



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

**Prince George's County Planning Department
Transportation Planning Section**

**(301) 952-3680
www.mncppc.org**

Transportation Pre-Submittal Checklist for Development Applications

The Checklist is for the purpose of determining whether a traffic study or counts will be needed in support of an application, and to ensure that basic access issues are considered early in the process.

This Checklist is required ONLY for the following:

- Subdivisions (4- applications, or 5- applications being done pursuant to 24-111(c))
- Rezoning requests for a comprehensive design or a mixed-use zone (A- applications)
- Comprehensive Design Plans (CDP- applications) • Conceptual Site Plans (CSP- applications)
- Detailed Site Plans within the Central US 1 Corridor Sector Plan area
- Special Exceptions involving the following uses:
 - Amusement Park
 - Asphalt Mixing Plant
 - Concrete Mixing Plant
 - Concrete Batching Plant
 - Sand & Gravel Wet Processing Plant
 - Concrete Mixing Plant
 - Surface Mining

In lieu of a signed Checklist, a signed Scoping Agreement or the actual traffic counts or traffic study may be provided to the Development Review Division.

Project Name _____ Applicant's Name _____

Application Type _____ Case Number (if available) _____

Contact/Agent _____ Phone No. _____

E-mail Address _____

Please provide a conceptual plan on letter-sized paper. The conceptual plan must show a general layout of the proposed uses, proposed points of access, and sufficient detail of nearby public streets, properties, and/or environmental features to allow the property to be located and assessed by staff.

Please describe the current development proposal in terms of size and access:

Residential:

| | | | |
|--|---|--|-------------------------------|
| | Single family residences (number) | | Townhouse residences (number) |
| | Apartment or Condominium residences (number) | | |
| | Number of residences that will be age-restricted (limited to elderly persons or families) | | |

Non-Residential:

| | | | |
|--|------------------------|------------|--|
| | Square feet office | (describe) | |
| | Square feet retail | (describe) | |
| | Square feet industrial | (describe) | |

Other Uses:

This includes places of worship, day care facilities, private schools, hotels, and other types of proposals. Please describe the size of the proposal using square footage, number of units or students, or any other appropriate measure.

Access to the Site:

Describe how the site will be accessed. Indicate the number of access points, where they are proposed, if existing streets or aprons will be used, and if any streets or aprons will be modified. This should match your conceptual plan.

DO NOT COMPLETE – For Staff Use Only

| | | | |
|---|------------|-----------|--|
| Estimated Trip Generation | AM: | PM: | Other: |
| Data Need | Yes | No | Requirement for this Application |
| Traffic Study | | | IF YES, have a traffic consultant scope the study using the attached Scoping Agreement. Send scopes to tom.masog@ppd.mncppc.org. The traffic study should be submitted with the application. |
| Traffic Count | | | If YES, counts in lieu of a full study are required at the intersection(s) identified on the comment line below. Counts must be taken in accordance with the procedures outlined on the attached sheet, and submitted with the application. |
| Other Transportation Study | | | If YES, please see comment line below. |
| Transportation Adequacy Finding Not Required by Application or De Minimus | | | None, unless other information is requested by comments above. |
| The site is proposed to have individual lots access an arterial or higher classification facility | | | IF YES, it is recommended that the plan be revised to minimize access to the high-classification facility, as noted below. If that is not possible, a variation from Section 24-121(a)(3) must be reviewed and granted by the Planning Board during the subdivision process. |
| Insufficient information to make determination | | | If YES, please see comment line below and resubmit with sufficient information. |
| TPS Comments: | | | |
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| | | | |
| | | | |
| Transportation Staffperson Signature | | Date | |
| | | | |
| Transportation Staffperson's Name (printed) | | | |
| | | | |
| Transportation Staffperson's Phone and E-mail | | | |

This is an initial assessment of the data required to complete review of the application. However, if the development proposal changes or if new information is determined during a detailed review of the application after its formal acceptance, the transportation staff shall reserve the right to request additional information in accordance with the findings required for the application.

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| NOTE | <p>Please submit this information to the Transportation Planning Section for review. Note: Both sides of this page, with the required conceptual plan, must be submitted. If submitted as a PDF by e-mail, please send to tom.masog@ppd.mncppc.org. If submitted by fax, please send to (301) 952-3799, with attention to the Transportation Planning Section. Hardcopies may be mailed or brought to our office.</p> <p>The rear side of this page should be completed by the Transportation Planning Section and returned to the applicant within five (5) working days.</p> |
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