



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Office of the Inspector General • 7833 Walker Drive, Suite 425 • Greenbelt, Maryland 20770

June 30, 2020

To: William Spencer  
Human Resources Director

Jennifer McDonald  
Benefits Manager

Joseph Zimmerman  
Secretary-Treasurer

Abbey Rodman  
Corporate Accounting Director

From: Renee Kenney, CPA, CISA, CIA, CIG  
Inspector General

*Renee M Kenney*

Wanda King  
Assistant Inspector General

*Wanda King*

Date: June 30, 2020

Subject: Follow-up Review for the Group Insurance Fund  
Audit Report, CW-003-2020

We have completed the follow-up review for the Group Insurance Fund Audit Report, No. CW-003-2020, dated December 20, 2019. The following is the result of the review:

Rec. #	Recommendation	Issue/Risk	Expected Completion Date	Status
1	Reconcile Fully Insured Fund	High	March 2020	Resolved
2	Document Internal Standard Operating Procedures	High	March 2020	Resolved

Management provided sufficient information and clarification for us to conclude all audit recommendations have been satisfactorily addressed and implemented. A copy of the original audit report is attached for your convenience.

Group Insurance Fund Audit  
CW-003-2020 Follow-Up

cc: Executive Committee  
Casey Anderson  
Elizabeth Hewlett  
Asuntha Chiang-Smith

M-NCPPC  
Chip Bennett  
Adrian Gardner

Audit Committee  
Dorothy Bailey  
Partap Verma  
Benjamin Williams  
Lori Depies