

The Maryland-National Capital Park and Planning Commission
 Prince George’s County Planning Department
 Transportation Planning Section, Countywide Planning Division

This form must be completed prior to commencing a traffic impact study (TIS). The completed and signed scoping agreement should be submitted to the Transportation Planning Section (TPS) by the traffic consultant for concurrence and signature. TPS will return a signed copy, with any comments, to the traffic consultant for inclusion in the TIS. Failure to conduct the study in accordance with the guidelines and the signed scoping agreement may be grounds for rejection of the study and thereby necessitate an addendum or a new study prior to the start of the staff review.

Project Name:	
Transportation Service Area (TSA): Please note if in Local Center or Regional Transit District (Map of TSAs in Appendix)	
Zoning Classification per the new Ordinance and, if this application is submitted under the prior Ordinance, Zoning Classification under the prior Ordinance:	
Proposed Zoning Classification (if rezoning was requested as part of application)	
Type of Application (see Table 4):	
Project Location:	
Traffic Consultant Name: Contact Number(s): Email Address(es):	

Describe the Proposal Under Study: Residential—Number and Type of Units: Commercial—Amount and Type of Space: Other Uses and Quantity:	
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Are pass-by trip rates in accordance with the Transportation Review Guidelines? (select one)	Yes	No	If no, please provide explanation on separate sheet.
Are there diverted trips? (select one)	Yes	No	If yes, please provide explanation on separate sheet.
Will a transit-oriented development (TOD) credit be used? (Section 4 of the Transportation Review Guidelines) (select one)	Yes	No	Note that all development in TSAs and Regional Transit Districts Centers will be evaluated for TOD.
Will a transit facilities credit be used? (Section 5 of the Transportation Review Guidelines) (select one)	Yes	No	Need/nexus must be justified in study and supported by operating agency.
Will a bike/ped facilities credit be used? (Section 6 of the Transportation Review Guidelines) (select one)	Yes	No	Need/nexus must be justified in study and supported by operating agency.
Are additional trip reductions (internal trips, transit trips, etc.) proposed? (select one)	Yes	No	If yes, please provide explanation on separate sheet.

Attach one or more maps showing the study area network including intersections and links, estimated site trip distribution, and growth factors for through traffic.

Maryland State Highway Administration (SHA) and Department of Public Works and Transportation (DPW&T) capital program improvements assumed:			
Other improvements assumed:			
Regional growth assumed:			
Is mitigation (Section 8 of the Transportation Review Guidelines) to be proffered? (select one)	Yes	No	Note the locational criteria in Section 8, and please note the clarifications regarding mitigation included in Section 3, Subsection E.

Is a cooperative funding arrangement such as a Surplus Capacity Reimbursement Procedure (SCRP), Public Facilities Financing and Implementation Program (PFFIP), or some other pro rata to be used? (select one)	Yes	No	If yes, please provide explanation on separate sheet, and note limitations in Section 3, Subsection E.
Will summer counts be used? (select one)	Yes	No	The use of summer counts must have specific concurrence of TPS staff.
Have there been discussions with the permitting agency (SHA and/or DPW&T) regarding access to this site and the analysis requirements? (select one)	Yes	No	Section 1, Subsection E strongly advises that these discussions occur early in the development review process. Note that driveway access onto arterial facilities must be justified and approved by the Planning Board as a part of the subdivision process.
Has a listing of background development been developed? (select one)	Yes	No	If yes, please provide the list so that TPS staff may either concur or provide changes.
Has a list of attachments been completed and attached (Table 2)?	Yes	No	

SIGNED:

Traffic Consultant

Date

APPROVED:

TPS Coordinator (or Supervisor)

Date

This form is not required for sites that do not require a TIS.

Table 2: List of Attachments for TIS Scoping Agreement

No.	Attachment Description	Yes	No	N/A
1.	List of meeting attendees at scoping meeting:			
2.	Aerial (map of project site):			
3.	List and map of critical intersections:			
4.	Map of site access:			
5.	Diagram and memo of trip distribution:			
6.	List and map of trip credits and locations:			
7.	List and map of background developments in study area:			