<b>28.50</b>
<b><u>TOTAL</u></b>								
Full-Time Career	69.00	69.00	67.00	67.00	60.00	60.00	60.00	60.00
Part-Time Career	1.00	0.60	1.00	0.60	1.00	0.60	1.00	0.60
<b>Career Total</b>	<b>70.00</b>	<b>69.60</b>	<b>68.00</b>	<b>67.60</b>	<b>61.00</b>	<b>60.60</b>	<b>61.00</b>	<b>60.60</b>
Term Contract	-	-	-	-	-	-	-	-
Temp. Frozen Positions		-		-		-		(1.60)
Less Normal Lapse		(2.40)		(3.00)		(2.00)		(3.00)
<b>Total Workyears</b>		<b>67.20</b>		<b>64.60</b>		<b>58.60</b>		<b>56.00</b>

See Glossary for definitions of "Positions", "Workyears", "Term Contract", and "Seasonal"

**CENTRAL ADMINISTRATIVE SERVICES  
LEGAL DEPARTMENT**

**EXPENDITURES BY COUNTY & MAJOR OBJECT**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b><u>MONTGOMERY COUNTY</u></b>				
Personnel Services	\$ 1,232,955	\$ 1,308,863	\$ 1,499,341	\$ 1,610,000
Supplies & Materials	16,582	14,741	14,850	14,900
Other Services & Charges	287,001	154,750	164,841	184,000
Capital Outlay	-	-	-	-
<b>Subtotal</b>	<u>1,536,538</u>	<u>1,478,354</u>	<u>1,679,032</u>	<u>1,808,900</u>
Less Chargebacks	<u>(297,275)</u>	<u>(532,150)</u>	<u>(520,010)</u>	<u>(553,800)</u>
<b>Total</b>	<u>1,239,263</u>	<u>946,204</u>	<u>1,159,022</u>	<u>1,255,100</u>
<b><u>PRINCE GEORGE'S COUNTY</u></b>				
Personnel Services	1,259,428	1,196,789	1,246,010	1,207,500
Supplies & Materials	17,437	14,842	14,850	14,900
Other Services & Charges	351,837	279,824	157,806	184,000
Capital Outlay	-	-	-	-
<b>Subtotal</b>	<u>1,628,702</u>	<u>1,491,455</u>	<u>1,418,666</u>	<u>1,406,400</u>
Less Chargebacks	<u>(418,276)</u>	<u>(615,300)</u>	<u>(662,150)</u>	<u>(679,900)</u>
<b>Total</b>	<u>1,210,426</u>	<u>876,155</u>	<u>756,516</u>	<u>726,500</u>
<b><u>TOTAL</u></b>				
Personnel Services	2,492,383	2,505,652	2,745,351	2,817,500
Supplies & Materials	34,019	29,583	29,700	29,800
Other Services & Charges	638,838	434,574	322,647	368,000
Capital Outlay	-	-	-	-
<b>Subtotal</b>	<u>3,165,240</u>	<u>2,969,809</u>	<u>3,097,698</u>	<u>3,215,300</u>
Less Chargebacks	<u>(715,551)</u>	<u>(1,147,450)</u>	<u>(1,182,160)</u>	<u>(1,233,700)</u>
<b>Total</b>	<u>\$ 2,449,689</u>	<u>\$ 1,822,359</u>	<u>\$ 1,915,538</u>	<u>\$ 1,981,600</u>



**CENTRAL ADMINISTRATIVE SERVICES  
LEGAL DEPARTMENT**

**POSITION WORKYEARS BY COUNTY**

	ACTUAL FY10		ACTUAL FY11		BUDGET FY12		ADOPTED FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b><u>MONTGOMERY COUNTY</u></b>								
Full-Time Career	11.50	11.50	10.80	10.35	12.70	12.25	12.70	12.25
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>11.50</b>	<b>11.50</b>	<b>10.80</b>	<b>10.35</b>	<b>12.70</b>	<b>12.25</b>	<b>12.70</b>	<b>12.25</b>
Term Contract	1.00	0.75	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Total Workyears</b>	<b>12.25</b>	<b>12.25</b>	<b>10.35</b>	<b>10.35</b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>
<b><u>PRINCE GEORGE'S COUNTY</u></b>								
Full-Time Career	10.50	10.50	12.20	11.65	10.30	9.75	10.30	9.75
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>10.50</b>	<b>10.50</b>	<b>12.20</b>	<b>11.65</b>	<b>10.30</b>	<b>9.75</b>	<b>10.30</b>	<b>9.75</b>
Term Contract	1.00	1.00	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Total Workyears</b>	<b>11.50</b>	<b>11.50</b>	<b>11.65</b>	<b>11.65</b>	<b>9.75</b>	<b>9.75</b>	<b>9.75</b>	<b>9.75</b>
<b><u>TOTAL</u></b>								
Full-Time Career	22.00	22.00	23.00	22.00	23.00	22.00	23.00	22.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>22.00</b>	<b>22.00</b>	<b>23.00</b>	<b>22.00</b>	<b>23.00</b>	<b>22.00</b>	<b>23.00</b>	<b>22.00</b>
Term Contract	2.00	1.75	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Total Workyears</b>	<b>23.75</b>	<b>23.75</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>

See Glossary for definitions of "Positions", "Workyears", "Term Contract", and "Seasonal"

**CENTRAL ADMINISTRATIVE SERVICES  
INTERNAL AUDIT BY MAJOR OBJECT**

**EXPENDITURES BY COUNTY & MAJOR OBJECT**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b><u>MONTGOMERY COUNTY</u></b>				
Personnel Services	\$ -	\$ -	\$ 138,440	\$ 140,200
Supplies & Materials	-	-	5,480	5,500
Other Services & Charges	-	-	4,128	4,100
Capital Outlay	-	-	-	-
<b>Subtotal</b>	-	-	148,048	149,800
Less Chargebacks	-	-	-	-
<b>Total</b>	-	-	148,048	149,800
Positions/Workyears	-	-	2/1.5	2/1.5
<b><u>PRINCE GEORGE'S COUNTY</u></b>				
Personnel Services	-	-	308,626	300,400
Supplies & Materials	-	-	9,520	9,500
Other Services & Charges	-	-	7,172	7,200
Capital Outlay	-	-	-	-
<b>Subtotal</b>	-	-	325,318	317,100
Less Chargebacks	-	-	(68,100)	(61,600)
<b>Total</b>	-	-	257,218	255,500
Positions/Workyears	-	-	3/2.5	3/2.5
<b><u>TOTAL EXPENDITURES</u></b>				
Personnel Services	-	-	447,066	440,600
Supplies & Materials	-	-	15,000	15,000
Other Services & Charges	-	-	11,300	11,300
Capital Outlay	-	-	-	-
<b>Subtotal</b>	-	-	473,366	466,900
Less Chargebacks	-	-	(68,100)	(61,600)
<b>Total</b>	\$ -	\$ -	\$ 405,266	\$ 405,300
Positions/Workyears	-	-	5/4.0	5/4.0

**CENTRAL ADMINISTRATIVE SERVICES  
MERIT SYSTEM BOARD BY MAJOR OBJECT**

**EXPENDITURES BY COUNTY & MAJOR OBJECT**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b><u>MONTGOMERY COUNTY</u></b>				
Personnel Services	\$ 50,427	\$ 41,250	\$ 55,000	\$ 58,300
Supplies & Materials	282	700	750	900
Other Services & Charges	21,186	15,082	11,000	12,000
Capital Outlay	-	-	-	-
<b>Subtotal</b>	<u>71,895</u>	<u>57,032</u>	<u>66,750</u>	<u>71,200</u>
Less Chargebacks	-	-	-	-
<b>Total</b>	<u>71,895</u>	<u>57,032</u>	<u>66,750</u>	<u>71,200</u>
Positions/Workyears	0/.25	0/.25	.5/.25	.5/.25
<b><u>PRINCE GEORGE'S COUNTY</u></b>				
Personnel Services	50,430	41,250	55,000	58,100
Supplies & Materials	274	700	750	900
Other Services & Charges	21,186	15,082	11,000	12,000
Capital Outlay	-	-	-	-
<b>Subtotal</b>	<u>71,890</u>	<u>57,032</u>	<u>66,750</u>	<u>71,000</u>
Less Chargebacks	-	-	-	-
<b>Total</b>	<u>71,890</u>	<u>57,032</u>	<u>66,750</u>	<u>71,000</u>
Positions/Workyears	0/.25	0/.25	.5/.25	.5/.25
<b><u>TOTAL EXPENDITURES</u></b>				
Personnel Services	100,857	82,500	110,000	116,400
Supplies & Materials	556	1,400	1,500	1,800
Other Services & Charges	42,372	30,164	22,000	24,000
Capital Outlay	-	-	-	-
<b>Subtotal</b>	<u>143,785</u>	<u>114,064</u>	<u>133,500</u>	<u>142,200</u>
Less Chargebacks	-	-	-	-
<b>Total</b>	<u>\$ 143,785</u>	<u>\$ 114,064</u>	<u>\$ 133,500</u>	<u>\$ 142,200</u>
Positions/Workyears	0/.50	0/.50	1/.50	1/.5

**CENTRAL ADMINISTRATIVE SERVICES  
SUPPORT SERVICES BY MAJOR OBJECT**

**EXPENDITURES BY COUNTY & MAJOR OBJECT**

COUNTY/MAJOR OBJECT EXPENDITURES	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ADOPTED FY13
<b><u>MONTGOMERY COUNTY</u></b>				
Personnel Services	\$ -	\$ 12,719	\$ 21,500	\$ 13,000
Supplies & Materials	-	36,784	17,000	17,000
Other Services & Charges	-	391,584	405,014	539,600
Capital Outlay	-	-	-	-
<b>Subtotal</b>	-	441,087	443,514	569,600
Less Chargebacks	-	-	-	-
<b>Total</b>	-	441,087	443,514	569,600
Positions/Workyears	0/0	0/0	0/0	0/0
<b><u>PRINCE GEORGE'S COUNTY</u></b>				
Personnel Services	-	12,719	21,500	13,000
Supplies & Materials	-	36,784	17,000	17,000
Other Services & Charges	-	391,584	405,014	539,600
Capital Outlay	-	-	-	-
<b>Subtotal</b>	-	441,087	443,514	569,600
Less Chargebacks	-	-	-	-
<b>Total</b>	-	441,087	443,514	569,600
Positions/Workyears	0/0	0/0	0/0	0/0
<b><u>TOTAL EXPENDITURES</u></b>				
Personnel Services	-	25,437	43,000	26,000
Supplies & Materials	-	73,569	34,000	34,000
Other Services & Charges	-	783,167	810,028	1,079,200
Capital Outlay	-	-	-	-
<b>Subtotal</b>	-	882,173	887,028	1,139,200
Less Chargebacks	-	-	-	-
<b>Total</b>	\$ -	\$ 882,173	\$ 887,028	\$ 1,139,200
Positions/Workyears	0/0	0/0	0/0	0/0

**CENTRAL ADMINISTRATIVE SERVICES  
CHARGEBACKS BY COUNTY BY FUND AND DEPARTMENT**

County	Service User/Fund	Service Supplier	FY11 Budget	FY12 Budget	FY13 Adopted	% Change
<b>MONTGOMERY</b>						
	Risk Management	DHRM	\$ 38,100	\$ 32,000	\$ 17,800	-44.4%
	Risk Management	Finance	36,000	31,200	31,160	-0.1%
	Risk Management	Legal	153,200	127,000	177,800	40.0%
	Data Center - Park Fund	Finance	217,700	241,200	255,720	6.0%
	Enterprise Funds	Finance	216,000	216,000	167,000	-22.7%
	Grants - Single Audit	Finance	7,500	7,500	7,500	0.0%
	Group Insurance	Finance	225,000	116,900	116,000	-0.8%
	CE Fund/EOB Fund	Finance	45,000	54,500	50,720	-6.9%
	Trust/Agency and Special Revenue Funds	Finance	9,000	7,800	22,000	182.1%
	Park Fund P/P Prtnshps.	Finance	61,200	61,200	61,200	0.0%
	Pension Trust Fund	Finance	23,600	23,600	23,600	0.0%
	Pension Trust Fund	Legal	30,900	32,140	32,000	-0.4%
	Admin Fund - Dev. Rev.	Legal	134,400	135,450	123,000	-9.2%
	Admin Fund - Planning	Legal	85,000	85,000	85,000	0.0%
	Park Fund	Legal	128,650	140,420	136,000	-3.1%
	Park Police Support	DHRM	50,000	50,000	50,000	0.0%
	Labor Relations - Park	DHRM	33,200	48,200	52,500	8.9%
	Group Insurance	DHRM	-	-	17,800	0.0%
	<b>Subtotal Montgomery</b>		<b>1,494,450</b>	<b>1,410,110</b>	<b>1,426,800</b>	<b>1.2%</b>
<b>PRINCE GEORGE'S</b>						
	Risk Management	DHRM	38,100	39,100	17,800	-54.5%
	Risk Management	Finance	54,000	46,700	46,670	-0.1%
	Risk Management	Legal	153,200	190,000	184,900	-2.7%
	Data Center - Park Fund	Finance	217,700	410,800	526,130	28.1%
	Enterprise Funds	Finance	302,300	231,200	214,800	-7.1%
	Sportsplex	Finance	84,700	64,800	60,200	-7.1%
	Park Fund - Purchasing	Finance	50,000	50,000	50,000	0.0%
	Rec Fund - Purchasing	Finance	50,000	50,000	50,000	0.0%
	Grants - Single Audit	Finance	7,500	7,500	7,500	0.0%
	Group Insurance	Finance	153,000	116,900	116,000	-0.8%
	CE Fund/EOB Fund	Finance	3,600	21,800	11,600	-46.8%
	Trust/Agency and Special Revenue Funds	Finance	153,000	124,600	101,000	-18.9%
	Park Fund P/P Prtnshps.	Finance	61,200	61,200	61,200	0.0%
	Park Fund (5713)	Finance	222,200	108,700	124,000	14.1%
	Pension Trust Fund	Finance	23,600	23,600	23,600	0.0%
	Park Fund	Internal Audit	-	68,100	61,600	-9.5%
	Pension Trust Fund	Legal	30,900	32,100	32,000	-0.3%
	Park Fund - Atty support	Legal	80,000	80,000	94,000	17.5%
	Admin Fund - Planning	Legal	192,450	195,500	204,000	4.3%
	Park Fund	Legal	158,750	164,550	165,000	0.3%
	Adm Fund/PL HRIS/CC	DHRM	20,000	20,000	20,000	0.0%
	Park Fund HRIS/CC	DHRM	50,000	50,000	50,000	0.0%
	Recreation Fund HRIS/CC	DHRM	50,000	50,000	50,000	0.0%
	PG Planning Recruit.	DHRM	14,000	18,000	15,000	-16.7%
	Rec Fund Recruit.	DHRM	47,000	59,000	59,000	0.0%
	Park Fund Recruit	DHRM	33,000	41,000	41,000	0.0%
	Park Police Support	DHRM	50,000	50,000	50,000	0.0%
	Labor Relations - Park	DHRM	33,200	48,200	52,500	8.9%
	Group Insurance	DHRM	-	-	17,800	0.0%
	<b>Subtotal Prince George's</b>		<b>2,333,400</b>	<b>2,423,350</b>	<b>2,507,300</b>	<b>3.5%</b>
	<b>COMBINED TOTAL</b>		<b>\$ 3,827,850</b>	<b>\$ 3,833,460</b>	<b>\$ 3,934,100</b>	<b>2.6%</b>
<b>SUMMARY OF CHARGEBACKS BY SUPPLIER DEPARTMENT</b>						
	DHRM		456,600	505,500	511,200	1.1%
	Finance		2,223,800	2,077,700	2,127,600	2.4%
	Legal		1,147,450	1,182,160	1,233,700	4.4%
	Internal Audit		-	68,100	61,600	-9.5%
<b>TOTAL</b>			<b>\$ 3,827,850</b>	<b>\$ 3,833,460</b>	<b>\$ 3,934,100</b>	<b>2.6%</b>

**PRINCE GEORGE'S COUNTY  
EXECUTIVE OFFICES PROPERTY MANAGEMENT INTERNAL SERVICE FUND  
KENILWORTH OFFICE BUILDING**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b>REVENUES</b>				
Rentals - Office Space:				
Pr.Geo. Parks & Rec.	\$ 150,500	\$ 147,200	\$ 163,270	\$ 171,200
Retirement System	76,189	66,500	73,780	77,370
C.A.S. Departments	633,000	981,599	550,000	713,920
Interest Income	9,297	7,949	-	-
Use of Fund Balance	-	-	130,850	14,830
<b>Total Revenues</b>	<u>868,986</u>	<u>1,203,248</u>	<u>917,900</u>	<u>977,320</u>
<b>EXPENDITURES</b>				
Personnel Services	178,656	131,975	198,900	198,470
Supplies and Materials	52,938	15,527	6,300	27,500
Other Services and Charges	549,588	734,774	482,100	536,450
Debt Service/Reserves	220,134	116,072	230,600	214,900
<b>Total Expenses</b>	<u>1,001,316</u>	<u>998,348</u>	<u>917,900</u>	<u>977,320</u>
Revenues Over/(Under) Expenses	<u>\$ (132,330)</u>	<u>\$ 204,900</u>	<u>\$ -</u>	<u>\$ -</u>
Positions/Workyears	2.0/2.0	2.0/2.0	2.0/2.0	2.0/2.0

The Executive Offices Property Management Internal Service Fund was created to provide an accounting for all costs directly associated with the Executive Office Building at Kenilworth Avenue, the headquarters building for the Central Administrative Services Departments.

**THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
GROUP INSURANCE INTERNAL SERVICE FUND**

(Note: These funds have not been adopted in prior years)

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b>REVENUES</b>				
Charges for Services				
Employee/Retirees Premiums	\$ 4,691,052	\$4,532,846	FY13 will be	\$ 6,093,870
Employee Flexible Spending Deductions	841,374	818,353	the first year a	818,400
Employer Premiums	24,505,958	24,194,388	budget is	36,754,530
Employer Premiums (Employees on LTD)	462,500	413,000	adopted for this	343,600
Charges for Services - Internal	-	-	fund.	1,178,600
Intergovernmental				
Medicare Part D Subsidy	317,948	374,205	-	400,000
Miscellaneous	-	(157,404)	-	-
<b>Total Operating Revenue</b>	<u>30,818,832</u>	<u>30,175,388</u>	<u>-</u>	<u>45,589,000</u>
<b>EXPENDITURES</b>				
Personnel Services	18,900	-	FY13 will be	616,000
Supplies and Materials	-	-	the first year a	20,000
Other Services and Charges			budget is	
Claims Paid and Insurance Premiums	31,296,419	35,303,745	adopted for this	43,632,000
Flexible Spending Claims Incurred	825,590	802,429	fund.	818,400
Professional Services and Other	207,048	583,703		275,000
Change in IBNR	(150,638)	277,459		
Chargebacks	-	-	-	267,600
<b>Total Operating Expense</b>	<u>32,197,319</u>	<u>36,967,336</u>	<u>-</u>	<u>45,629,000</u>
Nonoperating Revenues (Expenses) -				
Interest Income	89,289	65,247	-	40,000
Income (Loss) Before Operating Transfers	<u>(1,289,198)</u>	<u>(6,726,701)</u>	<u>-</u>	<u>-</u>
Operating Transfers In (Out) -				
Intrafund Transfer In (Out)	-	-		-
Interfund Transfer In/(Out)	-	-	-	-
Total Operating Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Net Assets				-
Total Net Assets, July 1	15,899,077	14,609,879	-	3,039,544
Total Net Assets, June 30	14,609,879	7,883,178	-	3,039,544
Designated Assets	2,196,020	3,039,544	-	3,039,544
Unrestricted Assets	12,413,859	4,843,634	-	-
Total Net Assets, June 30	<u>\$14,609,879</u>	<u>\$7,883,178</u>	<u>-</u>	<u>\$ 3,039,544</u>
Positions/Workyears				4.00/4.70

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# Prince George's County

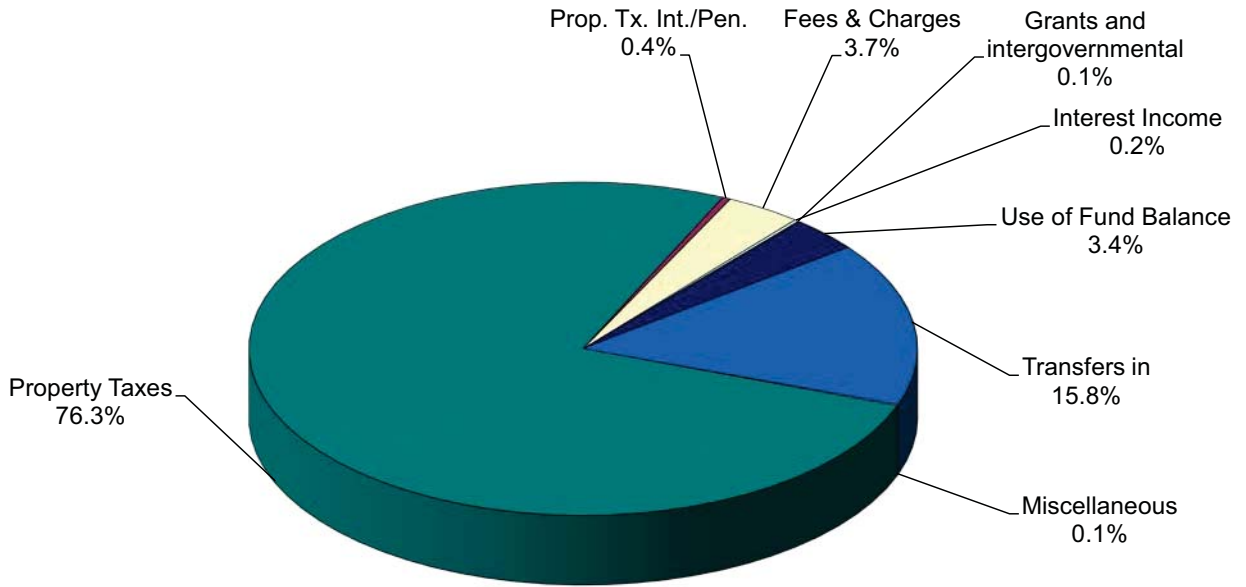


**PRINCE GEORGE'S COUNTY BUDGET IN BRIEF  
TAX-SUPPORTED FUNDS**

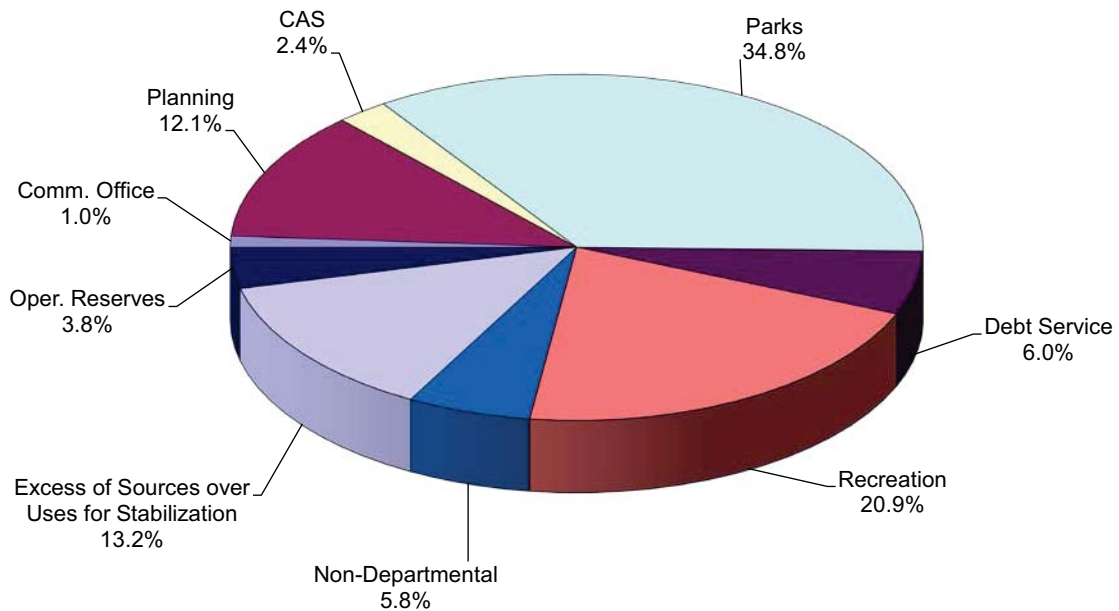
	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET* FY12</u>	<u>ADOPTED FY13</u>	<u>CHANGE</u>
<b>REVENUES</b>					
Taxes:					
Administration Tax	\$ 46,031,980	\$ 42,357,588	\$ 40,311,900	\$ 43,500,300	7.9%
Park Tax	163,469,641	150,778,757	142,154,200	118,802,700	-16.4%
Recreation Tax	60,381,752	55,668,411	53,635,600	58,281,300	8.7%
Adv. Land Acq Tax	1,331,241	1,226,133	-	-	-
Fees and Charges:					
Service Charges	7,287,446	7,310,271	7,737,500	7,416,000	-4.2%
Plan. Prog Reimburse	54,725	79,134	67,000	67,000	-
Rentals/Concessions	2,676,755	2,993,187	3,000,000	3,217,400	7.2%
Other Revenues:					
Prop Taxes - Int. & Penalty	1,840,364	1,376,266	1,225,000	1,100,000	-10.2%
Grants and Intergovernmental	764,671	422,273	138,000	205,000	48.6%
Interest	1,674,965	1,347,668	1,739,000	590,000	-66.1%
Misc. Revenue	352,271	459,428	275,700	342,400	24.2%
<b>Total Current Revenue</b>	<u>285,865,811</u>	<u>264,019,116</u>	<u>250,283,900</u>	<u>233,522,100</u>	<u>-6.7%</u>
Transfers In	-	-	-	45,787,100	-
Fund bal. from Prior Years	-	-	24,040,034	9,708,337	-59.6%
<b>Total Sources</b>	<u>\$ 285,865,811</u>	<u>\$ 264,019,116</u>	<u>\$ 274,323,934</u>	<u>\$ 289,017,537</u>	<u>5.4%</u>
<b>EXPENDITURES</b>					
Administration Fund	\$ 42,956,456	\$ 41,836,466	\$ 46,531,150	\$ 46,904,600	0.8%
Park Fund - Operating	157,639,166	140,490,038	113,039,800	107,514,600	-4.9%
Park Fund - Debt Service	12,834,734	13,018,165	11,698,000	17,211,600	47.1%
Recreation Fund	66,497,008	68,681,819	74,992,200	68,093,900	-9.2%
Adv Land Acq Debt Service Fund	1,330,748	1,240,913	3,784	3,537	-6.5%
<b>Total Expenditures</b>	<u>281,258,112</u>	<u>265,267,401</u>	<u>246,264,934</u>	<u>239,728,237</u>	<u>-2.7%</u>
Expenditure Reserves:					
Administration Fund	-	-	2,326,500	2,345,200	0.8%
Park Fund	-	-	5,651,900	5,375,700	-4.9%
Recreation Fund	-	-	3,749,600	3,404,700	-9.2%
Excess of Sources over Uses for Stabilization (Park Fund)	-	-	16,331,000	38,163,700	133.7%
<b>Total Uses</b>	<u>\$ 281,258,112</u>	<u>\$ 265,267,401</u>	<u>\$ 274,323,934</u>	<u>\$ 289,017,537</u>	<u>5.4%</u>

\* In the FY12 Budget excess sources over uses had been stated as negative revenue. In conformance with GAAP, this has been restated as uses.

**Prince George's County FY13 Sources - Tax-Supported Funds**  
**Total Sources \$289,017,537**



**Prince George's County FY13 Uses - Tax-Supported Funds**  
**Total Uses \$289,017,537**



## GEORGE'S COUNTY FUND STRUCTURE

	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ADOPTED FY13	% CHANGE
<b>REVENUES</b>					
<b>General Fund</b>					
Administration Fund	\$ 47,539,880	\$ 43,598,586	\$ 41,720,400	\$ 44,712,300	7.2%
Park Fund	168,505,530	155,067,910	146,720,700	168,265,600	14.7%
Recreation Fund	68,489,160	64,126,487	61,842,800	66,331,300	7.3%
Fund Bal Prior Year - General fund	-	-	24,036,250	9,704,800	-59.6%
Subtotal	286,502,940	262,792,983	274,320,150	289,014,000	5.4%
<b>NonMajor Governmental Funds</b>					
Adv Land Acq - Debt Service Fund	1,331,241	1,226,133	-	-	0.0%
Special Revenue Fund	6,600,741	6,498,317	8,036,100	8,115,900	1.0%
Fund Bal Prior Year - NonMajor	-	-	380,684	566,537	48.8%
Subtotal	7,931,982	7,724,450	8,416,784	8,682,437	3.2%
<b>Private Purpose Trust Fund</b>					
Adv Land Acq- Revolving Fund	1,048,016	983,861	3,784	23,537	522.0%
Fund Bal Prior Year - Trust	-	-	8,209,193	9,213,054	12.2%
Subtotal	1,048,016	983,861	8,212,977	9,236,591	12.5%
<b>Enterprise Fund</b>					
Enterprise Fund	19,190,070	19,246,046	20,439,000	18,904,900	-7.5%
Retained Earnings/Fund Balance	238,407	-	-	-	0.0%
Subtotal	19,428,477	19,246,046	20,439,000	18,904,900	-7.5%
<b>Internal Service Funds</b>					
Risk Management	3,760,082	4,039,004	4,478,700	4,850,200	8.3%
Capital Equipment	2,259,552	903,040	810,900	944,200	16.4%
Executive Office Building	868,986	1,203,248	787,050	962,490	22.3%
Use of Fund Balance - ISF	-	-	798,589	201,860	-74.7%
Subtotal	6,888,620	6,145,292	6,875,239	6,958,750	1.2%
<b>Total Revenues</b>	<b>\$ 321,800,035</b>	<b>\$ 296,892,632</b>	<b>\$ 318,264,150</b>		<b>4.6%</b>
<b>EXPENDITURES</b>					
<b>General Fund</b>					
Administration Fund	\$ 42,956,456	\$ 41,836,466	\$ 48,857,650	\$ 49,249,800	0.8%
Park Fund	170,473,900	153,508,203	146,720,700	168,265,600	14.7%
Recreation Fund	66,497,008	68,681,819	78,741,800	71,498,600	-9.2%
Subtotal	279,927,364	264,026,488	274,320,150	289,014,000	5.4%
<b>NonMajor Governmental Funds</b>					
Adv Land Acq - Debt Service Fund	1,330,748	1,240,913	3,784	3,537	-6.5%
Special Revenue Fund	6,743,147	5,410,271	8,413,000	8,678,900	3.2%
Subtotal	8,073,895	6,651,184	8,416,784	8,682,437	3.2%
<b>Private Purpose Trust Fund</b>					
Adv Land Acq- Revolving Fund	-	-	8,212,977	9,236,591	12.5%
<b>Enterprise Fund</b>					
Enterprise Fund	18,952,765	19,327,848	20,439,000	18,904,900	-7.5%
<b>Internal Service Funds</b>					
Risk Management	4,812,190	4,622,933	5,014,839	4,909,230	-2.1%
Capital Equipment	2,083,911	1,060,783	942,500	1,072,200	13.8%
Executive Office Building	1,001,316	998,348	917,900	977,320	6.5%
Subtotal	7,897,417	6,682,064	6,875,239	6,958,750	1.2%
<b>Total Expenditures</b>	<b>\$ 314,851,441</b>	<b>\$ 296,687,584</b>	<b>\$ 318,264,150</b>	<b>\$ 332,796,678</b>	<b>4.6%</b>

NOTE: Revenues include use of fund balance where applicable; Expenditures include reserves where applicable.

**PRINCE GEORGE'S COUNTY BUDGET IN BRIEF  
TAX RATES AND ASSESSABLE BASE**

<b>FUNDS</b>		<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>
<b><u>Tax Rates:</u></b>					
(Cents per \$100 of assessed value)					
Administration	Real	4.66	4.66	4.66	5.41
	Personal	11.65	11.65	11.65	13.53
Park	Real	17.19	17.19	17.19	15.44
	Personal	42.98	42.98	42.98	38.60
Recreation	Real	5.92	5.92	6.05	7.05
	Personal	14.80	14.80	15.12	17.62
Adv. Land Acquisition	Real	0.13	0.13	0.00	0.00
	Personal	0.32	0.32	0.00	0.00
Total Tax Rates (Cents)	Real	<u>27.90</u>	<u>27.90</u>	<u>27.90</u>	<u>27.90</u>
	Personal	<u>69.75</u>	<u>69.75</u>	<u>69.75</u>	<u>69.75</u>

**Assessable Base:**

(in billions)

Regional District  
(Administration Fund)

Real	93.081	86.988	80.294	74.033
Personal	2.684	2.846	2.874	2.902

Metropolitan District  
(Park Fund)

Real	89.288	83.144	76.746	70.762
Personal	2.602	2.756	2.784	2.811

Entire County  
(Recreation Fund and ALA Fund)

Real	95.750	89.402	82.522	76.087
Personal	2.772	2.938	2.967	2.996

The **Regional District** consists of Prince George's County less the area enclosed by the corporate limits of the City of Laurel.

The **Metropolitan District** consists of all of Prince George's County, less the area of: The City of Greenbelt, City of District Heights, City of Laurel, most of Election District #10 (West of Laurel), the Aquasco area (Election District #8), and the Nottingham area (Election District #4).

**PRINCE GEORGE'S COUNTY  
BUDGETARY FUND BALANCE**

	<u>FY11 Ending Fund Balance</u>	<u>Estimated FY12 Fund Balance</u>	<u>Adopted FY13 Revenue</u>	<u>Adopted FY12 Expenses</u>	<u>Fund Balance</u>
<b><u>GENERAL FUND (Tax Supported Funds)</u></b>					
Administration Fund	\$ 20,765,616	\$ 16,864,679	\$ 44,712,300	\$ 46,904,600	\$ 14,672,379
Park Fund	56,233,342	79,861,716	168,265,600	124,726,200	123,401,116
Recreation Fund	27,841,687	16,576,008	66,331,300	68,093,900	14,813,408
Total General Fund	<u>104,840,645</u>	<u>113,302,403</u>	<u>279,309,200</u>	<u>239,724,700</u>	<u>152,886,903</u>
<b><u>NONMAJOR GOVERNMENTAL FUNDS</u></b>					
Advance Land Acquisition-Debt Service	(26)	3,537	-	3,537	-
Special Revenue Fund	4,679,569	4,302,669	8,115,900	8,678,900	3,739,669
Total Nonmajor Governmental Funds	<u>4,679,543</u>	<u>4,306,206</u>	<u>8,115,900</u>	<u>8,682,437</u>	<u>3,739,669</u>
<b><u>PRIVATE PURPOSE TRUST FUND</u></b>					
Adv. Land Acquisition-Revolving Fund	9,193,054	9,213,054	23,537	9,236,591	-
<b><u>ENTERPRISE FUND</u></b>					
Enterprise Fund	3,439,708	3,439,708	18,904,900	18,904,900	3,439,708
<b><u>INTERNAL SERVICE FUNDS</u></b>					
Risk Management ISF	6,429,898	5,893,698	4,850,200	4,909,230	5,834,668
Capital Equipment ISF	3,846,767	3,715,167	944,200	639,900	4,019,467
Executive Office Property Mgmt. ISF	2,520,053	2,389,203	962,490	977,320	2,374,373
Total Internal Service Fund	<u>12,796,718</u>	<u>11,998,068</u>	<u>6,756,890</u>	<u>6,526,450</u>	<u>12,228,508</u>
<b><u>GRAND TOTAL</u></b>	<u>134,949,668</u>	<u>142,259,439</u>	<u>313,110,427</u>	<u>283,075,078</u>	<u>172,294,788</u>

**ELEMENTS OF FUND BALANCE: FY13 PROJECTED ENDING FUND BALANCE GENERAL FUND**

	<u>Admin Fund</u>	<u>Park Fund</u>	<u>Rec Fund</u>	<u>Total</u>
Designated for Contingencies (Reserve 5%)	2,345,200	5,375,700	3,404,700	11,125,600
Undesignated	12,327,179	118,025,416	11,408,708	141,761,303
Total	<u>\$ 14,672,379</u>	<u>\$ 123,401,116</u>	<u>\$ 14,813,408</u>	<u>\$ 152,886,903</u>

**Definition of Fund Balance:**

Except otherwise noted below, fund balance represents amounts left unexpended or unencumbered in a fund at the end of the fiscal year. It can be used either to support budget amendments for unanticipated projects in the current fiscal year, or to reduce the demand for tax revenue in the next fiscal year.

**General Fund:**

The general operating fund at the Commission accounts for all revenues and expenditures except those required to be accounted for in other funds. In the Prince George's portion of the Commission, the General Fund consists of three separate funds: the Administration Fund, Park Fund and the Recreation Fund. These funds are tax-supported operations, and property tax revenue constitutes over 90% of current revenue. The remaining funding is derived from grants, interest income, fees and charges.

**Non-major Governmental Funds:**

This category consists of the Advance Land Acquisition Fund and Special Revenue Fund. Funding to pay debt service is derived from a dedicated property tax. The ALA Debt Service Fund is needed to repay principal and interest on outstanding bonded indebtedness. Special Revenue Funds are used to account for proceeds from specific revenue sources that are legally restricted to support only expenditures for specified purposes.

**Private Purpose Trust Fund:**

The ALA Revolving Fund is a source of disbursements for highways, streets, school sites and other public purposes. It was originally financed by Bond Issuance.

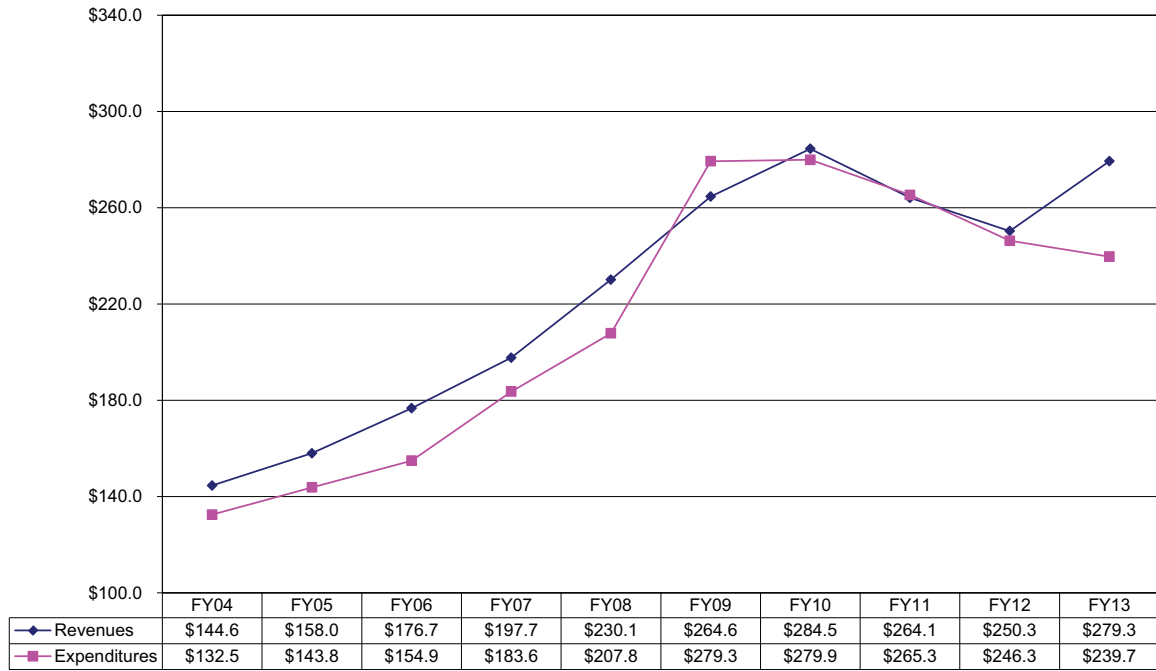
**Enterprise Fund:**

The Enterprise Fund is designated for the operation and maintenance of various facilities and services such as golf courses and ice rinks that are primarily supported by user fees. These activities are similar to businesses operated by private enterprise, and are accounted for utilizing the commercial accrual basis accounting. The Fund balance shown in the above chart represents available cash, cash equivalents and restricted cash.

**Internal Service Funds:**

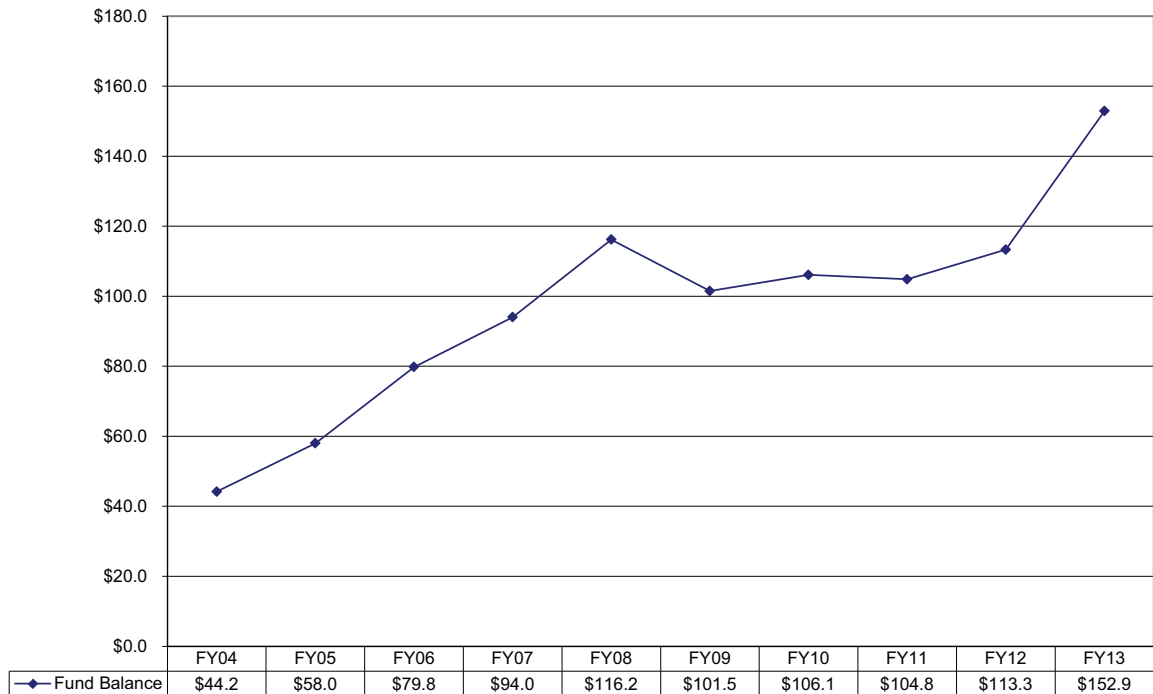
Separate financial accounts are used to record transactions provided by one department or unit to other departments of the Commission on a cost-reimbursement basis.

Prince George's County FY04 - FY13 General Fund Revenues and Expenditures  
Excluding Reserves (\$ in Millions)



FY04 - FY11 are actuals; FY12- FY13 are budgeted. Reserves are not included in these numbers.

Prince George's County FY04-FY13 General Fund Ending Fund Balance  
(\$ in Millions)



FY04 - FY11 are actual; FY12 is estimated and FY13 is budgeted.



**PRINCE GEORGE'S COUNTY  
EXPENDITURES BY DEPARTMENT AND OTHER ORGANIZATIONAL UNITS**

(EXCLUDING RESERVES)

	<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>	<b>% CHANGE</b>
<b>EXPENDITURES</b>					
Planning Department	\$ 33,627,170	\$ 32,946,138	\$ 35,578,300	\$ 35,003,500	-1.6%
Department of Human. Res. & Mgmt.	2,450,952	1,986,340	2,200,859	2,223,300	1.0%
Department of Finance	3,924,585	3,231,264	3,322,243	3,180,600	-4.3%
Internal Audit Division	-	-	257,218	255,500	-0.7%
Legal Department	1,210,426	876,155	756,516	726,500	-4.0%
Commissioners' Office	2,724,730	2,848,669	3,133,800	2,967,800	-5.3%
Other Units:					
Merit System Board	71,890	57,032	66,750	71,000	6.4%
CAS Support Services	-	441,087	443,514	569,600	28.4%
Admin Fund-Non-Departmental	(1,053,297)	(550,219)	771,950	1,906,800	147.0%
Advance Land Acquisition :					
Debt Service	318,216	297,431	-	-	-
Contributions to Revolving Fund	1,012,532	943,482	3,784	3,537	-6.5%
Parks and Recreation Department:					
Park Operations & Debt Service	170,473,900	153,508,203	124,737,800	124,726,200	0.0%
Recreation	66,497,008	68,681,819	74,992,200	68,093,900	-9.2%
<b>Total Tax Supported Funds</b>	<b>281,258,112</b>	<b>265,267,401</b>	<b>246,264,934</b>	<b>239,728,237</b>	<b>-2.7%</b>
Parks and Recreation Dept. - Enterprise	19,428,477	19,327,848	20,439,000	18,904,900	-7.5%
Total Park & Recreation Dept.	256,399,385	241,517,870	220,169,000	211,725,000	-3.8%
Special Revenue Fund	6,743,147	5,410,271	8,413,000	8,678,900	3.2%
<b>Total Tax &amp; Non-Tax Supp. Funds</b>	<b>\$ 307,429,736</b>	<b>\$ 290,005,520</b>	<b>\$ 275,116,934</b>	<b>\$ 267,312,037</b>	<b>-2.8%</b>

**PRINCE GEORGE'S COUNTY  
ADMINISTRATION FUND SUMMARY**

	<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>	<b>% CHANGE</b>
<b>REVENUES</b>					
Property Taxes	\$ 46,031,980	\$ 42,357,588	\$ 40,311,900	\$ 43,500,300	7.9%
Prop. Taxes - Interest & Penalty	305,270	233,979	225,000	150,000	-33.3%
Service Charges	820,336	568,599	737,500	590,000	-20.0%
Planning Prog. Reimbursements	54,725	79,134	67,000	67,000	0.0%
Grants and Intergovernmental	77,469	119,598	138,000	205,000	48.6%
Interest	240,744	173,994	241,000	150,000	-37.8%
Miscellaneous	9,356	65,694	-	50,000	0.0%
Total Current Revenue	<u>47,539,880</u>	<u>43,598,586</u>	<u>41,720,400</u>	<u>44,712,300</u>	<u>7.2%</u>
Fund Balance from Prior Years		-	7,137,250	4,537,500	-36.4%
<b>Total Sources</b>	<u><u>\$ 47,539,880</u></u>	<u><u>\$ 43,598,586</u></u>	<u><u>\$ 48,857,650</u></u>	<u><u>\$ 49,249,800</u></u>	<u><u>0.8%</u></u>
Commissioners' Office	\$ 2,724,730	\$ 2,848,669	\$ 3,133,800	\$ 2,967,800	-5.3%
Planning Activities:					
Director's Office	4,414,656	4,265,511	4,482,200	4,532,200	1.1%
Development Review	7,462,403	7,529,659	7,739,800	7,344,500	-5.1%
Community Planning North	3,168,250	4,058,724	4,238,800	4,092,500	-3.5%
Community Planning South	3,828,126	2,763,501	3,539,600	3,342,000	-5.6%
Information Management	5,766,054	5,062,924	5,688,100	7,063,300	24.2%
Countywide Planning	7,218,947	7,268,205	7,851,100	6,859,200	-12.6%
Support Services	1,641,265	1,803,291	1,870,700	1,601,800	-14.4%
Grants	77,469	144,323	138,000	138,000	0.0%
Transfer to Special Rev Fund	50,000	50,000	30,000	30,000	0.0%
Total Planning Activities	<u>33,627,170</u>	<u>32,946,138</u>	<u>35,578,300</u>	<u>35,003,500</u>	<u>-1.6%</u>
Central Administrative Services:					
Dept. Of Human. Res. & Mgmt.	2,450,952	1,986,340	2,200,859	2,223,300	0.0%
Department Of Finance	3,924,585	3,231,264	3,322,243	3,180,600	-4.3%
Legal Department	1,210,426	876,155	756,516	726,500	-4.0%
Internal Audit Division	-	-	257,218	255,500	0.0%
CAS Support Services	-	441,087	443,514	569,600	0.0%
Merit System Board	71,890	57,032	66,750	71,000	6.4%
Total CAS	<u>7,657,853</u>	<u>6,591,878</u>	<u>7,047,100</u>	<u>7,026,500</u>	<u>-0.3%</u>
Nondepartmental	<u>(1,053,297)</u>	<u>(550,219)</u>	<u>771,950</u>	<u>1,906,800</u>	<u>147.0%</u>
Total Expenditures	<u>42,956,456</u>	<u>41,836,466</u>	<u>46,531,150</u>	<u>46,904,600</u>	<u>0.8%</u>
Designated Expenditure Reserve	-	-	2,326,500	2,345,200	0.8%
<b>Total Uses</b>	<u><u>\$ 42,956,456</u></u>	<u><u>\$ 41,836,466</u></u>	<u><u>\$ 48,857,650</u></u>	<u><u>\$ 49,249,800</u></u>	<u><u>0.8%</u></u>
Tax Rates (Cents)					
Real	4.66	4.66	4.66	5.41	16.1%
Personal	11.65	11.65	11.65	13.53	16.1%
Assessable Base (Billions)					
Real	93.081	86.988	80.294	74.033	-7.8%
Personal	2.684	2.846	2.874	2.902	1.0%

NOTE: This assessable base covers the Regional District which consists of Prince George's County less the area enclosed by the corporate limits of the City of Laurel.

**PRINCE GEORGE'S COUNTY  
COMMISSIONERS' OFFICE**

	<u>ACTUAL</u> <u>FY10</u>	<u>ACTUAL</u> <u>FY11</u>	<u>BUDGET</u> <u>FY12</u>	<u>ADOPTED</u> <u>FY13</u>
Personnel Services	\$ 1,498,990	\$ 1,698,241	\$ 1,680,765	\$ 1,502,210
Supplies & Materials	35,592	18,649	39,000	39,000
Other Services & Charges	1,190,148	1,131,778	1,401,535	1,414,090
Capital Outlay	-	-	12,500	12,500
Other Classifications	-	-	-	-
<b>Sub Total</b>	<u>2,724,730</u>	<u>2,848,668</u>	<u>3,133,800</u>	<u>2,967,800</u>
Chargebacks	-	-	-	-
<b>Total</b>	<u>\$ 2,724,730</u>	<u>\$ 2,848,668</u>	<u>\$ 3,133,800</u>	<u>\$ 2,967,800</u>

**PRINCE GEORGE'S COUNTY PLANNING DEPARTMENT SUMMARY  
EXPENDITURE BY MAJOR OBJECT**

<b>Division/Major Units</b>	<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>
<b><u>DIRECTORS OFFICE</u></b>				
Personnel Services	\$ 2,645,905	\$ 2,625,554	\$ 2,943,600	\$ 3,009,300
Supplies & Materials	143,509	84,313	48,500	81,900
Other Services & Charges	1,596,946	1,515,543	1,405,800	1,381,000
Capital Outlay	28,296	40,101	84,300	60,000
<b>Total</b>	<b>4,414,656</b>	<b>4,265,511</b>	<b>4,482,200</b>	<b>4,532,200</b>
<b><u>DEVELOPMENT REVIEW</u></b>				
Personnel Services	4,967,205	4,902,343	5,134,000	4,878,000
Supplies & Materials	9,127	9,593	62,200	44,500
Other Services & Charges	2,486,071	2,617,723	2,543,600	2,422,000
Capital Outlay	-	-	-	-
<b>Total</b>	<b>7,462,403</b>	<b>7,529,659</b>	<b>7,739,800</b>	<b>7,344,500</b>
<b><u>COMMUNITY PLANNING NORTH</u></b>				
Personnel Services	2,229,252	2,229,567	2,305,500	2,095,900
Supplies & Materials	34,653	1,603	35,700	21,200
Other Services & Charges	904,345	1,827,554	1,897,600	1,975,400
Capital Outlay	-	-	-	-
<b>Total</b>	<b>3,168,250</b>	<b>4,058,724</b>	<b>4,238,800</b>	<b>4,092,500</b>
<b><u>COMMUNITY PLANNING SOUTH</u></b>				
Personnel Services	1,863,252	1,774,288	2,139,100	1,887,500
Supplies & Materials	14,551	560	36,400	24,900
Other Services & Charges	1,950,323	988,653	1,351,200	1,429,600
Capital Outlay	-	-	12,900	-
<b>Total</b>	<b>3,828,126</b>	<b>2,763,501</b>	<b>3,539,600</b>	<b>3,342,000</b>
<b><u>INFORMATION MANAGEMENT</u></b>				
Personnel Services	3,733,638	3,663,544	3,396,800	3,476,100
Supplies & Materials	198,942	193,450	167,200	177,100
Other Services & Charges	1,743,133	1,192,242	1,952,300	2,680,100
Capital Outlay	90,341	13,688	171,800	-
<b>Total</b>	<b>5,766,054</b>	<b>5,062,924</b>	<b>5,688,100</b>	<b>7,063,300</b>
<b><u>COUNTY-WIDE PLANNING</u></b>				
Personnel Services	4,356,103	4,339,065	4,901,900	4,352,700
Supplies & Materials	2,957	10,412	52,900	30,700
Other Services & Charges	2,859,887	2,918,728	2,896,300	2,460,800
Capital Outlay	-	-	-	15,000
<b>Total</b>	<b>7,218,947</b>	<b>7,268,205</b>	<b>7,851,100</b>	<b>6,859,200</b>

**PRINCE GEORGE'S COUNTY PLANNING DEPARTMENT SUMMARY  
EXPENDITURE BY MAJOR OBJECT**

<b>Division/Major Units</b>	<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>
<b><u>SUPPORT SERVICES</u></b>				
Personnel Services	16,051	241,011	16,000	6,600
Supplies & Materials	10,343	24,349	50,300	42,000
Other Services & Charges	1,394,071	1,311,481	1,510,900	1,240,400
Capital Outlay	-	-	-	-
Chargebacks	220,800	226,450	293,500	312,800
<b>Total</b>	<b>1,641,265</b>	<b>1,803,291</b>	<b>1,870,700</b>	<b>1,601,800</b>
Grants	77,469	144,323	138,000	138,000
Transfer to Special Revenue Fund	50,000	50,000	30,000	30,000
<b>PLANNING DEPARTMENT TOTAL</b>	<b><u>\$ 33,627,170</u></b>	<b><u>\$ 32,946,138</u></b>	<b><u>\$ 35,578,300</u></b>	<b><u>\$ 35,003,500</u></b>
<b><u>PLANNING DEPT SUMMARY BY OBJECT</u></b>				
Personnel Services	19,811,406	19,775,372	20,836,900	19,706,100
Supplies & Materials	414,082	324,280	453,200	422,300
Other Services & Charges	12,934,776	12,371,924	13,557,700	13,589,300
Capital Outlay	118,637	53,789	269,000	805,000
Chargebacks	220,800	226,450	293,500	312,800
Grants	77,469	144,323	138,000	138,000
Transfer to Special Revenue Fund	50,000	50,000	30,000	30,000
<b>Total</b>	<b><u>\$ 33,627,170</u></b>	<b><u>\$ 32,946,138</u></b>	<b><u>\$ 35,578,300</u></b>	<b><u>\$ 35,003,500</u></b>

**PRINCE GEORGE'S COUNTY  
PARK FUND SUMMARY**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET* FY12</u>	<u>ADOPTED FY13</u>	<u>% CHANGE</u>
<b>REVENUES</b>					
Property Taxes	\$ 163,469,641	\$ 150,778,757	\$ 142,154,200	\$ 118,802,700	-16.4%
Prop. Taxes - Interest & Penalty	1,158,901	838,146	700,000	675,000	-3.6%
Service Charges & Sales	113,301	116,086	317,600	130,400	-58.9%
Grants- Intergovernmental Revenue	429,910	(44,510)	-	-	-
Income Interest	1,183,516	968,221	1,247,000	330,000	-73.5%
Rentals/Concessions	1,897,107	2,101,964	2,115,100	2,336,500	10.5%
Miscellaneous Revenue	253,154	309,246	186,800	203,900	9.2%
Total Current Revenue	<u>168,505,530</u>	<u>155,067,910</u>	<u>146,720,700</u>	<u>122,478,500</u>	<u>-16.5%</u>
Transfers in	-	-	-	45,787,100	-
Fund Balance from Prior Years	-	-	-	-	-
<b>Total Sources</b>	<u>\$ 168,505,530</u>	<u>\$ 155,067,910</u>	<u>\$ 146,720,700</u>	<u>\$ 168,265,600</u>	<u>14.7%</u>
<b>EXPENDITURES</b>					
Office of the Director	\$ 16,012,403	\$ 16,898,003	\$ 16,592,300	\$ 18,302,900	10.3%
Administration and Development	22,231,076	24,542,483	27,012,400	30,703,300	13.7%
Facility Operations	27,568,377	28,804,856	33,666,000	32,538,700	-3.3%
Area Operations	17,094,248	16,896,747	18,995,400	18,955,800	-0.2%
Non-Departmental	31,312,812	32,088,459	6,109,700	7,013,900	14.8%
Grants	424,250	(44,510)	-	-	-
Subtotal	<u>114,643,166</u>	<u>119,186,038</u>	<u>102,375,800</u>	<u>107,514,600</u>	<u>5.0%</u>
Transfer to C.I.P.	42,996,000	21,304,000	10,664,000	-	-100.0%
Total Operating	<u>157,639,166</u>	<u>140,490,038</u>	<u>113,039,800</u>	<u>107,514,600</u>	<u>-4.9%</u>
Debt Service	12,834,734	13,018,165	11,698,000	17,211,600	47.1%
Total Expenditures	<u>170,473,900</u>	<u>153,508,203</u>	<u>124,737,800</u>	<u>124,726,200</u>	<u>0.0%</u>
Designated Expenditure Reserve 5%	-	-	5,651,900	5,375,700	-4.9%
Excess of Sources over Uses for Stabilization	-	-	16,331,000	38,163,700	
<b>Total Uses</b>	<u>\$ 170,473,900</u>	<u>\$ 153,508,203</u>	<u>\$ 146,720,700</u>	<u>\$ 168,265,600</u>	<u>14.7%</u>
Tax Rate (Cents)					
Real	17.19	17.19	17.19	15.44	-10.2%
Personal	42.98	42.98	42.98	38.60	-10.2%
Assessable Base (Billions)**					
Real	89.288	83.144	76.746	70.762	-7.8%
Personal	2.602	2.756	2.784	2.811	1.0%

\* In the FY12 Budget excess sources over uses had been stated as negative revenue. In conformance with GAAP, this has been restated as uses.

\*\* This assessable base covers the Metropolitan District, which consists of all of Prince George's County, less the areas of: The City of Greenbelt, City of District Heights, City of Laurel, most of Election District #10 (West of Laurel), the Aquasco area (Election District #8), and the Nottingham area (Election District #4).

PRINCE GEORGE'S COUNTY PARK FUND  
EXPENDITURES BY DIVISION

DIVISION/MAJOR UNITS	ACTUAL FY10	ACTUAL FY11	BUDGET FY12	ADOPTED FY13
<b><u>OFFICE OF THE DIRECTOR:</u></b>				
Office of Director	\$ 602,381	\$ 457,761	\$ 543,700	\$ 683,500
Park Police	15,410,022	16,440,242	16,048,600	17,619,400
<b>Total Office of the Director</b>	16,012,403	16,898,003	16,592,300	18,302,900
<b><u>ADMINISTRATION AND DEVELOPMENT:</u></b>				
Deputy Director	-	-	299,800	729,800
Administrative Services	1,243,647	1,190,295	1,414,200	3,807,600
Public Affairs and Marketing	1,485,584	1,598,232	1,678,000	1,901,500
Park Planning and Development	6,114,308	6,320,554	6,362,400	6,233,400
Support Services	11,444,558	10,945,139	12,894,300	13,746,700
Info Tech and Communications	1,942,979	4,488,263	4,363,700	4,284,300
<b>Total Administration and Development</b>	22,231,076	24,542,483	27,012,400	30,703,300
<b><u>FACILITY OPERATIONS:</u></b>				
Deputy Director	442,465	345,155	517,400	395,500
Maintenance and Development	22,629,874	24,239,414	25,413,900	24,601,900
Sports, Health and Wellness	147,305	-	-	-
Arts & Cultural Heritage	1,725,986	1,720,757	1,990,700	1,912,200
Natural & Historical Resources	2,622,747	2,499,530	5,744,000	5,629,100
<b>Total Facility Operations</b>	27,568,377	28,804,856	33,666,000	32,538,700
<b><u>AREA OPERATIONS:</u></b>				
Deputy Director	-	-	-	401,900
Northern Area	6,137,456	6,017,252	6,265,100	6,071,500
Central Area	5,610,485	5,674,606	6,767,300	6,618,500
Southern Area	5,346,307	5,204,889	5,963,000	5,863,900
Special Programs	-	-	-	-
<b>Total Area Operations</b>	17,094,248	16,896,747	18,995,400	18,955,800
<b>Subtotal of Divisions</b>	82,906,104	87,142,089	96,266,100	100,500,700
Non-Departmental	31,312,812	32,088,459	6,109,700	7,013,900
Grants	424,250	(44,510)	-	-
Other/Transfers:				
Transfer to Enterprise Fund	-	-	-	-
Transfer to CIP	42,996,000	21,304,000	10,664,000	-
<b>Total Operating</b>	157,639,166	140,490,038	113,039,800	107,514,600
Debt Service - Park Fund	12,834,734	13,018,165	11,698,000	17,211,600
<b>Total Expenditures</b>	170,473,900	153,508,203	124,737,800	124,726,200
Designated Council Reserve for Future Facilities	-	-	-	-
Designated Expenditure Reserve	-	-	5,651,900	5,375,700
<b>Total Funds Required</b>	\$ 170,473,900	\$ 153,508,203	\$ 130,389,700	\$ 130,101,900

**PRINCE GEORGE'S COUNTY PARK FUND  
EXPENDITURES BY MAJOR OBJECT**

<b>DIVISION/MAJOR UNITS</b>	<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>
<b><u>OFFICE OF THE DIRECTOR</u></b>				
Personnel Services	\$ 14,399,831	\$ 14,420,816	\$ 15,036,800	\$ 16,846,500
Supplies and Materials	557,785	1,167,409	945,500	821,400
Other Services and Charges	777,502	915,908	488,800	513,800
Capital Outlay	291,973	398,795	121,200	121,200
Other Classifications	(14,688)	(4,925)	-	-
<b>Total</b>	<b>16,012,403</b>	<b>16,898,003</b>	<b>16,592,300</b>	<b>18,302,900</b>
<b><u>ADMINISTRATION AND DEVELOPMENT</u></b>				
Personnel Services	10,352,113	12,008,268	12,573,100	14,344,500
Supplies and Materials	811,621	1,524,537	1,506,000	1,694,800
Other Services and Charges	9,693,806	9,807,062	11,314,200	13,008,900
Capital Outlay	620,150	232,566	289,300	276,700
Other Classifications	753,386	970,050	1,329,800	1,378,400
<b>Total</b>	<b>22,231,076</b>	<b>24,542,483</b>	<b>27,012,400</b>	<b>30,703,300</b>
<b><u>FACILITY OPERATIONS</u></b>				
Personnel Services	18,549,865	17,774,260	21,796,300	20,747,700
Supplies and Materials	4,308,217	4,627,436	5,290,300	5,193,300
Other Services and Charges	4,428,560	6,273,005	6,340,000	6,358,300
Capital Outlay	282,541	130,155	239,400	239,400
Other Classifications	(806)	-	-	-
<b>Total</b>	<b>27,568,377</b>	<b>28,804,856</b>	<b>33,666,000</b>	<b>32,538,700</b>
<b><u>AREA OPERATIONS</u></b>				
Personnel Services	14,829,016	14,261,752	15,659,200	15,617,600
Supplies and Materials	1,332,612	1,445,401	2,146,200	2,000,500
Other Services and Charges	508,538	731,652	711,100	858,800
Capital Outlay	424,082	457,942	478,900	478,900
Other Classifications	-	-	-	-
<b>Total</b>	<b>17,094,248</b>	<b>16,896,747</b>	<b>18,995,400</b>	<b>18,955,800</b>
<b><u>GRANTS</u></b>				
Personnel Services	174,758	308	-	-
Supplies and Materials	85,900	(6,175)	-	-
Other Services and Charges	163,592	(97,655)	-	-
Capital Outlay	-	59,012	-	-
Other Classifications	-	-	-	-
<b>Total</b>	<b>424,250</b>	<b>(44,510)</b>	<b>-</b>	<b>-</b>
<b><u>NON-DEPARTMENTAL</u></b>				
Personnel Services	-	(453,488)	3,093,000	2,813,000
Supplies and Materials	(62,141)	(105,407)	-	-
Other Services and Charges	31,404,471	32,647,354	3,016,700	1,652,800
Capital Outlay	(29,518)	-	-	-
Other Classifications	-	-	-	2,548,100
<b>Total</b>	<b>31,312,812</b>	<b>32,088,459</b>	<b>6,109,700</b>	<b>7,013,900</b>
<b>Subtotal Park Fund - operating</b>	<b>114,643,166</b>	<b>119,186,038</b>	<b>102,375,800</b>	<b>107,514,600</b>
<b><u>PARK FUND SUMMARY BY OBJECT</u></b>				
Personnel Services	58,305,583	58,011,916	68,158,400	70,369,300
Supplies and Materials	7,033,994	8,653,201	9,888,000	9,710,000
Other Services and Charges	46,976,469	50,277,326	21,870,800	22,392,600
Capital Outlay	1,589,228	1,278,470	1,128,800	1,116,200
Other Classifications	737,892	965,125	1,329,800	3,926,500
	114,643,166	119,186,038	102,375,800	107,514,600
Transfer to CIP	42,996,000	21,304,000	10,664,000	-
Debt Service	12,834,734	13,018,165	11,698,000	17,211,600
Designated Expenditure Reserve	-	-	5,651,900	5,375,700
<b>Total Funds Required</b>	<b>\$ 170,473,900</b>	<b>\$ 153,508,203</b>	<b>\$ 130,389,700</b>	<b>\$ 130,101,900</b>



**PRINCE GEORGE'S COUNTY  
RECREATION FUND SUMMARY**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>	<u>% CHANGE</u>
<b>REVENUES</b>					
Property Taxes	\$ 60,381,752	\$ 55,668,411	\$ 53,635,600	\$ 58,281,300	8.7%
Prop. Taxes - Interest & Penalty	376,193	304,141	300,000	275,000	-8.3%
Service Charges & Sales	6,353,809	6,625,586	6,682,400	6,695,600	0.2%
Interest - Operating	250,705	205,453	251,000	110,000	-56.2%
Grants and Intergovernmental	257,292	347,185	-	-	0.0%
Rentals/Concessions	779,648	891,223	884,900	880,900	-0.5%
Miscellaneous	89,761	84,488	88,900	88,500	-0.4%
Total Current Revenue	<u>68,489,160</u>	<u>64,126,487</u>	<u>61,842,800</u>	<u>66,331,300</u>	<u>7.3%</u>
Fund Balance from Prior Years		-	16,899,000	5,167,300	-69.4%
<b>Total Sources</b>	<u><b>\$ 68,489,160</b></u>	<u><b>\$ 64,126,487</b></u>	<u><b>\$ 78,741,800</b></u>	<u><b>\$ 71,498,600</b></u>	<u><b>-9.2%</b></u>
<b>EXPENDITURES</b>					
Operating Divisions	\$ 53,362,639	\$ 51,186,543	\$ 55,555,000	\$ 51,480,200	-7.3%
Non-Departmental	3,470,469	7,705,726	9,288,200	7,787,800	-16.2%
Total Operating	<u>56,833,108</u>	<u>58,892,269</u>	<u>64,843,200</u>	<u>59,268,000</u>	<u>-8.6%</u>
Work Program Transfer:					
Transfer to Enterprise Fund	<u>9,663,900</u>	<u>9,789,550</u>	<u>10,149,000</u>	<u>8,825,900</u>	<u>-13.0%</u>
Total Expenditures	<u>66,497,008</u>	<u>68,681,819</u>	<u>74,992,200</u>	<u>68,093,900</u>	<u>-9.2%</u>
Designated Expenditure Reserve 5%	-	-	3,749,600	3,404,700	-9.2%
<b>Total Uses</b>	<u><b>\$ 66,497,008</b></u>	<u><b>\$ 68,681,819</b></u>	<u><b>\$ 78,741,800</b></u>	<u><b>\$ 71,498,600</b></u>	<u><b>-9.2%</b></u>
<b>Tax Rate (Cents)</b>					
Real	5.92	5.92	6.05	7.05	16.5%
Personal	14.80	14.80	15.12	17.62	16.5%
<b>Assessable Base (Billions)</b>					
Real	95.750	89.402	82.522	76.087	-7.8%
Personal	2.772	2.938	2.967	2.996	1.0%

**PRINCE GEORGE'S COUNTY RECREATION FUND  
EXPENDITURES BY DIVISION**

<b>DIVISION/MAJOR UNITS</b>	<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>
<b><u>OFFICE OF THE DIRECTOR</u></b>				
Deputy Director - Admin and Develop	\$ 301,782	\$ -	\$ -	\$ -
Administrative Services	2,087,503	-	-	-
Support Services	5,514,497	-	-	-
Info Tech and Communications	1,709,760	-	-	-
<b>Total Office of the Director</b>	<b>9,613,542</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>ADMINISTRATION AND DEVELOPMENT</u></b>				
Deputy Director	-	260,002	374,700	-
Administrative Services	-	2,173,964	2,225,300	-
Public Affairs and Marketing	-	728,630	900,300	874,800
Support Services	-	4,653,725	6,993,900	6,824,400
<b>Total Administration and Development</b>	<b>-</b>	<b>7,816,321</b>	<b>10,494,200</b>	<b>7,699,200</b>
<b><u>FACILITY OPERATIONS:</u></b>				
Sports, Health and Wellness	7,986,943	8,064,377	8,142,100	9,897,600
Arts & Cultural Heritage	3,431,730	3,280,872	3,474,300	3,455,200
Natural & Historical Resources	4,320,372	4,214,989	1,513,300	1,515,600
<b>Total Facility Operations</b>	<b>15,739,045</b>	<b>15,560,238</b>	<b>13,129,700</b>	<b>14,868,400</b>
<b><u>AREA OPERATIONS:</u></b>				
Deputy Director	376,232	386,844	417,100	-
Northern Area	7,740,750	7,327,618	7,591,100	6,524,000
Central Area	6,790,423	6,564,059	7,562,900	6,285,800
Southern Area	6,292,665	6,051,171	8,319,000	8,154,700
Special Programs	6,553,385	7,133,106	8,041,000	7,948,100
<b>Total Area Operations</b>	<b>27,753,455</b>	<b>27,462,798</b>	<b>31,931,100</b>	<b>28,912,600</b>
<b>Subtotal Divisions</b>	<b>53,106,042</b>	<b>50,839,357</b>	<b>55,555,000</b>	<b>51,480,200</b>
Non-Departmental	3,470,469	7,705,776	9,288,200	7,787,800
Grants	256,597	347,185	-	-
<b>Total Operating</b>	<b>56,833,108</b>	<b>58,892,318</b>	<b>64,843,200</b>	<b>59,268,000</b>
Transfer to Enterprise Fund	9,663,900	9,789,550	10,149,000	8,825,900
Designated Expenditure Reserve	-	-	3,749,600	3,404,700
<b>Total Funds Required</b>	<b>\$ 66,497,008</b>	<b>\$ 68,681,868</b>	<b>\$ 78,741,800</b>	<b>\$ 71,498,600</b>

**PRINCE GEORGE'S COUNTY RECREATION FUND  
EXPENDITURES BY MAJOR OBJECT**

<b>DIVISION/MAJOR UNITS</b>	<b>ACTUAL FY10</b>	<b>ACTUAL FY11</b>	<b>BUDGET FY12</b>	<b>ADOPTED FY13</b>
<b><u>OFFICE OF THE DIRECTOR</u></b>				
Personnel Services	\$ 2,959,211	\$ -	\$ -	\$ -
Supplies and Materials	623,848	-	-	-
Other Services and Charges	5,965,285	-	-	-
Capital Outlay	32,998	-	-	-
Other Classifications	32,200	-	-	-
<b>Total</b>	<b>9,613,542</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>ADMINISTRATION AND DEVELOPMENT</u></b>				
Personnel Services	-	2,136,620	2,120,900	366,700
Supplies and Materials	-	237,022	465,300	426,900
Other Services and Charges	-	5,286,920	7,381,900	6,443,600
Capital Outlay	-	30,360	416,000	416,000
Other Classifications	-	125,399	110,100	46,000
<b>Total</b>	<b>-</b>	<b>7,816,321</b>	<b>10,494,200</b>	<b>7,699,200</b>
<b><u>FACILITY OPERATIONS</u></b>				
Personnel Services	13,232,275	13,266,498	10,747,000	12,007,100
Supplies and Materials	982,029	858,072	895,700	1,192,700
Other Services and Charges	1,519,583	1,426,189	1,487,000	1,668,600
Capital Outlay	3,891	9,479	-	-
Other Classifications	1,267	-	-	-
<b>Total</b>	<b>15,739,045</b>	<b>15,560,238</b>	<b>13,129,700</b>	<b>14,868,400</b>
<b><u>AREA OPERATIONS</u></b>				
Personnel Services	23,627,700	22,949,584	25,787,600	23,580,800
Supplies and Materials	1,732,793	2,109,142	3,029,600	2,351,300
Other Services and Charges	2,205,192	2,397,350	-	2,665,500
Capital Outlay	187,770	6,722	475,000	315,000
<b>Total</b>	<b>27,753,455</b>	<b>27,462,798</b>	<b>31,931,100</b>	<b>28,912,600</b>
<b><u>GRANTS</u></b>				
Personnel Services	14,095	46,646	-	-
Supplies and Materials	20,385	37,146	-	-
Other Services and Charges	222,117	263,393	-	-
<b>Total</b>	<b>256,597</b>	<b>347,185</b>	<b>-</b>	<b>-</b>
<b><u>NON-DEPARTMENTAL</u></b>				
Personnel Services	-	(124,878)	673,200	1,896,700
Supplies and Materials	(27,480)	(63,555)	-	-
Other Services and Charges	3,531,948	7,907,592	8,615,000	5,891,100
Capital Outlay	(33,999)	(13,383)	-	-
<b>Total</b>	<b>3,470,469</b>	<b>7,705,776</b>	<b>9,288,200</b>	<b>7,787,800</b>
<b>Subtotal Recreation Fund - operating</b>	<b>56,833,108</b>	<b>58,892,318</b>	<b>64,843,200</b>	<b>59,268,000</b>
<b><u>RECREATION FUND SUMMARY BY OBJECT</u></b>				
Personnel Services	39,833,281	38,274,470	39,328,700	37,851,300
Supplies and Materials	3,331,575	3,177,827	4,390,600	3,970,900
Other Services and Charges	13,444,125	17,281,444	20,122,800	16,668,800
Capital Outlay	190,660	33,178	891,000	731,000
Other Classifications	33,467	125,399	110,100	46,000
Interfund Transfers	-	-	-	-
<b>Subtotal, Operating</b>	<b>56,833,108</b>	<b>58,892,318</b>	<b>64,843,200</b>	<b>59,268,000</b>
Transfer to Enterprise Fund	9,663,900	9,789,550	10,149,000	8,825,900
Designated Expenditure Reserve	-	-	3,749,600	3,404,700
<b>Total Funds Required</b>	<b>\$ 66,497,008</b>	<b>\$ 68,681,868</b>	<b>\$ 78,741,800</b>	<b>\$ 71,498,600</b>

**PRINCE GEORGE'S COUNTY  
ENTERPRISE FUND SUMMARY**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b>REVENUES</b>				
Intergovernmental Revenues	\$ -	\$ 2,600	\$ -	\$ -
Sales	2,473,523	2,305,227	2,574,200	2,500,200
Recreation/User Fees	4,324,860	4,274,702	4,663,000	4,630,300
Rentals/Concessions	2,508,131	2,673,576	2,848,000	2,778,000
Interest Revenue	22,703	16,722	23,000	20,000
Miscellaneous Revenue	196,953	183,669	181,800	150,500
Transfers/Subsidies	<u>9,663,900</u>	<u>9,789,550</u>	<u>10,149,000</u>	<u>8,825,900</u>
<b>Total Revenue</b>	<u>19,190,070</u>	<u>19,246,046</u>	<u>20,439,000</u>	<u>18,904,900</u>
<b>EXPENDITURES</b>				
Personnel Services	10,907,281	10,963,103	11,463,500	10,655,200
Supplies & Materials	3,014,086	3,049,404	3,230,700	3,065,400
Other Services & Charges	4,598,705	4,689,497	5,212,000	4,672,500
Capital Outlay	-	238,844	236,800	236,800
Other Classification	<u>432,693</u>	<u>387,000</u>	<u>296,000</u>	<u>275,000</u>
<b>Total Expenditure</b>	<u>18,952,765</u>	<u>19,327,848</u>	<u>20,439,000</u>	<u>18,904,900</u>
Revenue Over(Under) Expenditure	<u>\$ 237,305</u>	<u>\$ (81,802)</u>	<u>\$ -</u>	<u>\$ -</u>

**RISK MANAGEMENT  
PRINCE GEORGE'S COUNTY**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b>REVENUES</b>				
Charges for Services:				
Planning Dept.	\$ 27,700	\$ 11,000	\$ 5,000	\$ 5,000
Park Fund	2,389,700	2,555,700	3,284,300	3,504,900
Recreation Fund	684,400	765,900	977,200	1,145,200
Enterprise Fund	166,000	131,100	126,800	130,100
CAS	15,000	33,400	11,400	5,000
Total Charges for Services	<u>3,282,800</u>	<u>3,497,100</u>	<u>4,404,700</u>	<u>4,790,200</u>
Claims Recoveries	403,433	469,152	-	-
Interest Income	73,849	72,752	74,000	60,000
Use of Fund Balance	-	-	-	-
<b>Total Revenues</b>	<u><u>3,760,082</u></u>	<u><u>4,039,004</u></u>	<u><u>4,478,700</u></u>	<u><u>4,850,200</u></u>
<b>EXPENDITURES</b>				
Personnel Services	570,092	579,364	626,250	345,450
Supplies and Materials	24,522	32,542	32,550	22,500
Claims Paid, Changes in Reserves, Commercial Insurance (Net of Subrogation):				
Planning Dept.	(4,163)	(5,647)	9,381	10,994
Park Fund	1,912,800	2,464,066	2,319,113	2,473,343
Recreation Fund	822,717	420,222	547,418	682,301
Enterprise Fund	202,777	25,334	139,200	158,249
CAS	(2,756)	(6,974)	10,970	6,663
Total Claims	<u>2,931,375</u>	<u>2,897,001</u>	<u>3,026,082</u>	<u>3,331,550</u>
<u>Administrative Exp. to the County:</u>				
Planning Dept.	2,385	1,974	2,679	2,755
Park Fund	638,777	478,433	661,019	
Recreation Fund	148,748	117,577	156,240	170,953
Enterprise Fund	44,521	29,160	39,751	39,650
CAS	5,295	2,175	4,468	1,669
Total Admin. Exp. to the County	<u>839,726</u>	<u>629,319</u>	<u>864,157</u>	<u>834,730</u>
Other Services and Charges	317,319	239,407	190,000	125,000
Chargebacks	155,400	245,300	275,800	250,000
<b>Total Expenditures</b>	<u><u>4,838,434</u></u>	<u><u>4,622,933</u></u>	<u><u>5,014,839</u></u>	<u><u>4,909,230</u></u>
Transfers out	-	-	-	-
Revenues Over/(Under) Expenses	<u><u>\$(1,078,352)</u></u>	<u><u>\$(583,929)</u></u>	<u><u>\$(536,139)</u></u>	<u><u>\$ (59,030)</u></u>

\* Actuals includes internal insurance expense.

**PRINCE GEORGE'S COUNTY  
CAPITAL EQUIPMENT INTERNAL SERVICE FUND**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ADOPTED FY13</u>
<b>REVENUES</b>				
Rental Charges to Other Funds	\$2,227,699	\$ 873,705	\$ 783,600	\$ 919,200
Interest Income	31,853	29,335	27,300	25,000
Use of Fund Balance	-	-	131,600	128,000
<b>Total Revenue</b>	<u>2,259,552</u>	<u>903,040</u>	<u>942,500</u>	<u>1,072,200</u>
<b>EXEPENDITURES</b>				
Personnel Services	-	-	178,600	177,200
Supplies & Materials	1,470,021	196,340	2,700	4,500
Other Services and Charges	395,700	750,866	-	9,300
Debt Service - Principal	210,933	110,817	627,700	364,800
Debt Service - Interest	7,257	2,760	133,500	84,100
<b>Total Expenditure and Debt Serv.</b>	<u>2,083,911</u>	<u>1,060,783</u>	<u>942,500</u>	<u>639,900</u>
Revenues Over/(Under)Exp. & Debt Serv.	<u>\$ 175,641</u>	<u>\$(157,742)</u>	<u>\$ -</u>	<u>\$ 432,300</u>

Note: Future financing plans

Capital Equipment Financed for Parks and Rec.	-	-	1,000,000	500,000
Capital Equipment Financed for IT initiatives	-	-	240,000	360,000
Capital Equipment Financed for Finance Dept.	-	-	85,000	85,000

\*FY09 adopted ISF budget failed to reflect the rental/equipment cost included in FY09 Finance Dept adopted budget for Disaster Recovery Plan (DRP). Hence, FY09 estimated amount was adjusted to correct the original mismatch.

**PRINCE GEORGE'S COUNTY  
ADVANCE LAND ACQUISITION FUND**

**DEBT SERVICE FUND**

	<u>ACTUAL FY10</u>	<u>ACTUAL FY11</u>	<u>BUDGET FY12</u>	<u>ESTIMATED FY12</u>	<u>ADOPTED FY13</u>
<b><u>REVENUES</u></b>					
Property Taxes	\$ 1,331,241	\$ 1,226,133	\$ -	\$ 3,563	\$ -
Use of Fund Balance	-	-	3,784	-	3,537
<b>Total Revenue</b>	<u>1,331,241</u>	<u>1,226,133</u>	<u>3,784</u>	<u>3,563</u>	<u>3,537</u>
<b><u>EXPENDITURES</u></b>					
Bond Principal Retirement	295,000	290,000	-	-	-
Bond Interest	22,422	7,431	-	-	-
Administrative Expenses	794	-	-	-	-
Contributions	1,012,532	943,482	3,784	-	3,537
<b>Total Expenditures</b>	<u>1,330,748</u>	<u>1,240,913</u>	<u>3,784</u>	<u>-</u>	<u>3,537</u>
Revenue Over/(Under) Expenditures	<u>493</u>	<u>(14,780)</u>	<u>-</u>	<u>3,563</u>	<u>-</u>
Beginning Fund Balance	14,261	14,754	-	(26)	3,537
Ending Fund Balance	<u>\$ 14,754</u>	<u>\$ (26)</u>	<u>\$ -</u>	<u>\$ 3,537</u>	<u>\$ -</u>
Tax Rate (Cents per \$100)					
Real	0.13	0.13	0.00	0.00	0.00
Personal	0.32	0.32	0.00	0.00	0.00
Assessable Base (Billions)					
Real	95.750	95.750	82.522	82.522	76.087
Personal	2.772	2.772	2.828	2.828	2.997

**REVOLVING FUND**

<b><u>REVENUES</u></b>					
Interest on Investments	\$ 35,484	\$ 40,379	\$ -	\$ 20,000	\$ 20,000
Land Costs Repaid	-	-	-	-	-
Interest Repayments	-	-	-	-	-
Contributions	1,012,532	943,482	-	-	3,537
<b>Total Revenues</b>	<u>1,048,016</u>	<u>983,861</u>	<u>3,784</u>	<u>20,000</u>	<u>23,537</u>
<b><u>EXPENDITURES</u></b>					
Bond Interest	-	-	-	-	-
Land	-	-	8,212,977	-	9,236,591
<b>Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>8,212,977</u>	<u>-</u>	<u>9,236,591</u>
Revenue Over/(Under) Expenditures	<u>1,048,016</u>	<u>983,861</u>	<u>(8,209,193)</u>	<u>20,000</u>	<u>(9,213,054)</u>
Beg. Fund Balance -Unreserved	7,161,177	8,209,193	8,209,193	9,193,054	9,213,054
Ending Fund Balance - Unreserved	<u>\$ 8,209,193</u>	<u>\$ 9,193,054</u>	<u>\$ -</u>	<u>\$ 9,213,054</u>	<u>\$ -</u>

## PRINCE GEORGE'S COUNTY SPECIAL REVENUE FUND SUMMARY

	<u>ACTUAL</u> <u>FY10</u>	<u>ACTUAL</u> <u>FY11</u>	<u>BUDGET</u> <u>FY12</u>	<u>ADOPTED</u> <u>FY13</u>
<b>REVENUE</b>				
Intergovernmental	\$ 643,226	\$ 342,720	\$ 375,000	\$ 375,000
Rentals/Concessions	466,687	650,663	842,600	866,600
Sales	527,172	385,670	424,100	432,100
Recreation/User Fees	4,724,780	4,963,026	6,261,800	6,276,800
Interest Revenue	19,391	19,052	40,200	51,000
Miscellaneous Revenue	219,485	137,186	92,400	114,400
<b>Total Revenue</b>	<u>6,600,741</u>	<u>6,498,317</u>	<u>8,036,100</u>	<u>8,115,900</u>
<b>EXPENDITURE</b>				
Personnel Services	3,768,202	2,632,279	4,343,500	4,353,000
Supplies & Materials	1,213,338	1,031,675	1,851,600	1,901,600
Other Services & Charges	1,991,422	1,277,018	2,043,300	2,073,300
Capital Outlay	25,669	-	-	-
Other Classifications	15,102	469,299	174,600	351,000
<b>Total Expenditure</b>	<u>7,013,733</u>	<u>5,410,271</u>	<u>8,413,000</u>	<u>8,678,900</u>
Revenue Over(Under) Expenditure	<u>(412,992)</u>	<u>1,088,046</u>	<u>(376,900)</u>	<u>(563,000)</u>
BEGINNING FUND BALANCE	<u>4,004,515</u>	<u>3,591,523</u>	<u>4,679,569</u>	<u>4,302,669</u>
ENDING FUND BALANCE	<u>\$ 3,591,523</u>	<u>\$ 4,679,569</u>	<u>\$ 4,302,669</u>	<u>\$ 3,739,669</u>



PRINCE GEORGE'S COUNTY POSITION/WORKYEARS  
SUMMARY BY FUND

	ACTUAL		ACTUAL		BUDGET		ADOPTED	
	FY10		FY11		FY12		FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<u>ADMINISTRATION FUND</u>								
Full-Time Career	279.50	279.50	280.50	280.50	274.30	273.50	262.80	262.00
Part-Time Career	13.00	7.05	13.00	7.25	10.50	5.90	8.50	4.90
<b>Career Total</b>	<b>292.50</b>	<b>286.55</b>	<b>293.50</b>	<b>287.75</b>	<b>284.80</b>	<b>279.40</b>	<b>271.30</b>	<b>266.90</b>
Term Contract	1.50	1.25	1.50	1.25	-	-	-	(0.80)
Seasonal/Intermittent		-		-		-		-
Less Lapse		(3.20)		(3.50)		(4.25)		(5.00)
<b>TOTAL ADMINISTRATION FUND</b>		<b>284.60</b>		<b>285.50</b>		<b>275.15</b>		<b>261.10</b>
<u>PARK FUND</u>								
Full-Time Career	695.00	695.00	712.00	712.00	713.00	713.00	724.00	724.00
Part-Time Career	11.00	5.90	11.00	5.90	12.00	8.10	9.00	6.30
<b>Career Total</b>	<b>706.00</b>	<b>700.90</b>	<b>723.00</b>	<b>717.90</b>	<b>725.00</b>	<b>721.10</b>	<b>733.00</b>	<b>730.30</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		66.50		71.50		79.00		94.00
<b>TOTAL PARK FUND</b>		<b>767.40</b>		<b>789.40</b>		<b>800.10</b>		<b>824.30</b>
<u>RECREATION FUND</u>								
Full-Time Career	293.00	293.00	294.00	294.00	260.00	260.00	246.00	246.00
Part-Time Career	26.00	20.60	27.00	21.10	20.00	15.60	20.00	15.60
<b>Career Total</b>	<b>319.00</b>	<b>313.60</b>	<b>321.00</b>	<b>315.10</b>	<b>280.00</b>	<b>275.60</b>	<b>266.00</b>	<b>261.60</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		438.00		450.70		434.00		425.50
<b>TOTAL RECREATION FUND</b>		<b>751.60</b>		<b>765.80</b>		<b>709.60</b>		<b>687.10</b>
<u>TOTAL TAX SUPPORTED FUNDS</u>								
Full-Time Career	1,267.50	1,267.50	1,286.50	1,286.50	1,247.30	1,246.50	1,232.80	1,232.00
Part-Time Career	50.00	33.55	51.00	34.25	42.50	29.60	37.50	26.80
<b>Career Total</b>	<b>1,317.50</b>	<b>1,301.05</b>	<b>1,337.50</b>	<b>1,320.75</b>	<b>1,289.80</b>	<b>1,276.10</b>	<b>1,270.30</b>	<b>1,258.80</b>
Term Contract	1.50	1.25	1.50	1.25	-	-	-	(0.80)
Seasonal/Intermittent		504.50		522.20		513.00		519.50
Less Lapse		(3.20)		(3.50)		(4.25)		(5.00)
<b>TOTAL TAX SUPPORTED FUNDS</b>		<b>1,803.60</b>		<b>1,840.70</b>		<b>1,784.85</b>		<b>1,772.50</b>
<u>ENTERPRISE FUND</u>								
Full-Time Career	78.00	78.00	77.00	77.00	75.00	75.00	70.00	70.00
Part-Time Career	2.00	1.00	1.00	0.50	1.00	0.50	1.00	0.50
<b>Career Total</b>	<b>80.00</b>	<b>79.00</b>	<b>78.00</b>	<b>77.50</b>	<b>76.00</b>	<b>75.50</b>	<b>71.00</b>	<b>70.50</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		123.00		123.00		117.50		117.50
<b>TOTAL ENTERPRISE FUND</b>		<b>202.00</b>		<b>200.50</b>		<b>193.00</b>		<b>188.00</b>
<u>SPECIAL REVENUE FUND</u>								
Seasonal/Intermittent		198.50		216.50		216.50		216.50
<u>INTERNAL SERVICE FUNDS</u>								
Full-Time Career	5.00	5.00	5.00	5.00	6.00	6.00	5.50	5.65
<u>TOTAL TAX &amp; NON-TAX SUPPORTED FUNDS</u>								
Full-Time Career	1,350.50	1,350.50	1,368.50	1,368.50	1,328.30	1,327.50	1,308.30	1,307.65
Part-Time Career	52.00	34.55	52.00	34.75	43.50	30.10	38.50	27.30
<b>Career Total</b>	<b>1,402.50</b>	<b>1,385.05</b>	<b>1,420.50</b>	<b>1,403.25</b>	<b>1,371.80</b>	<b>1,357.60</b>	<b>1,346.80</b>	<b>1,334.95</b>
Term Contract	1.50	1.25	1.50	1.25	-	-	-	(0.80)
Seasonal/Intermittent		826.00		861.70		847.00		853.50
Less Lapse		(3.20)		(3.50)		(4.25)		(5.00)
<b>GRAND TOTAL</b>		<b>2,209.10</b>		<b>2,262.70</b>		<b>2,200.35</b>		<b>2,182.65</b>

PRINCE GEORGE'S COUNTY POSITION/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL		ACTUAL		BUDGET		ADOPTED	
	FY10		FY11		FY12		FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>ADMINISTRATION FUND</b>								
<b><u>COMMISSIONERS' OFFICE</u></b>								
Full-Time Career	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00
Part-Time Career	7.00	3.30	7.00	3.30	6.00	3.00	5.00	2.50
<b>Career Total</b>	<b>18.00</b>	<b>14.30</b>	<b>18.00</b>	<b>14.30</b>	<b>17.00</b>	<b>14.00</b>	<b>16.00</b>	<b>13.50</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Subtotal Commissioners' Office</b>		<b>14.30</b>		<b>14.30</b>		<b>14.00</b>		<b>13.50</b>
<b><u>CENTRAL ADMINISTRATIVE SERVICES</u></b>								
<b><u>DEPARTMENT OF HMN. RES. &amp; MGMT.</u></b>								
Full-Time Career	21.50	21.50	22.00	22.00	22.00	22.00	20.50	20.50
Part-Time Career	0.50	0.25	-	-	-	-	-	-
<b>Career Total</b>	<b>22.00</b>	<b>21.75</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>20.50</b>	<b>20.50</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Less Lapse	-	-	-	-	-	-	-	-
Less Lapse	-	(2.00)	-	(2.75)	-	(2.75)	-	(3.00)
<b>Subtotal Dept of Hmn. Res. &amp; Mgmt.</b>		<b>19.75</b>		<b>19.25</b>		<b>19.25</b>		<b>17.50</b>
<b><u>DEPARTMENT OF FINANCE</u></b>								
Full-Time Career	35.50	35.50	34.50	34.50	30.50	30.50	30.50	30.50
Part-Time Career	0.50	0.30	0.50	0.30	0.50	0.30	0.50	0.30
<b>Career Total</b>	<b>36.00</b>	<b>35.80</b>	<b>35.00</b>	<b>34.80</b>	<b>31.00</b>	<b>30.80</b>	<b>31.00</b>	<b>30.80</b>
Term Contract	-	-	-	-	-	-	-	(0.80)
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Less Lapse	-	(1.20)	-	(1.50)	-	(1.00)	-	(1.50)
<b>Subtotal Department of Finance</b>		<b>34.60</b>		<b>33.30</b>		<b>29.80</b>		<b>28.50</b>
<b><u>INTERNAL AUDIT DIVISION</u></b>								
Full-Time Career	-	-	-	-	3.00	3.00	3.00	3.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Less Lapse	-	-	-	-	-	(0.50)	-	(0.50)
<b>Subtotal Internal Audit</b>		<b>-</b>		<b>-</b>		<b>2.50</b>		<b>2.50</b>
<b><u>LEGAL DEPARTMENT</u></b>								
Full-Time Career	10.50	10.50	12.20	11.65	10.30	9.75	10.30	9.75
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>10.50</b>	<b>10.50</b>	<b>12.20</b>	<b>11.65</b>	<b>10.30</b>	<b>9.75</b>	<b>10.30</b>	<b>9.75</b>
Term Contract	1.00	1.00	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Less Lapse	-	-	-	-	-	-	-	-
<b>Subtotal Legal Department</b>		<b>11.50</b>		<b>11.65</b>		<b>9.75</b>		<b>9.75</b>
<b><u>MERIT SYSTEM BOARD</u></b>								
Full-Time Career	-	-	-	-	0.50	0.25	0.50	0.25
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.50</b>	<b>0.25</b>	<b>0.50</b>	<b>0.25</b>
Term Contract	0.50	0.25	0.50	0.25	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Subtotal Merit System Board</b>		<b>0.25</b>		<b>0.25</b>		<b>0.25</b>		<b>0.25</b>

PRINCE GEORGE'S COUNTY POSITION/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL		ACTUAL		BUDGET		ADOPTED	
	FY10		FY11		FY12		FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>TOTAL Central Administrative Services</b>								
Full-Time Career	67.50	67.50	68.70	68.15	66.30	65.50	64.80	64.00
Part-Time Career	1.00	0.55	0.50	0.30	0.50	0.30	0.50	0.30
<b>Career Total</b>	<b>68.50</b>	<b>68.05</b>	<b>69.20</b>	<b>68.45</b>	<b>66.80</b>	<b>65.80</b>	<b>65.30</b>	<b>64.30</b>
Term Contract	1.50	1.25	0.50	0.25	-	-	-	(0.80)
Seasonal/Intermittent		-		-		-		-
Less Lapse		(3.20)		(4.25)		(4.25)		(5.00)
<b>TOTAL Central Administrative Services</b>		<b>66.10</b>		<b>64.45</b>		<b>61.55</b>		<b>58.50</b>
<b><u>PLANNING DEPARTMENT</u></b>								
<b><u>DIRECTOR'S OFFICE</u></b>								
Full-Time Career	26.00	26.00	27.00	27.00	27.00	27.00	28.00	28.00
Part-Time Career	2.00	1.00	2.00	1.00	2.00	1.00	1.00	0.50
<b>Career Total</b>	<b>28.00</b>	<b>27.00</b>	<b>29.00</b>	<b>28.00</b>	<b>29.00</b>	<b>28.00</b>	<b>29.00</b>	<b>28.50</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		-		-		-		-
<b>Subtotal Director's Office</b>		<b>27.00</b>		<b>28.00</b>		<b>28.00</b>		<b>28.50</b>
<b><u>DEVELOPMENT REVIEW</u></b>								
Full-Time Career	60.00	60.00	59.00	59.00	56.00	56.00	53.00	53.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>60.00</b>	<b>60.00</b>	<b>59.00</b>	<b>59.00</b>	<b>56.00</b>	<b>56.00</b>	<b>53.00</b>	<b>53.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		-		-		-		-
<b>Subtotal Development Review</b>		<b>60.00</b>		<b>59.00</b>		<b>56.00</b>		<b>53.00</b>
<b><u>COMMUNITY PLANNING NORTH</u></b>								
Full-Time Career	22.00	22.00	22.00	22.00	21.00	21.00	20.00	20.00
Part-Time Career	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
<b>Career Total</b>	<b>23.00</b>	<b>22.80</b>	<b>23.00</b>	<b>22.80</b>	<b>22.00</b>	<b>21.80</b>	<b>21.00</b>	<b>20.80</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		-		-		-		-
<b>Subtotal Community Planning North</b>		<b>22.80</b>		<b>22.80</b>		<b>21.80</b>		<b>20.80</b>
<b><u>COMMUNITY PLANNING SOUTH</u></b>								
Full-Time Career	20.00	20.00	20.00	20.00	20.00	20.00	18.00	18.00
Part-Time Career	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
<b>Career Total</b>	<b>21.00</b>	<b>20.80</b>	<b>21.00</b>	<b>20.80</b>	<b>21.00</b>	<b>20.80</b>	<b>19.00</b>	<b>18.80</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		-		-		-		-
<b>Subtotal Community Planning South</b>		<b>20.80</b>		<b>20.80</b>		<b>20.80</b>		<b>18.80</b>
<b><u>INFORMATION MANAGEMENT</u></b>								
Full-Time Career	27.00	27.00	27.00	27.00	28.00	28.00	28.00	28.00
Part-Time Career	1.00	0.60	1.00	0.80	-	-	-	-
<b>Career Total</b>	<b>28.00</b>	<b>27.60</b>	<b>28.00</b>	<b>27.80</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		-		-		-		-
<b>Subtotal Information Management</b>		<b>27.60</b>		<b>27.80</b>		<b>28.00</b>		<b>28.00</b>
<b><u>COUNTYWIDE PLANNING</u></b>								
Full-Time Career	46.00	46.00	46.00	46.00	45.00	45.00	40.00	40.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>46.00</b>	<b>46.00</b>	<b>46.00</b>	<b>46.00</b>	<b>45.00</b>	<b>45.00</b>	<b>40.00</b>	<b>40.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		-		-		-		-
<b>Subtotal Countywide Planning</b>		<b>46.00</b>		<b>46.00</b>		<b>45.00</b>		<b>40.00</b>

PRINCE GEORGE'S COUNTY POSITION/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL		ACTUAL		BUDGET		ADOPTED	
	FY10		FY11		FY12		FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>TOTAL PLANNING</b>								
Full-Time Career	201.00	201.00	201.00	201.00	197.00	197.00	187.00	187.00
Part-Time Career	5.00	3.20	5.00	3.40	4.00	2.60	3.00	2.10
<b>Career Total</b>	<b>206.00</b>	<b>204.20</b>	<b>206.00</b>	<b>204.40</b>	<b>201.00</b>	<b>199.60</b>	<b>190.00</b>	<b>189.10</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Grand Total Planning Department</b>		<b>204.20</b>		<b>204.40</b>		<b>199.60</b>		<b>189.10</b>
<b>TOTAL ADMINISTRATION FUND (Commissioners' Office, CAS, and Planning)</b>								
Full-Time Career	279.50	279.50	280.70	280.15	274.30	273.50	262.80	262.00
Part-Time Career	13.00	7.05	12.50	7.00	10.50	5.90	8.50	4.90
<b>Career Total</b>	<b>292.50</b>	<b>286.55</b>	<b>293.20</b>	<b>287.15</b>	<b>284.80</b>	<b>279.40</b>	<b>271.30</b>	<b>266.90</b>
Term Contract	1.50	1.25	0.50	0.25	-	-	-	(0.80)
Seasonal/Intermittent	-	-	-	-	-	-	-	-
Less Lapse	-	(3.20)	-	(4.25)	-	(4.25)	-	(5.00)
<b>Grand Total Administration Fund</b>		<b>284.60</b>		<b>283.15</b>		<b>275.15</b>		<b>261.10</b>
<b>PARK FUND</b>								
<u>OFFICE OF THE DIRECTOR</u>								
Full-Time Career	4.00	4.00	4.00	4.00	3.00	3.00	3.00	3.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Subtotal Office of the Director</b>		<b>4.00</b>		<b>4.00</b>		<b>3.00</b>		<b>3.00</b>
<u>ADMINISTRATIVE SERVICES</u>								
Full-Time Career	13.00	13.00	12.00	12.00	13.00	13.00	28.00	28.00
Part-Time Career	1.00	0.60	1.00	0.60	-	-	-	-
<b>Career Total</b>	<b>14.00</b>	<b>13.60</b>	<b>13.00</b>	<b>12.60</b>	<b>13.00</b>	<b>13.00</b>	<b>28.00</b>	<b>28.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	2.50	-	2.50	-	2.50	-	10.50
<b>Subtotal Administrative Services</b>		<b>16.10</b>		<b>15.10</b>		<b>15.50</b>		<b>38.50</b>
<u>ADMINISTRATION AND DEVELOPMENT</u>								
Full-Time Career	-	-	-	-	2.00	2.00	6.00	6.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2.00</b>	<b>2.00</b>	<b>6.00</b>	<b>6.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Subtotal Administration and Development</b>		<b>-</b>		<b>-</b>		<b>2.00</b>		<b>6.00</b>
<u>PUBLIC AFFAIRS AND MARKETING</u>								
Full-Time Career	12.00	12.00	13.00	13.00	12.00	12.00	12.00	12.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>12.00</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	2.00	-	2.00	-	2.00
<b>Subtotal Public Affairs and Marketing</b>		<b>12.00</b>		<b>15.00</b>		<b>14.00</b>		<b>14.00</b>
<u>IT AND COMMUNICATIONS</u>								
Full-Time Career	15.00	15.00	26.00	26.00	26.00	26.00	25.00	25.00
Part-Time Career	2.00	1.20	2.00	1.20	2.00	1.20	2.00	1.20
<b>Career Total</b>	<b>17.00</b>	<b>16.20</b>	<b>28.00</b>	<b>27.20</b>	<b>28.00</b>	<b>27.20</b>	<b>27.00</b>	<b>26.20</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	2.00	-	2.00
<b>Subtotal IT and Communications</b>		<b>16.20</b>		<b>27.20</b>		<b>29.20</b>		<b>28.20</b>

PRINCE GEORGE'S COUNTY POSITION/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL		ACTUAL		BUDGET		ADOPTED	
	FY10		FY11		FY12		FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>PARK POLICE</b>								
Full-Time Career	146.00	146.00	151.00	151.00	146.00	146.00	146.00	146.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>146.00</b>	<b>146.00</b>	<b>151.00</b>	<b>151.00</b>	<b>146.00</b>	<b>146.00</b>	<b>146.00</b>	<b>146.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	0.50	-	0.50	-	0.50	-	0.50
<b>Subtotal Park Police</b>		<b>146.50</b>		<b>151.50</b>		<b>146.50</b>		<b>146.50</b>
<b>PARK PLANNING AND DEVELOPMENT</b>								
Full-Time Career	55.00	55.00	55.00	55.00	55.00	55.00	54.00	54.00
Part-Time Career	1.00	0.50	1.00	0.50	1.00	0.50	-	-
<b>Career Total</b>	<b>56.00</b>	<b>55.50</b>	<b>56.00</b>	<b>55.50</b>	<b>56.00</b>	<b>55.50</b>	<b>54.00</b>	<b>54.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	5.50	-	5.50	-	1.00	-	1.00
<b>Subtotal Park Planning and Development</b>		<b>61.00</b>		<b>61.00</b>		<b>56.50</b>		<b>55.00</b>
<b>FACILITY OPERATIONS</b>								
Full-Time Career	233.00	233.00	231.00	231.00	243.00	243.00	238.00	238.00
Part-Time Career	6.00	3.00	6.00	3.00	9.00	6.40	7.00	5.10
<b>Career Total</b>	<b>239.00</b>	<b>236.00</b>	<b>237.00</b>	<b>234.00</b>	<b>252.00</b>	<b>249.40</b>	<b>245.00</b>	<b>243.10</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	33.50	-	32.50	-	42.50	-	42.50
<b>Subtotal Facility Operations</b>		<b>269.50</b>		<b>266.50</b>		<b>291.90</b>		<b>285.60</b>
<b>AREA OPERATIONS</b>								
Full-Time Career	217.00	217.00	220.00	220.00	213.00	213.00	212.00	212.00
Part-Time Career	1.00	0.60	1.00	0.60	-	-	-	-
<b>Career Total</b>	<b>218.00</b>	<b>217.60</b>	<b>221.00</b>	<b>220.60</b>	<b>213.00</b>	<b>213.00</b>	<b>212.00</b>	<b>212.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	24.50	-	28.50	-	28.50	-	35.50
<b>Subtotal Area Operations</b>		<b>242.10</b>		<b>249.10</b>		<b>241.50</b>		<b>247.50</b>
<b>TOTAL PARK FUND POSITIONS/WORKYEARS</b>								
Full-Time Career	695.00	695.00	712.00	712.00	713.00	713.00	724.00	724.00
Part-Time Career	11.00	5.90	11.00	5.90	12.00	8.10	9.00	6.30
<b>Career Total</b>	<b>706.00</b>	<b>700.90</b>	<b>723.00</b>	<b>717.90</b>	<b>725.00</b>	<b>721.10</b>	<b>733.00</b>	<b>730.30</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	66.50	-	71.50	-	79.00	-	94.00
<b>Grand Total Park Fund</b>		<b>767.40</b>		<b>789.40</b>		<b>800.10</b>		<b>824.30</b>
<b>RECREATION FUND</b>								
<b>ADMINISTRATIVE SERVICES</b>								
Full-Time Career	14.00	14.00	12.00	12.00	10.00	10.00	-	-
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>14.00</b>	<b>14.00</b>	<b>12.00</b>	<b>12.00</b>	<b>10.00</b>	<b>10.00</b>	-	-
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	6.50	-	6.50	-	8.00	-	-
<b>Subtotal Administrative Services</b>		<b>20.50</b>		<b>18.50</b>		<b>18.00</b>		-
<b>ADMINISTRATION AND DEVELOPMENT</b>								
Full-Time Career	2.00	2.00	2.00	2.00	3.00	3.00	-	-
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	-	-
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Subtotal Administration and Development</b>		<b>2.00</b>		<b>2.00</b>		<b>3.00</b>		-

PRINCE GEORGE'S COUNTY POSITION/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL		ACTUAL		BUDGET		ADOPTED	
	FY10		FY11		FY12		FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>PUBLIC AFFAIRS AND MARKETING</b>								
Full-Time Career	3.00	3.00	2.00	2.00	2.00	2.00	2.00	2.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	-	-	-	-	-	-	-
<b>Subtotal Public Affairs and Marketing</b>		<b>3.00</b>		<b>2.00</b>		<b>2.00</b>		<b>2.00</b>
<b>IT AND COMMUNICATIONS</b>								
Full-Time Career	8.00	8.00	-	-	-	-	-	-
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>8.00</b>	<b>8.00</b>	-	-	-	-	-	-
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	1.00	-	-	-	-	-	-
<b>Subtotal IT and Communications</b>		<b>9.00</b>		-		-		-
<b>FACILITY OPERATIONS</b>								
Full-Time Career	95.00	95.00	98.00	98.00	72.00	72.00	78.00	78.00
Part-Time Career	10.00	7.30	11.00	7.80	5.00	2.90	5.00	2.90
<b>Career Total</b>	<b>105.00</b>	<b>102.30</b>	<b>109.00</b>	<b>105.80</b>	<b>77.00</b>	<b>74.90</b>	<b>83.00</b>	<b>80.90</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	115.00	-	120.70	-	104.50	-	131.50
<b>Subtotal Facility Operations</b>		<b>217.30</b>		<b>226.50</b>		<b>179.40</b>		<b>212.40</b>
<b>AREA OPERATIONS</b>								
Full-Time Career	174.00	174.00	180.00	180.00	173.00	173.00	166.00	166.00
Part-Time Career	16.00	13.30	16.00	13.30	15.00	12.70	15.00	12.70
<b>Career Total</b>	<b>190.00</b>	<b>187.30</b>	<b>196.00</b>	<b>193.30</b>	<b>188.00</b>	<b>185.70</b>	<b>181.00</b>	<b>178.70</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	315.50	-	323.50	-	321.50	-	294.00
<b>Subtotal Area Operations</b>		<b>502.80</b>		<b>516.80</b>		<b>507.20</b>		<b>472.70</b>
<b>TOTAL RECREATION FUND POSITIONS/WORKYEARS</b>								
Full-Time Career	293.00	293.00	294.00	294.00	260.00	260.00	246.00	246.00
Part-Time Career	26.00	20.60	27.00	21.10	20.00	15.60	20.00	15.60
<b>Career Total</b>	<b>319.00</b>	<b>313.60</b>	<b>321.00</b>	<b>315.10</b>	<b>280.00</b>	<b>275.60</b>	<b>266.00</b>	<b>261.60</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	438.00	-	450.70	-	434.00	-	425.50
<b>Grand Total Recreation Fund</b>		<b>751.60</b>		<b>765.80</b>		<b>709.60</b>		<b>687.10</b>
<b>TOTAL PARK AND RECREATION FUNDS POSITIONS/WORKYEARS</b>								
Full-Time Career	988.00	988.00	1,006.00	1,006.00	973.00	973.00	970.00	970.00
Part-Time Career	37.00	26.50	38.00	27.00	32.00	23.70	29.00	21.90
<b>Career Total</b>	<b>1,025.00</b>	<b>1,014.50</b>	<b>1,044.00</b>	<b>1,033.00</b>	<b>1,005.00</b>	<b>996.70</b>	<b>999.00</b>	<b>991.90</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	504.50	-	522.20	-	513.00	-	519.50
<b>Grand Total Park and Recreation Funds</b>		<b>1,519.00</b>		<b>1,555.20</b>		<b>1,509.70</b>		<b>1,511.40</b>
<b>ENTERPRISE FUND</b>								
<b>SPORTS AND LEARNING COMPLEX</b>								
Full-Time Career	30.00	30.00	30.00	30.00	29.00	29.00	25.00	25.00
Part-Time Career	1.00	0.50	1.00	0.50	1.00	0.50	1.00	0.50
<b>Career Total</b>	<b>31.00</b>	<b>30.50</b>	<b>31.00</b>	<b>30.50</b>	<b>30.00</b>	<b>29.50</b>	<b>26.00</b>	<b>25.50</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	46.00	-	46.00	-	48.00	-	48.00
<b>Subtotal Sports and Learning Complex</b>		<b>76.50</b>		<b>76.50</b>		<b>77.50</b>		<b>73.50</b>

PRINCE GEORGE'S COUNTY POSITION/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND

	ACTUAL		ACTUAL		BUDGET		ADOPTED	
	FY10		FY11		FY12		FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<u>GOLF COURSES</u>								
Full-Time Career	19.00	19.00	18.00	18.00	18.00	18.00	18.00	18.00
Part-Time Career	1.00	0.50	-	-	-	-	-	-
<b>Career Total</b>	<b>20.00</b>	<b>19.50</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	26.00	-	26.00	-	22.50	-	22.50
<b>Subtotal Golf Courses</b>		<b>45.50</b>		<b>44.00</b>		<b>40.50</b>		<b>40.50</b>
<u>INDOOR TENNIS</u>								
Full-Time Career	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	6.50	-	6.50	-	6.50	-	6.50
<b>Subtotal Indoor Tennis</b>		<b>7.50</b>		<b>7.50</b>		<b>7.50</b>		<b>7.50</b>
<u>SHOW PLACE ARENA</u>								
Full-Time Career	14.00	14.00	14.00	14.00	13.00	13.00	13.00	13.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	21.00	-	21.00	-	21.00	-	21.00
<b>Subtotal Showplace Arena</b>		<b>35.00</b>		<b>35.00</b>		<b>34.00</b>		<b>34.00</b>
<u>TRAP AND SKEET CENTER</u>								
Full-Time Career	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	7.00	-	7.00	-	6.00	-	6.00
<b>Subtotal Trap and Skeet Center</b>		<b>11.00</b>		<b>11.00</b>		<b>10.00</b>		<b>10.00</b>
<u>ICE RINKS</u>								
Full-Time Career	4.00	4.00	4.00	4.00	4.00	4.00	3.00	3.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	9.00	-	9.00	-	7.00	-	7.00
<b>Subtotal Ice Rinks</b>		<b>13.00</b>		<b>13.00</b>		<b>11.00</b>		<b>10.00</b>
<u>COLLEGE PARK AIRPORT</u>								
Full-Time Career	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	4.00	-	4.00	-	3.00	-	3.00
<b>Subtotal College Park Airport</b>		<b>5.00</b>		<b>5.00</b>		<b>4.00</b>		<b>4.00</b>
<u>BLADENSBURG WATERFRONT PARK</u>								
Full-Time Career	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent	-	2.00	-	2.00	-	2.00	-	2.00
<b>Subtotal Bladensburg Waterfront Park</b>		<b>4.00</b>		<b>4.00</b>		<b>4.00</b>		<b>4.00</b>

**PRINCE GEORGE'S COUNTY POSITION/WORKYEARS  
POSITION DETAIL BY DIVISION BY FUND**

	ACTUAL		ACTUAL		BUDGET		ADOPTED	
	FY10		FY11		FY12		FY13	
	POS	WYS	POS	WYS	POS	WYS	POS	WYS
<b>EQUESTRIAN CENTER</b>								
Full-Time Career	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Part-Time Career	-	-	-	-	-	-	-	-
<b>Career Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		1.50		1.50		1.50		1.50
<b>Subtotal Equestrian Centers</b>		<b>4.50</b>		<b>4.50</b>		<b>4.50</b>		<b>4.50</b>
<b>TOTAL ENTERPRISE FUND POSITIONS/WORKYEARS</b>								
Full-Time Career	78.00	78.00	77.00	77.00	75.00	75.00	70.00	70.00
Part-Time Career	2.00	1.00	1.00	0.50	1.00	0.50	1.00	0.50
<b>Career Total</b>	<b>80.00</b>	<b>79.00</b>	<b>78.00</b>	<b>77.50</b>	<b>76.00</b>	<b>75.50</b>	<b>71.00</b>	<b>70.50</b>
Term Contract	-	-	-	-	-	-	-	-
Seasonal/Intermittent		123.00		123.00		117.50		117.50
<b>Grand Total Enterprise Fund</b>		<b>202.00</b>		<b>200.50</b>		<b>193.00</b>		<b>188.00</b>
<b>SPECIAL REVENUE FUND</b>								
Seasonal/Intermittent		198.50		216.50		216.50		216.50
<b>INTERNAL SERVICE FUNDS</b>								
<b>RISK MANAGEMENT</b>								
Full-Time Career	3.00	3.00	3.00	3.00	3.00	3.00	2.50	2.65
<b>CAPITAL EQUIPMENT</b>								
Full-Time Career	-	-	-	-	1.00	1.00	1.00	1.00
<b>EXECUTIVE OFFICE BUILDING</b>								
Full-Time Career	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
<b>TOTAL INTERNAL SERVICE FUNDS</b>								
Full-Time Career	5.00	5.00	5.00	5.00	6.00	6.00	5.50	5.65
<b>TOTAL TAX AND NON-TAX SUPPORTED FUNDS</b>								
Full-Time Career	1,350.50	1,350.50	1,368.70	1,368.15	1,328.30	1,327.50	1,308.30	1,307.65
Part-Time Career	52.00	34.55	51.50	34.50	43.50	30.10	38.50	27.30
<b>Career Total</b>	<b>1,402.50</b>	<b>1,385.05</b>	<b>1,420.20</b>	<b>1,402.65</b>	<b>1,371.80</b>	<b>1,357.60</b>	<b>1,346.80</b>	<b>1,334.95</b>
Term Contract	1.50	1.25	0.50	0.25	-	-	-	(0.80)
Seasonal/Intermittent		826.00		861.70		847.00		853.50
Less Lapse		(3.20)		(3.50)		(4.25)		(5.00)
<b>GRAND TOTAL PRINCE GEORGE'S WORKYEARS</b>		<b>2,209.10</b>		<b>2,261.10</b>		<b>2,200.35</b>		<b>2,182.65</b>

See Glossary for definitions of "Positions", "Workyears", "Term Contract", and "Seasonal"



# Capital Improvement Program



#4 – M-NCPPC CIP for even-numbered calendar years and Capital Budget

Resolution No: 17-437  
Introduced: May 24, 2012  
Adopted: May 24, 2012

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Approval of the FY 2013-2018 Capital Improvements Program, and Approval of and Appropriation for the FY 2013 Capital Budget of the Maryland-National Capital Park and Planning Commission

**Background**

1. As required by Article 28, Section 2-118 of the Maryland Code, the Maryland-National Capital Park and Planning Commission sent to the County Executive an FY 2013-2018 Capital Improvements Program and an FY 2013 Capital Budget for the Maryland-National Capital Park and Planning Commission.
2. Section 302 of the County Charter requires the Executive to send to the Council by January 15 in each even-numbered calendar year a 6-year Capital Improvements Program (CIP), which the Executive did on January 17, 2012 for the 6-year period FY 2013-2018. (January 15 fell on a Sunday and January 16 fell on a holiday.) Section 302 requires the affirmative vote of at least 5 Councilmembers to approve or modify the Executive's Recommended CIP. After the Council approves a CIP, Section 302 permits the Council to amend it at any time with the affirmative vote of at least 6 Councilmembers.
3. Section 303 of the County Charter requires the Executive to send to the Council by January 15 in each year a Recommended Capital Budget, which the Executive did on January 17, 2012 for FY 2013. (January 15 fell on a Sunday and January 16 fell on a holiday.)
4. As required by Section 304 of the County Charter, the Council held public hearings on the Capital Budget for FY 2013 and on the Recommended CIP for FY 2013-2018 on February 7 and 9, 2012.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. For FY 2013, the Council approves the Capital Budget and appropriates the amounts by project which are shown in Part I.
2. The Council reappropriates the appropriations made in prior years for all capital projects:
  - a) except as specifically reflected elsewhere in this resolution;
  - b) in the amounts and for the purposes specified in the Approved CIP for FY 2013-2018; and
  - c) to the extent that those appropriations are not expended or encumbered.

3. The County appropriation for Acquisition: Non-Local Parks and Legacy Open Space includes:

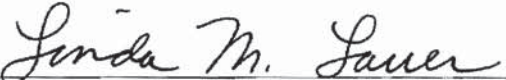
998798	Acquisition Non-Local Parks-County Current Revenue-General	\$135,000
018710	Legacy Open Space-County Current Revenue-General	\$200,000
018710	Legacy Open Space-County G.O. Bonds	\$2,750,000
	(\$100,000 of G.O Bonds appropriation is for Personnel Costs)	

The County will contribute the following amounts for non-local park projects:

County G.O. Bonds	\$3,918,000
County Current Revenue-General	\$2,213,000

4. The Council approves the projects for the FY 2013-2018 Capital Improvements Program as presented in the Maryland-National Capital Park and Planning Commission FY 2013 Capital Budget and the FY 2013-2018 Capital Improvements Program (November 2011), with the exceptions which are attached in Part II. Those projects are approved as modified.
5. The Council approves the close out of the projects in Part III.
6. The Council approves the partial close out of the projects in Part IV.
7. If a sign recognizing the contribution of any Federal, State, or local government or agency is displayed at any project for which funds are appropriated in this resolution, as a condition of spending those funds each sign must also expressly recognize the contribution of the County and the County's taxpayers.

This is a correct copy of Council action.

  
 Linda M. Lauer, Clerk of the Council



**PART I: FY 2013 CAPITAL BUDGET FOR  
MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION**

**The appropriations for FY 2013 in this Part are made to implement the projects in the Capital Improvements Program for FY 2013-2018.**

Project #	Project Name	FY13 Appropriation	Cumulative Appropriation	Total Appropriation
767828	Acquisition: Local Parks	535,000	1,262,000	1,797,000
998798	Acquisition: Non-Local Parks	500,000	0	500,000
128701	ADA Compliance: Local Parks	250,000	100,000	350,000
128702	ADA Compliance: Non-Local Parks	550,000	425,000	975,000
008720	Ballfield Initiatives	820,000	2,246,000	3,066,000
977748	Cost Sharing: Local Parks	75,000	214,000	289,000
761682	Cost Sharing: Non-Local Parks	50,000	55,000	105,000
998710	Energy Conservation - Local Parks	37,000	109,000	146,000
998711	Energy Conservation - Non-Local Parks	40,000	70,000	110,000
998773	Enterprise Facilities' Improvements	200,000	241,000	441,000
957775	Facility Planning: Local Parks	300,000	702,000	1,002,000
958776	Facility Planning: Non-Local Parks	250,000	601,000	851,000
138702	Kemp Mill Urban Park	772,000	0	772,000
018710	Legacy Open Space	500,000	0	500,000
998799	Minor New Construction - Local Parks	150,000	362,000	512,000
998763	Minor New Construction - Non-Local Parks	150,000	289,000	439,000
138707	M-NCPPC Headquarters Project	100,000	0	100,000
078706	North Four Corners Local Park	4,904,000	554,000	5,458,000
967754	Planned Lifecycle Asset Replacement: Local Parks	1,920,000	3,795,000	5,715,000
968755	Planned Lifecycle Asset Replacement: NL Parks	1,345,000	2,621,000	3,966,000
078701	Pollution Prevention and Repairs to Ponds & Lakes	575,000	2,750,000	3,325,000
808494	Restoration Of Historic Structures	300,000	1,544,000	1,844,000
998714	Resurfacing Parking Lots & Paths: Local Parks	175,000	303,000	478,000
998764	Resurfacing Parking Lots & Paths: Non-Local Parks	300,000	412,000	712,000
838882	Roof Replacement: Non-Local Pk	263,000	596,000	859,000
058755	Small Grant/Donor-Assisted Capital Improvements	300,000	1,452,000	1,752,000
818571	Stream Protection: SVP	533,000	756,000	1,289,000
768673	Trails: Hard Surface Design & Construction	300,000	1,174,000	1,474,000
888754	Trails: Hard Surface Renovation	300,000	685,000	985,000
858710	Trails: Natural Surface Design, Constr. & Renov.	150,000	303,000	453,000
118703	Warner Circle Special Park	100,000	525,000	625,000
	<b>Total - M-NCPPC</b>	<b>16,744,000</b>	<b>24,146,000</b>	<b>40,890,000</b>

Resolution No. 17-437

**PART II: REVISED PROJECTS**

**The projects described in this section were revised from, or were not included among, the projects as requested by the Maryland-National Capital Park and Planning Commission as they appeared in the Maryland-National Capital Park and Planning Commission FY 2013 Capital Budget and the FY 2013-2018 Capital Improvements Program. These projects are approved.**

Acquisition: Local Parks -- No. 767828

Category M-NCPPC  
 Subcategory Acquisition  
 Administering Agency M-NCPPC  
 Planning Area Countywide

Date Last Modified May 09, 2012  
 Required Adequate Public Facility No  
 Relocation Impact None  
 Status On-going

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	253	0	193	60	10	10	10	10	10	10	0
Land	4,059	0	1,059	3,000	500	500	500	500	500	500	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	160	0	10	150	25	25	25	25	25	25	0
<b>Total</b>	<b>4,472</b>	<b>0</b>	<b>1,262</b>	<b>3,210</b>	<b>535</b>	<b>535</b>	<b>535</b>	<b>535</b>	<b>535</b>	<b>535</b>	<b>*</b>

FUNDING SCHEDULE (\$000)

Park and Planning Bonds	413	0	203	210	35	35	35	35	35	35	0
Program Open Space	3,000	0	0	3,000	500	500	500	500	500	500	0
Land Sale ( P&P Only)	1,059	0	1,059	0	0	0	0	0	0	0	0
<b>Total</b>	<b>4,472</b>	<b>0</b>	<b>1,262</b>	<b>3,210</b>	<b>535</b>	<b>535</b>	<b>535</b>	<b>535</b>	<b>535</b>	<b>535</b>	<b>0</b>

DESCRIPTION

This project identifies capital expenditures and appropriations for local parkland acquisitions, including related costs for surveys and appraisals. Local parks include urban, neighborhood, and neighborhood conservation area parks. Acquisitions can include new parkland or additions to existing parks, and are pursued when they become available if sufficient funds exist. To the extent possible, the Commission acquires parkland through dedication at the time of subdivision; however, to meet all parkland needs, this method must be supplemented by a direct land purchase program.

COST CHANGE

Increase due to FY12 supplemental appropriation, and the addition of FY17 and FY18 to this ongoing project.

JUSTIFICATION

2005 Local Land Preservation, Parks and Recreation Plan, approved by the Montgomery County Planning Board, and other adopted area master plans guide the local parkland acquisition program. This PDF provides latitude to acquire properties consistent with master plans and Commission policies.

FISCAL NOTE

An FY12 Supplemental Appropriation of \$1,059,000 was approved. The source of funds is the accumulated proceeds from the sale of Commission-owned land for road improvement projects sponsored by Montgomery County Department of Transportation and Maryland State Highway Administration.

Although this supplemental appropriation is shown in the Acquisition Local Parks PDF, the Commission may use these funds for both local and non-local park acquisition opportunities that may become available. Acquisitions will be pursued to the extent possible with available reserves and in anticipation of economic improvement.

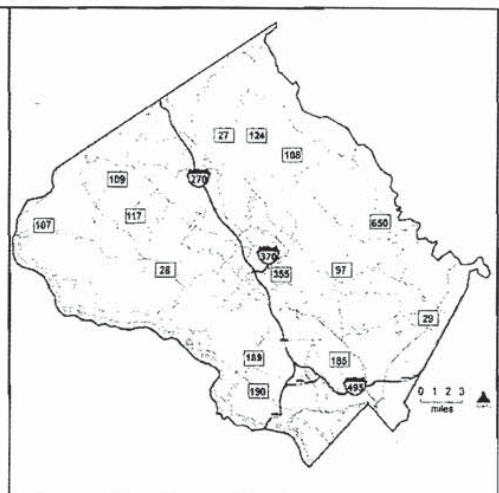
\$25,000 is budgeted annually to cover one-time costs to secure properties, e.g. removing attractive nuisances, posting properties, cleaning up sites, etc.

OTHER DISCLOSURES

- M-NCPPC asserts that this project conforms to the requirements of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.
- \* Expenditures will continue indefinitely.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY00	(\$000)
First Cost Estimate	FY13	4,472
Current Scope		
Last FY's Cost Estimate		2,412
Appropriation Request	FY13	535
Appropriation Request Est.	FY14	535
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		1,262
Expenditures / Encumbrances		0
Unencumbered Balance		1,262
Partial Closeout Thru	FY10	18,485
New Partial Closeout	FY11	69
Total Partial Closeout		18,554

COORDINATION  
 Acquisition: Non-Local PDF 998798  
 Legacy 2000 PDF 018710  
 ALARF: M-NCPPC PDF 727007





Acquisition: Non-Local Parks -- No. 998798

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Acquisition  
M-NCPPC  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 10, 2012  
No  
None  
On-going

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	947	0	137	810	135	135	135	135	135	135	0
Land	3,000	0	0	3,000	500	500	500	500	500	500	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>3,947</b>	<b>0</b>	<b>137</b>	<b>3,810</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>*</b>

FUNDING SCHEDULE (\$000)

Current Revenue: General	947	0	137	810	135	135	135	135	135	135	0
Program Open Space	3,000	0	0	3,000	500	500	500	500	500	500	0
<b>Total</b>	<b>3,947</b>	<b>0</b>	<b>137</b>	<b>3,810</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>0</b>

OPERATING BUDGET IMPACT (\$000)

Maintenance				6	1	1	1	1	1	1	1
Program-Other				6	1	1	1	1	1	1	1
Program-Staff				49	9	8	8	8	8	8	8
<b>Net Impact</b>				<b>61</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
WorkYears					0.1	0.1	0.1	0.1	0.1	0.1	0.1

DESCRIPTION

This project identifies capital expenditures and appropriations for non-local parkland acquisitions, including related costs for surveys and appraisals. Non-Local parks include regional, recreational, conservation, stream valley and special parks. Acquisitions can include new parkland or additions to existing parks, and are pursued when they become available if sufficient funds exist. To the extent possible, the Commission acquires parkland through dedication at the time of subdivision; however, to meet all parkland needs, this method must be supplemented by a direct land purchase program.

COST CHANGE

Decrease due to reduced Program Open Space (POS) funding and elimination of Stateside POS funding from this project.

JUSTIFICATION

2005 Land Preservation, Parks and Recreation Plan, approved by the Montgomery County Planning Board, area master plans, and functional plans. This PDF provides latitude to acquire properties consistent with master plans and Commission policies.

OTHER

This project is funded primarily by State DNR POS grants. Although POS allocations have been greatly reduced, acquisitions will be pursued to the extent possible with available reserves and in anticipation of economic improvement.

FISCAL NOTE

The cumulative appropriation of \$1 million Program Open Space will be retained to allow for expenditure when POS funds are available. In FY10, transferred in \$508,000 from Legacy Open Space, PDF 018710

OTHER DISCLOSURES

- M-NCPPC asserts that this project conforms to the requirements of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.
- \* Expenditures will continue indefinitely.

APPROPRIATION AND EXPENDITURE DATA	COORDINATION	
Date First Appropriation	FY99	(\$000)
First Cost Estimate		
Current Scope	FY13	3,947
Last FY's Cost Estimate		16,424
Appropriation Request	FY13	635
Appropriation Request Est.	FY14	635
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		1,060
Expenditures / Encumbrances		6
Unencumbered Balance		1,054
Partial Closeout Thru	FY10	35,141
New Partial Closeout	FY11	1,082
Total Partial Closeout		36,223

Acquisition: Local PDF 767828  
Legacy Open Space PDF 018710  
ALARF PDF 727007



ADA Compliance: Non-Local Parks -- No. 128702

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Development  
M-NCPPC  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 09, 2012  
No  
None  
On-going

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	1,925	0	100	1,825	600	350	350	225	150	150	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	2,800	0	0	2,800	275	300	350	525	650	700	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>4,725</b>	<b>0</b>	<b>100</b>	<b>4,625</b>	<b>875</b>	<b>650</b>	<b>700</b>	<b>750</b>	<b>800</b>	<b>850</b>	<b>*</b>

FUNDING SCHEDULE (\$000)

Current Revenue: General	350	0	50	300	50	50	50	50	50	50	0
G.O. Bonds	4,375	0	50	4,325	825	600	650	700	750	800	0
<b>Total</b>	<b>4,725</b>	<b>0</b>	<b>100</b>	<b>4,625</b>	<b>875</b>	<b>650</b>	<b>700</b>	<b>750</b>	<b>800</b>	<b>850</b>	<b>0</b>

DESCRIPTION

This program provides for an on-going comprehensive effort to ensure that all non-local parks and park facilities are built and maintained in compliance with Title II of the Americans with Disabilities Act (ADA) and the ADA Accessibility Guidelines (ADAAG) standards. This program includes efforts to comply with the revisions to Title II of the ADA, which went into effect on March 15, 2011.

This program also includes policy development and advanced technical training for Department of Parks' architects and engineers to ensure that ADA compliance and accessibility are incorporated throughout the park system's planning, design and construction processes in order to ensure that parks and park facilities comply with the new revisions to Title II of the ADA.

The new Title II requirements include revisions to the existing 1991 ADAAG and additional standards for facilities not addressed in the 1991 ADAAG including swimming pools, recreational facilities, and playgrounds.

COST CHANGE

Increase due to: (1) FY12 supplemental appropriation; (2) additional funding required through FY16 for transition plan and necessary retrofits per ADA mandate; and (3) the addition of FY17 and FY18 to this ongoing project.

JUSTIFICATION

Montgomery County was selected by the DOJ for a Project Civic Access (PCA) review in 2006. PCA is a proactive, ongoing initiative of the Disability Rights Section (DRS) of the DOJ Civil Rights Division to ensure ADA compliance in local and state governments throughout the Country. DOJ has completed reviews and signed settlement agreements with over 150 districts as of 2011. DOJ has inspected over 112 County facilities, including 15 local parks that fall under the M-NCPPC's jurisdiction. Montgomery County and M-NCPPC entered into a settlement agreement with DOJ in August 2011. This agreement requires the County and M-NCPPC to remediate any problems identified by DOJ within a negotiated timeline and to place assurances for self assessing and remediation for the future, including efforts to comply with the new Title II requirements.

On September 15, 2010, DOJ approved revisions to Title II of the ADA, which impact park and recreational facilities such as swimming pools, recreation facilities, and playgrounds. Local and State governments are required to comply with these revisions, which went into effect on March 15, 2011; full compliance is required by March 15, 2012. The revised Title II of the ADA requires local and state governments, within one year of the effective date of the Act, to conduct a self-evaluation of all parks.

OTHER

\$50,000 is budgeted for required ADA retrofits to leased properties that cannot be funded with general obligation bonds.

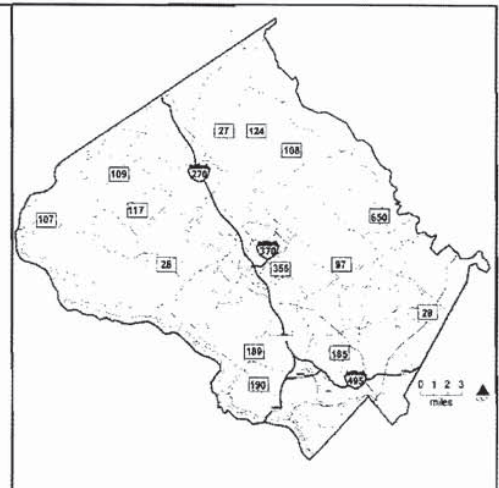
FISCAL NOTE

FY12 Supplemental Appropriation of \$325,000 GO Bonds, was approved to fund a federally mandated study of all park facilities to identify and correct access issues. Expenditure of these funds begins in FY13.

- \* Expenditures will continue indefinitely.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY12	(\$000)
First Cost Estimate	FY13	4,725
Current Scope		
Last FY's Cost Estimate		1,700
Appropriation Request	FY13	550
Appropriation Request Est.	FY14	650
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		425
Expenditures / Encumbrances		0
Unencumbered Balance		425
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

**COORDINATION**  
United States Department of Justice  
County Attorney's Office  
Department of General Services  
ADA Compliance: Local Parks, PDF 128701



Agency Request

5/9/2012 3:45:13PM



**Brookside Gardens Master Plan Implementation -- No. 078702**

Category M-NCPPC  
 Subcategory Development  
 Administering Agency M-NCPPC  
 Planning Area Kemp Mill-Four Corners

Date Last Modified May 17, 2012  
 Required Adequate Public Facility No  
 Relocation Impact None  
 Status Final Design Stage

**EXPENDITURE SCHEDULE (\$000)**

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	882	120	611	151	31	105	15	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	3,805	0	0	3,805	360	1,105	2,340	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>4,687</b>	<b>120</b>	<b>611</b>	<b>3,956</b>	<b>391</b>	<b>1,210</b>	<b>2,355</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FUNDING SCHEDULE (\$000)**

Contributions	350	1	0	349	0	0	349	0	0	0	0
Current Revenue: General	132	115	17	0	0	0	0	0	0	0	0
G.O. Bonds	4,205	4	594	3,607	391	1,210	2,006	0	0	0	0
<b>Total</b>	<b>4,687</b>	<b>120</b>	<b>611</b>	<b>3,956</b>	<b>391</b>	<b>1,210</b>	<b>2,355</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**OPERATING BUDGET IMPACT (\$000)**

Energy				19	0	0	4	5	5	5
Program-Staff				4	0	0	1	1	1	1
<b>Net Impact</b>				<b>23</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>
WorkYears					0.0	0.0	0.0	0.0	0.0	0.0

**DESCRIPTION**

This project implements Phases I and II of the Brookside Gardens Master Plan at 1800 Glenallan Avenue, Wheaton. The phased implementation in the CIP is as follows:

Phase I: Facility planning, design and construction of the visitors center entrance. The facility plan for the entrance is complete and includes improved vehicle and pedestrian access and circulation, a gatehouse, walls, artwork, signage, plantings and deer control measures. Green design elements are incorporated, such as permeable paving, reduction of paved surfaces, use of recycled materials, green roof on gatehouse, and rain gardens for bioretention.

Phase II: Facility planning, design and construction of the parking lot expansion, storm water management and South Service Drive. The facility plan includes expansion of the parking lot by 85 spaces. The project will also improve parking lot circulation, drop off area and create an inviting entrance space in front of the building for plant sales and other outdoor events.

**ESTIMATED SCHEDULE**

Design for both phases will be combined and commence in FY12, with construction completion expected in FY15.

**JUSTIFICATION**

Visitor Survey (1995). Brookside Gardens Master Plan (2004), including data from several focus groups held during the planning process and public testimony at planning board hearings. Renovations address critical maintenance needs for the 37 year old facility that has become one M NCPPC's most popular facilities. In addition, support for master plan implementation was received at the CIP Public Forum, April, 2005, and in letters of support for renovated and new gardens, renovated and enlarged facilities, family restrooms, more educational programming, increased parking. 1995 Visitor Survey, Brookside Gardens Master Plan approved by Montgomery County Planning Board, March 3, 2005. Facility plan for Phase 1 (entrance) was approved by the Montgomery County Planning Board on July 17, 2008. Facility Plan for Phase II (parking expansion and drop-off) was approved by Montgomery County Planning Board on February 25, 2010.


**FISCAL NOTE**

In January 2010, the Executive recommended and Council approved a reduction of \$15,000 in Current Revenue as part of the FY10 Savings Plan. In FY09, \$66,000 (Current Revenue) was transferred in from Fairland Golf Course, PDF# 058777. A portion of the previously appropriated contribution funds will be replaced with General Obligation Bonds. An FY06 \$50,000 donation for facility planning of Phase I is included in the Small Grants and Donations PDF 058755.

**OTHER DISCLOSURES**

- A pedestrian impact analysis has been completed for this project.

APPROPRIATION AND EXPENDITURE DATA	COORDINATION	
Date First Appropriation	Friends of Brookside Gardens Montgomery County Department of Environmental Protection Public Arts Trust Small Grants/Donor Assisted Capital Improvements, PDF 058755 Montgomery County Department of Transportation	
First Cost Estimate		
Current Scope		
Last FY's Cost Estimate		
Appropriation Request		
Appropriation Request Est.		
Supplemental Appropriation Request		
Transfer		
Cumulative Appropriation		
Expenditures / Encumbrances		
Unencumbered Balance		
Partial Closeout Thru		
New Partial Closeout		
Total Partial Closeout		



Agency Request

5/17/2012 10:34:16AM



Facility Planning: Non-Local Parks -- No. 958776

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Development  
M-NCPPC  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 09, 2012  
No  
None  
On-going

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	2,351	0	601	1,750	250	300	300	300	300	300	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>2,351</b>	<b>0</b>	<b>601</b>	<b>1,750</b>	<b>250</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>*</b>

FUNDING SCHEDULE (\$000)

Current Revenue: General	2,351	0	601	1,750	250	300	300	300	300	300	0
<b>Total</b>	<b>2,351</b>	<b>0</b>	<b>601</b>	<b>1,750</b>	<b>250</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>0</b>

DESCRIPTION

This project funds preparation of facility plans and related plans/studies/analysis, e.g. environmental, feasibility, engineering, and utilities analysis. Facility plans produce well-reasoned project cost estimates based on preliminary design, i.e. thirty percent of final design and construction documents. Preliminary design includes topographic surveys, environmental assessments, traffic studies, site plans, schematic drawings, floor plans, elevations, quantity calculations, and cost estimates, as well as public participation. Facility planning is needed when the variables or options involved in the project do not support reliable independent cost estimating. This project also supports upfront planning activities associated with capital investments that may result from public-private partnerships.

COST CHANGE

Increase due to the addition of FY17 and FY18 to this ongoing project.

JUSTIFICATION

2005 Land Preservation, Park and Recreation Plan, Countywide Park Trails Plan, approved by the Planning Board in July 1998; individual park master plans.

FISCAL NOTE

In FY13 Current Revenue reduced \$50,000 for fiscal capacity. In April 2009, the County Executive recommended and Council approved a reduction of \$30,000 in Current Revenue as part of the FY10 Savings Plan.

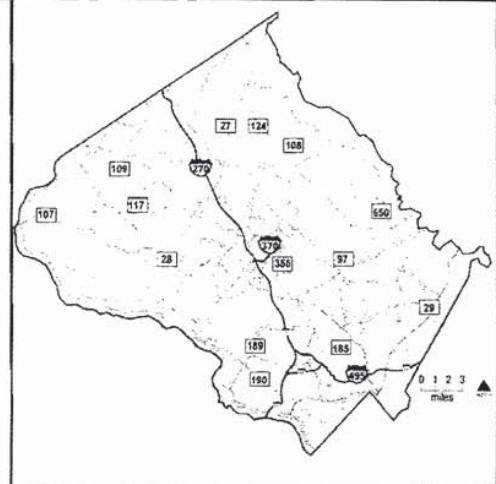
In January 2010, the Executive recommended and Council approved an additional reduction of \$320,000 in Current Revenue as part of the FY10 Savings Plan.

In December 2010: Reduced current revenue by \$25,000 in FY12 for fiscal capacity

- \* Expenditures will continue indefinitely.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY95	(\$000)
First Cost Estimate	FY13	2,351
Current Scope		
Last FY's Cost Estimate		2,087
Appropriation Request	FY13	250
Appropriation Request Est.	FY14	300
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		601
Expenditures / Encumbrances		291
Unencumbered Balance		310
Partial Closeout Thru	FY10	3,702
New Partial Closeout	FY11	286
Total Partial Closeout		3,988

COORDINATION



Agency Request

5/9/2012 2:09:06PM



Legacy Open Space -- No. 018710

Category M-NCPPC  
 Subcategory Acquisition  
 Administering Agency M-NCPPC  
 Planning Area Countywide

Date Last Modified  
 Required Adequate Public Facility  
 Relocation Impact  
 Status

May 10, 2012  
 No  
 None  
 On-going

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	0	0	0	0	0	0	0	0	0	0	0
Land	87,840	45,954	2,974	24,500	3,250	4,250	4,250	4,250	4,250	4,250	14,412
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	12,160	8,710	75	1,450	200	250	250	250	250	250	1,925
<b>Total</b>	<b>100,000</b>	<b>54,664</b>	<b>3,049</b>	<b>25,950</b>	<b>3,450</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	*

FUNDING SCHEDULE (\$000)

Contributions	938	900	38	0	0	0	0	0	0	0	0
Current Revenue: General	12,160	8,710	75	1,450	200	250	250	250	250	250	1,925
G.O. Bonds	64,110	29,448	2,250	18,500	2,750	2,750	2,750	2,750	3,750	3,750	13,912
Park and Planning Bonds	7,000	2,890	610	3,000	500	500	500	500	500	500	500
Program Open Space	4,079	4,003	76	0	0	0	0	0	0	0	0
POS-Stateside (P&P only)	3,200	200	0	3,000	0	1,000	1,000	1,000	0	0	0
PAYGO	8,513	8,513	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>100,000</b>	<b>54,664</b>	<b>3,049</b>	<b>25,950</b>	<b>3,450</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>4,500</b>	<b>16,337</b>

OPERATING BUDGET IMPACT (\$000)

Maintenance				6	1	1	1	1	1	1	1
Program-Staff				12	2	2	2	2	2	2	2
<b>Net Impact</b>				<b>18</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

DESCRIPTION

The Legacy Open Space initiative identifies open space lands that should be acquired and interpreted because of exceptional natural or cultural value to current and future generations of Montgomery County residents. Legacy Open Space will acquire or obtain easements or make fee-simple purchases on open-space lands of countywide significance. Priorities are updated during each CIP cycle but remain flexible to allow the Montgomery County Planning Board to address development threats and joint funding opportunities. The County Council encourages the Commission to seek supplemental appropriations if approved CIP funding is insufficient.

Non-County funding sources are expected to contribute significantly to the Legacy Open Space program. Contributions will appear in the PDF Expenditure and Funding Schedules if the contribution is spent by the County or M-NCPPC. For instance, matching donations from partners in cash or Program Open Space (POS) funds are spent by the County or M-NCPPC and thus are reflected in the schedules above, while donations of land or non-County funded payments that go directly to property owners are not included. The combination of these non-County and County funds have resulted in the program successfully protecting over 3,200 acres of open space in the County, including 3,031 acres of in-fee acquisition and 1,167 acres of easements.

COST CHANGE

Reduced six-year level-of-effort by \$1.663 million to meet the County Council's GO bond reduction request.

JUSTIFICATION

2005 Land Preservation, Parks and Recreation Plan recommends placing priority on conservation of natural open spaces in and beyond the park system, protection of heritage resources, and expanded interpretation activities. Legacy Open Space: Open Space Conservation in the 21st Century, approved by the Montgomery County Planning Board in October 1999. Legacy Open Space Functional Master Plan adopted by the County Council in July 2001.

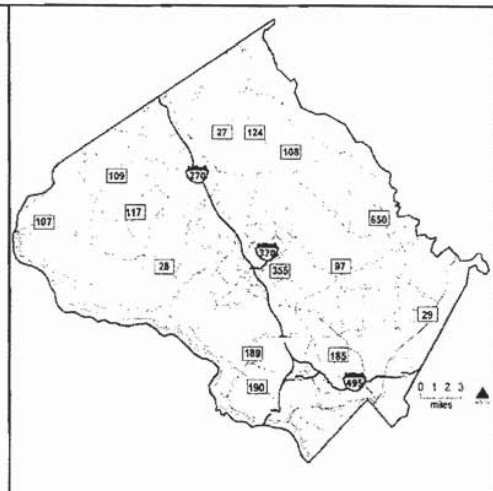
FISCAL NOTE

The following adjustments have been made for fiscal capacity: Reduce FY13 Current Revenue funding \$50,000; shift \$500,000 GO Bond funding from FY13 to FY14. Reduce Current Revenue funding \$275,000 (FY12), and \$1,225,000 (FY10). In FY10 transferred \$508,000 GO Bonds to Acquisition Non-Local, PDF 998798.

M-NCPPC's annual appropriation includes County Current Revenue to cover one-time costs required to secure and stabilize properties, e.g. remove attractive nuisances, post, fence and alarm properties, clean up sites, stabilize historic structures, etc.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY01	(\$000)
First Cost Estimate	FY13	100,000
Current Scope		
Last FY's Cost Estimate		100,000
Appropriation Request	FY13	3,450
Appropriation Request Est.	FY14	4,500
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		57,713
Expenditures / Encumbrances		54,936
Unencumbered Balance		2,777
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

**COORDINATION**  
 Acquisition: Local Parks PDF 767828  
 Acquisition: Non-Local Parks PDF 998798  
 ALARF: M-NCPPC PDF 727007  
 Restoration of Historic Structures PDF 808494  
 State of Maryland



Agency Request

5/10/2012 11:49:29AM

**Legacy Open Space -- No. 018710 (continued)**

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**OTHER DISCLOSURES**

- M-NCPPC asserts that this project conforms to the requirements of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.
- \* Expenditures will continue indefinitely.



Little Bennett Regional Park Day Use Area -- No. 138703

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Development  
M-NCPPC  
Clarksburg

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 04, 2012  
No  
None  
Planning Stage

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	1,563	0	0	1,060	0	0	0	0	250	810	503
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	12,391	0	0	0	0	0	0	0	0	0	12,391
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>13,954</b>	<b>0</b>	<b>0</b>	<b>1,060</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>810</b>	<b>12,894</b>

FUNDING SCHEDULE (\$000)

G.O. Bonds	13,954	0	0	1,060	0	0	0	0	250	810	12,894
<b>Total</b>	<b>13,954</b>	<b>0</b>	<b>0</b>	<b>1,060</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>810</b>	<b>12,894</b>

DESCRIPTION

The Little Bennett Regional Park Day Use Area, located on the east side of MD Route 355 north of Comus Road, is a 65-acre existing meadow adjacent to wooded areas of the park and Soper's Branch stream. The day use area is designed to provide nature-based recreation and protects and interprets the existing meadow and adjacent forest habitat. The program of requirements from the master plan is accomplished in a uniquely sustainable manner that interprets the natural and cultural landscapes of the area. The project includes a multi-purpose outdoor classroom building, outdoor educational space and amphitheater, group picnic areas and shelter, play complex, sledding hill, hay play, group fire ring, teaching alcoves, two entrances and an access road, parking, bike path, hard and natural surface interpretive trails, bridges and boardwalks with overlooks, meadow enhancement and management, control of invasive species, managed forest succession, and stream restoration.

ESTIMATED SCHEDULE

Design in FY17 and FY18 with construction beginning beyond six years.

JUSTIFICATION

The Montgomery County Planning Board approved the park facility plan on October 6, 2011; Countywide Park Trails Plan (2008); Little Bennett Regional Park Master Plan (2007); 2005 Land Preservation, Parks, and Recreation Plan (LPPRP); Countywide Bikeways Functional Master Plan (2005); Clarksburg Master Plan and Hyattstown Special Study Area (1994); Vision 2030: The Parks and Recreation Strategic Plan (2011)

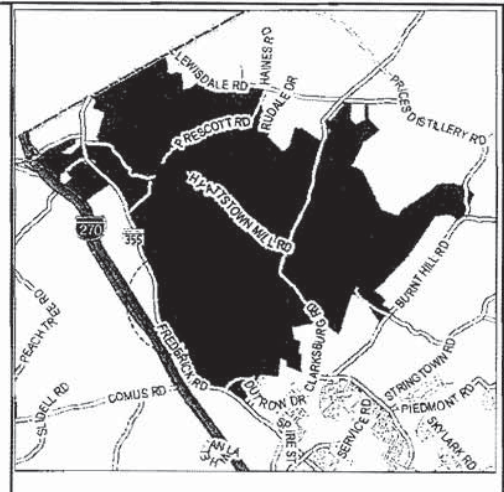
OTHER DISCLOSURES

- A pedestrian impact analysis has been completed for this project.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY	(\$000)
First Cost Estimate		
Current Scope	FY13	13,954
Last FY's Cost Estimate		0
Appropriation Request	FY13	0
Appropriation Request Est.	FY14	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		0
Expenditures / Encumbrances		0
Unencumbered Balance		0
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

COORDINATION

Montgomery County Department of Transportation  
Maryland State Highway Administration  
Montgomery County Department of Permitting Services  
Montgomery County Department of Environmental Protection  
Arts and Humanities Council of Montgomery County



Agency Request

5/9/2012 2:12:47PM

M-NCPPC Headquarters Project -- No. 138707

Category M-NCPPC  
 Subcategory Development  
 Administering Agency M-NCPPC  
 Planning Area Kensington-Wheaton

Date Last Modified  
 Required Adequate Public Facility  
 Relocation Impact  
 Status

May 16, 2012  
 No  
 None  
 Planning Stage

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	100	0	0	100	100	0	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FUNDING SCHEDULE (\$000)

Current Revenue: General	100	0	0	100	100	0	0	0	0	0	0
<b>Total</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

DESCRIPTION

This project provides for the planning of a new headquarters building for the Maryland-National Capital Park and Planning Commission, potentially located in the Wheaton Central Business District (CBD) on the site of County Parking Lot 13

M-NCPPC will work with the County and community to determine requirements and feasibility of a new M-NCPPC Headquarters in Wheaton CBD that will be coordinated with the County through project #15041, the Wheaton Redevelopment Program. When the County Government and M-NCPPC have completed their respective programs of requirements, the agencies will brief the County Council and submit to the Council an appropriation request for the development and a memorandum of understanding between the agencies describing their respective roles and responsibilities throughout the design process, including the process by which M-NCPPC can charge design-related personnel costs to the Wheaton Redevelopment Program. The design will be developed pursuant to the MOU.

This project will fund staffing and professional consulting services to finalize the program of requirements. All design and construction costs, including the cost of M-NCPPC staff time, will be funded in the Wheaton Redevelopment PDF.

ESTIMATED SCHEDULE

Project planning in FY13.

JUSTIFICATION

The M-NCPPC's Montgomery County administrative staff is divided among three locations in Silver Spring: the Montgomery Regional Office (MRO) at 8787 Georgia Avenue, Parkside Headquarters at 9500 Brunett Avenue, and leased space at 1400 Spring Street. MRO, the only of the three locations that M-NCPPC owns, is in poor condition, overcrowded, functionally obsolete, and fails to serve the public adequately. Several studies have documented the many problematic conditions at MRO and have concluded that MRO should be replaced as opposed to renovated.

OTHER

M-NCPPC previously attempted to obtain a new headquarters through redevelopment of the MRO site into a mixed use development called SilverPlace. In July 2008, in a non-regulatory capacity, the Planning Board approved a "Charrette Plan" for SilverPlace that was produced through a week long charrette process held with all stakeholders. While the Charrette Plan was broadly endorsed for meeting multiple public policy objectives, SilverPlace did not gain approval for funding and the project was closed out. The Charrette Plan should guide discussions on the future use of the MRO site should the M-NCPPC Headquarters be relocated to Wheaton.

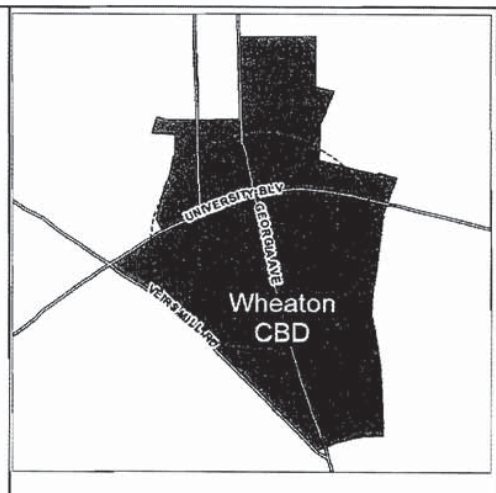
A program of requirements for a new M-NCPPC headquarters was completed in 2008. The program needs to be revisited and updated to address significant organizational restructuring and changes in staffing levels.

OTHER DISCLOSURES

- A pedestrian impact analysis will be performed during design or is in progress.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY13	(\$000)
First Cost Estimate	FY13	100
Current Scope		
Last FY's Cost Estimate		0
Appropriation Request	FY13	100
Appropriation Request Est.	FY14	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		0
Expenditures / Encumbrances		0
Unencumbered Balance		0
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

**COORDINATION**  
 Montgomery County Department of General Services  
 Wheaton Redevelopment Program (#150401)  
 MC Department of Transportation  
 Community Associations and Residents  
 Mid-County Regional Services Center  
 State of Maryland





**Planned Lifecycle Asset Replacement: NL Parks -- No. 968755 -- Master Project**

Category M-NCPPC  
 SubCategory Development  
 Administering Agency M-NCPPC  
 Planning Area Countywide

Date Last Modified May 09, 2012  
 Required Adequate Public Facility No  
 Relocation Impact None  
 Status On-going

**EXPENDITURE SCHEDULE (\$000)**

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	1,088	0	164	924	154	154	154	154	154	154	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	10,378	0	2,352	8,026	1,296	1,346	1,346	1,346	1,346	1,346	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>11,466</b>	<b>0</b>	<b>2,516</b>	<b>8,950</b>	<b>1,450</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>*</b>

**FUNDING SCHEDULE (\$000)**

	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Current Revenue: General	8,926	0	1,776	7,150	1,150	1,200	1,200	1,200	1,200	1,200	0
Federal Aid	0	0	0	0	0	0	0	0	0	0	0
G.O. Bonds	2,444	0	644	1,800	300	300	300	300	300	300	0
Park and Planning Bonds	0	0	0	0	0	0	0	0	0	0	0
State Aid	0	0	0	0	0	0	0	0	0	0	0
Program Open Space	96	0	96	0	0	0	0	0	0	0	0
<b>Total</b>	<b>11,466</b>	<b>0</b>	<b>2,516</b>	<b>8,950</b>	<b>1,450</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>

**DESCRIPTION**

This project schedules renovation or replacement of aging, unsafe, or obsolete park facilities or components of park facilities in non-local parks. These parks include regional, recreational, stream valley, conservation and special parks, most of which are over 30 years old. There are four sub-categories of work funded in PLAR NL, and each has a prioritized list of candidate projects, but schedules may change as needs arise.

1. Boundary Markings: Provides for survey work to delineate park boundaries.
2. Minor Renovations: Provides for infrastructure improvements for a variety of park amenities, such as bridge repairs/replacements.
3. Play Equipment: The life span of most play equipment is 20 years. Changes in safety standards sometimes require replacement at earlier intervals. Amenities included in this project are the play area border and protective surfacing under equipment, as well as benches and trees to shade the play equipment, if needed.
4. Tennis & Multi-Use Court Renovation: The asphalt base and fences generally last 20 years. Work includes fence repairs or replacement, new asphalt base, color-coating of courts, installation of new nets and standards, and lights as needed.

**COST CHANGE**

Increase due to the addition of FY17 and FY18 to this ongoing project.

**JUSTIFICATION**

Over 100 non-local parks and facilities require scheduled renovation in order to maintain a reasonable level of service for park users and avoid costly emergency repairs. Failure to renovate or replace aging park facilities or components on a scheduled basis before the end of their useful life results in decreased levels of service to park users and an overall increase in capital costs as repairs become "emergencies."

**OTHER**

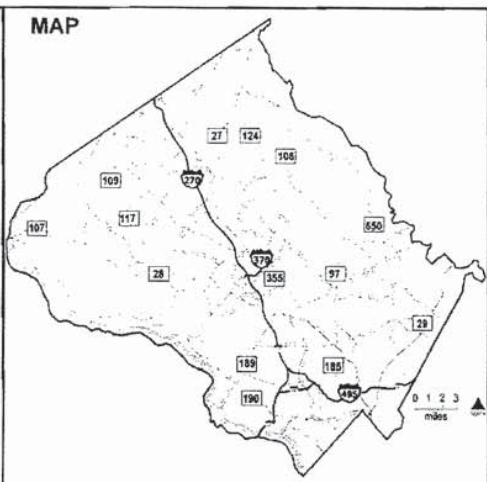
The following repairs are funded through other PDFs: repairs to parking lots and walkways; repairs to hiker-biker and natural surface trails; and roof replacements.

**FISCAL NOTE**

In FY13, disappropriate \$105,000 of State Aid not received; reduce Current Revenue \$50,000 for fiscal capacity. In FY12, transferred \$48,000 to Restoration of Historic Structures. In FY11, \$60,000 was transferred in from Brookside Gardens, PDF #848704. In April 2011, Reduce current revenue by \$75,000 in FY12 for fiscal capacity. In March 2011, Reduce current revenue by \$100,000 in FY12 for fiscal capacity. In December 2010, Reduce current revenue by \$125,000 in FY12 for fiscal capacity. In April 2010, the Council approved a reduction of \$200,000 in Current Revenue in FY11. In January 2010, the Executive recommended and Council approved a reduction of \$100,000 in Current Revenue as part of the FY10 Savings Plan. In FY10, \$375,000 (General Obligation Bonds) was transferred in from Lake Needwood Dam Remediation, PDF #078710 (\$373,000) and Rickman Horse Farm Park, PDF #008722 (\$2,000). In FY09, \$141,000 in current revenue was transferred out to Wheaton Tennis Bubble Renovation, PDF# 078708.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY99	(\$000)
First Cost Estimate		
Current Scope	FY13	11,466
Last FY's Cost Estimate		12,075
Appropriation Request	FY13	1,345
Appropriation Request Est.	FY14	1,500
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		2,621
Expenditures / Encumbrances		703
Unencumbered Balance		1,918
Partial Closeout Thru	FY10	11,853
New Partial Closeout	FY11	3,466
Total Partial Closeout		15,319

**COORDINATION**  
 Montgomery County Department of Recreation  
 Resurfacing Parking Lots and Paths, PDF 998740  
 Roof Replacement Non-Local, PDF 838882  
 Trails: Hard Surface Renovation, PDF 888754  
 Trails: Natural Surface Trails, PDF 858710





**Planned Lifecycle Asset Replacement: NL Parks -- No. 968755 -- Master (continued)**

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**OTHER DISCLOSURES**

- M-NCPPC asserts that this project conforms to the requirements of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.
- \* Expenditures will continue indefinitely.

**Pollution Prevention and Repairs to Ponds & Lakes -- No. 078701**

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Development  
M-NCPPC  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 09, 2012  
No  
None  
On-going

**EXPENDITURE SCHEDULE (\$000)**

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	1,475	0	432	1,043	293	150	150	150	150	150	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	4,975	0	912	4,063	932	1,231	475	475	475	475	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>6,450</b>	<b>0</b>	<b>1,344</b>	<b>5,106</b>	<b>1,225</b>	<b>1,381</b>	<b>625</b>	<b>625</b>	<b>625</b>	<b>625</b>	<b>*</b>

**FUNDING SCHEDULE (\$000)**

Current Revenue: General	2,337	0	587	1,750	250	300	300	300	300	300	0
G.O. Bonds	2,557	0	607	1,950	325	325	325	325	325	325	0
State ICC Funding (M-NCPPC Only)	1,556	0	150	1,406	650	756	0	0	0	0	0
<b>Total</b>	<b>6,450</b>	<b>0</b>	<b>1,344</b>	<b>5,106</b>	<b>1,225</b>	<b>1,381</b>	<b>625</b>	<b>625</b>	<b>625</b>	<b>625</b>	<b>0</b>

**DESCRIPTION**

This PDF funds continuing efforts to update and maintain our existing facilities to meet today's standards and enhance environmental conditions throughout the park system. M-NCPPC operates 12 maintenance yards (MY) throughout Montgomery County that are regulated as "industrial sites" under NPDES because bulk materials storage and equipment maintenance have the potential to pollute surface waters. Each MY is subject to NPDES regulations, and must have a Stormwater Pollution Prevention Plans (SWPPPs) in place. SWPPPs are generally a combination of operational efforts and capital projects, such as covered structures for bulk materials and equipment, vehicle wash areas, or stormwater management facilities. In addition, M-NCPPC has identified between 60 and 70 existing farm ponds, lakes, constructed wetlands, irrigation ponds, recreational ponds, nature ponds, and historic dams on park property that do not qualify for funding through Montgomery County's Water Quality Protection program. Based on the results of field inspections, projects are prioritized for design, permitting, and construction. M-NCPPC has entered into a countywide NPDES Phase II Permit with MDE to establish pollution prevention measures to mitigate stormwater runoff that originates on parkland. This new permitting requirement will involve additional efforts to identify untreated areas and develop appropriate Best Management Practices (BMPs) to control stormwater runoff and enhance water quality.

**COST CHANGE**

Increase due to the addition of FY17 and FY18 to this ongoing project

**JUSTIFICATION**

The NPDES "General Discharge Permit for Stormwater Associated with Industrial Facilities, Permit No. 02 SW" issued by the Maryland Department of the Environment (MDE), requires implementation of the SWPPPs at each maintenance yard. The MDE Dam Safety Program requires regular aesthetic maintenance, tri-annual inspection, and periodic rehabilitation of all pond facilities to maintain their function and structural integrity. In 2010, the EPA enacted the NPDES Municipal Separate Storm Sewer System (MS4) Permit.

**FISCAL NOTE**

Reduce FY13 Current Revenue \$50,000 for fiscal capacity. Reduce current revenue by \$50,000 in FY12 for fiscal capacity. In FY10, \$142,000 (General Obligation Bonds) was transferred in from Lake Needwood Dam Remediation PDF 078710.

**OTHER DISCLOSURES**

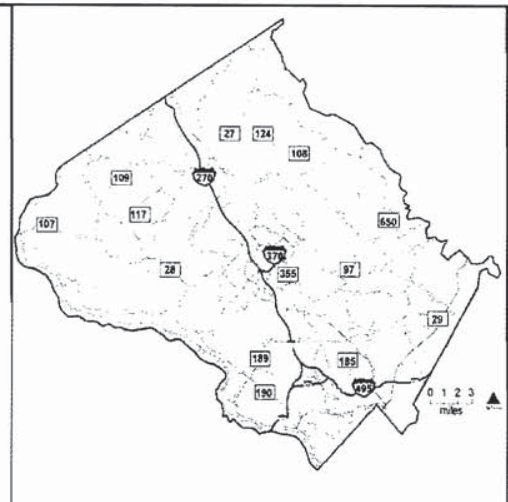
- M-NCPPC asserts that this project conforms to the requirements of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.
- \* Expenditures will continue indefinitely.

**APPROPRIATION AND EXPENDITURE DATA**

Date First Appropriation	FY07	(\$000)
First Cost Estimate	FY13	6,450
Current Scope		
Last FY's Cost Estimate		5,984
Appropriation Request	FY13	575
Appropriation Request Est.	FY14	625
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		2,750
Expenditures / Encumbrances		203
Unencumbered Balance		2,547
Partial Closeout Thru	FY10	1,478
New Partial Closeout	FY11	734
Total Partial Closeout		2,212

**COORDINATION**

Montgomery County Department of Permitting Services (MCDPS)  
Montgomery County Department of Environmental Protection (MCDEP)  
Maryland Department of the Environment  
Washington Suburban Sanitary Commission (WSSC)



Agency Request

5/9/2012 2:56:28PM



## Restoration Of Historic Structures -- No. 808494

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Development  
M-NCPPC  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 09, 2012  
No  
None  
On-going

### EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	820	0	520	300	50	50	50	50	50	50	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	2,774	0	1,024	1,750	250	300	300	300	300	300	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>3,594</b>	<b>0</b>	<b>1,544</b>	<b>2,050</b>	<b>300</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>*</b>

### FUNDING SCHEDULE (\$000)

Contributions	50	0	50	0	0	0	0	0	0	0	0
Current Revenue: General	2,344	0	894	1,450	200	250	250	250	250	250	0
Federal Aid	38	0	38	0	0	0	0	0	0	0	0
G.O. Bonds	807	0	507	300	50	50	50	50	50	50	0
State Aid	355	0	55	300	50	50	50	50	50	50	0
<b>Total</b>	<b>3,594</b>	<b>0</b>	<b>1,544</b>	<b>2,050</b>	<b>300</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>0</b>

**DESCRIPTION**

The Commission owns and is the steward of over 100 properties of historic or archaeological significance. This PDF provides the funds necessary to repair, stabilize, and renovate some of the important historical structures and sites that are located on parkland. This PDF also provides for planning to identify priorities, define scopes of work, develop implementation strategies, and monitor and evaluate outcomes.

A major effort of the next several years will be to actively highlight the historical and archaeological properties located on parkland and coordinate these efforts with the countywide heritage tourism initiative. Projects include feasibility studies and rehabilitation of various historic sites including the Red Door Store, Darby Store, Josiah Henson site, Bureau of Animal Industry Building at Norwood Local Park, structures at Agricultural History Farm Park, and Ziegler Log House. Many of these projects may be run through public/private partnership agreements. This PDF also funds placement of historic markers.

**COST CHANGE**

Increase due to FY12 transfer in of \$48,000, and the addition of FY17 and FY18 to this ongoing project.

**JUSTIFICATION**

2005 Land Preservation, Parks and Recreation Plan, approved by the Planning Board. Area master plans and the County's Historic Preservation Ordinance. From Artifact to Attraction: A Strategic Plan for Cultural Resources in Parks.

**OTHER**

Public demand for program is strong: in the most recent PROS Survey, the majority of residents found protection of historic sites to be important and rated this as a high funding priority. Proposed funding will not only provide the funds to preserve historic structures and sites, but will also make some available for public use and interpretation.

**FISCAL NOTE**

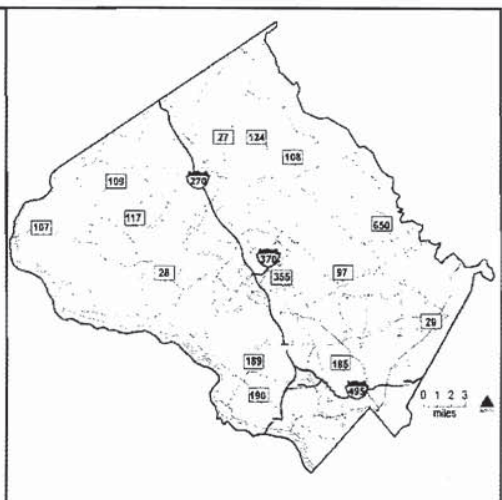
FY13 Current Revenue reduced \$50,000 for fiscal capacity. In FY12, transferred in \$48,000 Current Revenue from PLAR NL Minor Renovations #998708. In April 2011: Reduce current revenue by \$50,000 in FY12 for fiscal capacity. In December 2010: Reduce current revenue by \$25,000 in FY12 for fiscal capacity. In FY11, the Department of Parks received \$50,000 as part of a settlement agreement that will be spent in FY12 on a historic restoration project. In April 2009, the County Executive recommended and Council approved a reduction of \$50,000 in Current Revenue as part of the FY10 Savings Plan. In January 2010, the County Executive recommended and Council approved an additional reduction of \$370,000 in Current Revenue as part of the FY10 Savings Plan.

**OTHER DISCLOSURES**

- M-NCPPC asserts that this project conforms to the requirements of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.
- \* Expenditures will continue indefinitely.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY80	(\$000)
First Cost Estimate	FY13	3,594
Current Scope		
Last FY's Cost Estimate		3,072
Appropriation Request	FY13	300
Appropriation Request Est.	FY14	350
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		1,544
Expenditures / Encumbrances		521
Unencumbered Balance		1,023
Partial Closeout Thru	FY10	3,806
New Partial Closeout	FY11	176
Total Partial Closeout		3,982

**COORDINATION**  
 Montgomery County Historic Preservation Commission  
 Woodlawn Barn Visitor's Center PDF 098703  
 Warner Circle Special Park PDF 118703  
 Maryland Historical Trust  
 National Park Service  
 National Trust for Historic Preservation





Rock Creek Maintenance Facility -- No. 118702

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Development  
M-NCPPC  
Upper Rock Creek

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 21, 2012  
No  
None  
Preliminary Design Stage

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	1,234	0	75	1,159	200	130	250	275	150	154	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	8,229	0	0	8,229	0	0	364	1,585	2,850	3,430	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>9,463</b>	<b>0</b>	<b>75</b>	<b>9,388</b>	<b>200</b>	<b>130</b>	<b>614</b>	<b>1,860</b>	<b>3,000</b>	<b>3,584</b>	<b>0</b>

FUNDING SCHEDULE (\$000)

G.O. Bonds	9,463	0	75	9,388	200	130	614	1,860	3,000	3,584	0
<b>Total</b>	<b>9,463</b>	<b>0</b>	<b>75</b>	<b>9,388</b>	<b>200</b>	<b>130</b>	<b>614</b>	<b>1,860</b>	<b>3,000</b>	<b>3,584</b>	<b>0</b>

OPERATING BUDGET IMPACT (\$000)

Energy				12	0	0	0	0	0	12
Maintenance				3	0	0	0	0	0	3
Program-Other				37	0	0	0	0	0	37
Program-Staff				19	0	0	0	0	0	19
<b>Net Impact</b>				<b>71</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>71</b>
WorkYears					0.0	0.0	0.0	0.0	0.0	0.3

DESCRIPTION

The existing Rock Creek Park Maintenance Yard is located within Rock Creek Regional Park at 15881 Beach Drive in Derwood, MD 20855. It is east of the intersection of Needwood Road and Beach Drive. The site is approximately five acres. The existing buildings were built during the 1960's and 1970's when the park was first developed. The main objective for this project is to bring the existing outdated, inadequate and deteriorated facility up to industry standard and comparable to other newer facilities such as the Black Hill, Cabin John, and Wheaton Maintenance Yards.

The major components of the project include: administration building, vehicle maintenance shop, work shops for two crews, equipment storage building, material storage building, staff parking, vehicle parking, and fuel island. The consultant has designed the new maintenance facility with the objective of achieving a green building level of at least LEED Silver rating without any major additional cost to the project.

ESTIMATED SCHEDULE

Design will commence at the end of FY12 with construction to begin at the end of FY15.

COST CHANGE

Cost increase due to inflation.

JUSTIFICATION

Facility Plan approved by Montgomery County Planning Board in June 2009.  
Rock Creek Regional Park Master Plan, 2000

FISCAL NOTE

Design and construction schedule delayed one year for fiscal capacity.

OTHER DISCLOSURES

- A pedestrian impact analysis has been completed for this project.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY12	(\$000)
First Cost Estimate	FY11	8,958
Current Scope		
Last FY's Cost Estimate		8,958
Appropriation Request	FY13	0
Appropriation Request Est.	FY14	50
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		574
Expenditures / Encumbrances		0
Unencumbered Balance		574
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

COORDINATION

United States Green Building Council  
Montgomery County Department of Permitting Services  
Montgomery County Department of Environmental Protection  
Washington Suburban Sanitary Commission



Agency Request

5/21/2012 1:18:26PM

**Trails: Hard Surface Renovation -- No. 888754**

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Development  
M-NCPPC  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 09, 2012  
No  
None  
On-going

**EXPENDITURE SCHEDULE (\$000)**

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	302	0	112	190	50	28	28	28	28	28	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	1,523	0	573	950	250	140	140	140	140	140	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1,825</b>	<b>0</b>	<b>685</b>	<b>1,140</b>	<b>300</b>	<b>168</b>	<b>168</b>	<b>168</b>	<b>168</b>	<b>168</b>	<b>*</b>

**FUNDING SCHEDULE (\$000)**

Current Revenue: General	97	0	97	0	0	0	0	0	0	0	0
G.O. Bonds	1,728	0	588	1,140	300	168	168	168	168	168	0
<b>Total</b>	<b>1,825</b>	<b>0</b>	<b>685</b>	<b>1,140</b>	<b>300</b>	<b>168</b>	<b>168</b>	<b>168</b>	<b>168</b>	<b>168</b>	<b>0</b>

**DESCRIPTION**

This PDF provides major renovations of trails with asphalt or boardwalk surfaces (paved trails). Hard surface trails will accommodate road bicyclists, pedestrians, in-line skaters, and people in wheelchairs, where feasible. Projects include major trails of Countywide significance, e.g., those in stream valley parks, but also include shorter connector trails that link to the Countywide system. Renovations may include resurfacing, culvert repair/replacement, and bridge repair/replacement. Where possible, trail renovations will meet Americans with Disabilities Act (ADA) and American Association of State Highway and Transportation standards. This project does not include development of new trails or trail extensions.

**COST CHANGE**

Increase due to the addition of FY17 and FY18 to this ongoing project and increase in FY13 to address accumulated projects. Trails were identified as the most popular recreational amenity per the Vision 2030 Plan jointly developed by the Department of Parks and the Department of Recreation.

**JUSTIFICATION**

Scheduled maintenance and renovation promotes safety and reduces long-term maintenance costs. In park user surveys, hiking and biking on trails is the most frequent recreation activity reported. Biking and walking paths top respondents' lists of desired facilities or greatest facility shortages.

2008 Countywide Park Trails

2005 Land Preservation, Park and Recreation Plan

**FISCAL NOTE**

In FY11, transferred \$46,000 GO Bonds to Wheaton Tennis Bubble Renovation, Project No. 078708. FY09 and FY10 includes an additional \$100,000 as recommended by the Infrastructure Maintenance Task Force.

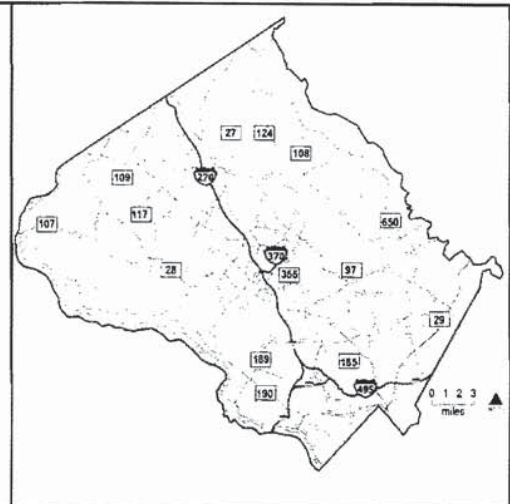
- \* Expenditures will continue indefinitely.

**APPROPRIATION AND EXPENDITURE DATA**

Date First Appropriation	FY88	(\$000)
First Cost Estimate	FY13	1,825
Current Scope		
Last FY's Cost Estimate		1,377
Appropriation Request	FY13	300
Appropriation Request Est.	FY14	168
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		685
Expenditures / Encumbrances		67
Unencumbered Balance		618
Partial Closeout Thru	FY10	2,948
New Partial Closeout	FY11	20
Total Partial Closeout		2,968

**COORDINATION**

Trails: Hard Surface Design & Construction PDF 768673



Agency Request

5/9/2012 3:13:08PM



**Trails: Natural Surface Design, Constr. & Renov. -- No. 858710**

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Development  
M-NCPPC  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 09, 2012  
No  
None  
On-going

**EXPENDITURE SCHEDULE (\$000)**

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	84	0	24	60	10	10	10	10	10	10	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	1,369	0	279	1,090	140	190	190	190	190	190	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1,453</b>	<b>0</b>	<b>303</b>	<b>1,150</b>	<b>150</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>*</b>

**FUNDING SCHEDULE (\$000)**

Current Revenue: General	1,061	0	211	850	100	150	150	150	150	150	0
G.O. Bonds	392	0	92	300	50	50	50	50	50	50	0
<b>Total</b>	<b>1,453</b>	<b>0</b>	<b>303</b>	<b>1,150</b>	<b>150</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>0</b>

**DESCRIPTION**

This PDF includes planning, design, and construction and reconstruction of natural surface trails. Natural surface trails are usually located in stream valley parks. Surfaces include dirt, wood chip, soil mixtures, and sometimes gravel or stone, supplemented by boardwalk or other elevated surfaces when needed; they are generally narrower than hard surface trails. Natural surface trails accommodate pedestrians, equestrians and/or off-road (mountain) bicyclists, and generally do not meet Americans with Disabilities Act (ADA) requirements. The expenditure schedule does not include the value of work done by volunteers to assist with the construction of natural surface trails.

**COST CHANGE**

Increase due to the addition of FY17 and FY18 to this ongoing project

**JUSTIFICATION**

Improvements address only the highest priority needs for each trail and presume some volunteer assistance for hand labor. Projects in Rock Creek, Rachel Carson, Little Bennett, and Black Hill implement park master plans. This CIP Project implements the natural surface recreational trail component of the Countywide Park Trails Plan and trail recommendations in area master plans.

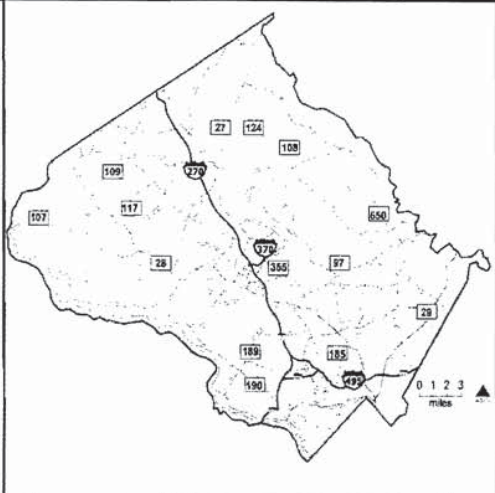
2008 Countywide Park Trails

2005 Land Preservation, Park and Recreation Plan

**FISCAL NOTE**

FY13 Current Revenue reduced \$50,000. In April 2011: Reduce current revenue by \$25,000 in FY12 for fiscal capacity. In April 2009, the Executive recommended and Council approved a reduction of \$15,000 in Current Revenue as part of the FY10 Savings Plan. In January 2010, the Executive recommended and Council approved an additional reduction of \$97,000 in Current Revenue as part of the FY10 Savings Plan.

- \* Expenditures will continue indefinitely.

APPROPRIATION AND EXPENDITURE DATA			COORDINATION	
Date First Appropriation	FY85	(\$000)	Maryland State Parks Maryland Department of Natural Resources Montgomery County Department of Transportation Volunteer Groups	
First Cost Estimate				
Current Scope	FY13	1,453		
Last FY's Cost Estimate		1,194		
Appropriation Request	FY13	150		
Appropriation Request Est.	FY14	200		
Supplemental Appropriation Request		0		
Transfer		0		
Cumulative Appropriation		303		
Expenditures / Encumbrances		7		
Unencumbered Balance		296		
Partial Closeout Thru	FY10	1,980		
New Partial Closeout	FY11	91		
Total Partial Closeout		2,071		

Agency Request

5/9/2012 3:15:49PM



Warner Circle Special Park -- No. 118703

Category M-NCPPC  
 Subcategory Development  
 Administering Agency M-NCPPC  
 Planning Area Kensington-Wheaton

Date Last Modified  
 Required Adequate Public Facility  
 Relocation Impact  
 Status

May 09, 2012  
 No  
 None  
 Final Design Stage

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	900	102	135	438	38	0	0	0	0	400	225
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	4,585	0	280	70	70	0	0	0	0	0	4,235
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>5,485</b>	<b>102</b>	<b>415</b>	<b>508</b>	<b>108</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>4,460</b>

FUNDING SCHEDULE (\$000)

G.O. Bonds	4,860	0	0	400	0	0	0	0	0	400	4,460
State Bonds (P&P only)	625	102	415	108	108	0	0	0	0	0	0
<b>Total</b>	<b>5,485</b>	<b>102</b>	<b>415</b>	<b>508</b>	<b>108</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>4,460</b>

DESCRIPTION

Warner Circle Special Park (WCSP), located on Carroll Place in the heart of the Kensington historic district, was the home of Brainard Warner, the founder of the Town of Kensington, Maryland, and a significant figure in the development of Montgomery County. This 4.5-acre property was acquired by M-NCPPC in 2005-2006 through the Legacy Open Space program to achieve three public needs: a) preservation of two historic buildings of countywide significance, b) preservation of historic landscaped open space that has served as de facto public parkland for decades, and c) provision of another public benefit through adaptive reuse of the large historic buildings. Planning and design work for this new park has been underway since 2006. Several years of close coordination with the Town of Kensington and other interested communities has resulted in the identification of community needs and desires that are being incorporated into the design.

This PDF will fund construction of the completed design that focuses on three goals for the new park: (1) Create a landscaped open space park that serves as a Town Green for Kensington and supports county-wide public events; (2) Provide historical interpretation of this important historical site to the County's citizens; and (3) Restore and rehabilitate the historic structures through adaptive reuse as public meeting space and Department of Parks' staff offices.

Phase I of this project includes the demolition of the nursing home wings, restoration of loop driveway and public areas of the park previously occupied by the nursing home, and reconstruction of historic exterior walls at demolition. Phase II includes the rehabilitation of the carriage house and the main house for Department of Parks' office space and public meeting space, and landscape enhancements to the grounds.

ESTIMATED SCHEDULE

Phase I will be completed in FY12 and FY13. Phase II will be pursued in FY18 and beyond six years.

COST CHANGE

Increase due to (1) the addition of \$100,000 State Bonds for Phase I, and initiation of Phase 2 in FY18.

JUSTIFICATION

Montgomery County Master Plan for Historic Preservation (1979); Kensington Historic District listed in 1986; From Artifact to Attraction: A Strategic Plan for Cultural Resources in Parks (2006); National Register of Historic Places: Kensington Historic District (1980); Vision for Kensington: A Long-Range Preservation Plan (1992); Legacy Open Space Functional Master Plan (2001); Facility Plan approved by Planning Board (2011).

OTHER

It is essential to activate vacant buildings on Parks' historic inventory with appropriate uses to prevent deterioration. This project will accomplish that for a large publicly-owned historic site with county-wide significance.

FISCAL NOTE

FY13 Current Revenue reduced \$50,000 for fiscal capacity. In 2004, 2006, 2010, and 2011 a total of \$625,000 in state bond bills was awarded to M-NCPPC for this project.

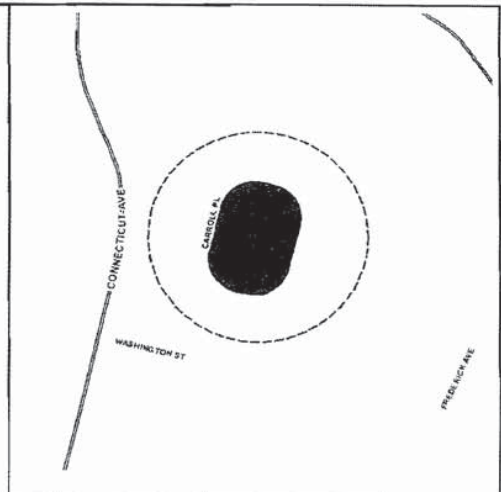
OTHER DISCLOSURES

- A pedestrian impact analysis has been completed for this project.
- M-NCPPC asserts that this project conforms to the requirements of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY11	(\$000)
First Cost Estimate	FY13	5,485
Current Scope		
Last FY's Cost Estimate		525
Appropriation Request	FY13	100
Appropriation Request Est.	FY14	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		525
Expenditures / Encumbrances		102
Unencumbered Balance		423
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

COORDINATION

Restoration of Historic Structures, PDF# 808494  
 Maryland Historical Trust  
 Town of Kensington  
 Montgomery County Historic Preservation Commission





Woodside Urban Park -- No. 138705

Category M-NCPPC  
 Subcategory Development  
 Administering Agency M-NCPPC  
 Planning Area Silver Spring

Date Last Modified  
 Required Adequate Public Facility  
 Relocation Impact  
 Status

May 09, 2012  
 No  
 None  
 Planning Stage

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	1,165	0	0	842	0	0	525	190	0	127	323
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	5,294	0	0	954	0	0	0	0	0	954	4,340
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>6,459</b>	<b>0</b>	<b>0</b>	<b>1,796</b>	<b>0</b>	<b>0</b>	<b>525</b>	<b>190</b>	<b>0</b>	<b>1,081</b>	<b>4,663</b>

FUNDING SCHEDULE (\$000)

Park and Planning Bonds	6,459	0	0	1,796	0	0	525	190	0	1,081	4,663
<b>Total</b>	<b>6,459</b>	<b>0</b>	<b>0</b>	<b>1,796</b>	<b>0</b>	<b>0</b>	<b>525</b>	<b>190</b>	<b>0</b>	<b>1,081</b>	<b>4,663</b>

DESCRIPTION

Woodside Urban Park, located at 8800 Georgia Avenue, is a 2.34-acre park at the gateway to downtown Silver Spring. The facility plan removes outdated and deteriorating facilities and renovates the park to provide a cohesive plan with flexible open space, improved pedestrian connectivity and better visibility. The plan includes the following elements: gateway entrance terrace, enhanced streetscape on Georgia Avenue and Spring Street, accessible park entrances, multi-purpose concession and bus shelter, large open lawn area, loop walkways, internal terrace area for picnicking, linear and artful play areas, tennis court, basketball court with timed lights, community garden with water cisterns, rain gardens incorporated with play and educational features, improved site furnishings, lighting, protection and enhancement of existing mature trees, and low maintenance landscaped areas.

ESTIMATED SCHEDULE

Detailed design in FY15-16 with construction beginning in FY18.

JUSTIFICATION

The Montgomery County Planning Board approved the park facility plan on October 6, 2011; North and West Silver Spring Master Plan (2000); Silver Spring CBD Sector Plan (2000); Countywide Bikeways Functional Master Plan (2005); 2005 Land Preservation, Parks, and Recreation Plan; Vision 2030: The Parks and Recreation Strategic Plan (2011)

OTHER

The project will be designed and constructed in coordination with the adjacent renovation of the Montgomery County Health and Human Services Building at 8818 Georgia Avenue.

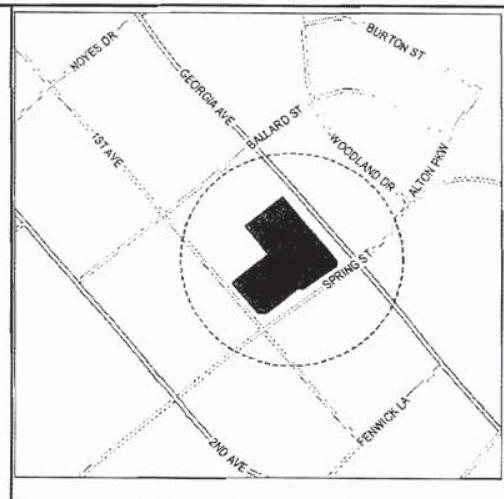
The schedule for this project is aligned with the County Department of General Services' (DGS) schedule for the Health and Human Services (HHS) Building adjacent to this park. DGS expects to begin a Program of Requirements (POR) for the entire area in FY13 creating the need for design funding for the park portion in FY13. While a POR will be completed in the near future, DGS does not expect to begin detailed until FY17 and construction in Beyond Six Years for the HHS building, hence the Commission will begin construction of the park portion in FY18.

OTHER DISCLOSURES

- A pedestrian impact analysis has been completed for this project.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY	(\$000)
First Cost Estimate		
Current Scope	FY13	6,459
Last FY's Cost Estimate		0
Appropriation Request	FY13	0
Appropriation Request Est.	FY14	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		0
Expenditures / Encumbrances		0
Unencumbered Balance		0
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

**COORDINATION**  
 Montgomery County Department of General Services – Health & Human Services Building, 8818 Georgia Avenue  
 Montgomery County Department of Permitting Services  
 Maryland State Highway Administration  
 Montgomery County Department of Transportation  
 Arts and Humanities Council of Montgomery County





**PART III: CAPITAL IMPROVEMENTS PROJECTS TO BE CLOSED OUT**

**The following capital projects are closed out effective July 1, 2012, and the appropriation for each project is decreased by the amount of that project's unencumbered balance.**

<b>Project #</b>	<b>Project Name</b>
998774	Energy Conservation (M-NCPPC)
998762	Minor New Construction
998740	Resurfacing Parking Lots and Paths: M-NCPPC
078708	Wheaton Tennis Bubble Renovation

**PART IV: CAPITAL IMPROVEMENTS PROJECTS:  
PARTIAL CLOSE OUT**

**Partial close out of the following capital projects is effective July 1, 2012**

<b>Project #</b>	<b>Project Name</b>	<b>Amount</b>
767828	Acquisition: Local Parks	69,000
998798	Acquisition: Non-Local Parks	1,082,000
008720	Ballfield Initiatives	1,275,000
977748	Cost Sharing: Local Parks	29,000
761682	Cost Sharing: Non-Local Parks	112,000
998710	Energy Conservation - Local Parks	15,000
998711	Energy Conservation - Non-Local Parks	20,000
998773	Enterprise Facilities' Improvements	47,000
957775	Facility Planning: Local Parks	353,000
958776	Facility Planning: Non-Local Parks	286,000
998799	Minor New Construction - Local Parks	186,000
998763	Minor New Construction - Non-Local Parks	64,000
967754	Planned Lifecycle Asset Replacement: Local Parks	1,619,000
968755	Planned Lifecycle Asset Replacement: NL Parks	3,466,000
078701	Pollution Prevention and Repairs to Ponds & Lakes	734,000
808494	Restoration Of Historic Structures	176,000
998714	Resurfacing Parking Lots & Paths: Local Parks	121,000
998764	Resurfacing Parking Lots & Paths: Non-Local Parks	356,000
838882	Roof Replacement: Non-Local Pk	775,000
058755	Small Grant/Donor-Assisted Capital Improvements	57,000
818571	Stream Protection: SVP	572,000
768673	Trails: Hard Surface Design & Construction	207,000
888754	Trails: Hard Surface Renovation	20,000
858710	Trails: Natural Surface Design, Constr. & Renov.	91,000

**PRINCE GEORGE'S COUNTY  
APPROVED FY13 - FY18 CAPITAL IMPROVEMENT PROGRAM  
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION**

MAY 23, 2012

**"LEGEND"**  
A - Currently in CIP (No revisions to funding)  
B - Currently in CIP (Funding revision proposed)  
C - New to the CIP  
D - Deferred Funding

ITEM #	STATUS	PARK NAME	PARK #	DESCRIPTION	AREA	C.D.	APP'VD 12 & FR	BUDGET YEAR	OUTER YEARS									FY13 FUNDING SOURCE											
									13	14	15	16	17	18	19	20	21	22	23	24	25								
									1	2	3	4	5	6	7	8	9	10	11	12	13								
1	D	Amundale Road Acquisition	-	Acquisition of Land	-	-																							
2	D	Arts District Acquisition Sites	-	Acquisition in Arts District	-	-																							
3	D	Contee Road Acquisition	-	Acquisition of Land	-	-																							
4	A	Countywide Local Park Acquisition	-	Acquisition of land for Community and Neighborhood Parks	-	-		1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500
5	A	Historic Agricultural Resources Preservation	-	Agricultural Easements	-	-		3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000
6	A	Regional Stream Valley Park Acquisition	-	Acquisition of land for Regional Parks and Stream Valleys	-	-		1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500
								<b>60785</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29775</b>	<b>3000</b>	<b>0</b>	<b>3000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
								<b>ACQUISITION TOTALS</b>																					

**PRINCE GEORGE'S COUNTY  
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								13	14	15	16	17	18	19	20	21	22	23	24	25											
							BUDGET YEAR	EYOND 6 YEAR						POS	PAYGO	BOND	GRANTS	DEV/OTH													
1	A	Blue Pond Conservation Area	M86	Feasibility Study	N	1																									
2	A	Fairland Regional Park	M79	Road, Soccer/Football Field (FY09); Building Renovation (FY14/15)	N	1	1175			500																					
3	A	Longwood CP (Dinosaur Park)	M72	Dinosaur Park Development	N	1	500	250																							
4	A	Monpelier Arts Center	M80	Outside Studio (FY10), Pottery Classroom (FY11), Renovations (FY12 & 15)	N	1	1300		300																						
5	D	Monpelier Neighborhood Park	M10	Park renovation	N	1																									
6	A	North College Park Community Center	-	Feasibility Study for new community center	N	1			50	5000																					
7	D	Northern Area Sports Park	M27	Park Development near Konterra	N	1																									
8	A	African American Museum and Cultural Center	-	New Cultural Museum	N	2		5000																							
9	D	Langley Park Multi-Cultural Service Center	S58	Redevelopment to serve community	N	2																									
10	D	North Brentwood CCP	N58	Code compliance & renovation	N	2	1208																								
11	D	Northwest Branch Trail @ Ford	S78	Replace bridge, repave trail	N	2																									
12	A	Good Luck CC	O64	Expansion (5,400 s.f.) Ballfield and Basketball Renovation	N	3		175																							
13	A	Landover Hills Community Center	-	Facility Planning	N	3			100																						
14	D	Paint Branch Golf Complex (First Tee)	N92	Pond reconfiguration, short course installation, practice green enlargement	N	3	2004																								
15	C	Bowie Heritage Trail	-	Trail connection	C	4		300																							
16	A	Collingbrook CP	R24	Park Development	C	4																									
17	B	Collington Branch SVP	O78	Trail - Hill Road	C	4	100		300																						
18	A	Glen Dale CC	O55	Code Compliance, Renovations & Expansion (1,500 s.f.)	C	4	454			1600																					
19	D	Queen Anne Bridge Fishing Area	R80	Restoration of Historic Bridge	C	4																									
20	D	Columbia Park CC Park	P65	Expansion	C	5	260																								
21	D	Enterprise Golf Course	O90	Driving Range and First Tee	C	5	1968																								
22	D	Folly Branch SVP	O79	Trail Development & MARC Connection (FY14&15)	C	5	214																								
23	D	Public Playhouse Cultural Arts Center	N83	Reconstruction	N	5	1925																								
24	D	Regent Forest CP	O98	New Park Development	C	5																									
25	A	Concord Historic Site	P72	Renovation and new assembly room (FY13)	C	6	2833	2515																							
26	A	Fairwood East Community Park	R25	Feasibility Study	C	6		800																							
27	D	Richie Run NP	R23	New Park Development	C	6																									
28	A	Walker Mill RP	P79	Park Renovation	C	6	16490	700																							
29	A	Watkins Regional Park	O82	Park Master Plan Upgrade/Park Development & Renovation	C	6	5159	75	1000																						
30	D	Barnaby Manor Recreation Center	N86	New Recreation Building	S	7																									
31	D	Bradbury Community RC	P60	Park Renovation	S	7	100																								

**PRINCE GEORGE'S COUNTY  
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								12 & PR	13	14	15	16	17	18	19	20	21	22	23	24	25						
32	D	District 7 Development Reserve	-	Recreational Facilities	-	7																					
33	D	J. Franklin Bourne Aquatic Center	P90	Facility planning	C	7	410																				
34	D	Peppermill Village CC Park	P64	Community Center expansion	C	7	1169																				
35	B	William Beanes Community Center	P38	Renovation and expansion	C	7	2062	1500															1500				
36	B	Henson Creek Golf Course	Q92	Building Renovation	S	8	1018																				
37	A	Henson Creek SVP & Trail	Q79/Q86	Trail extension & stream renovation	S	8	2050	100																			
38	A	Oxon Hill Manor Historic Site	Q85	Tent and Elevator	S	8	2015	300																			
39	D	Potomac Waterfront CP - Rosalie Island	Q88	New Park Development; Visitor Center (Park Police Substation)	S	8	200																				
40	B	Southern Regional Tech/Rec Complex	W09	Regional Recreation and Learning Center	S	8	18100			1000																	
41	D	Accokeek East CP	W02	Recreation Center Design	S	9	664																				
42	A	Cheltenham Conservation Area	R63	Boardwalk Replacement - Park Enhancements	S	9				100																	
43	A	Cosca Regional Park	Q83	Park Renovation	S	9	4047																				
44	A	Dumalls Chance	R85	New Windows	S	9					250																
45	D	District 9 Development Reserve	-	Various Park Development Projects	S	9																					
46	A	Mellwood Pond Park	R61	Modification of Weir Structure	S	9		100																			
47	D	Park Police Cosca Substation	Q98	Facility improvements	S	9																					
48	A	Potomac River Park (Jug Bay)	R84	Maint. Building (FY18); Campground (FY11); Trails (FY12); Bridge (FY14)	S	9	350			300																	
49	D	Piscataway Creek SVP	Q81	Extension of trail, play area at Hermit Street	S	9	500																				
50	D	Pleasant Springs CP	W07	New Community Park Design and Development	S	9																					
51	D	Police Fire Arms Range	R92	Safety improvements (FY08-10); New Indoor Facility (FY12-13)	S	9	3950																				
52	A	Prince George's Equestrian Center	R93	Roof Replacement and Building Upgrades	S	9	1500			150																	
53	C	Southern Area Aquatic and Recreation Complex	-	New Recreation and Aquatic Facility	S	9	12000			16500																	
54	A	Upper Marlboro CC	R64	Renovation	S	9		400																			
55	A	Woodward Historic Site	R54	Archaeological Park Development	S	9		100																			
56	A	Agricultural Building Fund	-	Barn Repair/Construction	-	-	210																				
57	A	Aquatic Facility Renovation Fund	-	Pool Renovation	-	-	2513			500																	
58	D	Art in Public Spaces	-	Public Art	-	-	250																				
59	A	Artificial Turf Fields	-	Artificial Turf Athletic Fields throughout the County	-	-	1600																				
60	A	Community Center Expansion	-	Various Community Center Additions	-	-	1141																				
61	A	Community Center Renovation	-	Various Community Center Renovations	-	-	8847																				
62	D	Consolidated Headquarters Building	-	Design and Construction of New Office Building (P&R, Planning & EOB)	-	-	42125																				

**PRINCE GEORGE'S COUNTY  
APPROVED FY13 - FY18 CAPITAL IMPROVEMENT PROGRAM  
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION**

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							APPROV D	12 & APR	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27											
63	A	Environmentally Sensitive Facility Fund	-	LEED Certification	-	-	-	500	-	-	-	-	-	-	-	-	-	-	500	-	-	-	-	500	-	-	-	-	-	-				
64	A	Facility Planning Studies	-	Master Plan for Park and Recreation Facilities	-	-	-	400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
65	A	Geographical Information Systems	-	Planning Department GIS System Update	-	-	-	1565	50	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
66	A	Information Technology Communication	-	IT and Communications Funding for Facilities	-	-	-	500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
67	A	Infrastructure Improvement Fund	-	EMG Report Recommendations	-	-	-	8000	4500	4500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
68	A	Lighting Renovation Fund	-	Parking, Sports Field, & Security Lighting	-	-	-	700	500	500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
69	A	Playground Equipment Replacement	-	Code Compliance	-	-	-	1500	3000	1500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
70	D	Public Right-of-Way Improvements	-	DPWT& SHA required road improvements	-	-	-	794	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
71	A	Recreation Facility Planning	-	Planning and Development of recreational facilities	-	-	-	1706	700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
72	A	Reserve Fund	-	Development Projects	-	-	-	1517	100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
73	A	Site Remediation Fund	-	Environmental Clean-up	-	-	-	1100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
74	A	Trail Renovation Fund	-	Trail Reconstruction	-	-	-	1250	150	150	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
				DEVELOPMENT TOTALS				157076	26815	25550	17050	300	5000	0	66236										0	0	0	0	26765	0	50			
<b>ACQUISITION AND DEVELOPMENT TOTALS</b>								217861	32815	31550	23050	300	5000	0	96071											3000	0	29765	0	50				

# Resolutions/Glossary





#13 - Park and Planning Commission Operating Budget

Resolution No: 17-446  
Introduced: May 24, 2012  
Adopted: May 24, 2012

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Approval of the Montgomery County Portion of the FY 2013 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2013 Planning Activities Workprogram

**Background**

1. As required by Article 28, Section 2-118 of the Maryland Code, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2013 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the Charter, the County Council held public hearings on the Operating Budget and the Executive's recommendations on April 10, 11, and 12, 2012.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2013 Operating Budget in the amounts shown below.

## Part I. Administration Fund

	M-NCPPC Jan 2012 Request	Council Changes	Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
Commissioner's Office	1,080,200		14,500	1,094,700
<b>Planning Department</b>				
Planning Director's Office	925,900		5,600	931,500
Management & Technology Services	3,589,800		27,200	3,617,000
Functional Planning & Policy	1,911,200		21,400	1,932,600
Area 1	1,549,800		18,200	1,568,000
Area 2	1,888,200		23,500	1,911,700
Area 3	1,764,600		25,000	1,789,600
Regulatory Coordination & Dev Application Mgmt	787,100		28,300	815,400
Center for Research & Information Systems	1,785,400		18,000	1,803,400
Support Services	2,052,900		-	2,052,900
<b>Subtotal Planning</b>	<b>16,254,900</b>		<b>167,200</b>	<b>16,422,100</b>
<b>Central Administrative Services</b>				
Department of Human Resources and Management	1,769,800		14,800	1,784,600
Department of Finance	2,728,200		36,600	2,764,800
Legal Department	1,241,400		13,700	1,255,100
Merit System Board	67,300		3,900	71,200
Internal Audit Division	149,200		600	149,800
Support Services	569,600		-	569,600
<b>Subtotal Central Administrative Services</b>	<b>6,525,500</b>		<b>69,600</b>	<b>6,595,100</b>
<b>Nondepartmental (OPEB)</b>	<b>1,766,700</b>		<b>(251,300)</b>	<b>1,515,400</b>
<b>Total Admin Fund</b>	<b>25,627,300</b>	<b>-</b>	<b>-</b>	<b>25,627,300</b>

**Note 1:** The M-NCPPC Proposed Budget for FY13 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. Labor negotiations are almost concluded and this adjustment distributes the non-departmental budget authority to the applicable division. This only applies to the tax supported funds.

**Part II. Park Fund**

	<b>M-NCPPC Jan 2012 Request</b>	<b>Council Changes</b>	<b>Distribution of Non- Departmental Labor Costs (Note 1)</b>	<b>Council Approved Expenditures</b>
Director of Parks	891,200		5,100	896,300
Public Affairs & Community Partnerships	1,928,900		29,900	1,958,800
Management Services	3,208,000		34,200	3,242,200
Park Planning and Stewardship	2,987,700		47,500	3,035,200
Park Development	2,845,800		63,900	2,909,700
Park Police	12,765,500	26,955	81,300	12,873,755
Horticulture, Forestry & Environmental Education	6,987,600		130,700	7,118,300
Facilities Management	10,075,300	72,000	172,500	10,319,800
Northern Parks	7,803,300		165,100	7,968,400
Southern Parks	11,534,800		247,000	11,781,800
Support Services	9,690,400		-	9,690,400
<b>Subtotal Park Operations</b>	<b>70,718,500</b>	<b>98,955</b>	<b>977,200</b>	<b>71,794,655</b>
Nondepartmental	5,843,600		(977,200)	4,866,400
Debt Service	4,442,700		-	4,442,700
<b>Total Expenditures</b>	<b>81,004,800</b>	<b>98,955</b>	<b>-</b>	<b>81,103,755</b>

**Note 1:** The M-NCPPC Proposed Budget for FY13 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. Labor negotiations are almost concluded and this adjustment distributes the non-departmental budget authority to the applicable division. This only applies to the tax supported funds.

**Part III. Grants**

	<b>M-NCPPC Jan 2012 Request</b>	<b>Council Changes</b>	<b>Council Approved Expenditures</b>
Admin Fund Future Grants	150,000	-	150,000
Park Fund Future Grants	400,000	-	400,000
<b>Total Expenditures</b>	<b>550,000</b>	<b>-</b>	<b>550,000</b>

**Part IV. Self Supporting Funds**

	M-NCPPC Jan 2012 Request	Council Changes	Council Approved Expenditures
Enterprise Fund	9,753,730	-	9,753,730
Property Management Fund	867,700	-	867,700
<b>Total Expenditures</b>	<b>10,621,430</b>	<b>-</b>	<b>10,621,430</b>

**Part V. Advanced Land Acquisition Debt Service Fund**

	M-NCPPC Jan 2012 Request	Council Changes	Council Approved Expenditures
Debt Service	312,100	-	312,100
<b>Total Expenditures</b>	<b>312,100</b>	<b>-</b>	<b>312,100</b>

**Part VI. Internal Service Fund**

	M-NCPPC Jan 2012 Request	Council Changes	Council Approved Expenditures
Risk Management Fund	3,674,290	-	3,674,290
Capital Equipment Fund	908,700	-	908,700
<b>Total Expenditures</b>	<b>4,582,990</b>	<b>-</b>	<b>4,582,990</b>

**Part VII. Special Revenue Fund**

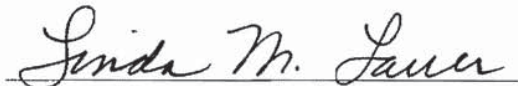
	M-NCPPC Jan 2012 Request	Council Changes	Council Approved Expenditures
Park Activities	1,657,500	-	1,657,500
Planning Activities	4,101,500	-	4,101,500
<b>Total Expenditures</b>	<b>5,759,000</b>	<b>-</b>	<b>5,759,000</b>



2. This resolution does not include funds for cost of living allowances or merit increases in FY 2013. With regard to compensation and benefit adjustments in FY 2013, the following is appropriated: Within the total dollars proposed by the Commission for compensation and benefits, provide one-time lump-sum pay increases only, except for negotiated longevity increases, and increase employee contributions for group insurance and retirement benefits and/or restructure these benefits. In addition, the Commission should continue to pursue financially sustainable compensation policies.
3. The Council finds that seasonal labor is an essential part of staffing the Department of Parks. The Council supports the funding requested in the FY 2013 M-NCPPC budget for seasonal labor. The Department may also spend other funds on seasonal labor, as appropriate. The Council does not intend that seasonal employees be hired to replace existing full time employees or to fill jobs that are appropriately filled by full time employees, but otherwise should be used to the maximum extent possible to implement the Department's workprogram.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2013. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
  - a) The program must not require any present or future County funds.
  - b) Subject to the balance in the account, any amount can be transferred in FY 2013 for any program which meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2012; (3) the program was included in the FY 2013 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2013. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
  - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.

7. The Council approves the revenue transfer of \$1,390,000 from the Administration Fund to the Development Review Special Revenue Fund.
8. The Council approves the revenue transfer of \$849,000 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.
9. The Council appropriates \$1,919,000 from the Water Quality Protection Fund, which consists of \$360,400 to the Planning Department and \$1,558,600 to the Department of Parks for expenses incurred to perform the following activities:
  - Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
  - Compliance with NPDES Permit for Industrial Sites;
  - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
  - Special Protection area reviews and enforcement (not covered by fees);
  - Developing and monitoring stream buffers;
  - Forest conservation reviews and enforcement in and abutting stream buffers;
  - Environmental sections on comprehensive master plans related to water quality; and
  - Review of stormwater management concepts.
10. The Council appropriates \$254,840 in the County Government Historical Activities Non-Departmental Account to provide M-NCPPC staff support to the Montgomery County Historic Preservation Commission.
11. The Council approves the master plan schedule attached to this resolution.

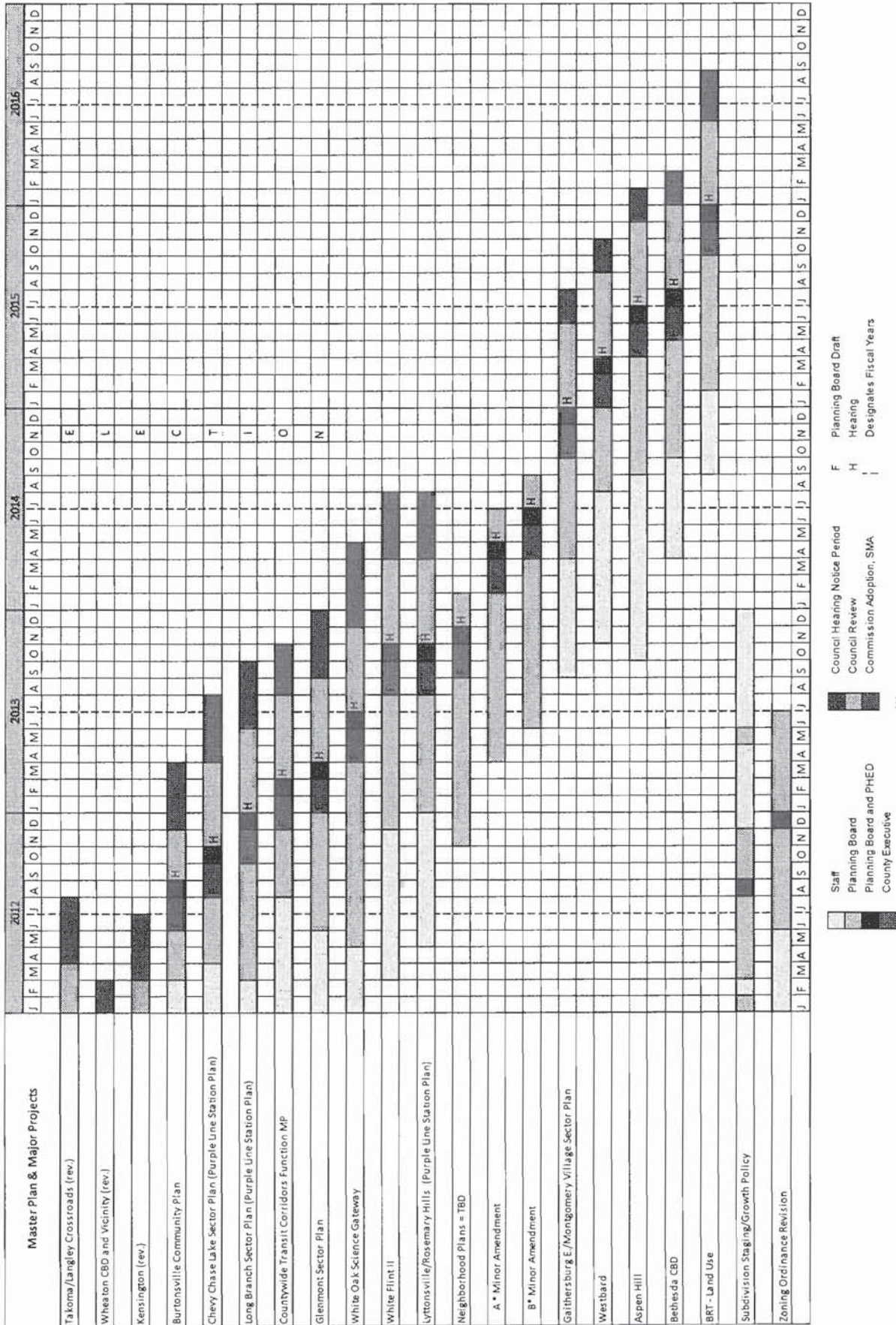
This is a correct copy of Council action.



Linda M. Lauer, Clerk of the Council



Attachment to Resolution No.: 17-446



\* Assumes minor amendments start in FY12 and have staggered delivery



COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND

2012 Legislative Session

Bill No. CB-37-2012

Chapter No. 13

Proposed and Presented by Council Member Harrison

Introduced by Council Members Harrison, Davis, Franklin, Patterson and Toles

Date of Introduction May 24, 2012

BILL

1 AN ACT concerning

2 Maryland-National Capital Park and Planning Commission

3 For the purpose of approving the Prince George's County portion of the Maryland-National  
4 Capital Park and Planning Commission budget and making appropriations and levying certain  
5 taxes for Fiscal Year 2013 for the Maryland-National Capital Park and Planning Commission,  
6 pursuant to the provisions of Article 28 of the Annotated Code of Maryland, as amended  
7 ("Article 28").

8 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,  
9 Maryland, that in accordance with Section 2-118 of Article 28, the annual budget transmitted to  
10 the County Council by the Maryland-National Capital Park and Planning Commission on  
11 January 15, 2012 is approved insofar as it applies to Prince George's County; subject, however,  
12 to the additions, deletions, increases or decreases thereto which are contained in Appendix A to  
13 this enactment and incorporated herein by reference; that the revenues to be derived from the  
14 rates hereinafter established are hereby appropriated and authorized to be disbursed for the  
15 purposes specified by the provisions of Article 28, as amended, and for the support and  
16 maintenance of the purposes as expressed in the budget.

17 SECTION 2. ADMINISTRATION TAX. Pursuant to Section 6-107 of Article 28, there is  
18 hereby imposed and levied for the Fiscal Year 2013 a tax of five and forty-one hundredths cents  
19 (\$0.0541) upon each one hundred dollars (\$100.00) of assessed valuation of real property and  
20 thirteen and fifty-three hundredths cents (\$0.1353) upon each one hundred dollars (\$100.00) of



1 assessed valuation of personal property and operating real property described in Section  
2 8-109 of the Tax-Property Article for property located in that portion of the Maryland-  
3 Washington Regional District lying within Prince George's County. The proceeds of the  
4 collection of such tax shall be paid to the Maryland-National Capital Park and Planning  
5 Commission and shall constitute the Administration Fund of said Commission. Of the  
6 proceeds collected, \$1,137,300 shall be allocated as a grant to the County Council for the  
7 reimbursement of the planning and zoning functions of the Legislative Branch, as  
8 described in the Regional District Act.

9 SECTION 3. ADVANCE LAND ACQUISITION FUND. Pursuant to the  
10 provisions of Section 7-106(e) of Article 28, there is hereby imposed and levied for the  
11 Fiscal Year 2013 a tax of zero cents (\$0.00) upon each one hundred dollars (\$100.00) of  
12 assessed valuation of real property and zero cents (\$0.00) upon each one hundred dollars  
13 (\$100.00) of assessed valuation of personal property and operating real property  
14 described in Section 8-109 of the Tax-Property Article, assessable according to the laws  
15 of Maryland and subject to taxation in Prince George's County, to be utilized for advance  
16 land acquisition in Prince George's County, in accordance with the terms and conditions  
17 of the above-cited statute, as amended. The proceeds from the collection of said tax shall  
18 be paid to the Maryland-National Capital Park and Planning Commission for the purpose  
19 of debt service on the principal and interest on bonds issued for the Commission's land  
20 acquisition revolving fund, and any excess shall be paid into said fund.

21 SECTION 4. METROPOLITAN DISTRICT TAX - MANDATORY. Pursuant to  
22 the provisions of Section 6-106(c) of Article 28, there is hereby imposed and levied for  
23 the Fiscal Year 2013 a tax of four cents (\$0.04) upon each one hundred dollars (\$100.00)  
24 of assessed valuation of real property and ten cents (\$0.10) upon each one hundred  
25 dollars (\$100.00) of assessed valuation of personal property and operating real property  
26 described in Section 8-109 of the Tax-Property Article subject to assessment and taxation  
27 by Prince George's County which is located in that portion of the Maryland-Washington  
28 Metropolitan District of Prince George's County. The proceeds of the collection of such  
29 tax shall be paid to the Maryland-National Capital Park and Planning Commission and  
30 shall be applied to the purposes set forth in Section 6-106(c) of Article 28.

31 SECTION 5. METROPOLITAN DISTRICT TAX - DISCRETIONARY.



1 Pursuant to Section 6-106(d) of Article 28, there is hereby imposed and levied for the  
2 Fiscal Year 2013 a tax of eleven and forty-four hundredths cents (\$0.1144) upon each  
3 one hundred dollars (\$100.00) of assessed valuation of real property and twenty-eight and  
4 sixty hundredths cents (\$0.2860) upon each one hundred dollars (\$100.00) of assessed  
5 valuation of personal property and operating real property described in Section 8-109 of  
6 the Tax-Property Article subject to assessment and taxation by Prince George's County  
7 which is located in that portion of the Maryland-Washington Metropolitan District within  
8 Prince George's County. The proceeds of the collection of such tax shall be paid to the  
9 Maryland-National Capital Park and Planning Commission and shall be applied to the  
10 purposes set forth in Section 6-106(d) of Article 28.

11 SECTION 6. RECREATION TAX. Pursuant to Section 6-106(e) of Article 28,  
12 there is hereby imposed and levied for the Fiscal Year 2013 a tax to support recreational  
13 activities in the amount of seven and five hundredths cents (\$0.0705) upon each one  
14 hundred dollars (\$100.00) of assessed valuation of real property and seventeen and sixty-  
15 two hundredths cents (\$0.1762) upon each one hundred dollars (\$100.00) of assessed  
16 valuation of personal property and operating real property described in Section 8-109 of  
17 the Tax-Property Article subject to assessment and taxation by Prince George's County.  
18 The proceeds of such tax shall be remitted to the Maryland-National Capital Park and  
19 Planning Commission, and shall be applied to the purposes set forth in Section 6-106(e)  
20 of Article 28.

21 SECTION 7. The County Council of Prince George's County hereby adopts the  
22 schedules "Revenues as to Source" as set forth in Appendix A to this enactment and  
23 incorporates said Appendix herein by this reference.

24 SECTION 8. OTHER POST EMPLOYMENT BENEFITS (OPEB). The budget  
25 reflects funding for the fourth year of an eight year phase-in commitment of the  
26 difference between the annual required contribution (ARC) and the pay-as-you-go  
27 amount to prefund retiree medical costs.

28 SECTION 9. GRANT AND SPECIAL FUNDING. All grants and Land  
29 Reclamation revenue received by the Maryland-National Capital Park and Planning  
30 Commission shall be considered as additions to, and automatic amendments of, the  
31 Commission's Operating and CIP Budgets and work programs, provided that the



1 Commission shall have advised the County Council of such revenue at the time the  
2 revenue was being sought, whether by grant application or by other applicable special  
3 funding application procedures. This section does not, in any way, affect the process for  
4 legislative appropriation of tax revenue to the Commission.

5 SECTION 10. PARK ACQUISITION AND DEVELOPMENT. The Prince  
6 George's County portion of the Maryland-National Capital Park and Planning  
7 Commission Fiscal Year 2013 Capital Budget is hereby adopted and shall consist of all  
8 previously approved park acquisition and development projects (as revised) with  
9 appropriations in the budget year of the Maryland-National Capital Park and Planning  
10 Commission Fiscal Years 2013-2018 Capital Improvement Program as such projects are  
11 included in the adopted Prince George's County Fiscal Years 2013-2018 Capital  
12 Improvement Program and the new projects listed in Appendix B, which is attached  
13 hereto and incorporated herein.

14 SECTION 11. GUARANTEE OF PRINCIPAL AND INTEREST ON BONDS.  
15 Pursuant to the provisions of Section 6-101(d) of Article 28, as amended, the payment of  
16 the principal of and interest on any and all bonds sold by the Maryland-National Capital  
17 Park and Planning Commission, the proceeds of which are to be used to finance any of  
18 the projects adopted by Section 11, are hereby guaranteed by the County as provided in  
19 Article 28. The guarantee shall be in the form described by Section 6-101(d), Article 28,  
20 and shall be endorsed on the bonds on behalf of the County by the manual or facsimile  
21 signature of the County Executive. The full faith and credit of the County is hereby  
22 irrevocably pledged to the fulfillment of the guarantee of the payment of interest when  
23 due and the principal on maturity and taxes will be levied in accordance with Sections 6-  
24 102 and 6-106 of Article 28, as necessary. The County Executive and the Clerk of the  
25 Council are hereby authorized to take all necessary actions to adopt and record their  
26 facsimile signatures and to execute all documents required for the sale of the bonds.

27 SECTION 12. PROJECT CHARGES AND PROGRAM SUPPORT. Any revenue  
28 from Maryland-National Capital Park and Planning Commission (M-NCPPC) funds used  
29 for project charges or program support of County programs shall be based on quarterly  
30 invoices submitted by the County to M-NCPPC or such other methods as the County and  
31 M-NCPPC shall mutually agree upon.



1 SECTION 13. SEVERABILITY. If the application of this Act or any section,  
2 subsection, sentence, clause, phrase, or portion thereof, as it applies in any circumstances,  
3 case or instance to any person, firm, or corporation, is for any reason found or held to be  
4 invalid or unconstitutional by any Court of competent jurisdiction, such section,  
5 subsection, sentence, clause, phrase, or portion and application thereof to such  
6 circumstances, case or instance as to any person, firm or corporation, shall be deemed a  
7 separate, distinct, and independent act, finding, or holding, and such act, finding or  
8 holding shall not affect the validity and application of the remaining portions thereof or  
9 the particular portion as it affects other persons, firms or corporations.

10 SECTION 14. EFFECTIVE DATE. This Act shall take effect July 1, 2012.

Adopted this 24th day of May, 2012.

COUNTY COUNCIL OF PRINCE  
GEORGE'S COUNTY, MARYLAND

BY: Andrea C. Harrison  
Andrea C. Harrison, Chair

ATTEST:

Redis C. Floyd  
Redis C. Floyd  
Clerk of the Council

APPROVED:

DATE: 5/25/2012

BY: Rushern L. Baker, III  
Rushern L. Baker, III  
County Executive

Appendices A and B are available in hard copy only and as an Inclusion File in LIS



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APPENDIX A

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## ADMINISTRATION FUND

	PROPOSED FY 2013	NET ADJUSTMENTS	ADOPTED FY 2013
<b>REVENUE AS TO SOURCE:</b>			
Property Taxes	\$43,500,300	\$0	\$43,500,300
Prop. Taxes - Interest & Penalties	150,000	0	150,000
Service Charges and Sales	590,000	0	590,000
Planning Program Reimbursements	67,000	0	67,000
Grants	410,000	(67,000)	343,000
Interest	150,000	(138,000)	12,000
Miscellaneous Revenue	50,000		50,000
Designated Fund Balance	<u>4,332,500</u>	<u>205,000</u>	<u>4,537,500</u>
<b>TOTAL REVENUES</b>	<b>\$49,249,800</b>	<b>\$0</b>	<b>\$49,249,800</b>
Real Assessable Base (in Billions)	74.033	0.000	74.033
Pers & Oper. Real Assess Base (in Billions)	2.902	0.000	2.902
Real Property Tax Rate (in cents)	5.41	0.00	5.41
Pers & Oper. Real Tax Rate (in cents)	13.53	0.00	13.53
<b>EXPENDITURE SUMMARY:</b>			
Commissioners' Office	\$2,946,100	\$21,700	\$2,967,800
Planning Department	34,773,000	230,500	35,003,500
Human Resources & Management	2,200,900	22,400	2,223,300
Finance Department	3,144,400	36,200	3,180,600
Legal Department	714,700	11,800	726,500
Internal Audit	251,800	3,700	255,500
CAS Support Services	569,600	0	569,600
Merit System Board	67,300	3,700	71,000
Non-Departmental	2,236,800	(330,000)	1,906,800
Reserve	<u>2,345,200</u>	<u>0</u>	<u>2,345,200</u>
<b>TOTAL EXPENDITURES</b>	<b>\$49,249,800</b>	<b>\$0</b>	<b>\$49,249,800</b>

**ADMINISTRATION FUND  
REVENUE AND EXPENDITURE ADJUSTMENT SUMMARY**

**REVENUES**

• Decrease intergovernmental revenues that were overstated in the Proposed Budget in error.	(\$205,000)
• Increase Designated Fund Balance needed to bring the Fund's revenues and expenditures back into balance.	\$205,000
<b>TOTAL</b>	<b>\$0</b>

**EXPENDITURES**

• Increase Operating Divisions' expenditures for one-time salary adjustments and benefit cost savings through restructuring of health insurance and pension benefits.	\$330,000
• Reduce Non-Departmental funds for one-time salary adjustments and benefit cost savings through restructuring of health insurance and pension benefits.	(\$330,000)
<b>TOTAL</b>	<b>\$0</b>

**Approved FY2013 Administration Fund      \$49,249,800**



Additional Work Programs & Funding Adjustments

Divisions	Proposed FY 2013	Adjustments	Revised FY 2013	Description
Director's Office	\$ 4,587,700	\$ (55,500)	\$ 4,532,200	Reduced general office supplies funding by \$4,600. Eliminated funds for Climate Change Study (NOAA Grant) by \$50,900
Development Review Division	7,351,900	(7,400)	7,344,500	Reduced general office supplies funding by \$7,400
Community Planning North Division	3,455,700	636,800	4,092,500	Reduced general office supplies funding by \$3,200; Eliminated \$110,000 in funding originally earmarked for the Purple Line Business Stabilization Project; Added \$300,000 in funding for the Bowie State University/Bowie MARC Station Implementation Plan; Added \$275,000 in funding for the Cheverly Sector Plan and Sectional Map Amendment; Added \$175,000 in funding for the Chillum Area Study and Action Plan
Community Planning South Division	3,344,900	(2,900)	3,342,000	Reduced general office supplies funding by \$2,900
Information Management Division	7,368,600	(305,300)	7,063,300	Reduced general office supplies funding by \$5,300; Reduced funding for information technology related professional services by \$300,000
Countywide Planning Division	6,865,800	(6,600)	6,859,200	Reduced general office supplies funding by \$6,600
Support Services	1,860,900	(259,100)	1,601,800	Reduced funding for communication expenses by \$100,000; Reduced funding for lease and maintenance of office equipment and ad-hoc repair of office equipment by \$159,100
Grants	138,000	-	138,000	No change
Transfer to Spec Rev Fund	30,000	-	30,000	No change
<b>Total Planning Activities</b>	<b>\$35,003,500</b>	<b>\$ -</b>	<b>\$ 35,003,500</b>	

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**RECREATION FUND**

	<b>PROPOSED FY 2013</b>	<b>NET ADJUSTMENTS</b>	<b>ADOPTED FY 2013</b>
<b>REVENUE AS TO SOURCE:</b>			
Property Taxes	\$58,281,300	\$0	\$58,281,300
Prop. Taxes - Interest & Penalties	275,000	0	275,000
Sales/User Fees	6,695,600	0	6,695,600
Interest - Operating	110,000	0	110,000
Rentals/Concessions	880,900	0	880,900
Miscellaneous Revenue	88,500	0	88,500
Designated Fund Balance	<u>4,813,000</u>	<u>354,300</u>	<u>5,167,300</u>
<b>TOTAL REVENUES</b>	<b>\$71,144,300</b>	<b>\$354,300</b>	<b>\$71,498,600</b>
Real Assessable Base (in Billions)	76.087	0.000	76.087
Pers & Oper. Real Assess Base (in Billions)	2.996	0.000	2.996
Real Property Tax Rate (in cents)	7.05	0.00	7.05
Pers & Oper. Real Tax Rate (in cents)	17.62	0.00	17.62
<b>EXPENDITURE SUMMARY:</b>			
Operating Divisions	\$50,742,300	\$737,900	\$51,480,200
Non-Departmental	8,049,200	(261,400)	7,787,800
Transfer to Enterprise Fund	8,965,000	(139,100)	8,825,900
Reserve	<u>3,387,800</u>	<u>16,900</u>	<u>3,404,700</u>
<b>TOTAL EXPENDITURES</b>	<b>\$71,144,300</b>	<b>\$354,300</b>	<b>\$71,498,600</b>



**RECREATION FUND  
 REVENUE AND EXPENDITURE ADJUSTMENT SUMMARY**

**REVENUES**

• Increase Designated Fund Balance needed to bring the Fund’s revenues and expenditures back into balance.	\$354,300
<b>TOTAL</b>	<b>\$354,300</b>

**EXPENDITURES**

• Increase Operating Division expenditures to include one-time salary adjustments and benefit cost savings through restructuring of health insurance and pension benefits.	\$365,800
• Increase funding in Operating Divisions for renovations to the Allentown Splash, Tennis and Fitness Park.	\$150,000
• Increase funding in Operating Divisions for two full-time positions being transferred from the Enterprise Fund to the Fairland Aquatics Center and to Aquatics in the Recreation Fund.	\$139,100
• Increase funding in Operating Divisions for various project charges.	\$104,400
• Increase funding in Operating Divisions for one full-time position being transferred from the Park Fund to the Arts and Cultural Heritage Division in the Recreation Fund.	\$83,000
• Reduce Non-Departmental funds for one-time salary adjustments and benefit cost savings through restructuring of health insurance and pension benefits.	(\$365,800)
• Reduce the funding transferred to the Enterprise Fund to cover the cost of two full-time positions being transferred into the Recreation Fund.	(\$139,100)
• Increase Reserve needed to bring the Fund’s revenues and expenditures back into balance.	\$16,900
<b>TOTAL</b>	<b>\$354,300</b>

**Approved FY2013 Recreation Fund      \$71,498,600**



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**PARK FUND**

	<b>PROPOSED FY 2013</b>	<b>NET ADJUSTMENTS</b>	<b>ADOPTED FY 2013</b>
<b>REVENUE AS TO SOURCE:</b>			
Property Taxes	\$118,802,700	\$0	\$118,802,700
Prop. Taxes - Interest & Penalties	675,000	0	675,000
Sales/Service Charges	130,400	0	130,400
Interest - Operating	330,000	0	330,000
Interest - CIP	45,787,100	0	45,787,100
Rentals/Concessions	2,336,500	0	2,336,500
Miscellaneous Revenue	203,900	0	203,900
Designated Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b>\$168,265,600</b>	<b>\$0</b>	<b>\$168,265,600</b>
Real Assessable Base (in Billions)	70.762	0.000	70.762
Pers & Oper. Real Assess Base (in Billior	2.811	0.000	2.811
Real Property Tax Rate (in cents)	15.44	0.00	15.44
Pers & Oper. Real Tax Rate (in cents)	38.60	0.00	38.60
<b>EXPENDITURE SUMMARY:</b>			
Operating Divisions	\$99,567,500	\$933,200	\$100,500,700
Non-Departmental	8,030,100	(1,016,200)	7,013,900
Debt Service	17,211,600	0	17,211,600
Transfer to Enterprise Fund	0	0	0
Transfer to CIP	0	0	0
Contingency Reserve	5,379,900	(4,200)	5,375,700
Reserve	<u>38,076,500</u>	<u>87,200</u>	<u>38,163,700</u>
<b>TOTAL EXPENDITURES</b>	<b>\$168,265,600</b>	<b>\$0</b>	<b>\$168,265,600</b>

**PARK FUND  
 REVENUE AND EXPENDITURE ADJUSTMENT SUMMARY**

**REVENUES**

N/A

**TOTAL** **\$0**

**EXPENDITURES**

- Increase Operating Divisions' expenditures for one-time salary adjustments and benefit cost savings through restructuring of health insurance and pension benefits. \$1,016,200
- Reduce Operating Divisions' expenditures for one full-time position that is being transferred from the Natural and Historical Resources Division to the Arts and Cultural Heritage Division in the Recreation Fund. (\$83,000)
- Reduce Non-Departmental funds for one-time salary adjustments and benefit cost savings through restructuring of health insurance and pension benefits. (\$1,016,200)
- Increase Reserve needed to bring the Fund's revenues and expenditures back into balance. \$87,200
- Reduce Contingency Reserve needed to bring the Fund's revenues and expenditures back into balance. (\$4,200)

**TOTAL** **\$0**

**Approved FY2013 Park Fund** **\$168,265,600**



CB-37-2012 (DR-2)  
 APPENDIX A  
 PAGE A-8

**ENTERPRISE FUND**

	<b>PROPOSED FY 2013</b>	<b>NET ADJUSTMENTS</b>	<b>ADOPTED FY 2013</b>
<b>REVENUE AS TO SOURCE:</b>			
Fees and Charges	\$4,630,300	\$0	\$4,630,300
Merchandise Sales	2,500,200	0	2,500,200
Concessions/Rentals	2,778,000	0	2,778,000
Transfers/Subsidies	8,965,000	(139,100)	8,825,900
Interest	20,000	0	20,000
Miscellaneous Revenue	<u>150,500</u>	<u>0</u>	<u>150,500</u>
<b>TOTAL REVENUES</b>	<b>\$19,044,000</b>	<b>(\$139,100)</b>	<b>\$18,904,900</b>
<b>EXPENDITURE SUMMARY:</b>			
Personnel Services	\$10,794,300	(\$139,100)	\$10,655,200
Chargebacks (Alloc.)	3,065,400	0	3,065,400
Supplies and Materials	4,672,500	0	4,672,500
Other Services and Charges	<u>275,000</u>	<u>0</u>	<u>275,000</u>
<b>TOTAL EXPENDITURES</b>	<b>\$18,807,200</b>	<b>(\$139,100)</b>	<b>\$18,668,100</b>
<b>Revenues Over (Under) Expenditures</b>	<b>\$236,800</b>	<b>\$0</b>	<b>\$236,800</b>
<b>Capital Outlay</b>	<b>236,800</b>	<b>0</b>	<b>236,800</b>
<b>Revenues Over (Under) Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**ENTERPRISE FUND  
REVENUE AND EXPENDITURE ADJUSTMENT SUMMARY**

**REVENUES**

- Decrease transfers received for the cost of two full-time positions being transferred to the Recreation Fund. (\$139,100)

**TOTAL (\$139,100)**

**EXPENDITURES**

- Reduce Personnel Services costs for the two full-time positions being transferred to the Recreation Fund. (\$139,100)

**TOTAL (\$139,100)**

**Approved FY2013 Enterprise Fund \$18,668,100**



**ADVANCE LAND ACQUISITION DEBT SERVICE FUND**

	<b>PROPOSED FY 2013</b>	<b>NET ADJUSTMENTS</b>	<b>ADOPTED FY 2013</b>
<b>REVENUE AS TO SOURCE:</b>			
Property Taxes	\$0	\$0	\$0
Prior Year Fund Balance	\$3,537		\$3,537
<b>TOTAL REVENUES</b>	<b>\$3,537</b>	<b>\$0</b>	<b>\$3,537</b>
Real Assessable Base (in Billions)	76.087	0.000	76.087
Pers & Oper. Real Assess Base (in Billions)	2.996	0.000	2.996
Real Property Tax Rate (in cents)	0.00	0.00	0.00
Pers & Oper. Real Tax Rate (in cents)	0.00	0.00	0.00
<b>EXPENDITURE SUMMARY:</b>			
Debt Service	0	0	0
Contribution to Revolving Fund	3,537	0	3,537
Administrative Expenses	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b>\$3,537</b>	<b>\$0</b>	<b>\$3,537</b>

**ADVANCE LAND ACQUISITION REVOLVING FUND**

	<b>PROPOSED FY 2013</b>	<b>NET ADJUSTMENTS</b>	<b>ADOPTED FY 2013</b>
<b>REVENUE AS TO SOURCE:</b>			
Interest on Investments	\$20,000	\$0	\$20,000
Contribution from Debt Service Fund	3,537	0	3,537
Fund Balance	<u>9,213,054</u>	<u>0</u>	<u>9,213,054</u>
<b>TOTAL REVENUES</b>	<b>\$9,236,591</b>	<b>\$0</b>	<b>\$9,236,591</b>
<b>EXPENDITURE SUMMARY:</b>			
Land Purchases	\$9,236,591	\$0	\$9,236,591
<b>TOTAL EXPENDITURES</b>	<b>\$9,236,591</b>	<b>\$0</b>	<b>\$9,236,591</b>

**SPECIAL REVENUE FUNDS**

	<b>PROPOSED FY 2013</b>	<b>NET ADJUSTMENTS</b>	<b>ADOPTED FY 2013</b>
<b>REVENUE AS TO SOURCE:</b>			
Rentals/Concessions	\$866,600	\$0	\$866,600
Sales	432,100	0	432,100
Fees	6,276,800	0	6,276,800
Interest	51,000	0	51,000
Other Revenues	114,400	0	114,400
Intergovernmental	375,000		375,000
Appropriated Fund Balance	<u>563,000</u>	<u>0</u>	<u>563,000</u>
<b>TOTAL REVENUES</b>	<b>\$8,678,900</b>	<b>\$0</b>	<b>\$8,678,900</b>
 <b>EXPENDITURE SUMMARY:</b>			
Personnel Services	\$4,353,000	\$0	\$4,353,000
Supplies and Materials	1,901,600	0	1,901,600
Other Services & Charges	2,073,300	0	2,073,300
Capital Outlay	0	0	0
Other	<u>351,000</u>	<u>0</u>	<u>351,000</u>
<b>TOTAL EXPENDITURES</b>	<b>\$8,678,900</b>	<b>\$0</b>	<b>\$8,678,900</b>



## OTHER FUNDS

	PROPOSED FY 2013	NET ADJUSTMENTS	ADOPTED FY 2013
<b>REVENUE AS TO SOURCE:</b>			
Risk Management Fund	\$4,850,200	\$0	\$4,850,200
Capital Equipment Internal Service Fund	944,200	0	944,200
Exec. Office Prop. Mgmt. Int. Svc. Fund	<u>962,490</u>	<u>0</u>	<u>962,490</u>
<b>TOTAL REVENUES</b>	<b>\$6,756,890</b>	<b>\$0</b>	<b>\$6,756,890</b>
 <b>EXPENDITURE SUMMARY:</b>			
Risk Management Fund	\$4,909,230	\$0	\$4,909,230
Capital Equipment Internal Service Fund	639,900	0	639,900
Exec. Office Prop. Mgmt. Int. Svc. Fund	<u>977,320</u>	<u>0</u>	<u>977,320</u>
<b>TOTAL EXPENDITURES</b>	<b>\$6,526,450</b>	<b>\$0</b>	<b>\$6,526,450</b>

**PROJECT CHARGES & PROGRAM SUPPORT**

The following grants, transfers, and program support items are included in the budgets of the respective funds, and should be targeted in the proposed budget to the programs and facilities specified below.

	PROPOSED FY 2013	NET ADJUSTMENTS	ADOPTED FY 2013
<b>Administration Fund</b>			
<u>Commissioners' Office:</u>			
Council Planning & Zoning Function	\$1,137,300	\$0	\$1,137,300
CAB Office Space Rent	<u>132,355</u>	<u>0</u>	<u>132,355</u>
Total - Commissioners' Office	\$1,269,655	\$0	\$1,269,655
<u>Planning Department:</u>			
People's Zoning Counsel	200,000	0	200,000
Zoning Enforcement Unit	1,826,750	0	1,826,750
Water & Sewer Planning Unit	155,300	0	155,300
GIS Program	340,500	0	340,500
CAB Office Space Rent	658,800	0	658,800
Tax Collection Fee	78,500	0	78,500
Economic Development Corp	65,000	0	65,000
EDC - General Plan Goals	333,400	0	333,400
Redevelopment Authority	930,600	0	930,600
Permits & Inspection for M-NCPPC - DER	2,176,200	0	2,176,200
DPW&T - Director's Office	212,250	0	212,250
Engineering, Inspection, & Permitting - DPW&T	1,390,000	0	1,390,000
Total - Planning Department	8,367,300	0	8,367,300
<b>Total - Administration Fund</b>	<b>9,636,955</b>	<b>0</b>	<b>9,636,955</b>
<b>Park Fund</b>			
Tax Collection Fee	\$248,800	\$0	\$248,800
Community Collg - Pool; Park Police/Security; etc.	300,000	0	300,000
Patuxent River 4-H Center Foundation	34,300	0	34,300
City of Bowie, Allen Pond Maint.	101,700	0	101,700
Patuxent Riverkeepers	15,000	0	15,000
Gorgeous Prince George's Prog. - Tree Planting	250,000	0	250,000
Pr. George's Co. - Police Department	159,800	0	159,800
Pr. George's Co. - Fire Department	43,200	0	43,200
Pr. George's Co. - Health Dept - Wellness Prog	<u>500,000</u>	<u>0</u>	<u>500,000</u>
<b>Total - Park Fund</b>	<b>\$1,652,800</b>	<b>\$0</b>	<b>\$1,652,800</b>



## PROJECT CHARGES &amp; PROGRAM SUPPORT, cont'd

	PROPOSED FY 2013	NET ADJUSTMENTS	ADOPTED FY 2013
<b>Recreation Fund</b>			
After School Arts Program (World Art Focus)	\$98,000	\$0	\$98,000
All Shades of Pink (Healthcare Services)	0	20,000	20,000
Allentown Boys & Girls Club	0	5,000	\$5,000
Anacostia Watershed Society - River Cl.	15,000	0	15,000
Camp Springs Girls & Boys Club	0	5,000	5,000
Capitol Heights Boys & Girls Club	10,000	(10,000)	0
CASA of Maryland	25,000	(25,000)	0
Cherry Lane Boxing and Fitness	10,000	0	10,000
City of Greenbelt, After School Arts Program	12,000	0	12,000
City of Greenbelt (Recreation Services)	20,000	50,000	70,000
City of Greenbelt, Therapeutic Program	12,000	0	12,000
City of Hyattsville (Recreation Services)	19,000	0	19,000
City of Laurel Senior Services	0	54,400	54,400
City of Laurel, Anderson & Murphy Comm. Center	21,965	0	21,965
Comm. College - Outreach; Facilities; etc.	1,100,000	0	1,100,000
Coop. Extension Service (4-H)	208,535	0	208,535
District 7 - Daughter for the Day Program (Senior Svcs)	0	7,500	7,500
District 8 - Daughter for the Day Program (Senior Svcs)	0	20,000	20,000
Family Crisis Center	0	25,000	25,000
Ft. Washington Boys & Girls Club	0	5,000	5,000
Gateway Arts Program	125,000	0	125,000
Global Development Services for Youth, Inc.	20,000	(17,500)	2,500
Greenbelt Aquatic and Fitness Center	100,000	0	100,000
Greenbelt Community Center	40,000	0	40,000
Harlem Renaissance	70,000	0	70,000
Lake Arbor Foundation	175,000	0	175,000
Lanham Boys & Girls Club	20,000	10,000	30,000
Latin American Youth Center	40,000	0	40,000
Laurel Boys & Girls Club	75,000	0	75,000
Laurel Historic Society	12,500	0	12,500
Library - Recreation Program	2,712,770	0	2,712,770
Millwood/Waterford Programming	10,000	0	10,000
Oxon Hill Boys & Girls Club	0	5,000	5,000
Pr. George's Tennis Association	20,000	0	20,000
Prince George's Arts Council	130,000	(10,000)	120,000
Prince George's Philharmonic	90,000	0	90,000
Seat Pleasant Leadership Dev. Prog	75,000	10,000	85,000
South County Institute for Economic Development	60,000	(60,000)	0
Suitland Boys & Girls Club	0	10,000	10,000
Tax Collection Fee	104,900	0	104,900
Team Builders Program - Pr. George's Comm Collg	100,000	0	100,000
Theresa Banks Swim Club	20,030	0	20,030
Tiger Shark Swim Team	5,000	0	5,000
Town of Forest Heights	10,000	0	10,000
World-Wide Community	20,000	0	20,000
Youth Development Program	100,000	0	100,000
Youth Services Programming	50,000	0	50,000
Youth Wellness Leadership Institute	50,000	0	50,000
<b>Total - Recreation Fund</b>	<b>\$5,786,700</b>	<b>\$104,400</b>	<b>\$5,891,100</b>



PROJECT CHARGES & PROGRAM SUPPORT, cont'd

	PROPOSED FY 2013	NET ADJUSTMENTS	ADOPTED FY 2013
Advance Land Acquisition Fund			
Tax Collection Fee	\$0	\$0	\$0
Total - Advance Land Acquisition Fund	\$0	\$0	\$0
Total - All Tax Supported Funds	\$17,076,455	\$104,400	\$17,180,855

**Prince George's County Council  
Agenda Item Summary**

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**Meeting Date:** 5/24/2012  
**Reference No.:** CB-037-2012  
**Draft No.:** 2  
**Proposer(s):** Harrison  
**Sponsor(s):** Harrison, Davis, Patterson, Franklin, Toles  
**Item Title:** An Act approving the Prince George's County portion of the Maryland-National Capital Park and Planning Commission budget and making appropriations and levying certain taxes for FY 2013 for the M-NCPPC

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**Drafter:** Jackie Brown, PZED Committee Director  
**Resource Personnel:** Turkessa Massiah, Audits and Investigations

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**LEGISLATIVE HISTORY:**

<b>Date Presented:</b>		<b>Executive Action:</b>	5/25/2012 S
<b>Committee Referral:</b>		<b>Effective Date:</b>	7/1/2012
<b>Committee Action:</b>			
<b>Date Introduced:</b>	5/24/2012		
<b>Public Hearing:</b>			
<b>Council Action (1)</b>	5/24/2012 - ENACTED		
<b>Council Votes:</b>	WC:A, DLD:A, MRF:A, AH:A, ML:A, EO:A, OP:A, IT:A, KT:A		
<b>Pass/Fail:</b>	P		
<b>Remarks:</b>			

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**AFFECTED CODE SECTIONS:**

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**COMMITTEE REPORTS:**

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**BACKGROUND INFORMATION/FISCAL IMPACT:**  
(Includes reason for proposal, as well as any unique statutory requirements)  
Background information available as an Inclusion File.

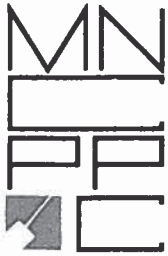
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**CODE INDEX TOPICS:**

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**INCLUSION FILES:**  
I-CB-37-2012 Appendix A & B.pdf, I-CB-37-2012 Background Information.pdf

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# THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

6611 Kenilworth Avenue • Riverdale, Maryland 20737

M-NCPPC  
12-13  
June 25, 2012

## RESOLUTION

### ADOPTION OF THE FY2013 COMMISSION OPERATING BUDGET

WHEREAS, the Commission has prepared and submitted its proposed FY2013 operating budget (“the Proposed Budget”) to the County Executives of Montgomery and Prince George’s Counties in compliance with Article 28, Section 2-118(a)(2), of the Annotated Code of Maryland, and

WHEREAS, the respective County Councils have established work programs and made certain deletions and additions to the Proposed Budget which actions are set forth in the Montgomery County Resolutions 17-437, 17-446, 17-448 and 17-452, and Prince George’s County Bill CB-37-2012, and

WHEREAS, the County Councils on May 10, 2012 have reviewed and together acted to approve the Bi-County budget items allocable to both counties, and

WHEREAS, the respective County Councils have acted to appropriate as the Commission’s FY2013 Operating Budget (“the Operating Budget”) certain expenditures, including those funded by grants, totaling in the aggregate \$119,530,885 allocable to the various sources derived in Montgomery County as set forth in Exhibit A hereto and \$267,308,500 allocable to the various sources derived in Prince George’s County as set forth in Exhibit B hereto, and

WHEREAS, the Commission’s FY2013 Operating Budget includes Group Insurance Funds as set forth in Exhibit C, which are Commission-wide Internal Service Funds funded through the operating department appropriations made by the respective County Councils for Montgomery County and Prince George’s County, and

WHEREAS, the Commission does hereby delegate to the Montgomery County Planning Board and the Prince Georges County Planning Board for review of expenditure plans for departments, offices and divisions within the Commission and the allocation of funds in accordance with the Operating Budget and this Resolution;



NOW, THEREFORE BE IT RESOLVED, that the Commission does hereby approve and adopt the FY 2013 Operating Budget as set forth in Exhibit A, Exhibit B, and Exhibit C hereto; and

BE IT FURTHER RESOLVED, that the Commission's Secretary-Treasurer and other officers are authorized to carry out financing for the Capital Equipment Internal Service Fund consistent with funding levels in the Operating Budget at such time and on such terms as they believe to be advantageous to the Commission without further action required by the Commission or either Planning Board; provided that the appropriate officers shall provide the Commission and each Planning Board subsequent notice of any action taken pursuant to this resolution; and

BE IT FURTHER RESOLVED, that the Executive Director and Secretary-Treasurer are directed to establish the necessary controls to ensure compliance with Article 28, Section 2 – 118(a)(7), of the Annotated Code of Maryland, which provides that no expenditure of funds shall be made or authorized by the Commission in excess of the approved budget amounts plus 10% thereof for each park and recreation project and for each administration or operating department or function of the Commission, and for each planning project contained in the planning work program for each county, as set forth in the approved Council Resolutions, unless approved by either or both County Councils, whichever is appropriate, and which also stipulates that the Commission may not exceed the total approved budget for each of its Funds, except for Enterprise Funds, without the prior approval by either or both County Councils, as applicable; and

BE IT FURTHER RESOLVED, that in the event operational necessity requires that a budget amendment be made during the fiscal year, as outlined in Article 28, Section 2-118 (a)(6) and (a)(7) and Budget Adjustment Practice 3-60, the budget amendment requires approval of the appropriate County Council. An amendment may change the total amount of the appropriation stated in the adopting resolutions of the County Council, or transfer more than 10% of appropriated funds from one appropriation to another. A budget may be amended by resolution by the respective county councils on their initiative or at the request of the Commission after receipt of recommendations from the respective county executives and after public hearing upon reasonable notice to the public. With respect to budget items applicable to both counties, an amendment is not effective unless it has received the concurrence of both county councils; and

BE IT FURTHER RESOLVED, that in the event operational necessity requires that budget adjustments be made during the fiscal year, as outlined in Budget Adjustment Practice 3-60, the officials and managers listed below are authorized to approve adjustments within or between budget appropriations for objects of expenditure or other levels of control within a department, division, office, or program under their direction, as those appropriations are set forth in the Operating Budget adopted by the respective County Councils and pursuant to this Resolution, provided however that any cumulative budget adjustments increasing budget control levels by an amount in excess of \$50,000 shall be reviewed and approved by the Commission and/or the appropriate Planning Board; and provided further that any budget adjustment which involves any change in the

work program shall be reviewed and approved by the Commission and/or the affected Planning Board; and provided further that any budget adjustment which would result in the Commission exceeding the total approved budget for any of its Funds, except the Enterprise Funds, must have the prior approval of either or both County Councils, as applicable:

Executive Director  
Secretary–Treasurer  
General Counsel  
Director of Parks – Montgomery County  
Director of Planning – Montgomery County  
Director of Parks and Recreation – Prince George's County  
Director of Planning – Prince George's County  
Chairman – Prince George’s County Planning Board  
Chair – Montgomery County Planning Board; and

BE IT FURTHER RESOLVED, that the Executive Director shall direct the Budget Office to provide to all members of the Commission and each administrator listed above a summary of a semi–annual budget adjustment report with cumulative adjustments for each controlling account as of the reporting date; and

BE IT FURTHER RESOLVED, that the transfer of funds between departments or administrative units listed above shall require the approval of the Commission and/or the appropriate Planning Board; and

BE IT FURTHER RESOLVED, that the Office of the Secretary–Treasurer and the Budget Office are authorized to review all budget adjustments and disapprove those budget adjustments for which funds are not available or which do not comply with law or Commission fiscal policies.

APPROVED AS TO LEGAL SUFFICIENCY

  
\_\_\_\_\_  
M-NCPPC Legal Department  
Date 6/12/2012



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET

MONTGOMERY COUNTY

	FY13 Proposed Budget	Council Adjustments ***	FY13 Adopted Budget	Positions	Workyears
<b>ADMINISTRATION FUND</b>					
<b>REVENUES</b>					
Tax Revenue (Tax rates: Real = 1.8 Cents, Personal = 4.50 Cents)	26,171,400	(340,600)	25,830,800		
Assessable Base in Billions (Real/Personal): 137.024/3.164					
Taxes - Interest and Penalties	100,000	-	100,000		
Intergovernmental (includes \$360,400 from Water Quality Protection Fund)	535,400	-	535,400		
Service Charges/Fees/Misc. Revenue	210,000	-	210,000		
Interest Income	45,000	-	45,000		
<b>Current Revenue</b>	<b>27,061,800</b>	<b>(340,600)</b>	<b>26,721,200</b>		
Transfers	-	-	-		
Use of Fund Balance from prior years	878,800	340,600	1,219,400		
<b>Total Revenues</b>	<b>27,940,600</b>	<b>-</b>	<b>27,940,600</b>		
<b>EXPENDITURES</b>					
Commissioners' Office	1,080,200	14,500	1,094,700	11.0	9.00
Planning Department					
Planning Director's Office	925,900	5,600	931,500		
Management & Technology Services	3,589,800	27,200	3,617,000		
Grants	150,000	-	150,000		
Functional Planning & Policy	1,911,200	21,400	1,932,600		
Area 1	1,549,800	18,200	1,568,000		
Area 2	1,888,200	23,500	1,911,700		
Area 3	1,764,600	25,000	1,789,600		
Regulatory Coordination & Dev Application Mgmt	787,100	28,300	815,400		
Center for Research & Information Systems	1,785,400	18,000	1,803,400		
Support Services	2,052,900	-	2,052,900		
<b>Planning Total</b>	<b>16,404,900</b>	<b>167,200</b>	<b>16,572,100</b>	150.0	111.30
Department of Human Resources and Management	1,769,800	14,800	1,784,600	15.5	13.50
Department of Finance	2,728,200	36,600	2,764,800	30.0	27.50
Legal Department	1,241,400	13,700	1,255,100	12.7	12.25
Merit System Board	67,300	3,900	71,200	0.5	0.25
Internal Audit	149,200	600	149,800	2.0	1.50
Support Services	569,600	-	569,600	0.0	0.00
<b>CAS Total</b>	<b>6,525,500</b>	<b>69,600</b>	<b>6,595,100</b>	60.7	55.0
Non-Departmental (1)	1,766,700	(251,300)	1,515,400		
<b>Total Expenditures</b>	<b>25,777,300</b>	<b>-</b>	<b>25,777,300</b>	221.7	175.30
Transfers	1,390,000	-	1,390,000		
Contingency Reserve @ 3%	773,300	-	773,300		
Excess of Sources over Uses for Stabilization	-	-	-		
<b>Total Expenditures and Uses</b>	<b>27,940,600</b>	<b>-</b>	<b>27,940,600</b>		

(1) Non-Departmental includes OPEB prefunding and OPEB paygo

\*\*\* For the Administration Fund and Park Fund only the "Council Adjustments" also include the reallocation of nondepartmental to the division for the one-time salary payment and benefit restructuring amounts

M-NCPPC Adopted FY13 Budget

Exhibit A  
Attachment to Resolution 12-13

UPDATED- Handout at Commission Meeting

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET

MONTGOMERY COUNTY

	FY13 Proposed Budget	Council Adjustments ***	FY13 Adopted Budget	Positions	Workyears
<b>PARK FUND</b>					
<b>REVENUES</b>					
Tax Revenue (Tax Rate: Real = 5.4 cents, Personal = 13.50 cents)	77,044,200	448,400	77,492,600		
Assessable Base in Billions (Real/Personal): 137.024/3.164		-			
Taxes - Interest and Penalties	300,000	-	300,000		
Intergovernmental (includes \$1,558,600 from Water Quality Protection Fund)	1,958,600	-	1,958,600		
Interest Income	5,000	-	5,000		
Facility User Fees	1,711,800	-	1,711,800		
Miscellaneous Revenues	247,500	-	247,500		
<b>Current Revenue</b>	<b>81,267,100</b>	<b>448,400</b>	<b>81,715,500</b>		
Transfers		-			
Use of Fund Balance from prior years	2,796,600	(346,545)	2,450,055		
Fund Balance for Future Years	-	-	-		
<b>Total Revenues</b>	<b>84,063,700</b>	<b>101,855</b>	<b>84,165,555</b>		
<b>EXPENDITURES</b>					
Park Operating Divisions					
Director of Parks	891,200	5,100	896,300		
Public Affairs & Community Partnerships	1,928,900	29,900	1,958,800		
Management Services	3,208,000	34,200	3,242,200		
Park Planning and Stewardship	2,987,700	47,500	3,035,200		
Park Development	2,845,800	63,900	2,909,700		
Park Police	12,765,500	108,255	12,873,755		
Horticulture, Forestry & Environmental Education	6,987,600	130,700	7,118,300		
Facilities Management	10,075,300	244,500	10,319,800		
Northern Parks	7,803,300	165,100	7,968,400		
Southern Parks	11,534,800	247,000	11,781,800		
Support Services	9,690,400	-	9,690,400		
Future Grants	400,000	-	400,000		
Non-Departmental (1)	5,843,600	(977,200)	4,866,400		
<b>Total Expenditures</b>	<b>76,962,100</b>	<b>98,955</b>	<b>77,061,055</b>		
Transfers to Debt Service	4,442,700	-	4,442,700		
Transfers to CIP	350,000	-	350,000		
Contingency Reserve @ 3%	2,308,900	2,900	2,311,800		
<b>Total Expenditures and Uses</b>	<b>84,063,700</b>	<b>101,855</b>	<b>84,165,555</b>	673.0	625.60

(1) Non-Departmental includes OPEB prefunding and OPEB paygo

\*\*\* For the Administration Fund and Park Fund only the "Council Adjustments" also include the reallocation of nondepartmental to the division for the one-time salary payment and benefit restructuring amounts

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET

MONTGOMERY COUNTY

	FY13 Proposed Budget	Council Adjustments ***	FY13 Adopted Budget	Positions	Workyears
<b>ADVANCE LAND ACQUISITION DEBT SERVICE FUND</b>					
<b>REVENUES</b>					
Tax Revenue (Tax Rate: Real = 0.1 cents, Personal = 0.3 cents)	1,693,200	(41,800)	1,651,400		
Assessable Base in Billions (Real/Personal): 157.062 / 3.895		-			
<b>Current Revenue</b>	<b>1,693,200</b>	<b>(41,800)</b>	<b>1,651,400</b>		
Fund Balance from prior years	7,227	-	7,227		
<b>Total Revenues</b>	<b>1,700,427</b>	<b>(41,800)</b>	<b>1,658,627</b>		
<b>EXPENDITURES</b>					
Debt Service	312,100	-	312,100		
Transfer to Revolving Fund	1,388,327	(41,800)	1,346,527		
<b>Total Expenditures and Uses</b>	<b>1,700,427</b>	<b>(41,800)</b>	<b>1,658,627</b>		
<b>TOTAL TAX-SUPPORTED FUNDS, LESS RESERVE &amp; ALA TRANSFER</b>	<b>103,051,500</b>	<b>98,955</b>	<b>103,150,455</b>	<b>894.7</b>	<b>800.90</b>

**ADVANCE LAND ACQUISITION REVOLVING FUND**

<b>REVENUES</b>					
Fees/Rentals/Sales/Concessions	9,981,300	-	9,981,300		
Interest Income	25,000	-	25,000		
<b>Current Revenue</b>	<b>10,006,300</b>	<b>-</b>	<b>10,006,300</b>		
Transfers in	-	-	-		
Use of Fund Balance from prior years	-	-	-		
<b>Total Revenues</b>	<b>10,006,300</b>	<b>-</b>	<b>10,006,300</b>		
<b>EXPENDITURES</b>					
Operations	8,876,530	-	8,876,530		
Debt Service on Bonds, Financed Equipment	877,200	-	877,200		
<b>Total Expenditures</b>	<b>9,753,730</b>	<b>-</b>	<b>9,753,730</b>		
Transfer to CIP	100,000	100,000	200,000		
Excess of Sources over Uses for Stabilization	152,570	(100,000)	52,570	32.0	118.90
<b>Total Expenditures and Uses</b>	<b>10,006,300</b>	<b>-</b>	<b>10,006,300</b>		

**M-NCPPC Adopted FY13 Budget**

Exhibit A  
Attachment to Resolution 12-13

UPDATED- Handout at Commission Meeting

**THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET**

**MONTGOMERY COUNTY**

	<b>FY13 Proposed Budget</b>	<b>Council Adjustments ***</b>	<b>FY13 Adopted Budget</b>	<b>Positions</b>	<b>Workyears</b>
<b><u>PROPERTY MANAGEMENT FUND</u></b>					
<b>REVENUES</b>					
Rental Revenue	794,000	-	794,000		
Interest Income	8,000	-	8,000		
<b>Current Revenues</b>	<b>802,000</b>	<b>-</b>	<b>802,000</b>		
Transfer In (From Park Fund)		-			
Use of Fund Balance from prior years	65,700	-	65,700		
<b>Total Revenues</b>	<b>867,700</b>	<b>-</b>	<b>867,700</b>		
<b>EXPENDITURES</b>					
Operating Expenditures	867,700	-	867,700	3.00	5.00
<b>Total Expenditures and Uses</b>	<b>867,700</b>	<b>-</b>	<b>867,700</b>		
<b><u>SPECIAL REVENUE FUND</u></b>					
<b>REVENUES</b>					
<b>Current Revenue</b>	<b>3,670,800</b>	<b>-</b>	<b>3,670,800</b>		
Transfer-in	1,390,000	-	1,390,000		
Use of Fund Balance from prior years	698,200	-	698,200		
<b>Total Revenues</b>	<b>5,759,000</b>	<b>-</b>	<b>5,759,000</b>		
<b>EXPENDITURES</b>					
Revenues Over/(Under) Expenditures	5,759,000	-	5,759,000	0.00	28.55
	-	-	-		
<b>TOTAL OPERATING BUDGET LESS RESERVES AND ALARF</b>	<b>119,431,930</b>	<b>98,955</b>	<b>119,530,885</b>	<b>929.7</b>	<b>953.4</b>

**M-NCPPC Adopted FY13 Budget**

Exhibit A  
Attachment to Resolution 12-13

UPDATED- Handout at Commission Meeting

**THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET**

**MONTGOMERY COUNTY**

	<b>FY13 Proposed Budget</b>	<b>Council Adjustments ***</b>	<b>FY13 Adopted Budget</b>	<b>Positions</b>	<b>Workyears</b>
<b>CAPITAL EQUIPMENT INTERNAL SERVICE FUND</b>					
<b>REVENUES</b>					
Rentals	1,161,850	-	1,161,850		
Interest Income	20,000	-	20,000		
<b>Current Revenues</b>	<b>1,181,850</b>	<b>-</b>	<b>1,181,850</b>		
Use of Fund Balance from prior years	-	-	-		
<b>Total Revenues</b>	<b>1,181,850</b>	<b>-</b>	<b>1,181,850</b>		
<b>EXPENDITURES</b>					
Personnel Services	151,000	-	151,000		
Supplies and Materials	4,000	-	4,000		
Other Services and Charges	8,100	-	8,100		
Debt Service - Interest	138,700	-	138,700		
Debt Service - Principal	606,900	-	606,900		
<b>Total Expenditures</b>	<b>908,700</b>	<b>-</b>	<b>908,700</b>	1.00	1.00
Excess of Sources over Uses for Stabilization	273,150	-	273,150		
<b>Total Expenditures and Uses</b>	<b>1,181,850</b>	<b>-</b>	<b>1,181,850</b>		
Capital Equipment - Financed for the Parks & Planning Departments	1,900,000	-	1,900,000		
Capital Equipment - Financed for IT Initiatives	240,000	-	240,000		
Capital Equipment - Financed for Finance Dept	85,000	-	85,000		
<b>RISK MANAGEMENT INTERNAL SERVICE FUND</b>					
<b>REVENUES</b>					
Charges for Services	2,806,100	-	2,806,100		
Claims Recovery	-	-	-		
Interest Income	40,000	-	40,000		
<b>Current Revenues</b>	<b>2,846,100</b>	<b>-</b>	<b>2,846,100</b>		
Transfer In	-	-	-		
Use of Fund Balance from prior years	828,190	-	828,190		
<b>Total Revenues</b>	<b>3,674,290</b>	<b>-</b>	<b>3,674,290</b>		
<b>EXPENDITURES</b>					
Operating Expenses	3,674,290	-	3,674,290	2.50	2.65
Revenues Over/(Under) Expenditures	-	-	-		



**M-NCPPC Adopted FY13 Budget**

Exhibit B  
Attachment to Resolution 12-13

**THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET**

**PRINCE GEORGE'S COUNTY**

	<b>FY13 Proposed Budget</b>	<b>Council Adjustments</b>	<b>FY13 Adopted Budget</b>	<b>Positions</b>	<b>Workyears</b>
<b>ADMINISTRATION FUND</b>					
<b>REVENUES</b>					
Tax Revenue (Tax rates: Real = 5.41 Cents, Personal = 13.53 Cents)	43,500,300	-	43,500,300		
Assessable Base in Billions (Real/Personal): 74.033 / 2.902		-			
Taxes - Interest and Penalties	150,000	-	150,000		
Service Charges	657,000	-	657,000		
Interest Income	150,000	-	150,000		
Intergovernmental	410,000	(205,000)	205,000		
Miscellaneous	50,000	-	50,000		
<b>Current Revenue</b>	<b>44,917,300</b>	<b>(205,000)</b>	<b>44,712,300</b>		
Transfers In	-	-	-		
Use of Fund Balance from prior years	4,332,500	205,000	4,537,500		
<b>Total Sources</b>	<b>49,249,800</b>	<b>-</b>	<b>49,249,800</b>		
<b>EXPENDITURES</b>					
Commissioners' Office	2,946,100	21,700	2,967,800	16.00	13.50
Planning Department		-			
Director's Office	4,552,500	(20,300)	4,532,200		
Development Review	7,294,900	49,600	7,344,500		
Community Planning - North	3,431,100	661,400	4,092,500		
Community Planning - South	3,322,800	19,200	3,342,000		
Information Management	7,327,900	(264,600)	7,063,300		
Countywide Planning	6,814,900	44,300	6,859,200		
Support Services	1,860,900	(259,100)	1,601,800		
Grants	138,000	-	138,000		
Transfer to Special Revenue Fund	30,000	-	30,000		
<b>Planning Total</b>	<b>34,773,000</b>	<b>230,500</b>	<b>35,003,500</b>	190.00	189.10
Department of Human Resources and Management	2,200,900	22,400	2,223,300	20.50	17.50
Department of Finance	3,144,400	36,200	3,180,600	31.00	28.50
Legal Department	714,700	11,800	726,500	10.30	9.75
Merit System Board	67,300	3,700	71,000	0.50	0.25
Internal Audit Division	251,800	3,700	255,500	3.00	2.50
Support Services	569,600	-	569,600	0.00	0.00
<b>CAS Total</b>	<b>6,948,700</b>	<b>77,800</b>	<b>7,026,500</b>	65.30	58.5
NonDepartmental (1)	2,236,800	(330,000)	1,906,800		
<b>Total Expenditures</b>	<b>46,904,600</b>	<b>-</b>	<b>46,904,600</b>	271.30	261.10
Contingency Reserve @ 5%	2,345,200	-	2,345,200		
Excess of Sources over Uses for Stabilization	-	-	-		
<b>Total Expenditures and Uses</b>	<b>49,249,800</b>	<b>-</b>	<b>49,249,800</b>		

(1) Non-Departmental includes OPEB prefunding and OPEB paygo

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET

PRINCE GEORGE'S COUNTY

	FY13 Proposed Budget	Council Adjustments	FY13 Adopted Budget	Positions	Workyears
<b>PARK FUND</b>					
<b>REVENUES</b>					
Tax Revenue (Tax Rate: Real = 15.44 cents, Personal = 38.60 cents)	118,802,700	-	118,802,700		
Assessable Base in Billions (Real/Personal): 70.762 / 2.811					
Taxes - Interest and Penalties	675,000	-	675,000		
Service Charges	130,400	-	130,400		
Interest Income	330,000	-	330,000		
Rentals/Concessions	2,336,500	-	2,336,500		
Miscellaneous Revenues	203,900	-	203,900		
<b>Current Revenue</b>	<b>122,478,500</b>	<b>-</b>	<b>122,478,500</b>		
Transfers In	45,787,100	-	45,787,100		
Use of Fund Balance from prior years	-	-	-		
<b>Total Sources</b>	<b>168,265,600</b>	<b>-</b>	<b>168,265,600</b>		
<b>EXPENDITURES</b>					
Operating Divisions					
Office of the Director	18,110,500	192,400	18,302,900		
Administrative Development	30,557,100	146,200	30,703,300		
Facility Operations	32,266,700	272,000	32,538,700		
Area Operations	18,633,200	322,600	18,955,800		
NonDepartmental (1)	8,030,100	(1,016,200)	7,013,900		
<b>Subtotal Operating</b>	<b>107,597,600</b>	<b>(83,000)</b>	<b>107,514,600</b>		
Debt Service	17,211,600	-	17,211,600		
Transfer to CIP	-	-	-		
<b>Total Expenditures</b>	<b>124,809,200</b>	<b>(83,000)</b>	<b>124,726,200</b>		
Contingency Reserve @ 5%	5,379,900	(4,200)	5,375,700		
Excess of Sources over Uses	38,076,500	87,200	38,163,700		
<b>Total Expenditures and Uses</b>	<b>168,265,600</b>	<b>-</b>	<b>168,265,600</b>	733.00	824.30

(1) Non-Departmental includes OPEB prefunding and OPEB paygo

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET

PRINCE GEORGE'S COUNTY

	FY13 Proposed Budget	Council Adjustments	FY13 Adopted Budget	Positions	Workyears
<b>RECREATION FUND</b>					
<b>REVENUES</b>					
Tax Revenue (Tax Rate: Real = 7.05 cents, Personal = 17.62 cents)	58,281,300	-	58,281,300		
Assessable Base in Billions (Real/Personal): 76.087 / 2.996		-			
Taxes - Interest and Penalties	275,000	-	275,000		
Intergovernmental	-	-	-		
Service Charges	6,695,600	-	6,695,600		
Interest Income	110,000	-	110,000		
Rentals/Concessions	880,900	-	880,900		
Miscellaneous Revenues	88,500	-	88,500		
<b>Current Revenue</b>	<b>66,331,300</b>	<b>-</b>	<b>66,331,300</b>		
Transfers In	-	-	-		
Use of Fund Balance from Prior Years	4,813,000	354,300	5,167,300		
<b>Total Sources</b>	<b>71,144,300</b>	<b>354,300</b>	<b>71,498,600</b>		
<b>EXPENDITURES</b>					
Administrative Development	7,738,700	(39,500)	7,699,200		
Facility Operations	14,312,900	555,500	14,868,400		
Area Operations	28,690,700	221,900	28,912,600		
Non-Departmental (1)	8,049,200	(261,400)	7,787,800		
<b>Subtotal Operating</b>	<b>58,791,500</b>	<b>476,500</b>	<b>59,268,000</b>		
Transfer to Enterprise Fund	8,965,000	(139,100)	8,825,900		
<b>Total Expenditures</b>	<b>67,756,500</b>	<b>337,400</b>	<b>68,093,900</b>		
Contingency Reserve @ 5%	3,387,800	16,900	3,404,700		
<b>Total Expenditures and Uses</b>	<b>71,144,300</b>	<b>354,300</b>	<b>71,498,600</b>	266.00	687.10
(1) Non-Departmental includes OPEB prefunding and OPEB paygo					
<b>ADVANCE LAND ACQUISITION DEBT SERVICE FUND</b>					
<b>REVENUES</b>					
Tax Revenue (Tax Rate: Real = 0.00 cents, Personal = 0.00 cents)	-	-	-		
Assessable Base in Billions (Real/Personal): 76.087 / 2.997					
Fund Balance from prior years	3,537	-	3,537		
<b>Total Sources</b>	<b>3,537</b>	<b>-</b>	<b>3,537</b>		
<b>EXPENDITURES</b>					
Debt Service/Administrative Expenses	-	-	-		
Transfer to Revolving Fund	3,537	-	3,537		
<b>Total Expenditures</b>	<b>3,537</b>	<b>-</b>	<b>3,537</b>		
<b>TOTAL TAX-SUPPORTED FUNDS, LESS RESERVE &amp; ALA TRANSFER</b>	<b>239,470,300</b>	<b>254,400</b>	<b>239,724,700</b>	<b>1,270.30</b>	<b>1,772.50</b>

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET

PRINCE GEORGE'S COUNTY

	FY13 Proposed Budget	Council Adjustments	FY13 Adopted Budget	Positions	Workyears
<b><u>ADVANCE LAND ACQUISITION REVOLVING FUND</u></b>					
<b>REVENUES</b>					
Interest	20,000	-	20,000		
<b>Current Revenue</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>		
Transfer from Debt Service Fund	3,537	-	3,537		
Use of Fund Balance from Prior Years	9,213,054	-	9,213,054		
<b>Total Sources</b>	<b>9,236,591</b>	<b>-</b>	<b>9,236,591</b>		
<b>EXPENDITURES</b>					
Land	9,236,591	-	9,236,591		
<b>Total Expenditures and Uses</b>	<b>9,236,591</b>	<b>-</b>	<b>9,236,591</b>		
<b><u>ENTERPRISE FUND</u></b>					
<b>REVENUES</b>					
Fees/Rentals/Sales/Concessions	10,059,000	-	10,059,000		
Interest Income	20,000	-	20,000		
<b>Current Revenue</b>	<b>10,079,000</b>	<b>-</b>	<b>10,079,000</b>		
Transfers In	8,965,000	(139,100)	8,825,900		
<b>Total Sources</b>	<b>19,044,000</b>	<b>(139,100)</b>	<b>18,904,900</b>		
<b>EXPENDITURES</b>					
Operations	19,044,000	(139,100)	18,904,900		
<b>Total Expenditures and Uses</b>	<b>19,044,000</b>	<b>(139,100)</b>	<b>18,904,900</b>	71.00	188.00
Revenues Over/(Under) Expenditures	-	-	-		
<b><u>SPECIAL REVENUE FUND</u></b>					
<b>REVENUES</b>					
<b>Current Revenues</b>	<b>8,115,900</b>	<b>-</b>	<b>8,115,900</b>		
Use of Fund Balance	563,000	-	563,000		
<b>Total Sources</b>	<b>8,678,900</b>	<b>-</b>	<b>8,678,900</b>		
<b>EXPENDITURES</b>					
Revenues Over/(Under) Expenditures	8,678,900	-	8,678,900	0.00	216.50
	-	-	-		
<b>TOTAL OPERATING BUDGET LESS RESERVES AND ALARF</b>	<b>267,193,200</b>	<b>115,300</b>	<b>267,308,500</b>	<b>1,341.30</b>	<b>2,177.00</b>

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET

PRINCE GEORGE'S COUNTY

	FY13 Proposed Budget	Council Adjustments	FY13 Adopted Budget	Positions	Workyears
<b>CAPITAL EQUIPMENT INTERNAL SERVICE FUND</b>					
<b>REVENUES</b>					
Rentals	919,200	-	919,200		
Interest Income	25,000	-	25,000		
<b>Current Revenue</b>	<b>944,200</b>	<b>-</b>	<b>944,200</b>		
Use of Fund Balance	128,000	-	128,000		
<b>Total Sources</b>	<b>1,072,200</b>	<b>-</b>	<b>1,072,200</b>		
<b>EXPENDITURES</b>					
Personnel Services	177,200	-	177,200		
Supplies and Materials	4,500	-	4,500		
Other Services and Charges	9,300	-	9,300		
Debt Service - Principal	364,800	-	364,800		
Debt Service - Interest	84,100	-	84,100		
<b>Total Expenditures and Uses</b>	<b>639,900</b>	<b>-</b>	<b>639,900</b>	1.00	1.00
Excess of Sources over Uses for Stabilization	432,300	-	432,300		
<b>Total Expenditures and Uses</b>	<b>1,072,200</b>	<b>-</b>	<b>1,072,200</b>		
Capital Equipment - Financed for Park & Rec	500,000	-	500,000		
Capital Equipment - Financed for IT Initiatives	360,000	-	360,000		
Capital Equipment Financed for Finance Dept.	85,000	-	85,000		
<b>RISK MANAGEMENT INTERNAL SERVICE FUND</b>					
<b>REVENUES</b>					
Charges for Services	4,790,200	-	4,790,200		
Claims Recovery					
<b>REVENUES</b>					
Rentals	962,490	-	962,490		
Interest Income	-	-	-		
<b>Current Revenue</b>	<b>962,490</b>	<b>-</b>	<b>962,490</b>		
Use of Fund Balance	14,830	-	14,830		
Fund Balance for Future Years	-	-	-		
<b>Total Sources</b>	<b>977,320</b>	<b>-</b>	<b>977,320</b>		
<b>EXPENDITURES</b>					
Operating Expenses	977,320	-	977,320	2.00	2.00
Revenues Over/(Under) Expenditures	-	-	-		



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION  
FY13 ADOPTED BUDGET

COMMISSION-WIDE FUNDS

	FY13 Proposed Budget	Council Adjustments	FY13 Adopted Budget	Positions	Workyears
<b><u>GROUP HEALTH INSURANCE FUNDS</u></b>					
<b>REVENUES</b>					
Charges For Services	45,189,000	-	45,189,000		
Interest Income	40,000	-	40,000		
Intergovernmental	400,000	-	400,000		
<b>Total Revenues</b>	<b>45,629,000</b>	<b>-</b>	<b>45,629,000</b>		
<b>EXPENDITURES</b>					
Personnel Services	616,000	-	616,000		
Supplies and Materials	20,000	-	20,000		
Other Services and Charges	44,993,000	-	44,993,000		
<b>Total Expenditures</b>	<b>45,629,000</b>	<b>-</b>	<b>45,629,000</b>	4.00	4.70
Revenues Over/(Under) Expenditures	-	-	-		

## GLOSSARY

### **Accrual Basis of Accounting**

The method of accounting used for Enterprise and Internal Service Funds. Revenues are generally recorded when earned. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

### **Administration Fund/Tax**

Those funds approved to finance planning and administrative support activities.

### **Adopted Budget**

The Commission's budget as approved by the County Councils, including tax rates and expenditure limits by fund and division or operating unit. The Adopted Budget is printed in brief form without text.

### **Advance Land Acquisition Revolving Fund (ALARF)**

The Revolving Fund is a source of disbursements for highways, streets, school sites and other public purposes. It was originally financed by a Bond Issuance and is serviced through a dedicated property tax. The revolving fund is maintained by reimbursements from agencies for which the Commission bought the land.

### **Appropriation**

Authority to spend money within a specified dollar limit for an approved work program during the fiscal year. The County Council makes these appropriations for each category of spending.

### **Assessable Base**

The total assessed value of the real and commercial personal property in the districts in which the Commission operates. Assessed value of property is determined by the Maryland State Department of Assessments and Taxation. The tax rates (approved by the County Councils) are applied to the assessable bases in each district to produce the Commission's tax revenue. (See Tax Rate). The assessable base can vary by fund within the County. The Advance Land Acquisition and Recreation Funds cover the entire County, while certain municipalities and unincorporated areas of the Counties are excluded from the Administration and Park Fund assessable bases.

### **Authorized Positions**

The number of positions shown by the budget in the approved personnel complement.

### **Capital improvement Program (CIP)**

A six-year program describing major real property purchases, renovation and construction projects. The **first year** of the CIP is designated the **Capital Budget**. Years two through six reflect the capital program and are subject to future modification. In Prince George's County the Commission submits its CIP to the County by November 1<sup>st</sup> every year and in Montgomery County by November 1<sup>st</sup> in every odd numbered year.

### **Capital Outlay**

Funds in the **operating budget** for capital purchases other than land and improvements to the land, such as some furniture, vehicles, and equipment. To qualify as a capital outlay, an item must be a fixed asset and have a unit cost (the total cost to obtain one fully functioning asset) of \$5,000 or more.

Capital outlay items are not as extensive as items in the Capital Budget.

### **Central Administrative Services (CAS)**

The Commission's centralized core administrative departments (Human Resources and Management, Finance, Legal, Merit System Board) that are funded jointly by Prince George's and Montgomery Counties.

### **Chargebacks**

Charges made by a department to other departments to recover all or a portion of the costs incurred to provide a specific service to those departments. These recoveries may be within the same fund or they may be from one fund to another. The expense appears under Other Classifications in the Commission structure.

**Collective Bargaining Agreement**

A legally binding contract between the Commission as an employer and a certified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g., hours, working conditions, salaries, or employee benefits.)

**Cost of Living Adjustment (COLA)**

Funds approved by the County Councils to increase career employees' salaries to make up (sometimes in-part) for the annual change in the Cost-of-Living rate as reported by the Bureau of Labor Statistics for the Washington-Baltimore Metropolitan Area.

**Debt Service**

The amount of funds needed to re-pay principal and interest on outstanding bonded indebtedness.

**Encumbrance**

A commitment within an organization to use funds for a specific purpose; there is a legal obligation to spend in the future. Encumbrances allow organizations to recognize future commitments of resources prior to an actual expenditure. A purchase order is a typical encumbrance transaction.

**Enterprise Funds**

Those funds which account for the operation and maintenance of various facilities (such as golf courses and ice rinks) and services that are entirely or primarily supported by user fees. These activities are similar to businesses operated by private enterprise.

**Fiscal Year (FY)**

The Commission's fiscal year, extending from July 1 in one calendar year to June 30 in the next. Where only a two-digit number is shown, e.g., FY 03 the year ending June 30 of the number shown is intended. (June 30, 2003, in this case).

**Fringe Benefits Costs**

Funds authorized for the Commission's share of the cost of employees' social security, retirement, health and life insurance.

**Fund**

A set of accounts reserved for particular types of revenues and expenditures for services such as parks, planning and administration. Funds are created to assure clear compliance with Article 28 of the Annotated Code of Maryland, and with accounting standards and practices.

**Fund Balance**

Amounts left unexpended or unencumbered in a fund at the end of a fiscal year that can be used either to support budget amendments for unanticipated projects or offset revenue shortfalls in the current fiscal year, or to reduce the demand for tax revenue in the next fiscal year. Tax receipts or interest income in excess of budgeted amounts may also create fund balance.

**GAAP**

Generally Accepted Accounting Principles (GAAP) are the minimum standards governing financial reporting in both the public and private sector. Governments and the accounting industry recognize the GASB as the primary source of (GAAP) for state and local governments.

**GASB**

The Governmental Accounting Standards Board or GASB is an independent, private-sector, not-for-profit organization that—through an open and thorough due process—establishes and improves standards of financial accounting and reporting for U.S. state and local governments.

**GASB 45**

The GASB Statement 45 provides for more complete financial reporting of costs and financial obligations arising from post-employment benefits other than pensions (OPEB) as part of the compensation for services rendered by employees. Post-employment healthcare benefits, the most common form of OPEB, are a significant financial commitment for many governments. Implementation of Statement 45, requires reporting annual OPEB cost and their unfunded actuarial accrued liabilities for past service costs. Prior to Statement 45, it was typical to use a “pay-as-you-go” accounting approach to report the cost of benefits after employees retire.

**Internal Service Funds**

Separate financial accounts used to record transactions provided by one department or unit to other departments of the Commission on a cost-reimbursement basis. Examples of Internal Service Funds include capital equipment, management of the Executive Office Building, information systems, and risk management.

**Livable Communities Initiative**

A comprehensive evaluation of existing government programs that affect cleanliness, beautification, health, safety and educational conditions in Prince George’s County. Strategic planning is used to guide, support and assist government, residents and businesses in the implementation of strategies that will result in a healthier, safer, and litter-free environment.

**Merit Increase**

An upward increment in an employee’s pay within the salary range for a given class of work. It recognizes the completion of a period of satisfactory service.

**Modified Accrual Method**

The method of accounting utilized for governmental funds where revenues are recorded when they are both measurable and available (collectable during the fiscal year or soon enough thereafter to pay current year liabilities), expenditures are recorded when a liability is incurred, and expenditures for debt service, claims and judgments are recorded only when payment has matured and is due.

**OPEB** - Other Post-Employment Benefits. See **GASB45** for details.

**Operating Budget**

A comprehensive financial plan by which the Commission’s operating programs are funded for a single fiscal year. It includes descriptions of departments by work programs with estimated expenditures and revenue sources. It also relates data and information on the fiscal management of the Commission.

**Operating Budget Impact (OBI)**

The increase (or possible decrease) in cost in the operating budget attributable to the addition of a new facility or program.

**Other Services and Charges**

This category of expenditure reflects services, fees, repairs or maintenance on equipment, rents and leases, and insurance.

**Outcome Measure**

An assessment of program activity results as compared to its intended purpose. For example, if a program activity’s intent was to increase the number of volunteers, the outcome measure would be the increase in the number of volunteers.

**Output Measure**

The tabulation, calculation, or recording of activity or effort, expressed in a quantitative manner. An example would be the number of arrests made, or the number of employees enrolling in a new benefit. Output measures do not refer to resources required or reflect the effectiveness or efficiency of the work performed.

**Park Concessions**

Food and entertainment provided by contractual businesses rather than Park Fund employees.

**Park Fund/Tax**

Those funds approved to finance park operating expenses and debt service.

**Performance Indicator**

A particular value or characteristic used to measure output or outcome; specific information which either alone, or in combination with other data, permits the systematic assessment of how well services are being delivered. An example would be the percentage of reduction in job related accidents after safety training was conducted.

**Performance Measurement**

Performance measurement is a system that helps managers: (1) set standards and outcome objectives; (2) measure performance against goals, standards or benchmarks; and (3) communicate results. Performance measurement shifts thinking and focus, providing a practical technique for quantifying and establishing accountability. Performance measurement is fully integrated into the budgetary process and reflects specific strategies, goals, and objectives as determined by decision-makers.

**Personal Property Tax**

A charge on movable property not attached to the land and improvements classified for purposes of assessment. This tax is imposed on businesses within the Commission's boundaries.

**Personal Services**

The cost for personnel salary, wages and fringe benefits is reflected in this category.

**Position**

An authorization of personnel effort on a continuous, year-round basis extending for an indefinite period. Employees who occupy a position are designated as career employees. A position may be full or part-time. A career employee may work full-time for a standard workweek, or may work less than a full-time workweek, but more than one-half a workweek, as a part-time employee. Career positions are defined in the Commission's Merit System Rules and Regulations.

**Program Budget**

Program budgets cut across organizational boundaries and are not constrained by unit accounting. A program budget requests funds for the resources necessary for a set of defined activities that support the mission of the department. A program budget differs from a line item budget, which requests funds based on organizational structure including the costs of people, supplies, etc., that are required for specific activities from multiple sources.

**Program Open Space (POS)**

A state-funded program to provide for parkland and other open space for community use and preservation of natural resources.

**Property Management Fund**

An entity created to account for income and expenditures associated with the rental of park properties.

**Real Property Tax**

A charge on real estate, including land and improvements (buildings, fences, etc.) classified for purposes of assessment.

**Recreation Fund/Tax**

Those funds approved to finance recreation programs (Prince George's County only).

**Reserve**

Also referred to as "surplus" in an expenditure budget, it is shown but it cannot be spent without the consent of



the approving body. With approval it may be spent for emergencies or other unforeseen purposes. Generally, this amount is held for future year's expenditures. This reserve is proposed to be at least 3-5% of the operating expenditures in the General Fund. Other funds may have separate reserve policies. If the term "Reserve" is used in the revenue listings in the budget, this term refers to a funding source that is carried over or created in a previous fiscal year.

**Salary Lapse**

The amount deducted from the budgets for employee salaries and wages to account for assumed savings resulting from turnover, i.e., periods when authorized positions are vacant because of retirements or resignations or when replacements are hired at lower salaries. Positions newly authorized in the budget may generate salary lapse because of delays in hiring. Lapse may also be generated from a deliberate decision to hold a position that could otherwise be filled vacant for a specified period of time in order to generate savings. Lapse will differ from year to year and from department to department.

**Seasonal or Seasonal/Intermittent**

An employment status for temporary, intermittent, seasonal or as-needed employees. Employees may work full or part-time, but not continuously on a yearly basis. Employees in this category are not in career status. Seasonal/intermittent employees do not occupy positions but do perform work effort measured in workyears.

**Service Charge/User Fee**

A charge made to the public or other agencies for services performed by the Commission of a specific nature and thus not funded by tax revenues. Interchangeable with the term "user fee".

**Service Quality Measure**

A type of performance indicator that measures the timeliness or effectiveness of a program's operation or a record of customers' assessments. Whereas an output measure might project the number of facilities subject to a safety inspection in a given year, and an outcome measure might project the percentage of facilities receiving the inspection, a service quality measure would record the percentage of facilities inspected on schedule, the percentage of facilities passing inspection, or the percentage of facilities making identified safety improvements within a specified time frame. Results of customer surveys or other assessments tools may be reflected as a service quality measure.

**Special Revenue Funds**

Funds used to account for proceeds from specific revenue sources that are legally restricted to support only expenditures for specified purposes. For example, the Federal Forfeited Property Fund collects revenues from the sale of drug-crime related assets seized in operations involving the Commission's Park Police. As required by Federal statute, these funds are used to purchase equipment and other resources necessary to combat drug-related crimes in the park system.

**Spending Affordability**

A budgeting process that establishes recommended expenditure and other financial limits based on anticipated revenues and other factors. In Montgomery County, the County Council adopts formal Spending Affordability Guidelines (SAG) for all County agencies, including the Commission. In Prince George's County, a three-member Spending Affordability Committee (SAC) reviews the Commission's financial outlook and establishes a spending ceiling for both operating and capital spending.

**Support Services**

Budget accounts for expenses that are not appropriately or feasibly allocated to the budgets of particular departments or their sub-units. Examples include mail and messenger services, telephone, maintenance, and rent, shared by more than one division within a department or by more than one department.

**Tax Rate**

The rate, expressed in cents per \$100.00 of assessed valuation (see Assessable Base), applied to real and commercial personal property to determine taxes levied to fund Commission operations. Thus a tax rate of 3 cents applied to an assessable base of \$10 billion will yield  $.03 \times \$10,000,000,000/100 = \$3,000,000$ .

**Term Contract**

An employee who works at least 30 hours per week for a period of less than two years. Term contract employees do not occupy career positions and are not part of the career personnel complement. Term contract employees' work efforts are measured in workyears.

**User Fee**

A charge made to the public or other agencies for services performed by the Commission of a specific nature and thus not funded by tax revenues. Interchangeable with the term "service charge".

**Workyear**

A standardized unit for measurement of government personnel efforts and costs. Usually, a work year is equivalent to 2,080 work hours in a 12-month period.

Readers not finding a term in this glossary should call the Budget Manager at 301-454-1741.