



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Office of the Inspector General • 6611 Kenilworth Avenue • Riverdale, Maryland 20737
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June 6, 2022

To: Bill Tyler, Director of Prince George's County Department of Parks and Recreation

Mike Riley, Director of Montgomery County Department of Parks

From: Renee Kenney, Inspector General *Renee M Kenney*

Subject: Follow-Up Review for Audit Report Number: CW-004-2022

We have completed the follow-up review for the Audit of Commission-Wide Take Home Vehicles, Audit Report dated February 7, 2022. The following is the result of the follow-up review:

Rec. #	<u>Issue/</u> <u>Recommendation</u>	<u>Issue</u> <u>Risk</u>	<u>Status</u>
1	Obtain Vehicle Assignment Forms	High	Resolved
2	Ensure Vehicle Mileage Logs are Properly Maintained	High	Partially Resolved
3	Develop a Standard Commission-Wide Vehicle Mileage Log	Medium	Resolved

Management provided sufficient additional information and clarification for us to conclude two of the 3 recommendations reviewed have been satisfactorily addressed and implemented. One is partially resolved because some degree of progress has been made but is not yet complete.

The following details the status of the partially resolved recommendation.

Recommendation #2: **Ensure Vehicle Mileage Logs are Properly Maintained**

Background and Discussion: Original audit testing determined 12 out of 33 employees reviewed did not have properly maintained vehicle mileage logs. Management agreed with the audit recommendation and stated they would take the necessary steps to ensure vehicle mileage logs were completed accurately.

On March 27, 2022, the Secretary-Treasurer issued a new vehicle mileage log to Prince George's County Department of Parks and Recreation Director, Montgomery County Department of Parks Director, and the Executive Director. The updated log required the breakdown of miles by "official" or "commute".

Commission-Wide Take Home Vehicles (CW-004-22)
Follow-Up Audit

As part of our follow-up review, the OIG reviewed the vehicle logs for 10 of the 12 original employees who had exceptions (2 employees had retired). Six (6) out of 10 did not comply with the requirements set forth in Commission Practice 6-10, *M-NCPPC Vehicle Use Program*.

Current Status: Partially Resolved

Management Response: The Secretary-Treasurer will address vehicle mileage log usage at a future Department Head meeting.

Follow Up Date: December 2022

I have included a copy of the original audit report for your convenience. If we can be of assistance in the future, please do not hesitate to contact our office. Thank you for your assistance in this review.

cc: Executive Committee
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